

**ACT 1516-SU-005**

**An Act Amending the Standing Rules of the Council of Graduate Students Meeting Refreshment Spending Policy**

Author: David Bowers Sponsor: The Executive Committee

**Section 1.** The purpose of this act shall be to revise the Standing Rules of The Council of Graduate Students (CGS) as it pertains to spending for Meeting Refreshments on behalf of CGS.

**Section 2.** WHEREAS the current Standing Rules spending policy Meeting Refreshments reads as follows:

“The Executive Committee may propose and the Council may approve a budget allocation within the following guidelines:

1. Funds for refreshments shall be allocated under the category "Administrative: Meeting Refreshments."
2. Total expenditures for refreshments may not exceed the *lesser of \$10,000 or 5% of the total CGS Yearly Budget.*
3. Requests for refreshments for meetings other than General Meetings and Committee Meetings shall be submitted one week in advance for approval by the CGS president and treasurer.
4. Refreshment expenditures for any single meeting shall not exceed *\$8.00 per person.*”

**Section 3.** WHEREAS, in recent years food costs have increased and CGS overall budget size fluctuates:

**Section 4.** THEREFORE LET IT BE RESOLVED that, in order to respond to increased costs of refreshments and ensure adequate restraint of refreshment related spending, the Standing Rules spending policy shall be amended to read as follows:

“The Executive Committee may propose and the Council may approve a budget allocation within the following guidelines:

1. Funds for refreshments shall be allocated under the category "Administrative: Meeting Refreshments."
2. Total expenditures for refreshments may not exceed *the greater of \$10,000 or 6.5% of the total CGS Yearly Budget.*
3. Requests for refreshments for meetings other than General Meetings and Committee Meetings shall be submitted one week in advance for approval by the CGS president and treasurer.
4. Refreshment expenditures for any single meeting shall not exceed *\$10.00 per person.* “

Date Approved: \_\_\_\_\_

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David D. Bowers, President