

ACT 2021-004

AN ACT UPDATING AND CLARIFYING THE LANGUAGE AND ORGANIZATION OF THE BYLAWS
OF THE COUNCIL OF GRADUATE STUDENTS

Authors: Governance Review Ad-hoc Committee

Sponsor: Executive Committee

Section A. The purpose of this act shall be to amend the Bylaws of the Council of Graduate Students (CGS).

Section B: Article 2

Section B.1 Whereas, Article 1, Sections 1, 4, 5, 6, 7, 8, 9, 10, and 11 of the CGS Bylaws currently read as follows:

Article I – Membership

Section I.1: Members - The term "member" of the Council of Graduate Students (hereinafter also referred to as "the Council" or "CGS") shall refer to all delegates and voting members of the Executive Committee who are not Executive Officers.

Section I.4: Delegate selection - The selection of graduate students to fill positions on CGS as delegates from a particular unit of representation can only occur in the following ways:

I.4.A. Direct election: A vote open to the entire regular graduate student enrollment of a particular unit of representation utilizing the online system supported by the Council of Graduate Students during spring semester. A second opportunity for a direct election through the online system will occur between the first and second delegate meetings of autumn semester.

I.4.B. Appointment: In the event that the above method fails to fill a delegate seat, appointment by the Graduate Studies Chairperson (or designated alternate) shall constitute proper practice for filling a vacant CGS position during summer term until the first meeting of autumn semester and for the remainder of the 2 delegate term after the third meeting of autumn semester. Any student who receives appointment by the graduate studies chair must provide a petition of support for their delegacy signed by either fifty percent or twenty-five (whichever is less) of the graduate students in the unit of representation.

Section I.5: Delegate certification - The certification of delegates and alternates, along with the development of guidelines for the conduct of elections, shall be the responsibility of the Organization and Elections Committee. After a proper hearing, this committee can declare an election or appointment invalid if it feels its legitimate guidelines have not been followed.

Section I.6: Committee service

I.6.A. Each delegate is expected to perform committee service beginning no later than the semester or term after admission to the Council.

I.6.B. The delegate will indicate a committee preference upon application. These preferences will be used by the Organization and Elections Committee to make committee assignments.

I.6.C. Selection to the Athletic Council, the Council on Academic Affairs, the Student Health Insurance Committee, the University Research Council, and the Student Trustee Selection Committee requires the concurrence of the CGS President.

I.6.D. The Organization and Elections Committee shall determine and publish a list of acceptable outlets for this committee service. In all cases, this list must include service on a CGS standing or ad hoc committee, a university-wide committee, and the University Senate. The Organization and Elections Committee may, at its discretion, allow noncommittee service to substitute for this requirement.

I.6.E. Regardless of the nature of the service, regular attendance and participation will be expected.

Section I.7: Term of Service

58 I.7.A. Delegates shall be elected in spring semester for a term of service consecutively consisting of autumn semester, spring
59 semester and summer term beginning in the following autumn semester.

60
61 I.7.B. Delegates filling a vacancy shall take office immediately.

62
63 I.7.C. All delegates-elect will serve as non-voting members of the Council until their term of service begins (per I.7.A).

64 65 **Section I.8: Removal**

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67 I.8.A. Delegates not fulfilling their required duties in a responsible manner, may be removed by the Organization and
68 Elections Committee, acting either on its own initiative, or at the request of students from a delegate's unit of representation.

69
70 I.8.B. The Organization and Elections Committee shall consider lack of responsibility to include, but not be limited to, the
71 following:

72
73 I.8.B.i. Excessive absence from CGS meetings;

74
75 I.8.B.ii. Failure to make requested reports to constituents, the Council of Graduate Students, and/or the Council's
76 Executive Officers;

77
78 I.8.B.iii. Failure to inform the alternate or the Council office if meetings cannot be attended; and

79
80 I.8.B.iv. Failure to fulfill committee service obligations as mentioned in section I.6 above.

81
82 I.8.C. Delegates who have been removed from their positions may appeal this decision directly to the Council of Graduate
83 Students, whose decision is final.

84
85 **Section I.9: Alternates** - When a delegate is unable to attend a meeting of the council, he or she shall notify their alternate in
86 advance of the meeting. An alternate may also fill a vacancy in the event of a delegate's resignation until a new delegate can
87 be selected.

88
89 Alternates can be selected in any of the methods mentioned in section 3 above or designated by the delegate. An alternate so
90 designated will then have the same general powers and privileges in the Council as the delegate replaced.

91
92 **Section I.10: Visitors** - At the discretion of the chair, any visitor may be extended privileges of the floor. The decision of the
93 chair may be appealed to the full Council.

94
95 **Section I.11: Roles and Responsibilities of Delegates** – The roles and responsibilities of a Delegate include, but are not
96 limited to, the following:

97
98 1. Delegates must maintain attendance or representation at all Delegate meetings and meetings for the committee they may
99 sit on (for special accommodations contact the CGS Secretary),

100
101 2. Delegates must sit on at least one CGS or University Committee (the Vice President maintains an ongoing list of both
102 internal CGS and University Committees).

103
104 3. Delegates may be appointed to additional committees based on their availability.

105
106 4. Delegates must keep the appropriate Committee Chair informed (by regular written or verbal communication) of their
107 University Committee efforts so that Committee Chairs can maintain an accurate record of the organization's work and
108 involvement,

109
110 5. Delegates must regularly meet and communicate with their constituencies and department chairpersons or graduate
111 studies chairs to stay informed of issues and questions and to inform constituents and administration of current efforts,

112
113 6. Delegates must maintain and support the overall mission of the organization and stay familiarized with the organization's
114 mission and unity statements.

Section B.2 Whereas, this article contains all of the information about the roles of CGS delegates and should be so named.

Section B.3 Whereas, information contained in Section 10 (Visitors) was not appropriate for inclusion in this article.

Section B.4 Whereas, the language about delegate selection, roles and responsibilities of delegates, and removal of delegates was updated to reflect current practice and clarify procedures and policies.

Section B.5 Therefore, this article will be renamed to “Delegates.”

Section B.6 Therefore, this act will amend Article 1 of the CGS Bylaws to read as follows:

Article 1 – Delegates

Section 1.1 CGS shall be composed of not more than one hundred fifty voting delegate seats and no fewer than one hundred thirty. The number and apportionment of delegate seats shall be determined by the Organization and Elections Committees (as defined in Section 7.1.C of this document).

Section 1.2 The election of graduate students to fill delegate positions will be undertaken with a vote open to the entire graduate student enrollment of a particular unit of representation utilizing an online system supported by the Council of Graduate Students during spring semester for a term of service consecutively consisting of the following autumn semester, spring semester, and summer term.

Section 1.3 All delegates must be a part of the constituency they represent.

Section 1.4. All delegate-elects will be encouraged to attend meetings of the Council as visitors until their term of service begins.

Section 1.5 Delegate vacancies will be filled as follows:

1.5.A A second election will take place at the beginning of the autumn semester for any seats that remain vacant.

1.5.B If a vacancy exists between the spring election and the autumn election, a delegate may be appointed by the Graduate Studies Chairperson of their particular unit of representation or upon the receipt of a petition of support signed by either twenty five percent or ten (whichever is fewer) of the graduate students in their unit of representation.

1.5.C If a vacancy exists between the autumn election and the end of the following spring semester, a delegate may be appointed by the Graduate Studies Chairperson of their particular unit of representation or upon the receipt of a petition of support signed by either twenty five percent or ten (whichever is fewer) of the graduate students in their unit of representation.

1.5.D If a vacancy exists during the summer term, a delegate-elect from the same unit of representation may petition the Executive Board to fill the vacant seat.

1.5.E Delegates filling a vacancy shall take office immediately.

Section 1.6 Delegate alternates may be designated by the delegate. The alternate must not be a regular delegate and must be from the same unit of representation. Should such an alternate not be feasible, alternates from other units of representation may be permitted at the discretion of the Vice President.

1.6.A Alternates must meet the qualifications for membership within CGS as outlined in Article 4 of the CGS Constitution.

1.6.B When a delegate is unable to attend a meeting of the council, they shall notify their alternate in advance of the meeting and the alternate will attend on their behalf. Alternates will have the same general powers and privileges during meetings of the Council as the delegate replaced.

173 1.6.C An alternate may also fill a vacancy in the event of a delegate's resignation until a new delegate can be
174 selected.
175

176 **Section 1.7** The attendance policy for delegates will be as follows:
177

178 1.7.A Delegates or their alternates are expected to attend all CGS delegate meetings. As a matter of professional
179 courtesy, delegates are encouraged to notify the Secretary in the case that absence cannot be avoided.
180

181 1.7.B In the event that neither a delegate nor the delegate's alternate attend two CGS delegate meetings in a row or
182 three CGS delegate meetings in an academic year, the Secretary will send a reminder letter to the delegate
183 requesting their attendance.
184

185 1.7.C In the event that neither a delegate nor the delegate's alternate attend three CGS delegate meetings in a row
186 or four CGS delegate meetings in an academic year, the Organization and Elections Committee may remove the
187 delegate (following the procedure outlined in Section 1.9 below). Following removal, the Graduate Studies Chair of
188 that unit of representation will be notified of the vacancy and will be encouraged to appoint a graduate student to
189 the empty seat.
190

191 **Section 1.8** Delegates must sit on at least one internal CGS or external University committee for the duration of their term.
192 Delegates may be appointed to additional committees based on their availability.
193

194 1.8.A The delegate will indicate a committee preference upon application. These preferences will be used by the
195 Organization and Elections Committee to make committee assignments.
196

197 **Section 1.9** The roles and responsibilities of a Delegate include, but are not limited to, the following:
198

199 1.9.A Delegates must maintain attendance or representation at all delegate meetings and meetings for the
200 committee(s) they sit on.
201

202 1.9.B Delegates must keep the appropriate Committee Chair(s) informed (by regular written or verbal
203 communication) of their efforts so that accurate records can be maintained of the delegate's work and involvement.
204

205 1.9.C Delegates must regularly communicate with their constituencies and department chairpersons or graduate
206 studies chairs to stay informed of issues and questions and to communicate about current efforts.
207

208 1.9.D Delegates must maintain and support the overall mission of the organization and be familiar with the
209 organization's mission statements.
210

211 **Section 1.10** The Organization and Elections Committee has the authority to remove a delegate for failure to fulfill their
212 required duties in a responsible manner, acting either on its own initiative or at the request of at least one student from the
213 delegate's unit of representation.
214

215 **Section 1.10.A** This failure may include, but is not limited to, the following:
216

217 1.10.A.i Excessive absence from delegate meetings and/or failure to send an alternate if meetings cannot be
218 attended.
219

220 1.10.A.ii Failure to make requested reports to constituents, the Council, and/or the Council's Executive
221 Officers.
222

223 1.10.A.iii Failure to fulfill committee service obligations as outlined in Section 1.9 above.
224

225 1.10.B Delegates who have been removed from their positions may appeal this decision directly to the Council of
226 Graduate Students. A two-thirds majority vote is required to reinstate a delegate who has been removed.
227

228 **Section C: Articles 2 & 3**
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230 **Section C.1** Whereas, Article 2 of the CGS Bylaws currently reads as follows:

231
232 **Article II - Officers and Advisor**
233

234 **Section II.1: Advisors-** *The Executive Committee shall select at least two, but not more than three advisors, including: a*
235 *member of the University Faculty, an administrator from the Graduate School, and/or an administrative professional from*
236 *within the Office of Student Life.*
237

238 *II.1.A. Advisors shall be asked to assist the treasurer in finding faculty representation for the Edward J. Ray Travel Award*
239 *Committee. The advisors shall also assist the Vice President in finding faculty representation for the Edward F Hayes*
240 *Research Forum.*
241

242 *II.1.B. The advisors shall be encouraged to attend one executive or delegate meeting a semester.*
243

244 *II.1.C. The advisors shall each serve a renewable, one-year term*
245

246 **Section II.2: Election of Officers**
247

248 *II.2.A. All Executive Officers are elected at the third regular meeting of spring semester (or no later than the second week of*
249 *April in years when more than four spring semester meetings are scheduled). These officers-elect shall sit (without authority)*
250 *in Executive Committee meetings with the outgoing Executive Committee during the remainder of the spring semester. Newly*
251 *elected officers will take office within seven days of spring commencement.*
252

253 *II.2.B. Any eligible graduate student may apply for election or may be nominated by another graduate student. The*
254 *Organization and Elections Committee will attempt to present at least two candidates each for the offices of President, Vice*
255 *President, Secretary, and Treasurer to the Council at the regular meeting preceding elections. A person may not be a*
256 *candidate for more than one office. If a person receives more than one nomination, that person must decline all but one. All*
257 *nominations must be made at the aforesaid meeting or received in writing at the CGS office no less than ten business days*
258 *prior to the elections meeting.*
259

260 *II.2.C. In the event that there are no nominations for an office, nominations shall remain open until an election for that office*
261 *is held.*
262

263 *II.2.D. The chair of the Organization and Elections Committee shall conduct the officer elections. In the event that the chair*
264 *is a candidate for an Executive Officer position or is otherwise unable to conduct the elections, the Executive Committee*
265 *shall designate another individual to conduct the elections. A notice of officer elections, elections procedures, and any*
266 *financial benefits of the positions must be posted on The Council of Graduate Students website at least one week prior to*
267 *nomination deadline. Additional notification of election shall be sent out via electronic mail to all Graduate Students at least*
268 *one week prior to the nomination deadline.*
269

270 *II.2.E. The officers shall be elected in the following order: Treasurer, Secretary, Vice President, and President.*
271

272 *II.2.F. Immediately prior to the election, each candidate for a particular officer position will have the opportunity to address*
273 *the Council for a maximum of ten minutes. After all candidates for that position have spoken, the delegates may ask questions*
274 *targeted at all candidates. Each candidate shall have the opportunity to respond to each question. The Organization and*
275 *Elections chair or designee may set limits on the maximum length of the question period as well as the maximum length of*
276 *any single response. Such limits must be the same for all candidates for a particular office and be made known to them at the*
277 *beginning of the meeting at which the elections are held.*
278

279 *II.2.G. Voting shall be by secret ballot in contested elections and by Objection to Consent in uncontested elections. Write-in*
280 *votes and blank ballots shall be invalid and not counted in the total.*
281

282 *II.2.H. A simple majority of those delegates voting is required to elect an officer. If no candidate receives a majority, then at*
283 *the same meeting the Council shall vote again between the two candidates receiving the most votes (or between all*
284 *candidates receiving a maximal number of votes). This procedure shall be repeated as necessary until a candidate is elected.*
285

286 **Section II.3: Vacancies** *In the event that an officer-elect, except the President-elect, shall decline the office or otherwise be*
287 *unable to serve, a new election will be held no later than the second meeting of the Council following the occurrence of the*
288 *vacancy. Election procedures will be in accordance with the current provisions of the CGS Constitution and these Bylaws. In*

the event that the President-elect shall decline the presidency or otherwise be unable to serve, section V.8.A of the CGS Constitution shall apply.

Section C.2 Whereas, the information in this article concerning advisors is completely separate from the information about officer elections.

Section C.3 Whereas, the language outlining who is eligible to be selected as an advisor and how long they will serve is confusing and ambiguous.

Section C.4 Whereas, the language concerning the procedure of Executive Officer elections needs to be cleaned up and clarified.

Section C.5 Therefore, Article 2 will be renamed “Advisors” and a new Article 3 will be created named “Executive Officer Elections.” All subsequent article numbers shall be shifted to accommodate this change.

Section C.6 Therefore, Articles 2 and 3 of the CGS Bylaws will now read as follows:

Article 2: Advisors

Section 2.1 The Council shall have at least two but not more than three advisors. These advisors shall be a member of the University Faculty, an administrator from the Graduate School, and an administrative professional from within the Office of Student Life.

Section 2.2 Advisors shall be chosen by the President and approved by the Executive Board.

Section 2.3 Advisors shall assist the Vice President in finding faculty representation for the Edward F Hayes Research Forum.

Section 2.4 Advisors shall be encouraged to attend one executive or delegate meeting each semester.

Section 2.5 Advisors shall serve one-year terms that may be renewed indefinitely.

Article 3 - Executive Officer Elections

Section 3.1 All Executive Officers will be elected at the third regular delegate meeting of spring semester (or no later than the second week of April in years when more than four spring semester meetings are scheduled). These officers-elect shall serve as non-voting members of the Executive Board with the outgoing officers during the remainder of the spring semester. Newly elected officers will take office within five business days of spring commencement.

Section 3.2 Any graduate student who meets the criteria for membership within CGS (as outlined in Article 4 of the CGS Constitution) may apply for any Executive Officer position or be nominated by another graduate student. All nominations may be declined. A person may not be a candidate for more than one office; if a person receives more than one nomination, that person may only accept one. All nominations must be made at the aforesaid meeting or received in writing no less than ten business days prior to the elections meeting.

Section 3.3 In the event that there are no candidates for an office, nominations shall remain open until an election for that office can be held.

Section 3.4 The chair of the Organization and Elections Committee shall conduct the officer elections. In the event that the chair is a candidate for an Executive Officer position or is otherwise unable to conduct the elections, the Executive Board shall designate another individual to conduct the elections. A notice of officer elections, elections procedures, and any financial benefits of the positions must be posted on The Council of Graduate Students website at least one week prior to the nomination deadline. Additionally, the election shall be announced via email to all graduate students at least one week prior to the nomination deadline.

Section 3.5 The officers shall be elected in the following order: Treasurer, Secretary, Vice President, President.

Section 3.6 Immediately prior to the election, each candidate for a particular officer position will have the opportunity to address the Council for a maximum of ten minutes. After all candidates for that position have spoken, delegates may ask questions targeted at all candidates. Each candidate shall have the opportunity to respond to each question. The Organization and Elections chair or designee may set limits on the maximum length of the question period as well as the maximum length of any single response. Such limits must be the same for all candidates for a particular office and be made known to them at the beginning of the meeting at which the elections are held.

Section 3.7 Voting shall be by secret ballot in contested elections and by objection to consent in uncontested elections. Write-in votes and blank ballots shall be invalid and not counted in the total.

Section 3.8 A simple majority of those delegates voting is required to elect an officer. If no candidate receives a simple majority, then at the same meeting the Council shall vote again between the two candidates receiving the most votes (or between all candidates receiving a maximal number of votes). This procedure shall be repeated as necessary until a candidate is elected.

Section 3.9 In the event that an officer-elect, except the President-elect, shall decline the office or otherwise be unable to serve, a new election will be held no later than the second meeting of the Council following the occurrence of the vacancy. Election procedures will be in accordance with the current provisions of the CGS Constitution and these Bylaws.

Section 3.10 In the event that the President-elect shall decline the presidency or otherwise be unable to serve, the Vice President-elect shall have the option to assume the office of President. If the Vice President-elect declines, a new election for President shall be held. If the election cannot be held before the start of the term of office, the Vice President-elect shall become President pro-tempore until such time that an election may be held.

Section D: Article 4

Section D.1 Whereas, Article 4 of the CGS Bylaws currently reads as follows:

Article IV - The University Senate

Section IV.1: General – The Council of Graduate Students holds the authority to select student members of the University Senate to represent the interests of all graduate students. The Council of Graduate Students shall elect ten graduate students from a single slate.

Section IV.2: Duties - These Senators will regularly attend the meetings of their respective committees, the University Senate, and the Council of Graduate Students, will report to CGS as necessary or as directed, and will consult with the President and the Council to develop and promote graduate student positions on the issues or proposals considered by those bodies. Their term of office will extend one year beginning with autumn semester.

Section IV.3: Nominations – Nominations to fill vacant Senator positions shall normally take place at the third meeting of the spring term. The Organization and Elections Committee shall present a slate of no fewer than ten (10) consenting nominees at that meeting, and any delegate may also nominate candidates at that meeting. Candidates consenting to nomination will submit materials attesting to their qualifications to the Secretary in time for inclusion in the subsequent meeting packet. Materials requires will be established by the Organization and Elections Committee.

Section IV.4: Elections

IV.4.A. Elections to fill vacant Senator positions shall normally take place at the fourth meeting of the spring term.

IV.4.B. At the discretion of the body, candidates for election shall be made available outside of the normal meeting time for delegates to address their qualifications.

IV.4.C. At the Senator election, each delegate will be given a ballot with the option to approve each candidate on the slate. Delegates will submit their ballots to one of the tellers, appointed as specified by the most recent edition of Roberts Rules of Order. The tellers will count the number of approvals that each candidate received. The ten candidates with the most approvals are elected. Should there be a tie in determining the top ten candidates, the President shall cast a tie-breaking vote.

IV.4.D. Write-in votes shall be considered invalid and will not be counted in the total.

Section IV.5: Alternates - Senators may name an Alternate. The Alternate must be approved by the Organization and Elections committee and shall have all the rights and privileges of the Senator.

Section IV.6: Term - All Senators are elected for terms that begin in the autumn semester and last until the end of the following summer term. Vacancies in Representative positions may be filled at any Council meeting in an election following the procedures outlined above.

Section IV.7: Removal - If a Senator or Alternate does not fulfill his or her required duties in a responsible manner, the Organization and Elections Committee, acting either on its own initiative or upon request by relevant parties, may recommend removal. Such a recommendation shall be preceded by a hearing that considers chronic absence, failure to make required reports to the Council, and other relevant matters. The Council's vote on the Organization and Elections Committee's recommendation is final.

Section D.2 Whereas, language in this article needs updates and clarification to match current practice.

Section D.3 Whereas, it is deemed advantageous to allocate 5 of the 10 Senator seats to specific academic areas to ensure that all colleges are represented.

Section D.4 Whereas, it is deemed more efficient to have specified people who may serve as an alternate for any Senator rather than a different alternate for each position.

Section D.5 Whereas, information about the procedure for removal of a Senator is lacking.

Section D.6 Therefore, Article 4 of the CGS Bylaws will now read as follows:

Article 4 - The University Senate

Section 4.1 The Council of Graduate Students holds the authority to select student members of the University Senate to represent the interests of all graduate students. The Council shall elect ten graduate students from a group of interested candidates.

Section 4.2 The group of elected senators should include at least one representative from each of the following areas: Math, Engineering, & Physical Sciences; Arts & Humanities; Biological Sciences and Food, Agriculture, and Environmental Studies; Education & Human Ecology; Social & Behavioral Sciences and Business.

Section 4.3 The term of service shall be for one year, beginning in autumn semester and lasting until the end of the following summer term.

Section 4.4 These Senators will regularly attend the meetings of their respective committees, the University Senate, and the Council of Graduate Students, will report to CGS as necessary or as directed, and will consult with the President and the Council to develop and promote graduate student positions on the issues or proposals considered by those bodies.

Section 4.5: Elections

4.5.A Nominations for Senator positions shall take place at the third meeting of the spring term. Nominations may be presented by The Organization and Elections Committee or made by delegates. Candidates consenting to nomination will submit materials attesting to their qualifications to the Chair of the Organization & Elections Committee in time for inclusion in the subsequent meeting packet.

4.5.B Elections to fill Senator positions shall take place at the fourth meeting of the spring term.

4.5.C At the discretion of the body, candidates for election shall be made available outside of the normal meeting time for delegates to address their qualifications.

4.5.D The Organization and Elections Committee will determine to which academic area each candidate belongs.

461
462 4.5.E During the senate election, each delegate shall be presented with a slate of all the senate candidates and their
463 respective academic areas. Each delegate may cast a vote for up to ten of the senate candidates. Each delegate will
464 submit their ballot to the Chair of the Organization and Elections Committee or their designee for counting.
465

466 4.5.F The first five senate seats shall be filled by the highest vote getter from each of the academic areas listed in
467 Section 4.2. Any remaining unfilled seats (including the first five seats) shall be filled by the candidates remaining
468 with the greatest number of votes, regardless of academic area.
469

470 4.5.F.i Should there be a tie, the President shall cast a tie-breaking vote.
471

472 4.5.F.ii Write-in votes shall be considered invalid and will not be counted in the total.
473

474 **Section 4.6** One or two alternates may be designated by the Graduate Caucus chair and approved by the Executive Board.
475 Alternates may attend a meeting on behalf of any Senator who is unable to attend. The alternate shall have all the rights and
476 privileges of the Senator.
477

478 **Section 4.7** The Council has the authority to remove a Senator for violation of the governing documents only through the
479 following procedure:
480

481 4.7.A A written motion requesting an investigation of a Senator for such violations must be presented at a regular
482 meeting of the Council. This motion must bear the signatures of at least ten delegates or an affidavit of a two thirds
483 majority vote of the Executive Board.
484

485 4.7.B The Senator shall be given the opportunity to respond to the motion. If the motion is approved by two thirds
486 majority vote, the Organization and Elections Committee will initiate an investigation into the allegations against
487 the Senator and present its findings at the next regular Council meeting.
488

489 4.7.C Following this presentation, a two-thirds vote of the Council is required to approve the removal of the
490 Senator, effective immediately.
491

492 **Section 4.8** Vacancies in Senator positions may be filled at any Council meeting in a direct election for the vacant seat.
493 Vacant seats may be filled by any interested candidate meeting the requirements of Article 4.1 of the CGS Constitution.
494

495 **Section E: Article 5**

496
497 **Section E.1** Whereas, Article 5 of the CGS Bylaws currently reads as follows:
498

499 ***Article V - Appointments to University Committees***

500
501 **Section V.1: General** - The Council of Graduate Students holds the authority to appoint graduate student members of
502 university committees (including boards, commissions, committees, councils, courts, or similar planning and advisory
503 groups). The duties of these appointees will be determined by the respective committee; in all cases, the student shall consult
504 with the President and the Council to develop and promote graduate student positions on the issues or proposals considered
505 by those bodies. Terms of office shall normally be one year, beginning autumn semester. In the event that an appointment
506 shall be for a different time period, the student must be so informed.
507

508 **Section V.2: Application** - Graduate students may submit applications themselves or nominate others to be considered for
509 appointment. Individuals who are not currently enrolled in the graduate school may also apply, provided they plan to be
510 enrolled by the first meeting of the committee they are applying for. All applications will be considered by the Organization
511 and Elections committee, using whatever means (interview, screening of resumes, references, etc.) the committee deems
512 appropriate.
513

514 **Section V.3: Appointment** - The Organization and Elections Committee shall have the primary authority of appointment. The
515 Council may review the appointments of the Organization and Elections Committee at the meeting immediately subsequent to
516 such appointments and rescind, by simple majority vote, any it deems inappropriate.
517

518 **Section V.4: Removal**

V.4.A. If a representative does not fulfill required duties in a responsible manner, the Organization and Elections Committee may remove the representative, acting either on its own initiative or at the request of relevant parties.

V.4.B. The Organization and Elections Committee shall consider lack of responsibility to include, but not be limited to, the following:

V.4.B.i. Excessive absence from meetings; and

V.4.B.ii. Failure to make requested reports to constituents, the Council of Graduate Students, and/or the Council's Executive Officers.

IV.4.C. Representatives who have been removed from their positions may appeal this decision directly to the Council of Graduate Students, whose decision is final.

Section V.5: Vacancies - *In the event of an appointee's resignation, removal, or vacancy for other reason, the council shall appoint a new member as described in Section 2 and Section 3 of this Article.*

Section E.2 Whereas, the language in this article needs small updates for clarity.

Section E.3 Therefore, Article 5 of the CGS Bylaws will now read as follows:

Article 5 - Appointments to University Committees

Section 5.1 *The Council of Graduate Students holds the authority to appoint graduate student members of university committees, including boards, commissions, committees, councils, courts, or similar planning and advisory groups. The duties of these appointees will be determined by the respective committee. In all cases, the student shall consult with the President and the Council to develop and promote graduate student positions on issues or proposals considered by those bodies.*

Section 5.2 *Terms of service shall be for one year, beginning in autumn semester and lasting until the end of the following summer term. In the event that an appointment shall be for a different time period, the student must be so informed.*

Section 5.3 *Graduate students may submit applications themselves or nominate others to be considered for appointment. Individuals who are not currently enrolled in the graduate school may also apply, provided they plan to be enrolled by the first meeting of the committee they are applying for. All applications will be considered by the Organization and Elections committee.*

Section 5.4 *The Organization and Elections Committee shall have the primary authority of appointment. The Council may review the appointments of the Organization and Elections Committee at the meeting immediately subsequent to such appointments and rescind, by simple majority vote, any it deems inappropriate.*

Section 5.5 *If a representative does not fulfill required duties in a responsible manner, the Organization and Elections Committee may remove the representative, acting either on its own initiative or at the request of the chair of the committee on which the representative serves.*

5.5.A The Organization and Elections Committee shall consider lack of responsibility to include, but not be limited to, the following:

5.5.A.i Excessive absence from meetings.

5.5.A.ii Failure to make requested reports to constituents, the Council of Graduate Students, and/or the Council's Executive Officers.

5.5.B Representatives who have been removed from their positions may appeal their removal directly to the Council, whose decision is final.

Section 5.6 In the event of an appointee's resignation, removal, or vacancy for another reason, the council shall appoint a new member as described in Sections 3 and 4 of this Article.

Section F: Article 6

Section F.1 Whereas, Article 6 of the CGS Bylaws currently reads as follows:

Article VI – Committees

Section VI.1: The Executive Committee

VI.1.A. Duties and powers

VI.1.A.i. The Executive Committee transacts the business of the Council between its meetings. All actions taken by the Committee shall be reported to the Council at its next meeting. The Executive Committee shall bring before the Council any matter coming within its knowledge that needs the consideration or action of the Council.

VI.1.A.ii. A quorum shall consist of seven voting members of the committee, except during Summer term when a quorum shall consist of five voting members.

VI.1.A.iii. The Executive Committee prepares the agenda for each Council meeting and recommends actions to be taken by the Council.

VI.1.A.iv. The Executive Committee is responsible for selecting the recipients of the Larry Lewellen Service Awards and the James M. Siddens Award For Distinguished Faculty Advising.

VI.1.A.v. The Executive Committee may not take the following actions:

VI.1.A.v.(1). Any actions that would directly conflict with a previous directive of the full council.

VI.1.A.v.(2). Approval of non-budgeted expenses in excess of \$500, except in those instances in which the treasurer deems "a dire emergency."

VI.1.A.v.(3). Election to the position of Senator, except in response to a prior directive of the Council explicitly directing the committee to do so.

VI.1.A.v.(4). Other restrictions as imposed by the Council.

VI.1.B. Membership - The membership of the Executive Committee shall be determined as follows:

VI.1.B.i. All four executive officers and standing chairpersons shall be ex-officio voting members.

VI.1.B.ii. One graduate student representative each from the Graduate Compensatory and Benefits Committee, Council on Academic Affairs, the University Research Council, the University Area Commission, and the University Senate may be appointed by the President as voting members.

VI.1.B.iii. Emeritus officers, the Parliamentarian, the Chief of Staff, the Deputy Treasurer, and the two student members of The Ohio State University Board of Trustees shall be considered ex-officio non-voting members of the Executive Committee.

VI.1.B.iv In all cases, voting members of the Executive Committee must be graduate students in good standing.

VI.1.C. Transition Membership - During summer term, the Executive Committee shall consist of those individuals who were members during the spring semester of the previous academic year, the newly elected officers, and all new members as they are identified.

VI.1.D. Meetings - The President (or his or her designee) chairs the Executive Committee and shall call such meetings as deemed necessary but must call at least four meetings per semester. During the summer term, up to two meetings may be cancelled if need be.

Section VI.2: The Organization and Elections Committee

VI.2.A. The Organization and Elections Committee shall be chaired by the Vice President and the Vice- Chair shall be the Chief of Staff.

It shall have the following charge:

VI.2.A.i. To determine departmental representation and delegate eligibility;

VI.2.A.ii. To review the qualifications of Executive Office and University Senate candidates;

VI.2.A.iii. To appoint to university committees; and

VI.2.A.iv. To conduct all CGS elections.

Section VI.3: Standing committees

VI.3.A. General - The Council shall have standing committees as designated by the President, subject to ratification by the Council at the first meeting of the President's term. The Council may also create such additional standing committees and ad hoc committees as it deems necessary. Standing committees shall serve until the first Council meeting following the next presidential election, unless designated otherwise.

VI.3.B. Membership - Each committee will consist of a chair appointed by the President and members selected from the graduate student body by the President and/or the chair. The President serves as an ex officio non-voting member of all standing committees.

VI.3.C. Purpose - The purpose and function of each committee shall take the form of a short statement directing the committee to perform specified functions. This statement, either provided by the President or drafted by the full Council, must be made available upon request.

Section F.2 Whereas, it is deemed appropriate that information about the Executive Board should be separated out from information about the other committees as its function is very different.

Section F.3 Whereas, most of the information about the membership and duties of the Executive Board is now contained within Article 9 of the CGS Constitution.

Section F.4 Whereas, it is deemed more efficient to list the various duties of the Organization and Elections Committee in one place.

Section F.5 Whereas, it is deemed appropriate to list standing committees in the Bylaws to ensure that CGS continues to advocate for those issues that are central to its mission as an organization.

Section F.6 Therefore, Article 6 will be renamed "The Executive Board" (in accordance with the name change from the Executive Committee already made in the CGS Constitution) and a new Article 7 will be created, named "Operational and Standing Committees." All subsequent article numbers shall be shifted to accommodate this change.

Section F.7 Therefore, Articles 6 and 7.1.A - 7.1.B of the CGS Bylaws will now read as follows:

Article 6 – The Executive Board

Section 6.1 *The Executive Board must hold at least four meetings per semester. During the summer term, at least two meetings must be held.*

Section 6.2 *The Executive Board is responsible for selecting the recipients of the Larry Lewellen Service Award, the James M. Siddens Award for Distinguished Faculty Advising, and the Kerry M. Hodak Award for Exceptional Staff Mentoring.*

Section 6.3 *The Executive Board may approve non-budgeted expenses in excess of \$500 by a two-thirds majority vote in instances in which the treasurer deems a “dire emergency”.*

Article 7: Operational & Standing Committees

Section 7.1: The Organization and Elections Committee

7.1.A The Organization and Elections committee shall oversee all business relating to membership credentials, external representation, apportionment, and elections procedures.

7.1.B The committee shall be chaired by the Vice President. The committee shall be composed of at least 5 members, 3 of whom must be current delegates. All members of the Organization and Elections Committee must be members of CGS. The Organization and Elections Committee shall select its members for the following term and fill vacancies as they arise. If the membership of the committee is ever fewer than 3, the Executive Board shall appoint new members to reach a total of 3.

Section F.8 *Therefore, Articles 7.1.D-7.2.D of the CGS Bylaws will now read as follows:*

7.1.D The committee shall conduct and oversee all CGS elections.

7.1.D.i The committee shall outline the required submission materials for all elections and review the qualification of all candidates.

7.1.D.ii The committee shall collect and prepare all submitted materials for presentation to the Council preceding elections.

7.1.D.iii The committee shall determine procedures for collecting and counting ballots during elections.

7.1.E The committee shall oversee assignment of delegates to internal committees, including both standing and ad hoc committees

7.1.E.i The committee shall publish a list of acceptable venues for delegate committee service. In all cases, this list must include service on a CGS standing or ad hoc committee, a university-wide committee, and the University Senate. The Organization and Elections Committee may, at its discretion, allow non-committee service to substitute for this requirement.

7.1.E.ii The committee shall make assignments of delegates to internal CGS standing and ad-hoc committees.

7.1.F The committee shall verify that all delegates and alternates are fulfilling their responsibilities (as outlined in Article I of the CGS Bylaws).

7.1.G The committee shall maintain an actively updated list of University committees and make appointments to these committees.

7.1.H The committee shall review the qualifications of candidates for Executive Office and University Senate positions.

7.1.H.i The committee shall attempt to present at least two candidates each for the offices of President, Vice President, Secretary, and Treasurer to the Council.

7.1.H.ii The committee shall have the discretion to present consenting nominees for Senator positions.

746 7.1.I The committee shall oversee the removal of Executive Officers (as outlined in Section 6.7 of the CGS
747 Constitution), Senators (as outlined in Section 4.7 of this document), delegates (as outlined in Section 1.7
748 of this document), and University committee representatives (as outlined in Section 5.4 of this document).
749

750 **Section 7.2: Standing committees**

751
752 7.2.A The Council shall have standing committees as designated by the President, subject to ratification
753 by the Council at the first meeting of the President's term. The Council may also create such additional
754 standing committees as it deems necessary. Standing committees shall serve until the end of the current
755 delegate term, unless designated otherwise.
756

757 7.2.B Each committee will consist of a chair appointed by the President and delegate members appointed
758 by The Organization & Elections Committee. Graduate students not serving as delegates may also join
759 committees after approval from the chair. The President serves as an ex officio non-voting member of all
760 standing committees.
761

762 7.2.C Each committee shall have a mission statement that details its purpose and function. These
763 statements may be provided by the President or drafted by the Council and must be available upon
764 request.
765

766 7.2.D The Council shall maintain, at minimum, the following standing committees:

- 767 • Academic Affairs
- 768 • Arts and Culture
- 769 • Career Development Grant
- 770 • Diversity, Equity, Inclusion
- 771 • Government Affairs
- 772 • Graduate Caucus
- 773 • Graduate Student Affairs
- 774 • Health, Wellness, and Safety
- 775 • Housing and Family Affairs
- 776 • International Student Affairs
- 777 • Edward J. Ray Travel Award
- 778 • Sustainability and Environmental Responsibility (SERC)
- 779

780 **Section 7.3 Ad Hoc Committees**

781
782 7.3.A The organizing resolution establishing an ad hoc committee shall specify its membership, including
783 the chair.
784

785 7.3.B Additional delegate or non-delegate members may be added with the approval of the chair and the
786 Organization and Elections Committee.
787

788 **Section G: Article 8**

789
790 **Section G.1** Whereas, Article 8 of the CGS Bylaws currently reads as follows:

791 **Article VIII - Budgeting and financial affairs**

792 **Section VIII.1: Budget**

793
794
795
796 **VIII.1.A. Definition** - The financial resources of the Council must be allocated in accordance with an annual budget.
797

VIII.1.B. Budget Approval - A proposed budget will be prepared by the Treasurer in consultation with the President, reviewed by the Executive Committee, and sent to the Council at least one week prior to the June Delegate meeting. This budget, or an amended version thereof, must be adopted by a simple majority vote of the Council at the June delegate meeting, prior to the next fiscal year.

VIII.1.C. Budget Amendments - This budget may be revised at any time during the year by a simple majority vote of the Council.

Section VIII.2: Expenditures

VIII.2.A. Authority - Only the President and Treasurer may make financial commitments on behalf of the council, including purchases, travel, repair service, and related business affairs. Expenditures from the checking and banking accounts may only be performed by the President or Treasurer, with the written approval of the Advisor. The President or Treasurer may only perform expenditures from the CGS business account.

VIII.2.B. Unauthorized Commitments - Persons making unauthorized purchases or other commitments may be held personally liable for the payment of such transactions.

VIII.2.C. Reimbursement - The Treasurer, with the consent of the President and the Executive Committee, may establish procedures for notification, receipts, reimbursement, and other associated tasks. These procedures must be documented and made available upon request. The Treasurer, except where notice is otherwise given, must reimburse individuals within two weeks of the completed request for reimbursement.

VIII.2.D. Timeliness - All bills for authorized expenditures must be paid by the Treasurer by the due date or within such period necessary to take advantage of cash discounts and to avoid service charges, provided there are sufficient funds in the respective CGS budget account. If the Treasurer fails to comply with this requirement, the President may pay the bill.

Section VIII.3: Records and Reports

VIII.3.A. Fiscal Year - The fiscal year of the council will extend from the first day of July through the last day of June.

VIII.3.B. Recording - All income and expenditures of the Council must be recorded every other week.

VIII.3.C. Semester Reports - A summary of current and proposed expenditures and the status of all budget categories, including totals in restricted and unrestricted funds (as defined by the Council on Student Affairs), must be prepared by the last day of each semester, and presented to the Council at the first meeting of the following semester.

VIII.3.D. Inventory - By the end of each spring semester, the Treasurer-elect and Treasurer, with the Office Manager's assistance, must jointly inventory all equipment owned by the Council for which more than \$100 was paid. A copy of this inventory will be revised as necessary and filed in the CGS office.

Section G.2 Whereas, language in this article needs small updates for clarity and to reflect current practice.

Section G.3 Therefore, Article 8 of the CGS Bylaws will now read as follows:

Article 8 - Budgeting and financial affairs

Section 8.1: Budget

8.1.A The fiscal year of the council will extend from the first day of July through the last day of June.

8.1.B The financial resources of the Council must be allocated in accordance with an annual budget.

8.1.C A proposed budget will be prepared by the Treasurer in consultation with the President, reviewed by the Executive Board, and sent to the Council at least one week prior to the delegate meeting at which it will be presented. This budget, or an amended version thereof, must be adopted by a simple majority vote of the Council at a delegate meeting prior to the next fiscal year.

8.1.D Revisions to the budget may be prepared and presented to the Council for approval at any time during the year and will be accepted by a simple majority vote.

Section 8.2: Expenditures

8.2.A Only the President and Treasurer may make financial commitments on behalf of the council, including purchases, travel, repair service, and related business affairs. Expenditures from the checking and banking accounts may only be performed by the President or Treasurer, with the written approval of the Advisor. The President or Treasurer may only perform expenditures from the CGS business account.

8.2.B Persons making unauthorized purchases or other commitments may be held personally liable for the payment of such transactions.

8.2.C The Treasurer, with the consent of the President and the Executive Board, may establish procedures for notification, receipts, reimbursement, and other associated tasks. These procedures must be documented and made available upon request. The Treasurer, except where notice is otherwise given, must approve reimbursement requests within two weeks of their submission.

8.2.D All bills for authorized expenditures must be paid by the Treasurer by the due date or within such period necessary to take advantage of cash discounts and to avoid service charges, provided there are sufficient funds in the respective CGS budget account. If the Treasurer fails to comply with this requirement, the President may pay the bill in their stead.

Section 8.3: Records and Reports

8.3.A All income and expenditures of the Council must be recorded every month and should be available upon request.

8.3.B A summary of current and proposed expenditures and the status of all budget categories, including totals in restricted and unrestricted funds (as defined by the Council on Student Affairs), must be prepared by the last day of each semester, and presented to the Council at the first meeting of the following semester.

8.3.C By the end of each spring semester, the Treasurer-elect and Treasurer must jointly inventory all equipment owned by the Council for which more than \$100 was paid and prepare a list to be kept with other financial records.

Section H: Article 9

Section H.1 Whereas, Article 9 of the CGS Bylaws currently reads as follows:

Article IX – Meetings

Section IX.1: Special Meetings - Meetings held at the request of the Executive Committee or the written request of ten members must be held within nine days of such request, provided that the University is in session on the ninth day. Otherwise, they must be held on or before the third succeeding day on which the University is in session.

Section IX.2: Attendance by Representatives - All graduate students as well as graduate student representatives from the University Senate and University Committees shall be encouraged to attend CGS meetings as visitors.

Section IX.3: Debating Legislation - According to Article IX, Section 1 of the Council's Constitution, the current edition of Robert's Rules of Order, Newly Revised governs all meetings of the Council except where conflicting with the Council's Constitution or Bylaws. Consideration of legislation before the Council shall follow the rules set forth in this section.

IX.3.A. Proposing Legislation - Legislation may be brought before the Council by the Executive Committee, any standing or ad hoc committee of the Council, or by any voting member of the Council. In order for legislation to appear on the Council's agenda, the author must inform the President that legislation will be brought forward two weeks prior to a Council meeting. The legislation must be submitted in proper format (see guidelines) to the Secretary one week prior to the Council meeting. Legislation not presented to the Council in proper format in time to make it in the meeting packet will be removed from the agenda.

IX.3.B. *Main Motion* - Proposed legislation, in order as assigned by the Executive Committee on the Council's agenda, is read to the delegate body by one author. At the discretion of the author, a full reading of the legislation may be waived. Legislation may only be considered during the Old and New Business portions of a Council meeting.

IX.3.C. *Second Needed* - A second will be needed from the general body to continue. The second can be given by raising a placard and calling "second". The exception to this rule is when legislation is sponsored by the Executive Committee, or any standing or ad hoc committee of the Council. Committee-sponsored legislation is considered automatically seconded.

IX.3.D. *Author(s)' Rationale* - The author(s) will have two minutes to state why they are proposing the legislation.

IX.3.E. *Questions for Author(s)* - The delegate body may ask the author(s) questions concerning the main motion for a period of five minutes.

IX.3.F. *Motion to Extend* - The time period for questions, and later, debate, may be extended when time has expired if the delegate body deems it necessary. To extend, someone will need to make a motion to extend, a second is needed, no debate is accepted, and a two-thirds vote is needed to pass the extension.

IX.3.G. *Debate* - After questions for the author(s), debate begins. The debate period is ten minutes but may be extended if the body deems it necessary (see Section VII.3.F). Debate will end if no speaker is waiting for the floor, when time expires, or when someone calls the question.

IX.3.H. *Amendments to the Main Motion* - Amendments can be made at the time of debate only. The amendment should be read to the Council and then submitted in writing to the Secretary. Upon receiving a second deliberation on the amendment begins with the author(s) rationale and proceeds through debate. Amendments can be amended.

IX.3.I. *Calling the Previous Question* - Once the question is called, debate is ended and the Council moves into a vote on the main motion, unless an objection is raised. If there is an objection, then a vote is taken (without debate and requiring a two-thirds majority to pass) to decide whether to end debate and move on to a vote on the issue being discussed.

Section IX.4: Timed Agenda - The Council shall follow a timed agenda as approved by the Executive Committee. That is, each agenda item will be published with a maximum duration. For each meeting, the chair shall appoint a timekeeper (who must be distinct from the individual serving as recording secretary). When the time allotted to an agenda item is announced as having expired, all presentations, discussion, and debate immediately ceases and cannot be resumed without a motion to alter the agenda. If a motion is on the floor, the Council immediately proceeds to a vote on that motion. A motion to amend the agenda requires a second, is not debatable, and requires a two-thirds vote. Whenever discussion on a given agenda item finishes before its allotted time, the chair will move the Council on to the next item.

Section IX.5: Beginning and Ending Times - Each agenda is published with a beginning and ending time. These times are estimates only and therefore non-binding; the meeting begins when the secretary establishes that a quorum is present and ends after the last agenda item (perhaps as amended) has been handled.

Section IX.6: Guest Speakers - CGS meetings are often preceded, followed, or 14 suspended for guest speakers that are not part of the meeting agenda. These speakers are, by default, selected by the President in consultation with the Executive Committee. Any delegate may informally propose a potential speaker by communicating directly with the President; should a binding proposal (either to request an entity to speak or to enjoin an entity from speaking) be desired, a motion to that effect may be made during New Business at any meeting of the Council.

Section H.2 Whereas, information previously found within other articles that is relevant to meetings procedures should be moved to this article.

Section H.3 Whereas, information about parliamentary procedure for consideration of legislation is deemed more appropriate for and will be moved to the Standing Rules.

Section H.4 Therefore, Article 9 of the CGS Bylaws will now read as follows:

972 **Article 9 – Meetings**

973
974 **Section 9.1** Meetings of the Council may be conducted in person or with the use of an online platform at the discretion of the
975 Executive Board.

976
977 **Section 9.2** All graduate students as well as graduate student representatives from the University Senate and University
978 Committees shall be encouraged to attend CGS meetings as visitors.

979
980 **Section 9.3** At the discretion of the chair, any visitor may be extended privileges of the floor. The decision of the chair may be
981 appealed to the full Council.

982
983 **Section 9.4** The Council shall follow a timed agenda as approved by the Executive Board That is, each agenda item will be
984 published with a maximum duration.

985
986 9.4.A For each meeting, the chair shall keep time or appoint a timekeeper (who must be distinct from the individual
987 serving as recording secretary).

988
989 9.4.B When the time allotted to an agenda item is announced as having expired, all presentations, discussion, and
990 debate immediately ceases and cannot be resumed without a motion to alter the agenda. If a motion is on the floor,
991 the Council immediately proceeds to a vote on that motion. A motion to amend the agenda requires a second, is not
992 debatable, and requires a two-thirds majority vote. Whenever discussion on a given agenda item finishes before its
993 allotted time, the chair will move the Council on to the next item.

994
995 **Section 9.5** Each agenda is published with a beginning and ending time. These times are estimates only and therefore non-
996 binding; the meeting begins when it is established that a quorum is present and ends after the last agenda item has been
997 handled.

998
999 **Section 9.6** CGS meetings are often preceded, followed, or suspended for guest speakers. These speakers are selected by the
000 President in consultation with the Executive Board. Any delegate may informally propose a potential speaker by
001 communicating directly with the President. Should a binding proposal (either to request an entity to speak or to enjoin an
002 entity from speaking) be desired, a motion to that effect may be made during New Business at any meeting of the Council.

003
004 **Section I: Article 10**

005
006 **Section I.1** Whereas, Article 10 of the CGS Bylaws currently reads as follows:

007
008 **Article X- Other Positions**

009
010 **Section X.1: Parliamentarian-** a parliamentarian may be appointed by the president of the Council of Graduate Students.

011
012 **X.1A Duties-** the duties of the parliamentarian are:

013
014 X.1A.i. To advise the President and other members of CGS on Section IX.2 of the Constitution of the Council of
015 Graduate Students and other relevant manners;

016
017 X.1A.ii. To serve as a non-voting member of the Executive Committee;

018
019 XI.A.iii. To assist CGS in reviewing and revisiting the Constitution, Bylaws, and Standing Rules as needed;

020
021 X.1A.iv. to assist the Vice President in educating delegates on parliamentary procedure during new delegate
022 orientation; and

023
024 X.1A.v To advise the graduate student member of the University Senate Rules Committee on parliamentary
025 procedure

026
027 X.1.B: if applicable, when a current delegate is appointed as the Parliamentarian of the Council, that person will resign his
028 or her delegate seat when the term of office begins.

Section X.2: Chief of Staff- The chief of staff shall be appointed by the President of the Council of Graduate Students

X.2.A: Duties- The duties of the chief of staff are:

XI.2.A.i To assist the executive officers as directed by the President of CGS;

X.2.A.ii To serve as the Vice-Chair of the Organization and Elections Committee; and

X.2.A.iii To Serve as a non-voting member of the Executive Committee

X.2.B When a current delegate is appointed as the Chief of Staff of the Council, that person will resign his or her delegate seat when the term of office begins.

Section X.3: Deputy Treasurer- The Deputy Treasurer may be appointed by the Treasurer of the Council of Graduate Students.

X.3.A: Duties- The duties of the chief of staff are:

X.3.A.i To assist the Treasurer in managing CGS fiscal responsibilities and internal operations;

X.3.A.ii To assist CGS in the auditing of external entities including but not limited to university departments, offices, and units;

X.3.A.iii To serve as a non-voting member of the Executive Committee;

X.3.A.iv In the absence of the Treasurer, if the Treasurer is temporarily unable to fulfill his or her duties, the Deputy Treasurer shall serve in the Treasurer's place.

X.3.A.v The Deputy Treasurer shall fulfill other duties as directed by the Council, the Executive Committee, and the Treasurer.

X.2.B If applicable, when a current delegate is appointed as the Deputy Treasurer, that person will resign his or her delegate seat when the term of office begins.

Section I.2 Whereas, language in this article needs small wording updates and clarifications to match current practice and improve consistency.

Section I.3 Therefore, Article 10 of the CGS Bylaws will now read as follows:

Article 10- Appointed Officer Positions

Section 10.1: Parliamentarian

10.1.A The President may appoint a Parliamentarian (as outlined in Article 8, Section 3 of the CGS Constitution).

10.1.B The Parliamentarian advises the President and other members of CGS on Article 7, Section 2 of the Constitution of the Council of Graduate Students and other relevant matters.

10.1.C The Parliamentarian assists CGS in reviewing and revisiting the Constitution, Bylaws, and Standing Rules as needed.

10.1.D The Parliamentarian assists the Vice President in educating delegates on parliamentary procedure during new delegate orientation.

10.1.E The Parliamentarian serves as a non-voting member of the Executive Board.

10.1.F The Parliamentarian shall fulfill other duties as directed by the Council, the Executive Board, and the President.

10.1.G If applicable, when a current delegate is appointed as the Parliamentarian, that person will resign their delegate seat when the term of office begins.

Section 10.2: Chief of Staff

10.2.A The President may appoint a Chief of Staff (as outlined in Article 8, Section 3 of the CGS Constitution).

10.2.B The Chief of Staff assists the executive officers as directed by the President.

10.2.C The Chief of Staff serves as the Vice-Chair of the Organization and Elections Committee.

10.2.D The Chief of Staff serves as a non-voting member of the Executive Board.

10.2.E The Chief of Staff shall fulfill other duties as directed by the Council, the Executive Board, and the President.

10.2.F If applicable, when a current delegate is appointed as the Chief of Staff, that person will resign their delegate seat when the term of office begins.

Section 10.3: Deputy Treasurer

10.3.A The Treasurer may appoint a Deputy Treasurer (as outlined in Article 8, Section 5 of the CGS Constitution).

10.3.B The Deputy Treasurer assists the Treasurer in managing CGS fiscal responsibilities and internal operations.

10.3.C The Deputy Treasurer assists CGS in the auditing of external entities including but not limited to university departments, offices, and units.

10.3.D The Deputy Treasurer serves in the Treasurer's place in the temporary absence of the Treasurer.

10.3.E The Deputy Treasurer serves as a non-voting member of the Executive Board.

10.3.F The Deputy Treasurer shall fulfill other duties as directed by the Council, the Executive Board, the President, and the Treasurer.

10.3.G If applicable, when a current delegate is appointed as the Deputy Treasurer, that person will resign their delegate seat when the term of office begins.

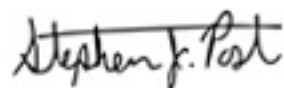
Section 10.4: Terms of service for all appointed positions shall begin at the time of appointment and last until the end of the following summer term.

Section 10.5 If any of these appointed positions become vacant, the President may appoint a replacement.

Section J. The changes contained within this act shall be effective immediately after an affirmative majority vote of delegates at a regular meeting of CGS in accordance with Article 10, Section 2 of the CGS Constitution.

Approved: ☒ Yes/No
(69 Yeas, 0 Nays, 4 Abstains)

Date: 2/5/21



Stephen J. Post, President

Delegate Name	Delegate Seat	Vote
Arts & Sciences		
Benjamin Mertus.3	Anthropology	
Robin Gordon.215	Arts Administration, Education, & Policy	Yea
Greg Jameson.61	Biophysics	
Maddy Lomax-Vogt.2	Chemistry	Yea
Alexander Milder.3	Chemistry	Yea
Ashweta Sahni.16	Chemistry	Yea
Kye Stachowski.7	Chemistry	Yea
Matthew Maynard.228	Classics	Yea
Morgan Ross.1655	Communication	Yea
Rob Barry.213	Comparative Studies	Yea
Laura Neese.13	Dance	
Lindsey Hernandez.641	Earth Sciences	Yea
John Bundschuh.8	East Asian Languages & Lit	Yea
Alan Lujan.14	Economics	
Keira Hambrick.25	English	Yea
Jamie Utphall.1	English	Yea
Mary Sagatlova.2	Evolution, Ecology, & Organic Biology	Yea
Erik Scaltitri.1	French & Italian	Yea
Polina Berezina.1	Geography	
Meaghann Dynes.19	Germanic Languages & Lit	
Greyson Teague.78	History	Yea
Yifan Li.8320	History of Art	Yea
Katie Conner.280	Linguistics	Yea
Luke Andrejek.1	Mathematics	Yea
Kacey Clark.3684	Mathematics	
Andrew Wilson.3787	Microbiology	
Swetha Rajasekaran.11	Molecular Genetics	Yea
Kelsey Pinckard.6	Molecular, Cellular, & Developmental Biology	Yea
Robert Dahlberg-Sears.1	Music	Yea
Zari Mahmoudi.4	Near Eastern Languages & Cultures	Yea
Jenna Greve.41	Ohio State Biochemistry Program	Yea
Todd DeRose.28	Philosophy	
Jahmour Givans.2	Physics	Yea
Charlie Mace.103	Physics	Yea
Jay Padayasi.1	Physics	
Daniel Smith.13091	Political Science	
Ekaterina Tikhonyul.1	Slavic & East European Languages & Cultures	Yea
Story Edison.22	Sociology	Yea
Kendra Dickinson.130	Spanish & Portuguese	Yea
Riley DeBacker.2	Speech & Hearing	Yea
Bethany Frick.70	Speech & Hearing	
Morgan Heyde.9	Statistics	Yea
Kumar Somnath.1	Statistics	
Aviva Neff.336	Theatre	Yea
Robert Cremins.3	Women's, Gender, & Sexuality Studies	Yea
Fisher College of Business		
Matthew Stuckey.56	Business Administration	Yea
Akanksha Sahni.22	Management & Human Resources	

Dentistry		
Michelle Scott.1445	Dentistry	Yea
Education & Human Ecology		
Christian Hines.350	Teaching & Learning	
Ho-Chieh Lin.2532	Teaching & Learning	
Xinyue Lu.2092	Teaching & Learning	Yea
Doricka Menefee.18	Teaching & Learning	
Javonte Lipsey.25	Human Sciences	
Derek Walton.425	Human Sciences	
Steph Charles.211	Educational Studies	
Paul Gregor.32	Educational Studies	Yea
Noor Khalayleh.1	Educational Studies	
Goran Stevanovski.	Educational Studies	Yea
Engineering		
Ali Asghariadib.1	Mechanical & Aerospace Engineering	Yea
Melika Shahhosseini.2	Mechanical & Aerospace Engineering	
Blake Barnett.615	Material Science & Welding Engineering	Yea
Felipe Pacci Evaristo.1	Material Science & Welding Engineering	
Ana Velasquez Giraldo.1	Food, Agricultural, & Biological Engineering	Yea
Ty Drayton.18	Engineering Education	Yea
Om Prakash Bedant.1	Electrical & Computer Engineering	Yea
Jacob Compaleo.2	Electrical & Computer Engineering	
Krutant Mehta.337	Electrical & Computer Engineering	
Ada Barach.8	Computer Science & Engineering	Yea
Pouya Kousha.2	Computer Science & Engineering	
Garrett Tatum.71	Civil Engineering	Yea
Archit Datar.10	Chemical Engineering	
Ashwin Kane.314	Chemical Engineering	
Architecture		
Brett Wedding.10	Architecture	Yea
Rosie Rabati.1	Architecture	Yea
Food, Agricultural, & Environmental Sciences		
Nathaniel Neiden.22	Plant Pathology & Agriculture	
Jordan Hartman.635	Horticultural & Crop Science	Yea
Ellia La.18	Food Science & Technology	Yea
Sarah Haines.241	Environmental Sciences	Yea
Dominique Nagasawa (magistrado.1)	Entomology	Yea
Benjamin Duran.83	Animal Sciences	Abstain
Colby Gregg.186	Agricultural Communication, Education, & Leadership	Yea
Environment & Natural Resources		
Wanderson Novais Pereira.1	Environment & Natural Resources	
Maritza Pierre.77	Environment & Natural Resources	Yea
College of Medicine		
Jessica Blackburn.243	Graduate Medical Science	Yea
Shontiar Johnson.8278	Graduate Medical Science	Yea
Lauren Riley.865		Yea

Roy Chang.1541	Biomedical Sciences Graduate Program	
Paul Consiglio.4	Biomedical Sciences Graduate Program	
Shane O'Neil.175	Neuroscience Graduate Program	Abstain
Health & Rehabilitation Sciences		
Adam Culiver.1	Health & Rehabilitation Sciences	Yea
Steph Fanelli.18	Health & Rehabilitation Sciences	
Madison Mize.29	Health & Rehabilitation Sciences	
Megan Zib.1	Health & Rehabilitation Sciences	
College of Nursing; College of Optometry; College of Pharmacy		
Ericka Velez-Bonet.1	Ohio State Nutrition Program	Abstain
Annedra Gladney.9	Nursing	
Bryan Remaily.1	Pharmacy	Abstain
Austin DeGroff.23	Optometry	Yea
Public Affairs		
Carrington Conerly.2	Public Affairs	Yea
Caroline Fitzpatrick.271	Public Affairs	Yea
Public Health		
Selasi Attipoe.1	Public Health	Yea
Anthony Bowersock.26	Public Health	Yea
Sarah Hyman.62	Public Health	Yea
Brian O'rourke.130	Public Health	Yea
Social Work		
Megan Espana.5	Social Work	
Marie Rineveld.1	Social Work	Yea
Karla Shockley McCarthy.1	Social Work	Yea
Yitong Xin.93	Social Work	

Council of Graduate Students
at The Ohio State University