**CGS**
*DISCIPLINA IN CIVITATEM*

**Council of Graduate Students**
**The Ohio State University**

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. **Call to Order**
   Bowers.461 called the meeting to order at: 3:36 pm.
   1.1. **STATEMENT OF PURPOSE**
   Walterbusch.1 read the Statement of Purpose:

   *To effectively advocate and program to ensure that The Ohio State University graduate student*

   *experience is the best it can be.*

   Walterbusch.1 also read from the Code of Ethics.

2. **APPROVAL OF MINUTES**
   2.1. **Minutes from April Meeting**
   There were no requested changes to the April meeting minutes as presented.

3. **Presentation regarding changes to Carmen**
   **Liv Gjestvang**, Associate Vice President, Learning Technology (was not able to attend the meeting due to a family issue).
   **Travis Ritter**
   Travis Ritter, Director of Learning Systems here at OSU, has been with OSU for nearly 10 years. Asked how many people assist with teaching courses, how many use Carmen, transition from D2L to Canvas.

   Plans to go over the timeline for the transition and the evaluation.

   Evaluation started last spring. Considered 3 products (Blackboard, Canvas, and D2L). Canvas was reported to be the most preferred by the faculty that piloted the system. We have had D2L for about 10 years. Hoping that as time goes by that people with grow to prefer Canvas. The interface seems to be the main appealing factor with Canvas. For Faculty, those who piloted the program seemed to like the *Clean interface, Easier course building, and SpeedGrader* function. For students, the *mobile app, grades, simplified collaboration,* and *Calendar* features really stood out as the popular features. The timeline for the new Canvas courses are starting now. Building most all courses are expected to happen over Fall 2016. Spring 2017 it is expected that all courses will be used with a few exemptions only. After Summer 2017, D2L will be completely gone. The university will no longer have licenses for it.

   There are a workshops, open office hours, and help videos at: go.osu.edu/adoptcanvas. Also adoptcanvas@osu.edu with any questions.

   Trying to brand the transition of systems as a way to revise and update courses.

   Q&A
   Ethier.4 asked if previous course materials would be transferred from D2L to Canvas? Ritter responded that it would fall on the instructor.

   Will the branding still be Carmen? Ritter responded, yes.

   Puthawala.1 asked wasn't Canvas originally developed for secondary education purposes? Ritter said he say heard that. Puthawala.1 added that some of the tools are under developed at this time. The December release will improve functionality.

   Wesaw.1 why is it necessary to agree to terms to be able to access Canvas sites? I don't recall having to do that with the current system. Ritter responded, not the Canvas technical expert but would try to find out more and get back to us.

   Ritter asked the audience: are there particular ways that it makes since to reach out to graduate students that we haven't so far? Bowers.461 said that for the next go around that earlier and more engaging ways would be better. There is a feeling across campus that OCIO did not respect the University's tradition of shared governance – it would have been nice to have had more engagement during the original piloting. Seems like it is a big change that avoided the whole University Senate process that the University has in place. Ritter added, that there was never an attempt to keep this under wraps in any way – our evaluation team seemed to have regular presentations with DELIT.

Grice.17 asked where to do for in-person help with support? Ritter responded, check out the go.osu.edu/adoptcanvas. He thought that Tech Hub would probably be the location. Also, added that he's happy to come back.

## 4. OFFICER REPORTS

### 4.1 President (as submitted in delegate packets)

### 4.2 Vice President

Walterbusch.1 said that she is excited to be here and to check out the report she submitted.

### 4.3 Treasurer

Wesaw.1 reported that they are still getting up and running as the Treasurer since the transition from previous Treasurer, Roger Anderson.2299, on 5/9/2016. There was no budget update. Mentioned that the Ray Travel Award now has four funding periods (previously there were three per academic year). The first funding period deadline is coming up on June 15, 2016 at 11:59 pm, for conferences between 8/4/2016-9/30/16. Lastly, what that in mind, Wesaw.1 is looking for volunteer judges for the Ray Travel Award.

### 4.4 Chief of Staff

There was no report from the Chief of Staff.

## 5. NEW BUSINESS

### 5.1. Election of CGS Secretary

Bowers.461 turned things over to Walterbusch.1 to facilitate the Secretary's election.

Puthawala.1 moved to postpone the vote until the June delegate meeting. Flemister.10 seconded the motion.

Gambrel.15 asked about the number of resumes in the delegate packet. Walterbusch.1 responded, some people dropped out and some are out of the country.

Ethier.4 asked if nominations would be re-opened if we postpone. Walterbusch.1 said that they would be re-opened.

Motioned passed at 4:08 pm.

### 5.2. Act 1617-SU-001 An Act Establishing CGS Meeting Dates 2016-17

Bowers.461 resumed facilitating the meeting at 4:09 pm.

There were no questions about the act.

Act passed at 4:10 pm.

### 5.3. Act 1617-SU-002 An Act Establishing the 2016-17 Standing Committees

The "Communications Committee" will now be known as "Marketing & Communication Committee" to focus on getting as close to 100% enrollment for our 130 CGS Delegate seats. Otherwise, all the committees will be the same as they were in Academic Year 2015-2016.

Act passed at 4:11 pm.

### 5.4. Act 1617-SU-003 An Act Amending the Standing Rules regarding Delegate Service Requirements

Current Standing Rules calls for Delegates to serve on 2 committees (one internal and one external). The change seeks to lighten the load on current delegates and bring in more graduate students into the organization. Additionally, we hope that the engagement will increase people's capacity to serve where they are assigned.

Question was raised to clarify what the language of the Act means when it says "University external committees."

Question was raised, asking if this reduces our representative-ness across the University.

Concern was raised to communicate better committee assignments, a better committee list, etc. Bowers.461 reported that there was a meeting this week to discuss committee assignments and this issue was raised and is being addressed. Walterbusch.1 added that if anyone else had/has any communication issues in the past to please let her know.

Concern was raised about whether this would lessen participation on internal committees.

Question was raised as to whether this would help our recruitment of new delegates.

Bowers.461 mentioned that he hopes to have Committee Chairs to report out to Delegates, at the first Delegate meeting in the fall, what exactly their committees do.

Act passed at 4:25 pm.

### 5.5. Any Delegate Issues and Concerns

Ethier.4 asked about the previous concerns with TA hours and safety. Bowers.461 responded, that he heard from three people following the last delegate meeting and that he raised this issue with the Graduate School. Bowers.461 asked again for the body to send him expectations that departments have in writing so that we can get more information and present to the Graduate School.

Gambrel.15 added that when there is a situation where students are concerns for their safety, those concerns should be reported to Student Conduct Board to address the concern. Puthawala.1 added that as a Graduate TA, any issues that are violations of the Student Code of Conduct should be reported to the COAM. Pierce. 508 added that he felt that if we have this many questions, there this is probably something that should be addressed in the future.

6. **ANNOUNCEMENTS**

    6.1. **June Meeting: June 24th 3:30 PM Ohio Union Senate Chambers**

Adjourned at 4:31 pm.