



Council of Graduate Students  
at The Ohio State University

**Date:** December 7, 2018

**Location** Saxbe Auditorium- Drinko Hall

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Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | [cgs@osu.edu](mailto:cgs@osu.edu)

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### **CGS Delegate Packet December 2018**

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- **November 2<sup>nd</sup> Meeting Minutes, page 3**
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  - o **Treasurer's Report**
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- **Resolution 1819-AU-001, page 40**





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**Date:** December 7, 2018

**Location:** Saxbe Auditorium, Drinko Hall  
(Law School Building, 1<sup>st</sup> Floor)

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- 1. CALL TO ORDER** (3:30 PM)
  - 1.1. Statement of Purpose**
    - 1.1.1. *To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.*
- 2. GUEST SPEAKER** (45 minutes)
  - 2.1. President Michael V. Drake, MD
- 3. APPROVAL OF MINUTES** (4 minutes)
  - 3.1. Minutes from November 2, 2018
- 4. OFFICER REPORTS** (6 minutes)
  - 4.1. Treasurer, Kristyn Gumper.1
  - 4.2. Secretary, Hannah Torma.9
  - 4.3. Vice President, Tracey Walterbusch.1
  - 4.4. Chief of Staff, Sara Mueller.352
  - 4.5. President, Alex Wesaw.1
- 5. COMMITTEE CHAIR REPORTS** (8 minutes)
  - 5.1. Academic Affairs, Daniel Puthawala.1
  - 5.2. Arts & Culture, Kathryn Holt.351
  - 5.3. Delegate Relations, Samantha Mcwhorter.43
  - 5.4. Diversity & Inclusion, Erica Law.177
  - 5.5. Government Relations, Maddy Lomax-Vogt.2
  - 5.6. Graduate Student Affairs, Vibhuti Wadhwa.21
  - 5.7. Health & Wellness, Alec Clott.1
  - 5.8. International Student Concerns, Eshan Estiri.1
  - 5.9. Marketing & Communications, Chris Loiewski.1
  - 5.10. Senate Advisory, Blake Szkoda.1
  - 5.11. SERC, Chris Pierce.508
  - 5.12. Governance (Ad Hoc), Ryan Slechta.3
  - 5.13. Reimbursements (Ad Hoc), Sara Mueller.352
- 6. SPECIAL ORDER ITEMS** (35 minutes)
  - 6.1. Delegate Concerns (15 minutes)
  - 6.2. ACT 1819-AU-001: An Act to Modify the CGS Delegate Attendance Policy (20 minutes)
- 7. NEW BUSINESS** (35 minutes)
  - 7.1. Resolution 1819-AU-001: A Resolution Supporting Appropriate Representation of Graduate Students on the University Research Committee (20 minutes)
  - 7.2. Discussion of changes to Fair Labor Standards Act impacting GAAs & GRAs (15 minutes)
- 8. ADJOURN** (5:43 PM)
- 9. FUTURE MEETING DATES**
  - 9.1. January 11, 2019 – 1<sup>st</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
  - 9.2. February 1, 2019 – 2<sup>nd</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
  - 9.3. March 29, 2019 – 3<sup>rd</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
  - 9.4. April 12, 2019 – 4<sup>th</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
  - 9.5. May 10, 2019 – 1<sup>st</sup> Summer Semester Delegate Meeting @ 3:30 PM Ohio Union
  - 9.6. June 7, 2019 – 2<sup>nd</sup> Summer Semester Delegate Meeting @ 3:30 PM Ohio Union
  - 9.7. July 19, 2019 – 3<sup>rd</sup> Summer Semester Delegate Meeting @ 3:30 PM Ohio Union





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PRESENT: Omotayo Adeeko, Selasi Attipoe, Om Prakash Bedant, Mark Boyce, Eric Brinkman, Roxana Buda, Quichang Cao, Roy Chang, Vinay Chauhan, Alec Clott, Emma Cobb, Robert Dahlberg-Sears, Hannah Dahlberg-Dodd, Steven Dalglish, Elizabeth De Luca, Leah Demko, Prutha Deshpande, Elliot Dhuey, Isabel Emanuel, Ehsan Estiri, Julie Faieta, Steph Fanelli, Brandon Free, Bethany Frick, Kayla Gantt, Cesar Lopez-Gemelli, Jahmour Givans, Tasha Henderson, Kathryn Holt, Audrey Hungerpillier, Kevin Ingles, Katherine Kieninger, Elizabeth Klainot-Hess, Nariman Laal Dehghani, Carlyn Larosa, Nickolaus Larsen, Erica Law, Stephen Lo, Christopher Loiewski, Madeleine Lomax-Vogt, Nicolas Lugo, Samantha Mcwhorter, Rohit Mukherjee, Emily Nordquist, Kate Ormiston, Alejandro Otero Bravo, Tricia Oyster, Christopher Phelps, Christopher Pierce, Christopher Riley, Cole Robertson, Jack Rooney, Conner Sarich, Lena Schreiber, Matthew Sermersheim, Utkarsh Shah, Melika Shahhosseini, Yibo Shao, Ryan Slechta, Amanda Smith, Kelsy Steele, Symon Stevens-Guille, Kyle Sullivan, Blake Szkoda, Alexandra Tuggle, James Uanhoro, Eunice Uhm, Aparna Unnikrishnan, Vibhuti Wadhwa, Sarah Walton, Christopher Wiegman, Yu-Lun Wu, Soroush Zamanian, Marcus Ziemann, Alex Wesaw, Tracey Walterbusch, Hannah Torma, Kristyn Gumpfer, Sara Mueller, Bennett Whitaker

NOT PRESENT: Emily Callahan, Joseph Chambers, Mercedes Chavez, Alyssa Chrisman, Adam Chupp, Jenn Dane, Zaynab Diallo, Adrienne Ditommaso, Jim Evans, Kathrin Frenzel, Laurene Glimois, Nlingi Habana, Mary Hill, Neethi Johnson, Marjorie Kelley, Pouya Kousha, Justin Kuric, Eric Loria, Soumik Mandal, Becky Mayse, Julius Metcalf, Aaron Murnan, Alexandra Nowak, Erin Panczyk, Alexander Podczerwinski, Jamie Rausch, Linzey Rice, Michael Schwartz, Prashant Serai, Shruthi Shetty, Sundeep Siripurapu, Nithya Sivashankar, John Stegall, Caitlyn Trevor, Matthew White, Joshua Williams, Khaled Altatbaei

**1. CALL TO ORDER: Meeting called to order at 3:35pm**

**1.1. Statement of Purpose**

- 1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.**

**2. GUEST SPEAKER**

**2.1. RUOK Buckeyes Presentation**

- 2.1.1.** RUOK Buckeyes partners with the American Foundation for Suicide Prevention to provide an anonymous online questionnaire. Those who complete the questionnaire can then be connected with counselors and other services. The motivation behind this service is to try to reduce stigma and give people a chance to reach out somewhere they feel safe. It is completely anonymous and confidential. This is a voluntary service which has been building relationships with graduate program coordinators, and also recognizes the importance of reaching out to students. How can we bring wellness into our graduate programs? Graduate students have a lot of responsibilities and the stakes are high. If RUOK Buckeyes is something a graduate student wants to see in their program, they can reach out online. Students can also talk to their program and faculty about implementing the program. RUOK Buckeyes is currently partnering with thirty-six graduate programs this academic year. This is an increase from last year's thirty-one. The program can help identify needs.

**3. APPROVAL OF MINUTES**

**3.1. Minutes from September 7, 2018**

- 3.1.1.** Sullivan.929 motioned to approve the minutes.  
**3.1.2.** Zamanian.2 seconded the motion.  
**3.1.3.** Minutes approved.



#### **4. OFFICER UPDATES (as submitted in Delegate Meeting Packets)**

- 4.1. Walterbusch.1 asks delegates to nominate faculty judges for the Hayes Research Forum. The deadline for the Hayes will be extended to November 10<sup>th</sup>. Also, information about how to log-in to Slack can be found in her report. There is also information about apportionment.
- 4.2. Mueller.352 feels that there is a better way to take attendance and is asking for ideas.
- 4.3. Wesaw.1 wants to draw attention to a few items from the written report. We still need a representative for the University Senate ad hoc committee to consider an excused absence policy. There is going to be a big change with how the university records timekeeping. This will involve GRAs and GAAs clocking hours. This is due to a federal change in FLSA. There will still be an exemption for GTAs.

#### **5. COMMITTEE CHAIR ANNOUNCEMENTS (as submitted in Delegate Meeting Packets)**

- 5.1. Lomax-Vogt.2 is chairing the Government Relations committee. Their first meeting was today. They are working on putting together an agenda for the rest of the semester. They work on connecting the policy side.
- 5.2. Clott.1 mentions that the Spring Wellness Event will be March 20<sup>th</sup> here in the Ohio Union. This will be a big event, and when there is more information, they will be calling out for CGS to spread the word. There have been delegate concerns about the U Got This training that they are also looking into.
- 5.3. Estiri.1 is the chair of International Student Concerns. They are organizing an international film service and will be working on international orientation day. Student Legal Services does not provide immigration related services to international students. They recently had a productive meeting with SLS, which is now taking action to provide these services by the next semester. They are also creating a survey to understand the need and what legal services might be offered. They will be asking delegates to disperse this survey.
- 5.4. Szkoda.1 is chair of Senate Advisory. Two of the remaining senators who did not submit a report to the packet have submitted their reports, so there were actually eight out of nine submitted.
- 5.5. Slechta.3 is chairing the Governance Committee. They are reconsidering the way we elect senators. The apportionment seems wrong, and the names are no longer correct. The committee is looking for feedback from delegates on how to better this process.

#### **6. REIMBURSEMENT**

- 6.1. Wesaw.1 and Mueller.352 spoke with Mike Papadakis from the about the issues with graduate conference travel reimbursements. His office shared CGS's concerns about these problems. Sara will be sending out a Qualtrics survey to gather information from the ground up. The target now is for graduate students to be reimbursed within the same pay period, which is standard for employees. Some specific departments have even timelier reimbursements. Best practices are also helpful feedback. CGS leaders might also speak with the Office of Sponsored Projects in addition to the Office of Business and Finance.

#### **7. SENATOR REPORTS**

- 7.1. Szkoda.1, Biological Sciences senator and chair of Senate Advisory, suggests delegates can read the senators reports in the delegate packet.
- 7.2. Dentzer.3, is a member of DELIT and has information about DUO. You can get codes at Buckeye Bar in the case that you lose your device. When you do into DUO there is an option to remember you for 24 hours. They are considering making this seven days. A private or public device option might be helpful. They also discussed microfilms. There is already discussion about this issue, and it may be going away.

#### **8. SPECIAL ORDER ITEMS**

##### **8.1. Senator Election**

- 8.1.1. Professional Biological Sciences
- 8.1.2. Anuja Doshi.75 has withdrawn.
- 8.1.3. Nicolas Lugo.45 is elected.

##### **8.2. Delegate Concerns**

- 8.2.1. Mueller.352 mentions that executive committee talked about making delegate concerns more concrete. In the future, feedback sheets will be provided in the packet.



- 8.2.2. Stevensguille.1 wonders what the senator reports are. These reports are for senators to provide feedback to delegates.
- 8.2.3. Lomax-Vogt.2 works in the Earth Sciences building and spoke to them about their open delegate position. They were not aware of the position. She wonders if this is a problem with communication. A motion is made, seconded, and approved to refer this issue to the Organizations and Elections Committee.
- 8.2.4. Slechta.3 wonders why there are still committee chair vacancies. There are not volunteers. Alex plans to speak to someone after this meeting about one of the vacancies.
- 8.2.5. Adeeko.5 asks what the Delegate Relations committee oversees. This committee came from a concern raised that delegates do not have opportunities to connect outside of delegate meetings.
- 8.2.6. Uanhoro.1 is concerned that some officer elections are uncontested. This is something Org and Elections can investigate.
- 8.2.7. Dahlberg-Sears.1 wonders if there is a method to help graduate students acquire technological devices. Some programs set money aside. It may depend on advisor funding. Perhaps departments could talk to their chairs. This is an item DELIT may take-up.
- 8.2.8. Garg.80 feels like acquisition of technology is more related to the lab than the individual. Sometimes policies change, or something happens to delay getting the product.
  - Dahlberg-Sears.1 motions to move this issue to Academic Affairs.
  - Pierce.508 offers that we can recommend this to GCBC.
  - Stevensguille.1 motion to extend by five minutes.
  - Pierce.508 feels that this might be more of a graduate student affairs issue than an academic affairs issue.
  - Wesaw.1 explains that academic affairs seems like a logical choice.
  - The motion carries to refer to Academic Affairs.

## 9. NEW BUSINESS

### 9.1. Ad Hoc Governance Committee Motion

- 9.1.1. Motion to amend the previously adopted ACT 1819-SU-003 'An Act Creating An Ad Hoc Governance Committee' by striking lines 23-25 and replacing them with the following: "Section 7. The ad hoc committee will complete its work by submitting to the CGS President and CGS Secretary a written report, which shall also be included in the subsequent delegate meeting packet."
- 9.1.2. The act to establish the committee said it would expire in December. They do not feel that they have served their mission.
- 9.1.3. Stevensguille.1 asks what the committee has been done and what is left to do.
- 9.1.4. Slechta.3 explains that currently the committee is bringing an act to modify delegate attendance policy to the delegate body. They are also looking into senator elections, and plan to organize bylaws. Last meeting, they directed senators to submit reports.
- 9.1.5. The motion carries.

### 9.2. ACT 1819-AU-001: An Act to Modify the CGS Delegate Attendance Policy

- 9.2.1. Slechta.3 introduces this act as a change to some basic issues regarding factual inaccuracies. The changes also make clear that alternates count towards attendance. The current policy has some automatic exemption for teaching. If you have a weekly class that interferes, then you are probably not in a position to serve as a delegate.
- 9.2.2. Adeeko.5 wonders if the language about sending a letter to the chair of the Graduate Studies committee if there are five absences is appropriate. CGS operates autonomously, so this seems possibly out of line. This language is current and has not been enforced in the past.
- 9.2.3. Stevensguille.1 asks if we currently have room for all delegates. He wonders if we should look for a new location.
- 9.2.4. Adeko.5 thinks we should strike sending a copy to the chair of the graduate studies committee.
- 9.2.5. Dahlberg-Sears.1 moves to amend to the send a letter to delegates asking to resign their position after missing three minutes.
- 9.2.6. Shah.1285 moves to extend debate by five minutes.
- 9.2.7. Clott.1 feels three in a row is too lenient.
- 9.2.8. Adeko.5 motions to send the act back to committee to address the issue of summer quorum.
- 9.2.9. The motion carries.



**10. ANNOUNCEMENTS**

- 10.1. December 7, 2018 – 4th Autumn Semester Delegate Meeting @ 3:30 PM Ohio Union
- 10.2. January 11, 2019 – 1st Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
- 10.3. February 1, 2019 – 2nd Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
- 10.4. March 29, 2019 – 3rd Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
- 10.5. April 12, 2019 – 4th Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
- 10.6. May 10, 2019 – 1st Summer Semester Delegate Meeting @ 3:30 PM Ohio Union
- 10.7. June 7, 2019 – 2nd Summer Semester Delegate Meeting @ 3:30 PM Ohio Union
- 10.8. July 19, 2019 – 3rd Summer Semester Delegate Meeting @ 3:30 PM Ohio Union

**11. Meeting adjourned at 5:45 pm.**



**TO:** Council of Graduate Students, Delegates  
**FROM:** Kristyn Gumpfer, Treasurer  
**DATE:** 11/29/2018  
**RE:** Treasurer's Report

Hello CGS Delegates,

### **CGS Budget**

The current spending for this year (FY2018-2019) is attached below.

Please note (for those of you keeping track), the Executive Committee met 2 weeks ago and voted to move \$1586 from Exec-Other (3100) to Health and Wellness (3700) to help fund renting a room in the Ohio Union for their March Event. This change will be reflected in the next meeting's budget.

Please email me if you have any questions.

### **Ray Travel Award**

Funding Period 3 Ray Award Winners have been selected. We had **19 winners** this funding period! Congrats to everyone who won! Additionally, I want to thank all of the people who volunteered/were able to judge for this funding period.

The next Funding Period's applications will open December 15<sup>th</sup> and Close February 1<sup>st</sup>. This will be to fund travel between April 1<sup>st</sup> and June 30<sup>th</sup>. Please encourage everyone who plans on traveling during that time to apply for the award.

### **Delegate Outreach Grant**

To any delegates interested in putting on an event for your department to spread the word about CGS and allow for dialogue between you and your constituents, I have recently updated the website to be more informative about the process. <https://cgs.osu.edu/funding-opportunities/delegate-outreach-grant/> All the forms you need are linked there. If you have any questions, please let me know.

### **Parking Advisory Committee**

PAC (Parking Advisory Committee, a university committee external to CGS) will be meeting on December 18<sup>th</sup>. Please send me emails with any concerns you may have for this committee (CampusParc does have representatives there).

Happy Holidays!

Kristyn Gumpfer(.1)



**Council of Graduate Students**  
**Account Balances - Budget vs. Actual**  
 July 2018 through June 2019

	Jul '18 - Jun 19	Budget
<b>Income</b>		
Coca Cola Carry Forward	20,570.11	17,000.00
Coca Cola Endowment	16,211.74	16,212.00
CSA Carry Forward	3,886.77	6,252.24
CSA Student Activity Fee	79,671.23	80,325.00
Cultural Competency Training	15,000.00	
Global Gtwy	10,000.00	10,000.00
Global Gtwy Carry Forward	2,712.80	
Grad Sch.--Hayes	10,000.00	10,000.00
OAA Ray Travel	35,000.00	35,000.00
OAA Ray Travel Carry Forward	16,739.21	24,362.00
OR Hayes Endwmnt	10,000.00	10,000.00
<b>Total Income</b>	<b>219,791.86</b>	<b>209,151.24</b>
<b>Expense</b>		
1000 President's Projects		
1100 Discretionary	0.00	1,000.00
1300 Inauguration	0.00	1,000.00
<b>Total 1000 President's Projects</b>	<b>0.00</b>	<b>2,000.00</b>
2000 Vice President		
2100 Hayes	0.00	29,000.00
<b>Total 2000 Vice President</b>	<b>0.00</b>	<b>29,000.00</b>
3000 Committees		
3100 Exec		
3110 Retreat	0.00	3,000.00
3120 Awards & Rec	0.00	500.00
3150 MarCom	589.26	11,000.00
3100 Exec - Other	0.00	5,500.00
<b>Total 3100 Exec</b>	<b>589.26</b>	<b>20,000.00</b>
3301 Grants Admin	0.00	500.00
3340 Arts & Culture	0.00	2,000.00
3400 Del OutReach Grnt	0.00	3,200.00
3500 Div & Inclusion	0.00	6,500.00
3510 International Concerns	0.00	1,000.00
3610 Ray Trv Grant Adm	0.00	500.00
3611 Ray Award Receptions	0.00	3,000.00
3700 Grad H & W	0.00	3,000.00
3710 SERC	0.00	1,000.00
3800 Org & Elect	87.96	500.00
3000 Committees - Other	0.00	6,500.00
<b>Total 3000 Committees</b>	<b>677.22</b>	<b>47,700.00</b>
3300 Grants Admin Funds		
3310 Career Dev	3,149.95	14,000.00
3320 Global Gtwy	4,351.37	10,000.00
3330 Ray Travel Award	7,056.64	50,000.00
<b>Total 3300 Grants Admin Funds</b>	<b>14,557.96</b>	<b>74,000.00</b>
4000 Office Equip		
4100 Copier	0.00	500.00
4200 Equip.	0.00	400.00
4400 Supplies	0.00	1,000.00
4500 Telephone	223.00	1,650.00
4600 Technology	2,604.00	8,500.00
<b>Total 4000 Office Equip</b>	<b>2,827.00</b>	<b>12,050.00</b>
5000 Administrative		
5100 Student Life Init.	0.00	1,000.00



November 16, 2018

# **Council of Graduate Students** **Account Balances - Budget vs. Actual** July 2018 through June 2019

	Jul '18 - Jun 19	Budget
5300 Mtng. Refreshments	1,977.80	13,188.44
5400 Org. Dev.	0.00	500.00
5410 Travel	0.00	8,000.00
6000 Prkng Passes	2,085.12	5,212.80
5000 Administrative - Other	0.00	0.00
<b>Total 5000 Administrative</b>	<b>4,062.92</b>	<b>27,901.24</b>
8000 PY Encum		
8100 Career Dev.	311.03	500.00
8300 Ray Travel Award	4,389.37	16,000.00
<b>Total 8000 PY Encum</b>	<b>4,700.40</b>	<b>16,500.00</b>
<b>Total Expense</b>	<b>26,825.50</b>	<b>209,151.24</b>
<b>Net Income</b>	<b>192,966.36</b>	<b>0.00</b>



**TO:** The Council of Graduate Students, Delegates  
**FROM:** Hannah Torma, Secretary  
**DATE:** 11/28/18  
**RE:** Secretary's Report

Funding Period 3 of the Career Development Grant is closed and grants have been awarded. The application deadline for Funding for Period 4 is February 1, 2019. I encourage you to consider serving as a judge in upcoming funding periods. An email will go out to all delegates and Grant Administration committee members in January. Please contact me at [Torma.9@osu.edu](mailto:Torma.9@osu.edu) if you have any questions or concerns.

Thank you,

Hannah



**TO:** Council of Graduate Students, Delegates

**FROM:** Tracey Walterbusch, Vice President

**DATE:** 11/21/2018

**RE:** Vice President's Report

**Vice President Report**

- **Hayes Forum:** Hayes Forum is on March 1, 2019. Please put it on your calendar.
  - A call has been made for judges and we already have 111 judges, last year we had around 122 judges. **We need your help to exceed this number.** Please nominate one of your faculty members to be a judge for the 2018 forum:  
<https://cgs.osu.edu/hayes-forum/>
    - SPECIFICALLY, we need judges in the following areas:
      - The Arts
      - Business
      - Humanities
  - The abstract application is closed and we are in the process of reviewing applications. We received 316 applications.
  - Hayes report is attached with official numbers.
  - **Hayes Forum Volunteers Needed**
    - **We are still seeking dedicated volunteers for the Hayes Forum on 3/1. To help, visit [this link](#)**
    - Benefits of volunteering include: Accumulating volunteer hours, An insider's perspective for future applicants, Being part of an OSU graduate student-led event that highlights OSU graduate student research, Free SWAG bag, and lunch. Questions? Contact Tracey at [Walterbusch.1@osu.edu](mailto:Walterbusch.1@osu.edu)
- **Apportionment:**
  - Please review the apportionment information here:  
<https://docs.google.com/spreadsheets/d/1urmuBzqpl02-8350CgKkvqPqj3jeeXTbo8ZyqD3zCmE/edit?usp=sharing>
  - This is the information from last year and this year. Next month I will be presenting an act presenting recommendations for the apportionment. You should be looking at this apportionment information with two things in mind:
    - Please look at the seat names. These names may need to be updated or seats may need to be added.
    - Please look at the number of enrolled individuals. The goal is to look generally at the individuals that are in each program. These numbers will be used to determine how many seats will be allotted for each program. For example, last year we allotted about 1 seat per 99 students per program.
    - Provide all feedback directly on the google document on the second tab.
- **Logistics:**
  - Reminder- Make sure you sign in
  - Nametags- make sure you return it.
  - Nametags- if your name needs changed or something is not correct, please change it on your nametag and we will correct. If we were missing your nametag, please also make sure you wrote your name down. Leave your nametag at your seat so Liz can take down your name and include your information in the minutes.
  - Website- Make sure your name is indicated on the website under the correct department.



- **Committee Information:** I have sent information about the committee placements. You should have your committee assignment. Please let me know ASAP if you haven't heard from your committee.
  - If you have been assigned to an external committee, please be certain to fill out a committee report by the 31<sup>st</sup> of each month.  
[https://osu.az1.qualtrics.com/jfe/form/SV\\_8csOIMBon6L0gux](https://osu.az1.qualtrics.com/jfe/form/SV_8csOIMBon6L0gux)
- **Committee Application Now Open:** We are always looking for new graduate students to get involved with CGS. We are currently accepting applications for fall 2018 committees. Please apply and share it with your peers: <https://cgs.osu.edu/get-involved/committee-only-application/>
  - A few committees we need members are Academic Affairs, Grants, Communications, Senate Advisory and Government Relations, Sustainability and Environment Responsibility
- **SLACK:** For full updates, be certain to access slack [http://go.osu.edu/cgs\\_slack](http://go.osu.edu/cgs_slack)
- **My Committee Updates:**
  - **Organization and Elections:**
    - Reviewing Senator Elections and Truancy
      - One senator has not been attending meetings.
      - Committee will ask Blake, the senate advisor chair, to meet with the Senators and if they don't we will move forward with the official truancy process as stated in the bylaws.
      - Committee moved to make a senator truant if the senator misses two meetings or doesn't follow the directive of the council effective January 1, 2019
        - Next steps will be to send the official e-mail.
        - Then, a hearing will be held.
    - Worked on a truancy warning letter.
    - **Apportionment** – Waiting on additional feedback from delegates before bringing forward an Act to address it.
    - Reviewing committee descriptions.
    - Ad Hoc Committee Provided Update on Election Process Recommendation
    - Future goal is to create a survey to test Awareness of CGS Documents
    - Committee has opted to delegate Awards for Delegates to the Delegate Relations Committee
  - **Community Engagement Conference:**
    - Registration now open here-<https://cec.osu.edu/>
  - **Sesquicentennial Committee Updates:** The next phase of the [sesquicentennial website](#) is live.
    - **Sesquicentennial Student Scholar Leadership Program**
      - The scholarship application opened on October 1<sup>st</sup> and will close on February 1<sup>st</sup>. The program was kicked off with an email from President Drake, Dr. J lead the November push, and Provost McPheron will drive the January push. As of November 19th, 472 students have submitted applications while another 751 students have started and saved an application. An initiative led by the Office of Academic Affairs to have the campuses and colleges extend the scholarships beyond the sesquicentennial year has been approved by the deans of each campus and college. The scholarships will be renewable for up to 6 additional semesters beyond the 2019-2020 academic year or until completion of the student's current degree program, whichever comes first.
    - **Carmen Collection**
      - The team has identified 132 stories, 14 of which are currently in production. There are also 119 active leads that the team is investigating. We will have completed production on an additional 5 stories that we will share with Women & Philanthropy on December 4.



Those stories are: International Wives Club, Grassroots Network, Julie Cochran/Jean Williams, Rosetta Armour and Drum Major Firsts. In addition, the Carmen Collection web experience project was kicked off on November 1st with our partners at Bonfire Red.

- **Sesquicentennial Internship Program**

- After two sesquicentennial research interns worked on The Carmen Collection project in the summer semester, one of them, Ginette Rhodes, has stayed on as a sesquicentennial archives intern where she has continued to work on The Carmen Collection along with other sesquicentennial archival duties. Rhodes will be presenting as a part of The Carmen Collection presentation to Women & Philanthropy. The Sesquicentennial Office will be hiring project management, social media and communications interns in the spring and summer semesters.

- **Graduate Council Committee Update:**

1. Reported on her appointment as the inaugural ENGIE-Axium Endowed Dean's Chair. She is the first of five faculty endowments being provided through the \$150 million academic collaboration between Ohio State and ENGIE-Axium. Funds generated from this endowment will be designated to support groundbreaking programs and initiatives for graduate students and will be expanded based on university-wide discussions on the future of graduate education.

2. Reported on the plans for the Graduate School to undergo a significant office renovation. Project funding has been approved by the Board of Trustees and currently, architects for the project are being vetted.

- 3. Explained some of the plans being considered to reform the Graduate School's Fellowship competitions that include making early offers to students, adjusting the timeline for nomination submission, and finding ways to make the Graduate Enrichment Fellowship competition more equitable and eliminate diversity gaming. The Fellowship Guidelines have been sent to graduate studies committee chairs and graduate program coordinators for their review and comment. The guidelines will be vetted a second time following the input of suggested revisions.

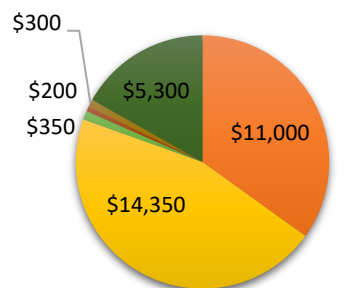
- **Action Items**

- **Join Slack-** [http://go.osu.edu/cgs\\_slack](http://go.osu.edu/cgs_slack)
- **Nominate Judges for Edward F. Hayes Forum-** <https://cgs.osu.edu/hayes-forum/>
- **Volunteer for Edward F. Hayes Forum-** To help, visit this [link](#) this link
- **Submit External Committee Report-** [https://osu.az1.qualtrics.com/jfe/form/SV\\_8csOIMBon6L0gux](https://osu.az1.qualtrics.com/jfe/form/SV_8csOIMBon6L0gux)
- **Review Apportionment and Provide Feedback-** [https://docs.google.com/spreadsheets/d/1urmuBzqpl02-8350CgKkvqPqj3jeeXTbo8ZyqD3zCmE/edit?usp=drive\\_web&oid=106846911602305594489](https://docs.google.com/spreadsheets/d/1urmuBzqpl02-8350CgKkvqPqj3jeeXTbo8ZyqD3zCmE/edit?usp=drive_web&oid=106846911602305594489)

- **Please don't hesitate to let me know if you have any other question or concerns at [walterbusch.1@osu.edu](mailto:walterbusch.1@osu.edu)**



## Hayes Forum Expenditures



Room & Food    Cash Awards  
 Program Printing    Marketing  
 Supplies    Promo Items

## Financial Support for Hayes Forum:

Graduate School	\$10,000
Office of Research	\$10,000
Council of Graduate Students	\$12,000
<b>Total:</b>	<b>\$32,000</b>



**The goal of the 33rd Edward F. Hayes Research Forum is to present prestigious interdisciplinary research by Ohio State graduate students.**

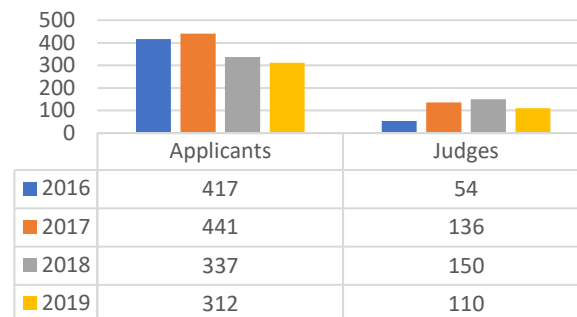


**On Friday, March 1, 2018  
At the Ohio Union**

Presentations will occur from 8a.m.- Noon

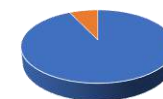
Co-sponsored by:  
Council of Graduate Students  
Office of Research  
Graduate School

## Participation in Hayes Forum



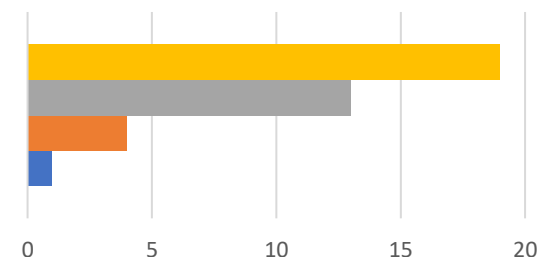
2016 2017 2018 2019

Of the 42 judges that responded, 39 enjoyed serving as a judge.



Yes No

Over 85% of judges, said they would recommend judging in the Hayes to a peer.



Very Likely    Likely  
 Unlikely    Very Unlikely

**Cash prizes of over  
\$14,000 will be awarded  
to top presenters in each  
academic area!**



**To:** Council of Graduate Students, Delegate Body  
**From:** W. Alex Wesaw, President  
**Date:** November 29, 2018  
**Subject:** Monthly President's Report

### **Welcome President Drake**

During this meeting, President Michael Drake will be making his annual visit. I hope that everyone will bring questions for his visit for him. This is the one time of the year that he gets to meet exclusively with graduate students, so I hope that we make the most of his visit this year.

### **Changes to Graduate Research Associates & Graduate Administrative Associates**

We brought up at the last meeting the ongoing conversations the University's Office of Human Resources and the Graduate School are currently having. Basically, the US Department of Labor has released a briefing on the Fair Labor Standards Act (FLSA) that articulates that Graduate Teaching Associates are to be considered "exempt status" but GRAs and GAAs do not have that clear designation. This is what is creating the issues on campus and bringing possible change. HR is interpreting this briefing to mean that GRAs and GAAs will need to begin filling out a time sheet each week to reflect the hours that they worked and to be limited to 20 hours a week.

I've put this on our agenda for discussion so that we can begin discussing it more thoroughly even if the information that we have is limited and seemingly changing somewhat regularly.

### **Graduate and Family Housing**

I don't have any new information from last month's update. I've been assured that the University is working on something but since contracts have not been finalized they are unable to provide any more details. Please know that I pushed back upon hearing this since, after all, this issue has been unresolved for at least the last two-three years. I strongly encourage you to raise this issue with President Drake so he hears from you the importance of housing for graduate students.

### **Committees & Committee Chairs**

Here is an updated table of the committees and committee chairs. I am excited because we finally have all of our committee chair spots filled. Please reach out to them with questions or if you have issues you feel their respective committee should be looking into.

<b>2018-2019 Executive Committee</b>		
Academic Affairs	Daniel Puthawala	<a href="mailto:puthawala.1@osu.edu">puthawala.1@osu.edu</a> ;
Arts & Culture	Kathryn Holt	<a href="mailto:holt.351@osu.edu">holt.351@osu.edu</a> ;
Delegate Relations	Samantha Mcwhorter	<a href="mailto:mcwhorter.43@osu.edu">mcwhorter.43@osu.edu</a> ;
Diversity & Inclusion	Erica Law	<a href="mailto:law.177@osu.edu">law.177@osu.edu</a> ;
Graduate Student Affairs	Vibhuti Wadhwa	<a href="mailto:wadhwa.21@osu.edu">wadhwa.21@osu.edu</a> ;
Government Relations	Maddy Lomax-Vogt	<a href="mailto:lomax-vogt.2@osu.edu">lomax-vogt.2@osu.edu</a> ;
Health & Wellness	Alec Clott	<a href="mailto:clott.1@osu.edu">clott.1@osu.edu</a> ;
International Student Concerns	Eshan Estiri	<a href="mailto:estiri.1@osu.edu">estiri.1@osu.edu</a> ;
Marketing & Communications	Chris Loiewski	<a href="mailto:loiewski.1@osu.edu">loiewski.1@osu.edu</a> ;
Senate Advisory	Blake Szkoda	<a href="mailto:szkoda.1@osu.edu">szkoda.1@osu.edu</a> ;
Sustainability & Environmental Responsibility	Chris Pierce	<a href="mailto:pierce.508@osu.edu">pierce.508@osu.edu</a> ;
Governance, ad hoc	Ryan Slechta	<a href="mailto:slechta.3@osu.edu">slechta.3@osu.edu</a> ;

I hope that if you have concerns that you will feel free to visit me in the CGS Office (2088A Ohio Union) or send me an email ([wesaw.1@osu.edu](mailto:wesaw.1@osu.edu)).

Alex



**TO:** Council of Graduate Students, Delegates  
**FROM:** Ryan Slechta, Governance Committee Chair  
**DATE:** 11/21/2018  
**RE:** Governance Committee Update

Updates from Academic Affairs:

The governance committee will be moving forward with election reform at the January delegate meeting. Our tentative plan can be found here:  
[https://docs.google.com/document/d/1AecrUPQjDcACYfnVX7x2P\\_Ea6los6eU\\_f36e3Z9eLVs/edit?usp=sharing](https://docs.google.com/document/d/1AecrUPQjDcACYfnVX7x2P_Ea6los6eU_f36e3Z9eLVs/edit?usp=sharing)

Please review and send feedback to slechta.3.

Best,

-Ryan



**TO:** Council of Graduate Students, Delegates  
**FROM:** Daniel Puthawala, Academic Affairs Committee Chair  
**DATE:** 11/21/2018  
**RE:** Academic Affairs Committee Update

A couple updates:

The new Graduate Student Handbook is due to be posted in the near future. The revisions for fellowship eligibility requirements is on a similar timeframe. Finally, facing gridlock between the academically-concerned colleges and financially concerned administration, the roll-out of the new GE system has been pushed back to 2021 to coincide with the rollout of the new HR software, Workday.

Best,

-Daniel



**TO:** Council of Graduate Students, Delegates  
**FROM:** Kathryn Holt, Arts & Culture Committee Chair  
**DATE:** 11/29/2018  
**RE:** Arts & Culture Committee Update

We successfully completed our first ticket lottery of the year for the Department of Theatre's production of *Legally Blonde*, the Musical. We were able to give away 20 tickets to the performance! As we plan for the remainder of the year, we are seeking feedback from graduate students about what types of arts and culture events they'd like to see. You can find our Graduate Arts and Culture Survey, here: <https://docs.google.com/forms/d/e/1FAIpQLSda8dwF4HokvVaj6k8vbGjI1rc0SK37t-8fAHQTuip9Ce9fRQ/viewform>. I ask that all delegates complete the survey and forward to their constituents, so that we can get a good idea of what types of events we should focus on in the spring.

Thanks,  
Kathryn



**TO:** Council of Graduate Students, Delegates  
**FROM:** Maddy Lomax-Vogt, Government Relations Chair  
**DATE:** 11/29/2018  
**RE:** Government Relations Committee Update

Attached is a document with information about changes to the Fair Labor Standards Act (FLSA). University specific changes will be announced in the next few months, and the Government Relations committee will track and report as needed.

Maddy



The regulations implementing the white collar exemptions generally require individuals to satisfy three criteria to be exempt from overtime requirements:

1. First, they must be paid on a salary basis not subject to reduction based on quality or quantity of work (“*salary basis test*”) rather than, for example, on an hourly basis;
2. Second, their salary must meet a minimum salary level, which after the effective date of the Final Rule will be \$913 per week, which is equivalent to \$47,476 annually for a full-year worker (“*salary level test*”); and
3. Third, the employee’s primary job duty must involve the kind of work associated with exempt executive, administrative, or professional employees (the “standard duties test”).

As a general matter, most students who work for their college or university are hourly non-exempt workers and do not work more than 40 hours per week. The following, however, are examples of students who often receive a salary or other non-hourly compensation:

- *Graduate Teaching Assistants.* Graduate teaching assistants whose primary duty is teaching are exempt. Because they qualify for the teacher exemption, they are not subject to the salary basis and salary level tests.
- *Research Assistants.* Generally, an educational relationship exists when a graduate or undergraduate student performs research under a faculty member’s supervision while obtaining a degree. Under these circumstances, the Department would not assert that an employment relationship exists with either the school or any grantor funding the student’s research. This is true even though the student may receive a stipend for performing the research.
  - Example: A graduate student is enrolled at a university in the process of obtaining a Ph.D. in the biomedical sciences. In addition to coursework toward the university’s degree requirement, the student will engage in original, professional-level research. The student receives a stipend from the university of \$25,000. The Department will not assert that the student is entitled to overtime because the Department does not consider the student an employee of the school. This is the case even if the student receives health insurance from the university and if the stipend is subject to federal income taxes.
- *Student Residential Assistants.* Students enrolled in bona fide educational programs who are residential assistants and receive reduced room or board charges or tuition credits are not generally considered employees under the FLSA. They therefore are not entitled to minimum wages and overtime under the FLSA.

Source: U.S. Department of Labor Wage and Hour Division, “Guidance for Higher Education Institutions on Paying Overtime under the Fair Labor Standards Act”



**TO:** Council of Graduate Students, Delegates  
**FROM:** Vibhuti Wadhwa, Graduate Student Affairs Committee Chair  
**DATE:** 11/29/2018  
**RE:** Graduate Student Affairs Committee Update

We had our second meeting on November 12, 2018. To tackle the graduate student housing issue, committee members will prepare and pose questions directly to President Drake during his visit on Dec.7. We are currently working on understanding the availability of subsidized child-care services to graduate students who are parents, and are looking for inputs from the delegates and their constituents. Our committee would also like to address the problems with the mandatory sexual misconduct training, "U got this". We are requesting inputs from the delegate body and will be coming up with solutions before approaching Student Life Services. In addition, the committee will work on identifying issues and concerns regarding establishment of residency status for fellowship students. Next meeting date: TBD.



**TO:** Council of Graduate Students, Delegates  
**FROM:** Chris Pierce, SERC Chair  
**DATE:** 11/29/2018  
**RE:** SERC Update

## SERC Update

SERC is currently working on the following new and ongoing projects as of the last meeting

- 1) Where do I find a recycling bin?
  - a. many students have asked about how to acquire a recycling bin for a lab space, office or a hallway in their academic buildings
  - b. SERC is clarifying this with OSU recycling and hopes to streamline the process and produce an instructional document
  - c. We are looking into potentially using funding to help students get bins
- 2) USG Collaboration on Compost
  - a. CGS will work with USG to extend their pilot program
  - b. We are investigating how to make the program better for grad students
    - i. supporting at home recycling
      1. compost tumbler give away
      2. 1/2 training events in the spring
    - ii. Having a recycling pick up on campus
- 3) Olentangy Trash Pickup with Friends of the Lower Olentangy (FLOW)
  - a. We are now collaborating with FLOW to organize a couple Olentangy river bank clean ups near the football stadium specifically run by Grad. Students. Please plan to join us when those dates are set. This is an area of campus with *a lot* of garbage and it is a good excuse to get outside and see the local ecosystem.
- 4) Smoking issue
  - a. Additional locations have been compiled
  - b. The smoking ban is a state law, not OSU policy
  - c. Not clear on how to target enforcement
  - d. Please continue reporting if you have new locations with routine smoking
- 5) Food Waste/CGS Sustainability Policy
  - a. We've been investigating CGS' food usage and waste at delegate meetings
  - b. We hope to create a policy to help CGS reduce future carbon footprints by the end of the year.



**TO:** Council of Graduate Students, Delegates  
**FROM:** Blake Szkoda, Senate Advisory Committee Chair  
**DATE:** 11/30/2018  
**RE:** Senate Advisory Committee Update

At this time, all 10 monthly senator reports are accounted for and are ready for inclusion in the delegate packet (if you need copies of any of them, let me know). As chair of the SAC I have read them all and distilled everything down for this report to the CGS delegates. In short, these are the most important items currently happening at the senate level that I feel that CGS should know about. I am happy to speak on these items during the meeting as part of the agenda if the CGS officers deem it appropriate.

Ayush Garg (Engineering Sciences) has noticed continued problems with plagiarism during COAM meetings (Committee on Academic Misconduct). In the future, Ayush is proposing that CGS consider writing a resolution that strongly encourages professors to use Turnitin tools on Canvas more often. I will work with him to flesh these ideas out a little more, and perhaps we can propose a resolution soon.

Riley DeBacker (Social and Behavioral Sciences) includes a request in his report for input on graduate student enrollment and retention that he can take into account as his committee searches for the next Associate Vice President for Strategic Enrollment Planning.

Neethi Johnson (Business) and I (Biological Sciences) have two items from the Council on Academic Affairs.

The CAA (and now the entire University Senate) have approved a proposal to merge the "Sustainable and Resilient Economy" discovery theme program with the Office of Energy and Environment, creating a new comprehensive, university-wide Sustainability Institute. This is a link to the proposal creating the institute:

[https://oaa.osu.edu/sites/default/files/uploads/caa/meetings/2018-19/2018-11-07/Proposal%20to%20create%20the%20Sustainability%20Institute%20at%20Ohio%20State\\_0.pdf](https://oaa.osu.edu/sites/default/files/uploads/caa/meetings/2018-19/2018-11-07/Proposal%20to%20create%20the%20Sustainability%20Institute%20at%20Ohio%20State_0.pdf)

If anyone is interested in working with the OSU SI on new initiatives, feel free to contact Elena Irwin and/or Kate Bartter. I have already encouraged Chris Pierce (SERC) to reach out to the new institute.

Furthermore, when Dean Bertone last visited the CGS, she discussed the Graduate Bridge Program. This proposed program has passed CAA and will be coming to the University Senate for final approval soon. Largely, it's looking good and I think it will help graduate students.



**TO:** Council of Graduate Students, Delegates  
**FROM:** Alec Clott, Health and Wellness Committee Chair  
**DATE:** 11/30/2018  
**RE:** Health and Wellness Committee Update

## **H&W Update**

The Health & Wellness Committee is hosting the **Spring Wellness Event for 2019** in the Performance Hall of the Union on **March 20th, 3PM-7PM**. The event will provide a wealth of resources relating to student health and wellness, broadly defined. We intend to offer:

- Food
- Tables from different OSU organizations (Younkin Success Center, Student Health Insurance, etc.)
- Raffles/prizes
- Information (Example: budget friendly + simple recipes for cooking)
- Mini-fitness classes (Example: doing yoga in X minutes)
- And more!

This is the first year the event will be held in the Union, and we are hopeful for a large student turnout. The H&W Committee will need the help of CGS to spread information on this event. At some point soon (either the end of this semester and/or beginning of next), we will send draft e-mails, flyers, etc. to all delegates with information on this event. Your support in circulating this information in your departments would be greatly appreciated!

If you are interested in assisting with the event, or have any thoughts or ideas of tables/activities we ought to provide, please reach out to Alec Clott (clott.1).



**Name and Senate Seat:** Sam McWhorter, the Arts

**Committee(s) you are on:** CGS Executive Committee, CGS Delegate Relations Committee (Chair), CGS Health and Wellness Committee, Senate Council on Enrollment and Student Progress

**November Meetings Attendance Record:**

**CGS Delegate Meetings**

November 2<sup>nd</sup> Meeting: Attended

**CGS Executive Committee**

November 16<sup>th</sup> Meeting: Attended

**CGS Delegate Relations**

No Meetings Held

**CGS Health and Wellness:**

November 13<sup>th</sup> Meeting: Attended

**University Senate**

November 29<sup>th</sup> Meeting: Will Attend

**Senate Council on Enrollment and Student Progress:**

November 6<sup>th</sup> Meeting: Attended

**Summary of important activities from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about:**

The Delegate Relations Committee is up and going! If you are interested in becoming a member of this committee, you are welcome to join us at our first meeting on Sunday, December 2<sup>nd</sup> at 5PM in the Union (email me at [mcwhorter.43@osu.edu](mailto:mcwhorter.43@osu.edu) if you are interested in attending). This committee will be working on establishing CGS peer bonding and membership development opportunities. Also, to nominate a “Delegate of the Month” see the #general Slack feed!



**Name and Senate Seat:** Blake Szkoda, Biological Sciences

**Committee(s) you are on:** CGS Executive Committee, CGS Senate Advisory Committee (Chair), CGS Graduate Compensation and Benefits Committee, Senate Council on Academic Affairs, Council on Academic Affairs/Graduate School Sub-Committee

**October Meetings Attendance Record:**

**CGS Delegate Meetings**

November 2<sup>nd</sup> Meeting: Attended

**University Senate**

November 29<sup>th</sup> Meeting: Will Attend

**CGS Executive Committee**

November 16<sup>th</sup> Meeting: Attended

**CGS Senate Advisory Committee**

No Meetings Held (these will be on an as needed basis)

**Senate Graduate Compensation and Benefits Committee**

No Meetings Held

**Senate Council on Academic Affairs**

November 7<sup>th</sup> Meeting: Attended

November 28<sup>th</sup> Meeting: Attended

**Senate Council on Academic Affairs/Graduate School Sub-Committee**

October 30<sup>th</sup> Meeting: Attended

November 13<sup>th</sup> Meeting: Attended

November 27<sup>th</sup> Meeting: Attended

**Summary of important activities from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about:**

A proposal to create a campus-wide sustainability institute was brought to the CAA on Nov 7<sup>th</sup> 2018 and approved, the CGS Sustainability committee should consider looking at collaborations with the new institute! Really, this is a merger between the Sustainable and Resilient Economy (SRE) Discovery Theme Program with the Office of Energy and Environment (OEE) into one entity. I have access to the proposal if anyone would like to see it.

The Graduate Bridge Program has been approved by the CAA and will head to the Senate. The CAA thinks this is going to be a successful program. I share this opinion- assuming the program's existence can be effectively communicated to applicants and grad program admissions committees/that the option exists.



The university wide GE changes will not take effect until FL2021. It is my understanding that this is due to changes to “workday” (e.g. the structure of Buckeyelink) that will be happening around that time. CGS personnel can email Randy Smith if they have questions.



**Name and Senate Seat:** Neethi Johnson, Fisher College of Business

**Committee(s) you are on:** Council on Academic Affairs

**Meetings Attendance Record:**

**University Senate**

November 29<sup>th</sup> Meeting: Will Attend

**Senate Council on Academic Affairs**

September 19<sup>th</sup> Meeting: Attended

October 10<sup>th</sup> Meeting: Attended

October 17<sup>th</sup> Meeting: Attended

November 7<sup>th</sup> Meeting: Attended

**Summary of important activities from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about:**

- Approval of a campus-wide sustainability institute, merging the Sustainable and Resilient Economy Discovery Theme Program with the Office of Energy and Environment.
- Approval of the Graduate Bridge Program to help students enter OSU's graduate programs.



**Name and Senate Seat:** Ayush Arpit Garg, College of Engineering

**Committee(s) you are on:** Committee on Academic Misconduct (COAM)

**October Meetings Attendance Record:**

**CGS Delegate Meetings**

November 2<sup>nd</sup> Meeting: Attended

**University Senate**

November 29<sup>th</sup> Meeting: Attended

**Committee on Academic Misconduct**

No formal meetings for this university wide committee but only have to preside over hearings based on case volume

**Summary of important activities from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about:**

Nothing big to add from the case hearings, they are anyway confidential, and cannot be discussed. If you would like specific information or thoughts, concerns, and/or ideas that the delegates would like to talk about, plz let me know, I will be happy to listen to their thoughts and come up with viable solutions.

One thing we can discuss in the next delegate meeting is how to reduce the number of cases of plagiarism by making it mandatory for professors to provide a "Turn it in" check option on carmen/canvas for students before they submit any kind of reports, term papers etc. We can write up a resolution to address this if the body thinks that will helpful for students in general and significantly reduce the chances of plagiarism and reduce the number of cases that are reported to COAM.



**Name and Senate Seat:** Julie Dentzer, Humanities

**Committee(s) you are on:** DELIT Distance Education, Libraries and Information Technologies (and CSA, see Chief of Staff Report)

**Your attendance record at ALL of the meetings listed above for that particular month**

- Senate Meeting Oct 25, 2018.
- CGS Meeting October 5, 2018
- DELIT Meeting November 25th, 2018
- CSA meetings and Issues subcommittee meetings every Monday.

**A brief summary of important initiatives from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about.**

DELIT met and focused on affordability in our upcoming meetings, particularly with the cost of textbooks and digital solutions. We are considering new options to give access to textbooks to students and many new ideas were brought forth.

I brought up the idea from last CGS meeting regarding a grant for buying computers and other necessary devices for our studies and research, we will keep looking into the options aside Academic Affairs.

We are also working on new ideas for Carmen engagement and discussed strategies to get instructors to improve their course pages.

Please note that I will be travelling for my dissertation research for the month of December. I will thus be absent from the next CGS and Senate meetings but I am sending an alternate to sit at the Senate in my place.



***Name and Senate Seat:*** Chris Pierce, Mathematics and Physical Sciences

***Senate:***

At the last Senate meeting, we heard presentations on the OSU brand development and perceptions of OSU as an academic institution. The senate passed a proposal from council of academic affairs to terminate the Center for Higher Education Enterprise. We also received a report on the “Smart Campus” initiative.

Attendance:

9/20/18: Attended

10/25/18: Attended

11/29/18: Attended

***Fiscal Committee and College Finances Subcommittee Update:***

***Overall Summary:***

With the caveat that I am still getting acquainted with the large volume of data coming through fiscal I wanted to share some highlights and emerging themes I have noticed in my first 2 months serving on the committee. Overall, my perception is that OSU, and many other universities across the country are feeling numerous financial pressures. For various reasons, “fixed costs” (i.e. custodial, tech. support) are rising yet the revenue (tuition, state subsidies) is not increasing. This obviously makes funding the university more difficult, and is perhaps a motivating factor in recently enacted recent private partnerships (Campus Park and Engie). Senate Fiscal is not tasked with long term and large scale strategy. Instead its function is to create a budget given the above constraints and to provide oversight to its implementation.

In service of that latter goal, the main committee has heard updates from various divisions in the university while the subcommittees have been working on the details of budget allocation. Discussions around budget allocation largely fall around the question of *centralization/de-centralization*. In simple terms, should cost and revenue be isolated at the college level? The department level? Or should cost and revenue be pooled between units and re-allocated according to need. This question takes different forms in different contexts. On the main committee side, we have received updates on several divisions as outlined below. Of note, the Registrar has implemented a dramatic simplification of student fees. On the health care side, despite overall increases in health care costs, a larger fraction of health care costs are projected to be covered by the university, resulting in an average reduction in out-of-pocket and payroll contributions from staff/faculty. A more detailed account of the Senate Fiscal and the College Finance Subcommittee is described on the next page.



### *Fiscal Committee Details:*

In the last month, the Fiscal committee heard reports from several units and in several topic areas including the following:

1. Report on implantation of a student fee simplification initiative from the Registrar
2. Report on the status of the Discovery Themes programs
3. Report on the progress of “efficiency savings” from across the university
4. An overall update on the financial status of the health plan (university wide) and changes to the health plan usage/policies in the last year
  - a. Mention thing about give back?

In each case, the topic was discussed in the context of the impact on the university wide budget. For any details, please feel free to reach out, as I have been provided extensive material under each area.

### *College Finances Subcommittee (CFS) Details:*

The subcommittee dealt with the following

1. Finalized the budget allocation model *principles*
  - a. The allocation model is the set of guidelines that determine how revenue (such as tuition) is allocated throughout the university and how costs are shared between colleges and other units.
2. A report From Facilities Operations and Development on the prior year use of Plant Operations and Maintenance (POM) funds in the various colleges and divisions at OSU.
3. Commenced detailed discussion of the revenue side of the budget model. Discussions ongoing.
  - a. This will determine, for example, how different revenue streams (e.g. tuition) are distributed back to the units generating the revenue (e.g. colleges).

Finally, all of these discussion involve a large amount of detail. If you are interested in learning more, please feel free to reach out.



Attendance:

9/11/18: Fiscal Attended

9/25/18: Fiscal Attended

10/2/18: CFS Absent

10/9/18: Fiscal Cancelled

10/16/18: CFS Attended

10/23/18: Fiscal Attended

10/30/18: CFS Attended

11/6/18: Fiscal Attended

11/13/18: CFS Attended

11/20/18: Fiscal Meeting Cancelled

11/27/18: CFS Attended



**Name and Senate Seat:** Nicolas Lugo, Professional Biological Sciences

**Committee(s) you are on:** University Research Committee & Excused Student Absences Ad Hoc Committee

**November Meetings Attendance Record:**

**CGS Delegate**

November 2<sup>nd</sup> Meeting: Attended

**University Senate**

November 29<sup>th</sup> Meeting: Alternate Will Attend

**University Research Committee**

November 16<sup>th</sup> Meeting: Attended

**Excused Student Absences Ad Hoc Committee**

November 5<sup>th</sup> Meeting: Attended

**Summary of important activities from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about:**

The Excused Absences Ad Hoc Committee was formed to review the current excused absences university policy. Excused absences decisions are primarily at the discretion of the departments, colleges, and professors as it is written. There is a lack of explicitly stated rules in regard to excusable absences like illness, jury duty, religious observance, etc. The purpose of this committee is to investigate and address these concerns with the potential to revise the rule as it stands.

The University Research Committee met for the second time this semester. Previous to this meeting there was talk of removing of one of the two voting graduate student members. Upon discussion in the meeting the committee members did not have a strong opposition to keeping two graduate voting positions. They stressed the need to have an odd number of voting committee members if the graduate voting position is kept. We discussed how facility & administrative costs are being factored into research grants here and at other universities.



**Name and Senate Seat:** Riley DeBacker, Social & Behavioral Sciences

**Committee(s) you are on:** CGS Government Relations Committee, Senate Council on Enrollment & Student Progress, Senate Rules Committee, CGS Senate Advisory Committee

**October Meetings Attendance Record:**

**CGS Delegate Meetings**

November 2<sup>nd</sup> Meeting: Attended

**University Senate**

November 29<sup>th</sup> Meeting: Will Attend

**CGS Government Relations Committee**

November 2<sup>nd</sup> Meeting: Attended

**CGS Senate Advisory Committee**

No Meetings Held

**Senate Council on Enrollment & Student Progress**

November 6<sup>th</sup> Meeting: Attended

**Senate Rules Committee**

November 29<sup>th</sup> Meeting: Will Attend

**Summary of important activities from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about:**

Interviews are ongoing for a new Associate Vice President for Strategic Enrollment Planning. As a senator on CESP, I will be attending these meetings and would appreciate any input CGS has on items of importance for graduate student enrollment and retention. This is not currently part of the scope of this role, but may be relevant in the future.



**Name and Senate Seat:** Jasmine Richardson Senator for College of Education and Human Ecology

**Committee Representor:** Diversity Committee

**Meetings Attended:**

- Senator Meeting: November 29, 2018 (Will Attend)
- Diversity Committee Meeting: November 20<sup>th</sup>, 2018 N/A
- Delegate Meeting: N/A

**Summary:**

Main focus points are the status of DACA students and the university support for their continuing educations. Moreover, there will be a point where we need to interpret the status of graduate school initiatives to enhance and support diverse student recruitment and retention.

\*\*\*Update\*\*\*

**DACA overview**

**Current State**

- Ohio State needs a dedicated DACA liaison
- Office of Diversity and Inclusion provides informal support
- Dr. Babel provides Ally training
- Currently, students need to know right person, have right connection to have access to support

**Goal**

- Connect students together, and also with available resources
- Increase Ally support for DACA recipients
- Overtly promote connections and support network



**Name and Senate Seat:** Chris Wiegman, Food, Agricultural and Environmental Sciences

**Committee(s):** University Senate Committee on Intellectual Property, Patents and Copyright (IPPC)

**October Meetings Attendance Record:**

**CGS Delegate Meetings**

November 2<sup>nd</sup> Meeting: Attended

**University Senate**

November 29<sup>th</sup> Meeting: Attended

**IPPC**

November 15<sup>th</sup> Meeting: Attended

**Summary of important activities from your committees, and anything important that you feel should be added to the CGS agenda/that delegates should know about:**

Nothing significant add to the agenda. After attending the IPPC committee and subsequent University Senate Meetings, had discussions with both TCO as well as CGS executives about the possibility of bringing a TCO representative to speak at CGS meeting.



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# AN ACT TO MODIFY THE CGS DELEGATE ATTENDANCE POLICY

Authors: R. R. Slechta (Governance Ad Hoc Committee Chair), K. M. Caliva (Governance Ad Hoc Committee Member), M. D. Ziemann (Delegate for Classics), B. P. Whitaker (Parliamentarian), I. B. Emanuel (Delegate for Plant Pathology)

Sponsor: Governance Committee

**Section 1:** The purpose of this act is to simplify and clarify the delegate attendance policy outlined in CGS' Standing Rules.

**Section 2:** The section the Standing Rules titled “CGS Delegate Attendance Policy” will be struck and replaced with the following:

## CGS Delegate Attendance Policy

In order to effectively advocate for graduate students, it is necessary that delegates or their alternates regularly attend delegate meetings. CGS has adopted the following operating procedures for all meetings of the Council of Graduate Students, except those held in summer term:

1. Delegates or their alternates are expected to attend all CGS delegate meetings. As a matter of professional courtesy, delegates are encouraged to notify the Secretary in the case that absence cannot be avoided.
2. In the event that neither a delegate nor the delegate's alternate attend two CGS delegate meetings in a row or three CGS delegate meetings in an academic year, the Secretary will send a reminder letter to the delegate requesting their attendance.
3. In the event that neither a delegate nor the delegate's alternate attend three CGS delegate meetings in a row or four CGS delegate meetings in an academic year, the Organization and Elections Committee will take any appropriate steps to remove the delegate, including requesting the delegate's resignation. Following removal, the Secretary will notify the Chair of the former delegate's Graduate Studies Committee of the position vacancy.

This policy shall also apply during the summer term to those delegates and members of the executive committee who have, at the last meeting of the spring term, indicated continued residency in the Columbus area for summer.

**Section 3:** This act will take effect immediately.

## Appendix - CGS Standing Rules - Delegate Attendance Policy

The Council of Graduate Students is the representative body for all graduate students at OSU. One of its strengths is its dedication to inclusiveness and participatory democracy: There are over a hundred and fifty delegates representing almost ten thousand graduate students at OSU, and CGS representation on over a hundred University and Senate committees. Therefore, delegate participation in CGS is crucial to ensuring that graduate student concerns from departments are brought to CGS, and that CGS delegates and representatives share information of concern to each other.

In order to function effectively on behalf of graduate students, CGS needs delegates to attend delegate meetings. This helps delegates bring graduate student concerns to CGS, vote on CGS positions regarding university and CGS policies, and obtain information CGS gathers concerning the university and graduate students.

The Executive Committee of CGS has therefore extensively discussed this Delegate Attendance Policy and ways to make meetings more meaningful for delegates. Over the last year, CGS has changed meeting days, times, conveniences, procedures and content to make meetings easier to attend, more enjoyable, and more interesting for delegates. We have also adopted the following operating procedures to implement the attendance policy.



1. Delegates are expected to attend all CGS delegate meetings unless they have a reasonable excuse.
2. Reasonable excuses for not attending delegate meetings include classroom obligations such as teaching and attending class or tests, mandatory departmental meetings, obligations to family and work, and other reasons thought to be reasonable by the CGS Secretary. Please discuss other reasons with the Secretary for his or her consideration. This policy is intended to be flexible and reasonable, given the many obligations and demands on graduate students.
3. Delegates who cannot attend a meeting for these reasons should inform the Secretary of their reason, preferably prior to the meeting, through email or phone (614-292-4380).
4. When delegates miss two CGS delegate meetings in a row or three CGS delegate meetings over the course of the academic year due to an unexcused absence or without notifying the Secretary of an excusable reason, the Secretary will send a reminder letter to the delegate requesting their attendance, and a copy of the letter will be sent to the Chair of the delegate's Graduate Studies Committee.
5. When delegates miss three CGS delegate meetings in a row or four CGS delegate meetings over the course of the academic year due to an unexcused absence or without notifying the Secretary of an excusable reason, the Secretary shall take steps to decertify the delegate and send a letter notifying the delegate and the Chair of the delegates Graduate Studies Committee of this action.



**A Resolution Supporting Appropriate Representation of Graduate Students on the University Research Committee**

WHEREAS the Council of Graduate Students (CGS) is the representative body of all graduate students enrolled in The Ohio State University (established by Article II.I of the CGS Constitution); and

WHEREAS Graduate Students are an indispensable contributor to the University's research mission—both conducting independent research and supporting the University's faculty and staff researchers; and