



# Delegate Meeting Agenda - Updated

**Date** August 30, 2013 (1<sup>st</sup> Autumn Delegate Meeting)  
**Location** Ohio Union, Senate Chambers

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Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | [cgs@studentlife.osu.edu](mailto:cgs@studentlife.osu.edu)

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## 1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

## 2. APPROVAL OF MINUTES

2.1. Minutes from July 19<sup>th</sup> meeting

## 3. GUEST

3.1. Faculty Club Student Membership

Sara Tennyson

[sara@ohio-statefacultyclub.com](mailto:sara@ohio-statefacultyclub.com)

## 4. OFFICER REPORTS

4.1. President

Coy.82

4.2. Vice President

Crowsley.1

4.3. Secretary

Lang.279

4.4. Treasurer

Cichon.8

4.5. Chief of Staff

Wiggins.106

## 5. NEW BUSINESS

5.1. Senator Election

Crowsley.1

## 6. STANDING COMMITTEE REPORTS

6.1. Grants Administration

Sandoval.32

6.1.1. Career Development

6.1.2. Global Gateway

6.2. Diversity & Inclusion

Bryson.53

6.3. SERC

Mills.532

6.4. Governmental Relations

Rochman.2

6.5. Health & Wellness

Deshpande.39

6.6. International Relations

Dong.209

6.7. Academic Relations

krygowski.5

6.8. Communications

vang.18

6.9. Ray Travel Award

Cichon.8

## 7. DISCUSSION

7.1. Delegate Issues and Concerns

## 8. ANNOUNCEMENTS

8.1. Additional Autumn Meeting Dates

8.1.1. Executive Committee Meeting

September 13, 2013

8.1.2.	2 <sup>nd</sup> Autumn Delegate Meeting	September 27, 2013
8.1.3.	Executive Committee Meeting	October 4, 2013
8.1.4.	3 <sup>rd</sup> Autumn Delegate Meeting	October 18, 2013
8.1.5.	Executive Committee Meeting	November 8, 2013
8.1.6.	4 <sup>th</sup> Autumn Delegate Meeting	November 22, 2013
8.1.7.	Executive Committee Meeting	December, TBD
8.1.8.	5 <sup>th</sup> Autumn Delegate Meeting*	December 13, 2013

\*May be canceled at executive committee's discretion



# Delegate Meeting Minutes

**Date** July 19, 2013 (3<sup>rd</sup> Summer Delegate Meeting)  
**Location** Ohio Union, Senate Chambers

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## 1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

## 2. APPROVAL OF MINUTES

2.1. Minutes from June 14<sup>th</sup> meeting – any objections? Editorial changes – add (alternate) for Gambrel.15. Anymore? Hearing/Seeing none, Passed.

## 3. OFFICER REPORTS

### 3.1. President

Coy.82

3.1.1. Presidential search committee has formed. Colin Odden.2 is going to represent CGS. He cannot share any information about the process right now. Need to see what the search committee will take in terms of feedback before we form an ad hoc committee.

3.1.2. New search committee for new Chief Information Officer and we need a graduate student representative ASAP. Interested delegates, please let me know today. Currently not sure of time commitment. We will actually share one position with IPC (Inter-Professional Council).

3.1.3. Safety advisory issue. Will meet with Chief of Police in next week or so. Hope to figure out process for students to bring safety concerns. Now, basically the policy is to call 9-1-1, want to see what else we could establish.

3.1.4. Programs requiring GAs to work 12 as opposed to 8 hours. Fellows normally do, but for GAs there is a question regarding workload (would the extra hours in combination with one's GA commitment affect the quality of his/her school work?). It appears to be essentially about getting more money for individual departments. Hope to begin discussion with Graduate School Dean Osmer. May do some survey of graduate students or ask delegates to gather information. Please let Josh know if you are being asked/required to enroll for 12 hours as a GRA/GTA/GA.

3.1.5. Fee issue in College of Nursing (CON) – increased fees by a fairly substantial amount (average of \$650/semester) by going to the Board of Trustees. There were no students involved in the decision. The Board of Trustees voted in early/mid June, at a time when transparency was not as possible (i.e., students not here/active to understand the change). Implementing the fee changes now causes financial aid issues; need to redo aid packages, increase loan requests and apply for Nightingale (scholarship) funds. The real issues here is that Colleges gets to decide fees and go directly to the Board; there is no interim step in the process. We are currently discussing different ideas to include students (e.g., go through University Senate? Student vote in college?). The timing of the CON incident

is unfortunante (as we cannot undo what has happened), but it is a learning experience, as we can work to prevent such issues in the future.

**3.1.6.** CampusParc FYI magazine – new emails from CampusParc, Coy.82 encouraged graduate students to read them. Coy.82 was part of the process of developing this communication as previous interim Vice President.

**3.1.7.** New CGS logo with Ohio state outline. This will be the preferred logo going forward. Coy.82 noted it is more marketable and believes it will get us better known across campus. Showed new colors/versions. Lambert.307 noted the typo in disciplina. Coy.82 noted this will be fixed. Stech.6 asked if we can have/update a logo with the new university restrictions? Coy.82 responded yes, because of who we are. Winters.176 asked if the new logo could be used at delegate outreach events. Coy.82 said yes.

### **3.2. Vice President**

Crowsley.1

**3.2.1.** Delegate orientations. Plan to do some more in August. Thirty or so delegates/senators have already attended. Still waiting on some people to respond/sign-up for an orientation. Crowsley.1 noted these orientations are important to get people involved and knowledgeable. More information is now up on website, including information about the university leadership structure (see governance tab). At orientations, began gathering preliminary external committee assignments/interests. Crowsley.1 noted the officers/exec team will discuss the interests/requests before making assignments “official.” Will follow-up with those who are away to get these completed. Hope to notify everyone early to mid-August about external committee assignments

**3.2.2.** Hayes forum. This is a major centerpiece event for CGS, i.e., one key thing we are known for. The Hayes will take place on February 21<sup>st</sup> at the Union. Crowsley.1 asked for members to email if interested in sitting on the committee (Joshi.115, Weber.460 and Calhoun.89 noted interest). Calhoun.89 asked if students can submit an abstract if serving on the committee? Hodak.2 replied yes, judging is done anonymously by faculty (just president and vice president cannot submit an abstract).

### **3.3. Secretary**

Lang.279

**3.3.1.** Asked delegates to email about events. Noted OUAB events are now on the CGS calendar (thanks to Hodak.2) and how CGS is trying hard to be a “one stop shop for graduate students.”

### **3.4. Treasurer**

Cichon.8

**3.4.1.** Working with past treasurer to be up-to-speed.

### **3.5. Chief of Staff**

Wiggins.106

**3.5.1.** Working with Crowsley.1 and Weber.460 on CON issue

## **4. NEW BUSINESS**

### **4.1. ACT 1314-008: Amending Bylaw Article II, Section 1, Advisory Roles**

**4.1.1.** We have had the same faculty advisor since 2006. She will be stepping down as she has too other responsibilities on her plate right now. The need to find a new faculty advisor stimulated a broader conversation about what we want/need in terms of CGS advising. We are proposing a 3-person advising structure: faculty advisor, administrative

advisor from the Graduate School, and student life advisor. USG has as similar policy, a multi-advisor structure. This would provide us with a variety of people to go to in different situations; get different opinions/help. We are currently looking for a new faculty advisor, and if this act passes two additional individuals (one administrative from the Graduate School, and one from Student Life). Himmel.14: should it say up to 3 faculty if we can not get enough advisors? Coy.82 noted not all advisors will be faculty members, that there are 3 different roles: student-life is a 2-year appointment, faculty 1-year, graduate school administrator (likely not faculty) 1-year. The 2-year student life term will help us maintain consistency, already have interested individuals for the student-life and graduate school administrative roles.

Some discussion over the act's wording: Gambrel.15 raised concern regarding the wording for section 2, 1b – “the advisors shall each attend at least one...”

Roberts.1007 (alternate): 2, 1c – “term” should be singular; 2, 1b – a special meeting where advisors attend (simultaneously), or can it be when they want, to at least one?

Gambrel.15 asked if it should be “the advisors shall each attend ...” Coy.82 noted he appreciated the gray area for attendance for the time being and suggested perhaps focus now on 3-advisor structure, and then we can come back with another act to amend the attendance. He noted being ambiguous could be helpful to maintain flexibility for the time being. Krygowski.5: 2, 1 - typo “an” member.

Weber.460 asked what happens if we get conflicting ideas/direction from different advisors, could that lead to a problem? Hodak.2 spoke about the USG structure and noted in most cases the difference of opinions among advisors is not adversarial; the three advisors can assist more effectively and often work more in conjunction with each other.

Any opposition? Seeing none, act passed.

Once again, Coy.82 noted we need to put thought into who will be the faculty advisor. We will let you know as soon as these people come on board.

## **5. STANDING COMMITTEE REPORTS**

First executive meeting was just a couple of weeks ago, many people out of town right now with summer commitments

### **5.1. Grants Administration**

Sandoval.32

**5.1.1.** Away for summer, working long distance with Wiggins.106. Getting ready to judge period 2 Career Development Grant applications. Hope to eventually move all the judging and materials submission online. Currently moving from 4 to 3 funding periods.

### **5.2. Diversity & Inclusion**

Bryson.53

**5.2.1.** D&I internal committee information updated on website. We have established some goals for this year, e.g., hope to offer a retreat for incoming graduate students, want to offer programming on how to adjust to graduate school life. Invited anyone who is interested to join.

### **5.3. SERC**

Mills.532

**5.3.1.** Working closely with Paul LaRent from student life on a series of 4 events: 1 in September around food systems sustainability, likely a kitchen/cooking, fun/interactive night, 1 later in fall, perhaps off campus in a pub with a lecture on sustainability. Likely a film

in late January. Lastly, hope to develop some sort of forum later in spring semester (early March), for students or experts to share research. Please contact if interested in joining this committee.

**5.4. Governmental Relations**

**OPEN**

**5.4.1.** Coy.82 and Wiggins.106 are currently handling this role, though have a new Phd student who may take this position in fall. Coy.82 and Wiggins.106 are going to NAGPS in August. Wiggins.106 also working with SAGE (national graduate student organization for land-grant institutions) who appears to be doing much more policy work right now on behalf of graduate students.

**5.5. Health & Wellness**

**Deshpande.39**

**5.5.1.** Next week will attend student wellness collaborative meeting, will update after that. Hope to be part of retreat Bryson.53 mentioned.

**5.6. International Relations**

**Dong.209**

**5.7. Academic Relations**

**krygowski.5**

**5.7.1.** Still connecting with Ally Fry (previous Academic Relations Chair).

**5.8. Communications**

**Vang.18**

**5.8.1.** Mao Vang.18 will be the communications chair. Hopes to help make resources more visible for graduate students to go to, e.g., by updating/revamping “the guide” aspect of the website – local events, apartments, restaurants (may survey delegates at some point to help with this idea). Please join if interested. Coy.82 noted “the guide” needs a lot of work; it has a different structure than rest of website, and needs some technical updates. Vang.18 will eventually oversee the delegate outreach program

**5.8.1.1.** Weber.460 (previous Delegate Outreach Chair discussed this program). Weber.460 encouraged delegates to apply now for funding for new graduate student orientations happening autumn term. She noted the application is very easy, and folks can request up to \$200 to fund their event (e.g., pizza party, mixers at Woody’s, invited guest speakers). The application should only take 5 minutes and there are 3 main rules: 1) has to be on campus, 2) alcohol has to be served by a license provider – e.g. Woodys, 3) has to be consumable items (food, renting space, speaker, napkins), i.e., cannot buy items for department (e.g., karaoke machine). In exchange for these funds it is expected that delegates explain what CGS is, what we do, what we’re working on and how graduate students can be involved. New student orientation is a perfect time to do this delegate outreach, to build relationships and know about CGS. Vang.18 will eventually take over, in interim can contact Coy.82 with questions.

**5.9. Ray Travel Award**

**Cichon.8**

**5.9.1.** Nothing to say

**5.10. Career Development Grant**

**Wiggins.106**

**5.10.1.** Discussed above

**5.11. Global Gateway Grant**

**Lang.279**

**5.11.1.** Sandoval.32 to help out

**6. DISCUSSION**

## **6.1. Delegate Issues and Concerns**

**6.1.1.** Lang.279 noted students have the option of “opting out” of the student legal services fee, there is information up on the blog regarding this. Coy.82, Crowsley.1 and Hodak.2 all noted that students get many services for such a low fee, should deeply consider whether or not they want to “opt out.”

**6.1.2.** Winters.176 asked why the PT/OT programs are lumped together with a single delegate, especially since these programs are not really aligned. Lang.279, Coy.82 and Crowsley.1 noted we need to do reapportionment, which has not been done in sometime. Sometimes due to number of students enrolled and college/program proximity, certain programs are combined into one delegate seat; this will likely be adjusted after reapportionment takes place.

**6.1.3.** Refund/reimbursement for summer fees: Conrad.245 asked if others received reimbursement? Crowsley.1: yes, got one also. Gambrel.15 noted this refund appeared to be from the quarter/semester issue mix up. Sharits.2 (alternate) noted that the secretary in his department confirmed this, students should receive a check or money deposited in their direct deposit account listed in their buckeyelink. Pucker.1 noted he already got a refund. Coy.82 noted it appears everyone is getting money back for summer; this issue was brought by CGS to the CFO – we will check with the University before releasing a statement to students.

**6.1.4.** Roberts.1007 (alternate) wanted to emphasize that the selection of the new CIO is hugely consequential for how IT services happens at the university, this is a monumental search, and having a graduate student representative is important, especially given how much teaching and research they do at university. Odden.2 noted others could speak with him about Information Office things as he has served on relevant committees. Coy.82 noted he would prefer someone with IT experience. Coy.82 asked the delegate body if they know of a graduate student who would be good in this position, please let him know. Odden.2 noted he did not think extensive knowledge of IT was important, but that the student needed to be fired up on making technology/teaching work for graduate students.

**6.1.5.** Townsend.167 asked when reapportionment will take place. Crowsley.1 noted elections are to be held in September, we would like to do reapportionment before that but we have a few issues to sort-out on the website. We need to get the website done prior to elections. Crowsley.1 explained reapportionment further that it has to do with establishing an adequate system of representation, i.e., one delegate per certain number of graduate students from each college, it is meant to be as representative as possible. We are supposed to do this every year, however in the recent past we have had trouble gathering the data necessary to do this (we need data differently than the graduate school does). If we do reapportionment prior to fall elections this may cause website issues. Hodak.2 explained we have had some issues getting the appropriate student data from reapportionment ever since we switched to a new university student record system (PeopleSoft).

**6.1.6.** Meeting adjourned! – remember welcome week picnic on 23<sup>rd</sup>.

**6.1.7.** Hodak.2 highlighted there is still space in the cooking class on Tuesday at

5 pm, “super cool summer menu” and to email [ouab.grad.prof@gmail.com](mailto:ouab.grad.prof@gmail.com) to register

## **7. ANNOUNCEMENTS**

### **7.1. Upcoming Meeting Dates**

7.1.1. Executive Committee Meeting	August 23, 2013
7.1.2. Welcome Week Autumn Picnic	August 23, 2013
7.1.3. 1 <sup>st</sup> Autumn Delegate Meeting	August 30, 2013
7.1.4. Executive Committee Meeting	September 13, 2013
7.1.5. 2 <sup>nd</sup> Autumn Delegate Meeting	September 27, 2013
7.1.6. Executive Committee Meeting	October 4, 2013
7.1.7. 3 <sup>rd</sup> Autumn Delegate Meeting	October 18, 2013
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