



Delegate Meeting Agenda

Date February 14, 2014 (2nd Spring Delegate Meeting)
Location Ohio Union, Senate Chambers

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

2.1. Minutes from January 17th meeting

3. OFFICER REPORTS (PLEASE SEE ATTACHED WRITTEN REPORT)

3.1. President	Coy.82
3.2. Vice President	Crowsley.1
3.3. Secretary	Lang.279
3.4. Treasurer	Cichon.8
3.5. Chief of Staff	Wiggins.106

4. NEW BUSINESS

4.1. Act 1314-Sp-10: An Act Concerning the Duties and Responsibilities of the Secretary in the Constitution of the Council of Graduate Students (see attached; second read/vote)

4.2. Act 1314-SP-011: An Act Establishing the 2014-2015 Delegate Apportionment (see attached)

4.3. Act 1314-SP-012: An Act Concerning the Clarification of Procedures and Timeline to amend the Bylaws of the Council of Graduate Students (see attached)

4.4. Act 1314-SP-013: An Act Concerning the Clarification of Membership and Eligibility of Elected and Appointed Positions (see attached)

4.5. Act 1314-AU-014: An Act Establishing a Code of Ethics (see attached)

4.6. AcT 1314-SP-015: An Act Concerning the Procedure to Remove an Executive Officer of the Council of Graduate Students

4.7. Call for Officer Nominations Crowsley.1

4.8. Call for Awards Nominations Coy.82

5. STANDING COMMITTEE REPORTS (PLEASE SEE ATTACHED WRITTEN REPORT)

5.1. Grants Administration Sandoval.32

5.1.1. Career Development

5.1.2. Global Gateway

5.2. Diversity & Inclusion Bryson.53

5.3. SERC Mills.532

5.4. Governmental Relations Rochman.2

5.5. Health & Wellness Deshpande.39

5.6. International Relations Dong.209

5.7. Academic Relations	krygowski.5
5.8. Communications	vang.18
5.9. Ray Travel Award	Cichon.8
5.10. Senate Advisory	Pucker.1
5.11. Ad hoc Committee on Disability Studies GIS	Townsend.681

6. DISCUSSION

6.1. Any other Delegate Issues and Concerns

7. ANNOUNCEMENTS

7.1. Spring 2014 Semester Meetings and Special Dates

- 7.1.1. 28th Edward F. Hayes Graduate Research Forum: Friday, Feb 21, 2014, Union
- 7.1.2. Friday, March 7, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 7.1.3. 3rd Spring Delegate Meeting: Friday, March 21, 2014, 3:30 PM, Union Senate Chambers,
Election
- 7.1.4. Friday, April 4, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 7.1.5. 4th Spring Delegate Meeting: Friday, April 18, 2014, 3:30 PM, Union Senate Chambers
- 7.1.6. Grad/Prof Spring Reception (immediately following): Friday, April 18, 2014, 5:30 PM,
Faculty Club

Written Reports, part of CGS Agenda for 2/14/2014 CGS Delegate Meeting

Current as of 2/7/14 at 9:30 pm

Officer Committee Written Reports

President/ Josh Coy.82

- New President!
 - Many thanks to all members of the search committee, and especially our own Colin Odden, for the extensive work put into the search documents that led to the decision to hire Dr. Drake
 - We are hopeful that the documents created will be useful for future other search committees and used as the basis for what OSU means to all and where we want our institution to go.
- Fee issue
 - Senate Fiscal and members of Senate Steering continue to work together further craft the guidelines on fees. There seems to be a strong level of commitment to make this policy strong, transparent, and manageable.
 - Meeting with Dick Dietrich (Fiscal Chair) this week to go over the specifics
- Highball evaluation
 - Evaluations were returned at a 46% response rate
 - Highlights include 79.9% were satisfied or very satisfied with Highball, 65.8% attended an OUAB event in fall semester (the majority of those who did not attend indicated a lack of time being the biggest factor)
- NAGPS
 - Multiple committees have been formed at the national level to deal with the organizational problems I brought to their attention last year. It appears they are seeing the issues in practice and are now willing to address them.
 - I have written the organizational structure of NAGPS' Constitution and Bylaws to better reflect norms, as well as a full explanation for each change, and forwarded this to the region. More will be discussed later.
 - Spring LAD in Washington D.C. is March 1-4, please see Donald Wiggins for more info.
 - Midwest Regional Conference held April 4-6th, Grand Valley State, Michigan
- CGS Constitution
 - Governmental Affairs to meet morning of the 7th to work on continued changes, more to come after the committee meets
 - A fair amount of housekeeping is needed in these documents...
- Grad Student Trustee

- Committee will meet with candidates on April 6th for interviews
 - See the Board of Trustees website for more info on applying
 - CGS committee members are myself, Allie Sturm, and Colin Odden
- Arts and Memorials
 - Will begin meeting bi monthly to speed up the process for determining public art for the CBEC area
- CSA
 - I have had numerous conflicts with CSA scheduling this semester and would like to find a replacement for myself on this committee. Please see me if you are interested. CSA generally meets on Mondays at 3:30. A replacement will free up my schedule and also allow me to occasionally meet with Grad Council, which I have not been able to ever because they overlap.
 - Possible fundraiser at Studio Movie Grill for Central Ohio Food Pantries
 - Working with SMG (formerly Arena Grand) for a Grad student event that would include music, movie, and possible food. More as the details come in.
- Parking concerns
 - <http://www.campusparc.com/osu/permits/2013-2014-permit-eligibility>
 - Delegate Jarred Small has worked with the Parking Advisory Committee to add language online to help clarify how grad students with appointments can be sure to get the correct level parking pass. Thanks Jarred!
- Possible WV Water Crisis event
 - Have dates in Feb and pricing from the Newport. Awaiting dates for March.
- Strengths Finder
 - The exec committee went through a fun team building exercise surrounding the Strengths Finder books and assessment.
 - OSU has trainers available, so something to consider amongst other student organizations and departments.
- University Area Commission
 - Becoming more and more important. Currently Colin Odden is our appointee, more from Colin if he can attend on the 14th.
- Elections
 - More on this from Jamie, but just an extra note to keep in mind that nominations for our next administration will be in February! This semester is flying by!
- Global Gateway
 - Dean Osmer has tentatively agreed to match funding of \$5000 from OIA for the GG grant.

- I suggest we consider CGS also matching this amount, more on this from Elizabeth later...

Vice President/ Jamie Crowsley.1

- Hayes Forum
 - **Graphics:** Union graphics are currently producing the program. It will be ready for uniprint to print off next week. We will be printing between 250 and 300 programs.
 - **Presentation Judges:** We now have presentation judges assigned to subject areas and ready to attend the Hayes forum on 02/21/2014.
 - **Hayes Committee Meeting:** We now have about 25 volunteers for the day of Hayes. About 20 attended the Hayes Committee Planning Meeting on 02/05/2014. Assignments have been made for the day of.
 - **Meeting Packet preparation:** 3 “packing parties” have been schedule for 5pm-8pm on Monday 17th, Tuesday 18th, and Wednesday 19th February. This is to prepare meeting materials for the day of Hayes. These will occur in the CGS office (Room 2088, the Ohio Union). **If anyone wants to come and help out at any time during these parties, even for an hour your help would be much appreciated, so just email me at Crowsley.1@osu.edu.**
 - **Marketing:** All items have arrived and are in the CGS office ready for the “packing parties”.
 - **Event Space:** I met with Katie Krajny (events planner at the ohio union) on 02/04/2014. We finalized arrangements. These include:
 - having the Union open an hour early i.e. at 6AM on the day of Hayes to allow for committee members to come to the union early for set up.
 - Arranging to have the great hall meeting room to contain Hayes materials the night before and locked making set up on the morning of Hayes easier.
 - Getting the poster boards delivered to the great hall meeting room for the day of Hayes.
 - Getting a photographer to come to photograph some of the events at Hayes.
 - **Technology:** 5 laptops from the resource room have been reserved in an attempt to minimize costs. All other arrangements for technology have been through Katie (laptops, AV equipment and support staff).
 - **Catering:** Catering numbers and dietary requirement information needs to be with Katie approx 1 week prior to Hayes. We have budgeted for 190 luncheon attendees. Breakfast is continental buffet style.
 - **Hayes Career Panel:** We now have 4 panelists:
 - Lauren Kleinman who will be speaking on sustainability & Environment.
 - Connie DeJong who will be speaking on her work with non-profit organizations.
 - Jonathan Toot: who will be speaking on toxicology & industry
 - Jill Smith, who will be speaking on curriculum development and her work with ODE.
 - **Hayes Feedback:** A number of issues have arisen during the preparation process that could be improved upon. I am keeping track of the feedback that I have received from judges,

presenters, panelists etc so that Hayes can be further improved for next year. **If anyone has feedback, feel free to email me at Crowsley.1@osu.edu.**

- **Budget:** We are currently within budget. However some items have not yet been included such as the programs. Even with these extra costs I am confident that we will still be in budget. The budget has been re-configured by Alfred Yates to make it more consistent with Union facilities. The total budget has not changed, but categories and amounts that we have the ability to change have been done. This will make planning easier going forward.

Total Budget	\$ 28,000.00
Total Spent	\$ 12,073.00
Remaining Balance	\$15,732.04

Segment	Item	Budget	Actual	Excess
Awards		\$ 14,000.00	\$ -	\$ 14,000.00
	<i>Oral Presentations</i>	\$ 12,000.00		
	<i>Posters</i>	\$ 1,350.00		
	<i>Plaques</i>	\$ 650.00		
event		\$ 8,550.00	\$ 7,772.50	\$ 777.50
	<i>Rooms</i>	\$ 2,000.00	\$ 1,902.50	
	<i>AV/Tech</i>	\$ 500.00	\$ 350.00	
	<i>Labor</i>	\$ 2,000.00	\$ 1,818.50	
	<i>Catering</i>	\$ 4,000.00	\$ 3,676.50	
	<i>Other</i>	\$ 50.00	\$ 25.00	
Marketing		\$ 500.00	\$ 394.96	\$ 105.04
	<i>Posters</i>		\$ 394.96	
	<i>Flyers</i>		\$ -	
Gifts		\$ 4,200.00	\$ 4,100.50	\$ 99.50
	<i>Lapel Pins (300)</i>		\$ 669.00	
	<i>Tote Bags (250)</i>		\$ 351.00	
	<i>Large Splashpads (250)</i>		\$ 782.50	
	<i>Flash Light Pen (150)</i>		\$ 620.50	
	<i>Thermos (250)</i>		\$ 1,677.50	
Other		\$ 750.00	\$ -	\$ 750.00
	<i>Miscellaneous</i>	\$ 250.00		
	<i>Program</i>	\$ 500.00		

- Organization & Elections Committee
 - **Apportionment:** Proposed apportionment for the 2014-2015 year has now been done. This will be covered under the “new business” section of the delegate meeting. I would like to thank several members of the Organization & Elections Committee for attending several meetings to discuss apportionment: Joshua Coy, Jonathan Orsborn, Grady Gambrel, Donald Wiggins, and David Roachman. I would also like to thank the CGS adviser Kerry Hodak for her insights and advice on this process.
 - **Mapping:** Graduate student mapping is being updated and hopefully will be done in time for the spring election. This will ensure fewer complications with future elections.
 - **New election system:** Morgan Cichon and I met with IT Support on 01/21/2014 to talk about Ray Travel, Hayes Forum management system and new election system. IT Support has completed the new election system and it is currently being tested by the CGS adviser and I. It will be rolled out for production later this month and all being well will be ready for the spring 2014 elections!
 - **Delegate Attendance Review:** An issue of the attendance of a particular delegate was raised to O & E by David Roachman. This prompted a review of all delegate attendance by Donald Wiggins (O & E Vice Chair), David Rochman (O & E committee member), and our secretary, Sarah Lang. Collectively they have been conducting a review of all delegate attendance with the aim of ensuring that graduate students in departments are being properly represented. More details about the specifics of this review will be presented by Donald during his Chief of Staff report.
 - **Officer Elections:** Nominations for the 4 officer positions of President, Vice President, Secretary, & Treasurer are now open. Elections will occur during the 3rd Spring delegate meeting on 03/21/2014. Nominations will be opened up during the election portion of the meeting. During this time there will also be an outline of the officer roles and responsibilities and the opportunity for delegates to ask clarification questions about what each role entails.

- External committees
 - All positions are currently filled. No new updates.

- Member Records
 - The delegate for theater, Meg Chamberlain resigned. We appreciate Meg’s service and wish her well in her future studies. We have a new theater delegate, Shelby Brewster (welcome!). Shelby has been added to the website and the delegate listserv. Records are up to date.

- Student Government Liaising
 - No updates.

- Council on Student Affairs
 - No updates.

Secretary/ Sarah Lang.279

- Please keep sending news and events for calendar/blog
- Have spoken with Human Resources at OSU regarding the adoptive parental leave issue. Human resources explained the policy review cycle and process. We discussed the incorrect communication now available on the Dave Thomas Foundation website regarding OSU's adoptive leave policy. Hope to establish a meeting with Leslie Alexander to see Faculty Council's interest in this topic.

Treasurer/ Morgan Cichon.8

Chief of Staff/ Donald Wiggins.106

Standing Committee Written Reports

Grants Administration, Elizabeth Sandoval.32

Career Development Grant:

- An experienced judge and winner and I began testing the online Career Development Grant website on Friday, Feb. 7th. We tested it by applying, judging, and administering mock applications to see if any final changes are necessary to make it run efficiently. Testing will continue this month, to prevent any problems when it goes in March, a month before the April 4, 2014 deadline.
- The rubric/ judging criteria and the application process are the same. The wording of one has changed, but it's on the application so the applicants still see the points on which their applications are judged.

Global Gateway Grant:

- The application went up on our website on Wednesday, February 12, 2014.
- All graduate students are encouraged to apply, especially if you are doing research in a country in which OSU's Global Gateway Program already has established collaborative work: China, India, and to come Turkey and Brazil.
- For the application: <http://cgs.osu.edu/funding/global-gateway-grant/>
- For more information on OSU's Global Gateway Program:
- The deadline is a month from now, March 14, 2014.
- The funding period is: May 5, 2014 – August 26, 2014.
- The award is funded by the Office of International Affairs, the Graduate School, and CGS.
- It has awarded \$1,000 toward research abroad in the past, but the Grad School has asked CGS to contribute funds, too.
- Judging criteria included in the application.

- There will be 10 awards of \$1,000 each (pending a potential increase, on which we will vote today).
- Please contact Sarah (lang.279) or me (sandoval.32) if you would like to judge for this award. It takes less time than one would think.
- If you don't have a committee, you will be assigned to judge.

Diversity & Inclusion Committee, Krista Bryson.53

- I'm working with Lauren Bates to organize a supply drive for the WV Water Crisis and with Josh to organize a concert for the same cause.

SERC, Todd Mills.532

Governmental Relations Committee, David Rochman.2

- Will have substantial constitutional and by-law revisions to present in the next two Delegate meetings prior to CGS elections.
- The final federal FY14 appropriations measure was signed into law on January 14, 2014. As outlined by the Bipartisan Budget Agreement, discretionary programs are funded at \$1.012 trillion, which is a \$44 billion increase above the levels called for under sequestration. While the measure does not replace the sequester entirely, it does provide relief from the drastic cuts facing federal programs. This is very important to students at Ohio State, these are the programs by department, presented in this chart.
- We are co-sponsoring with the Council on Academic Relations a three part speaker series related to issues most important to graduate students. Our first forum is February 18, at 6:00 in the first floor seminar room at Thompson. Please visit the CGS blog and encourage your constituents to attend.

Health and Wellness Committee, Niranjani Deshpande.39

- REACH training was held in the CGS office on Friday, 25th January. Thanks to Kerry for her help in setting up. We had 8 participants for the training. It was a presentation of about 1 hour, and it was interactive. Our trainer was Krista Predragovich.
When we sent out the RSVP, about 10 people had indicated their interest but unavailability at the scheduled time. We will most likely have another training session towards the end of the semester.
- Spring event at Buckeye Village: Planning is underway for this event. Date and time TBA but want to push this event back into spring as much as possible. Thanks to Joshua who has volunteered to help at the event. More volunteers welcome.

International Relations Committee, Shuai Dong.209

- No updates

Academic Relations Committee, Molly Krygowski.5

Communications Committee, Mao Vang.18

- \$200 is available to delegates through the Delegate Outreach Fund for the purposes of promoting CGS during a department-centric event. You are encouraged to apply for these funds by downloading the application on the CGS website (<http://cgs.osu.edu/posts/documents/cgs-delegateeventfunding-20132014-1.pdf>), filling it out, and sending it to both Mao Vang.18@osu.edu and Morgan Cichon.8@buckeyemail.osu.edu. Please also email Mao if you have any additional questions.
- 2. Graduate events are promoted through the CGS Facebook (<https://www.facebook.com/CouncilOfGraduateStudents>) and Twitter (<https://twitter.com/cgsosu>) pages. Please email any events to Mao Vang.18@osu.edu if you would like them broadcast on Facebook and Twitter.

Ray Travel Award Committee, Morgan Cichon.8

Senate Advisory, Andrew Pucker.1

- The next University Senate meeting will be held on March 6th at 3:30 PM in 130 Drinko Hall.

Ad Hoc Committee on Disability Studies/ Neil Townsend.681

- The Ad Hoc Committee on Disability Studies met Thursday, February 6th to investigate concerns raised by students completing the Disability Studies Graduate Interdisciplinary Specialization (GIS).
- Committee members defined the overarching problem as inadequate support from the university in terms of structure and staff.
 - Issues with structure include the number and predictability of classes offered, communication with students, and marketing of the GIS in general.
 - Issues with staff include the departure of faculty teaching in the specialization without replacements being hired, forcing graduate students to teach many of the classes.
- Committee members plan to design and distribute a survey to students completing the specialization and raise concerns with the Disability Studies GIS in relevant university committees.



Delegate Meeting Minutes

Date January 17, 2014 (1st Spring Delegate Meeting)
Location Ohio Union, Senate Chambers

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

2.1. Minutes from December 13th meeting – seeing no amendments or changes, approved.

3. GUESTS

4. Tobacco-Free Presentation Nutt.19

4.1. Former President of CGS, Jonathan Nutt now works for Student Life. He spoke about the new tobacco free policy. Walked through tobacco-free website (<http://tobaccofree.osu.edu/>), and would love feedback from students about what is available right now. Nutt.19 asked for show of hands for who knew about the Tobacco Free policy and the vast majority of delegates present raised hands. Nutt.19 noted this initiative started well over a year ago, meeting with lots of different groups – students, relevant off-campus partners, faculty, staff, etc, because this policy touches so many different people. Close to 70-80% of responses from initial canvassing were in favor of movement. Individuals involved wanted to make sure the policy would be communicated clearly and that there was support for people who wanted to quit tobacco. Nutt.19 noted the policy (on the website) includes how tobacco is defined, and this currently includes e-cigarettes. He noted e-cigarettes are currently undefined by the federal government, and more research is needed, but Student Life has chosen to include them in the tobacco policy; this may be reconsidered at a later date. Nutt.19 highlighted the downloadable resources on the website e.g., the leader/trainer resources, quick scenarios and general rules of thumb for ways you can approach someone you see smoking, and being sensitive to people who are using nicotine, recognizing it is highly addictive. The FAQ contains good information about how the policy is being interpreted. Nutt.19 felt the most important thing for students to realize are the resources available that speak to the stress caused by quitting, cessation help, and the comorbidity of tobacco use with mental health distress. He noted that Nicotine replacement therapy is available from student health services. He also noted Student Wellness also offers fitness, exercise, and nutrition counseling – i.e., overall wellness coaching – to help students set goals. This office is now open till 9 pm to allow more opportunities for graduate students to use this resource. Nutt.19 also shared that a massive, 18.7 million dollar grant has been given to the head of the James Cancer Center (who also chairs this tobacco-free policy, Peter Shields) to do research on tobacco use. Nutt.19 noted Student Wellness is trying gather information on social norming for this policy, and trying to get student stories and video clips added to blog. Chaleff.1 asked about plans for

establishing metrics to measure success? What is it we hope is changing? Are we tracking risk/benefits and the cost of such changes? Nutt.19 – noted Student Life has been tracking awareness, public opinion, and also cigarette butt collection volume. That the American College Health Association provides a prevalence of smoking report and we can track faculty/staff data through the personal health assessment, so we have some annual data points to assess progress. Chaleff.1 – will we eventually be phasing out butt collection? Nutt.19 – yes. Wedin.1 – will anything happen if someone is caught smoking on campus? Nutt.19 – the current roll out of this policy is about education and support; if someone is “caught” 1 to 2 times, then probably nothing will happen; we are hoping most people will respect university policy. Nutt.19 noted as of right now no ticket are being issued. However, individuals could potentially face issues if they continually disregard the policy, just as they would if they continually disregarded any university policy. Wedin.1 asked for the logic behind banning e-cigarettes? Nutt.19 noted the tobacco policy really came out of a larger goal regarding supporting health & wellness; he highlighted there is no evidence to suggest that e-cigarettes are healthier, this is still up for debate and could be revisited in the future. In addition, Nutt.19 noted E-cigarettes mimic regular cigarettes so much, it could make it difficult to hold people accountable. Nutt.19 noted he would wake this feedback. Wedin.1 noted there are plenty on unhealthy things that we (people) do, and that the policy banning e-cigarettes creates issues for those with nicotine issues, highlighting the whole ritual involved with smoking. Abukar.3 – to what extent did student input impact the institution of this policy? Nutt.19 commented there was a ton of student input, that the committee visited many student groups, students helped to draft white the paper and the policy itself, in fact students were more of the driving force behind this initiative. Gambrel.15 asked if the grant will that include health comparisons, or comparison between e-cigarette use and regular use, etc.? Nutt.19 noted he was not entirely sure, direct folks to the information on the website regarding the grant ([http://tobaccofree.osu.edu/research/ohio-state-receives-\\$18.7-million-federal-grant-to-establish-tobacco-center-of-regulatory-science.html](http://tobaccofree.osu.edu/research/ohio-state-receives-$18.7-million-federal-grant-to-establish-tobacco-center-of-regulatory-science.html)). Dong.209 asked if the policy would be enforced differently between students and employees, highlighting that each has a different relationship to the university and that each could see different penalties? Nutt.19 – noted that he was not sure, but yes, he imagines that the process and penalties could be different for students as opposed to employees; students would likely go through the student judicial process which is mean to be education; however the employee/employer situation may be more stringent. Not sure moving forward. Gambrel.15 noted he understands both groups are supposed to be treated the same under policy, however most graduate students probably consider themselves “both” – students and teachers (employees), what about people who are not full-time employees of university (lecturers). Nutt.19 noted these are grey areas; human resource policies versus student conduct policies, and that each group may interpret the tobacco policy and violations slightly differently; he imagines they have set parameters in how to deal with policy violations in other situations, and as such, would look to that for how to approach policy violates here.

4.2. Coy.82 asked about the graduate student financial wellness. Nutt.19 noted that the

Student wellness center has student financial coaching appointments that graduate students can use for free; currently it is a peer-to-peer model, though these students are full time employees that go through tons of training. This grant came out of a partnership with the Graduate School, and was a grant from the national organization of graduate schools. Nutt.19 noted that we are in the first part of the grant, trying to get baseline data on the financial literacy of graduate students, and then they hope to offer more resources and assess as we move forward.

5. Student Trustee

Reinke.12

5.1.1. Reinke.12 noted he was the former CGS delegate for Chemical Engineering. Reinke.2 stated every 2 years a new graduate or professional student is appointed to the Board of Trustees, in the off-years an undergraduate student is appointed. Reinke.2 explained the Board of Trustees (BOT) is the chief judiciary and fiduciary body that oversees Ohio State. Reinke.2 shared that the OSU BOT is the largest board of any public university in Ohio – 19 total members, 17 “grown up” trustees, 15 are regularly appointed and 2 are charter trustee (members who live outside of Ohio, but have particular knowledge or expertise needed to help make good decisions). Reinke.2 explained that the BOT divides itself into 5 major committees that deal with everything that happens on campus: Academic Affairs and Student Life, Finance Committee, Advancement Committee (communication, marketing/outreach, development, alumni), Audit/Compliance committee (business, research auditing, legal), Medical Affairs (deals with how the medical side of university operates). In noted that faculty and staff members sometimes also serve on the committees alongside BOT members. All public universities in Ohio have 2 student trustees, but they are often not permitted to vote or be in executive session. Here student trustees are allowed to vote in committees and allowed in executive sessions. In terms of time commitment, Reinke.2 noted the BOT meets 5 times a year, and during these meetings they typically meet 1.5-2 days, which often consists of a full body executive session, series of committee meetings, and then a full session. Reinke.2 also stated most of the other trustees are appointed for 7 or 9 year terms. The application will go live today or Monday. Reinke.2 noted his term ends in May, and they will appoint the new graduate or professional student trustee at that time; there is an extensive application and interview process. Anyone who will be here at least 2 more years in graduate or professional school is eligible. Reinke.2 noted it is a great opportunity to learn how boards function and how strategy is developed and that students add a unique perspective that is valued, he said there are many great people to learn from and you get to hear many different perspectives and be involved in campus in different ways. He noted the application process is a 5 page set of essays and some letters of recommendation. The selection committee consists of 3 graduate students, 3 undergraduate students, and 3 student from IPC, 2 student trustees sit on committee as well as a faculty member and staff member. This committee of 13 will select 10-12 students as semifinalist for interviews and have mixer with rest of the BOT, then the committee will select a set of finalist (3-5) and send to governor’s office. Governor’s committee also vets the candidates, the student trustee appointment is ultimately made by the Governor. Vang.18 – What does the committee look for; what type of experiences? Reinke.2

noted he is a nuclear engineer, and the previous grad/prof student trustee was a law student who played professional football, before that someone from environmental sciences, so discipline is not truly important. Reinke.2 emphasized the candidate needs to be able to communicate precisely and effectively in written and oral communication, and be able to see/plan big picture (nationally, in state, and at OSU). Reinke.2 noted that the BOT keeps a “score card” of the board members and the current competencies within the board, and often reports to the Governor’s office what the current BOT thinks they need in a new candidate/what they are looking for. Reinke.2 said, in short they want people who can do the job well, and are invested. Reinke.2 noted the time commitment varies, from about 20-30 hours a week. For board weeks, which occur 5 weeks a year, a trustee gets a binder of 500-700 pages the Friday before the board meeting. It is expected that the member will have read and be ready to talk about everything in that the following Wednesday or Thursday, so Board weeks are about 50-70 hours of work. Reinke.2 highlighted that student trustees also have meetings with places around campus so that you are well versed with campus needs, time commitment here can vary drastically. He also noted the social commitments – invited to lots of events, which can be important to attend to build one-on-one relationships; these events are critical to build trust. Reinke.1 noted the BOT treats students as full members. Curzon.1 - asked about an example of strategic decisions? Reinke.2 says the BOT does some standard things, e.g., faculty appointments, some elements of budget which are approved more in mass, however if something is being proposed that we are going to invest a lot of time with – lots of money or large policy change (e.g., Sophomores moving on campus) the BOT and university committees worked from both sides, discussing potential pitfalls. The BOT’s job is to ask lots of questions and talk to lots of groups – e.g., in the issue to privatize parking, or institute the tobacco-free policy the BOT received lots of information and asked lots of tough question, the BOT in conjunction with the OSU community asks important questions to get a workable solution. Go to <http://trustees.osu.edu/> – application should be up soon! Select Grad/Professional application. Reinke.2 noted there are some upcoming informational sessions and students could feel free to contact him. Please apply! Coy.82 acknowledged all the great work from Reinke.2 and emphasized the great pool of candidates in the room.

6. OFFICER REPORTS (PLEASE SEE ATTACHED WRITTEN REPORT)

6.1. President

Coy.82

6.1.1. Noted there was a bit to add to his written report. Coy.82 noted they are beginning to take a hard look at the constitution, which will be discussed more later.

6.1.2. Coy.82 also noted he serves on the University’s Arts Memorials Committee, and they are currently looking at how to spend the 1% dedicated to art. He noted on the the Southwest Corner of Lane and Olentangy there will be an installation there at the Arboretum, i.e., a fiber glass installation that will go in summer or fall. He noted there is half a million to spend for the Chemical and Biological Engineering building and the committee is still looking at artists now – interested in something digital, perhaps interactive, maybe light based. Coy.82 encouraged delegates to spread the word and said students are welcome to email him.

6.1.3. Looking into fun-raising program, perhaps at the Arena Grand to have

some social activity downtown.

6.1.4. Steering update – COLIT (<http://library.osu.edu/about/committees/colit/>) has come forward with a proposal for some graduate resource commons, having an area where graduate students have a collaborative space and technology to do interdisciplinary work.

6.1.5. Coy.82 noted with regards to the fee issue we have been talking about all year, he is getting more hopeful that the right steps are being taken. Thanks to Cichon.8 and some undergraduate colleagues on senate fiscal, people seem very concerned about following the guidelines and updating the guidelines to ensure compliance. Coy.82 said he is feeling happy that perhaps we are getting a lot of what we wanted and he shared the application/guidelines for fee change. Coy.82 noted we may not need a rule change to meet our objectives.

6.1.6. Lastly, Coy.82 noted he will be putting sometime aside to focus on his thesis, so he may not respond to emails quite as quickly this term.

6.1.7. Townsend.681 asked for clarity regarding the updates to the constitution. Coy.82 noted that the updates they are looking at are mostly wording changes (e.g., updating to say semesters, grammatical updates), however they are also working on some more substantive changes, but there are still still in Committee (Governmental Relations). Townsend.681 asked what substantive issues were being considered. Coy.82 when issues are finished being vetted in the Governmental Relations committee, and they are written out and clear to delegates there will be open debated at that point. Chaleff.1 asked again that the Vietnam Era Veterans language be updated to all veterans.

6.2. Vice President

Crowsley.1

6.2.1. Regarding Hayes, since the written report was constructed, application reports have been processed and notifications sent out. There was a technical glitch in notification emails, i.e., the emails did not have people's names and titles. Crowsley.1 has been following up with personal emails to clarify. She has spoken with IT; something was wrong in coding, but it now fixed and in future years this should be better. A number of students sent emails in about being assigned to an inappropriate subject area; the dropdown did not align if student's updated it during abstract construction. Crowsley.1 noted it is the student's responsibility to select right subject area, but that we will try to mitigate this issue in future (e.g., a warning to select proper subject area within the application, email of application will list the selected subject area). Crowsley.1 gave thanks to previous president Sturm for her guidance in using the Hayes management system. Hayes committee has been meeting to practice a run through of the day, and for prepping for the event. Currently have good committee of 15, but feel free to email if you wish to volunteer. Crowsley.1 has been inviting dignitaries, Mrs. Hayes, etc. to attend. Currently have 2-3 possible candidates for the entrepreneurship panel. Have also received lots of feedback on how to improve Hayes, Crowsley.1 is keeping track of feedback and looking for ways to improve going forward. Yates.155 - can you speak more about the entrepreneurship panel? Crowsley.1 noted there are plenty of other post-grad tracks outside of academia, e.g. non-profit, NGOs, inventions,

etc., we are looking for someone who can give information on life post-grad outside of academia. If anyone has anybody they think would be a good fit, email Crowsley.1. Crowsley.1 emphasized there is no money for travel, etc. for these people though, so they would have to be local or do this pro-bono.

6.2.2. There will be a meeting with IT soon to address all the issues.

6.2.3. Had a Global Gateway meeting today; Sandoval.32 to discuss

6.2.4. Organization & Elections: working on apportionment, i.e., how your seats as delegates are assigned. We have a meeting set to start; we will finalized a recommendation and take it to executive, and then look for approval from the delegates before implementing for spring elections.

6.2.5. CSA – no meeting due to campus closure, one of the issues discussed in a subcommittee meeting was including a reading week/study break in fall semester. This may be implemented in future years.

6.3. Secretary

Lang.279

6.3.1. The Women's Place help to put me in touch with some folks in HR to see what they are currently working on with regards to the adoptive parental leave policy. Currently have been playing "phone-tag" with HR person; hope to have more information before the next delegate meeting.

6.4. Treasurer

Cichon.8

6.4.1. No updates

6.5. Chief of Staff

Wiggins.106

6.5.1. No updates

7. **NEW BUSINESS**

7.1. Act 1314-Sp-10: An Act Concerning the Duties and Responsibilities of the Secretary in the Constitution of the Council of Graduate Students (see attached)

7.2. Coy.82: This is the first amendment the governmental relations committee wishes to bring forward. This act outlines additional duties of secretary – i.e., maintaining record of all legislative changes so that these can be passed on to new administration, and responsible for updating all governing documents by the end of each semester (make sure actually change constitution of record). This act would enumerate these duties under the secretary's role. How amendments to the constitution are handled is that this meeting represents a "first read" and then the following meeting is where an actual vote would take place. We can discuss now and at the next meeting. Way this happens, this is a first read, can discuss now, and then will discuss again. Gambrel.15 – friendly amendment to remove the word "incumbent". Small.122 - Is the record going to be public? Coy.82 - Yes, we always post minutes, acts, etc. to the website; however the issue is the website a little clunky. Something that next year's group can look to fix perhaps, currently the documents are listed by the date uploaded (not so efficient when searching). We also hope that a paper hard copy will be passed.

8. **STANDING COMMITTEE REPORTS (PLEASE SEE ATTACHED WRITTEN REPORT)**

8.1. Grants Administration

Sandoval.32

8.1.1. Career Development – now moving online. We are looking to test the

website; if anyone is willing to volunteer to test it out, please email.

8.1.2. Global Gateway – this is a grant that only happens once a year, winners get \$1000 to do research abroad, get funding through OIA (\$5 K) and Graduate school (\$5 K). We are looking to have the application up by the first week in February and due the first week in March. Please check website and blogs for updates. New this year for judges is that special consideration will be given for students who are doing research in countries where OSU already had global gateway programs set up – i.e., India, China, Brazil or Turkey. This year we will judge from home and then have a brief in person meeting. If you would like to judge, please let Sandoval.32, Lang.279, or Crowsley.1 know.

8.2. Diversity & Inclusion

Bryson.53

8.2.1. Had Hollow screening event yesterday – over 100 people present.

8.2.2. Bryson.53 spoke about the West Virginia Water Crisis – 300,000 people now have contaminated water –can’t drink, bath, cook, or wash clothes with it. Only good for flushing waste. The area needs fresh water, water containers, need baby wipes, food that doesn’t require cooking, baby formula, paper/plastic utensils. Could we potentially have a drive for these things here with CGS? Is there a storage area we could use and rent a UHAUL truck to transport? Can we do a fundraiser? Coy.82 suggested perhaps we could work with a 501c (non-profit), e.g. Red Cross. There was a discussion about the potential to store items in the CGS cage. Bryson.53 noted she was returning to WV to continue filming. She asked if someone here could help organize, get information out to listservs. Coy.82 wondered if a necessities drive was the best course of action – what if we put on concert for money? Perhaps at concert at Newport or an event at Arena Grand? Coy.82 suggested a potential concert as a fundraising event and/or perhaps we could have another Hollow screening at Arena Grand? Himmel.14 – what about a benefit concert at smaller venue? She also has connections to places. Bryson.53 asked to funnel ideas to her. Coy.82 suggested including the undergrads in these idea. Bryson.53 noted the chemicals are coming down the Ohio river, and will affect others. Crowsley.1, Bryson.53 and Coy.82 all agreed to continue discussing and come up with some ideas/communication.

8.3. SERC

Mills.532

8.4. Governmental Relations

Rochman.2

8.4.1. None

8.5. Health & Wellness

Deshpande.39

8.5.1. Please respond to the email about the Reach suicide training, even if you do not want to go, just so we may have a good final headcount for those coming or interested. Email Desphande.39 if you have questions.

8.5.2. Working on a family-friendly event for Buckeye Village – planting, pot painting, etc. We needs volunteer to help with event. Again, please email Desphande.39.

8.6. International Relations

Dong.209

8.6.1. Wanted to thank committee members who have helped to initiate the pilot program in their departments.

8.7. Academic Relations

krygowski.5

8.8. Communications

vang.18

8.8.1. Will update link in written report; sorry it is wrong.

8.8.2. Update for personal reimbursement, please let Vang.18 and Cichon.8 know if you need reimbursement. Vang.18 noted she has communicated with some people about getting a recap of the event and nobody has responded. She also noted the original receipt is needed before processing the reimbursement. The office handles all the student government money requests and this can take a bit of time. Delegate input – asked if there could be a checklist of things to do on application, e.g., that the delegate should provide a small recap after the event and retain original receipts, etc.

8.9. Ray Travel Award

Cichon.8

8.10. Senate Advisory

Pucker.1

8.10.1. No updates, if interested in being a substitute for senate, please, email

9. DISCUSSION

9.1. Any other Delegate Issues and Concerns

9.1.1. Townsend.681 noted he had received an email from a constituent who is also part of the Disability Studies Specialization, a Graduate Interdisciplinary Specialization (GIS) about the lack of professors being hired with this specialty and the lack of university commitment to supporting this GIS. Townsend.681 asked if CGS could help facilitate a letter to university administration or if it was possible to get a letter of support from CGS? He said his constituent listed two different incidents of faculty leaving. There was a brief discussion about perhaps offering help to construct the letter. Curzon.1 asked for clarification, so these students would like a letter of support from CGS to endorse the message to the university to hire faculty who are part of this specialization? Crowsley.1 – wondered if this was reflective of a larger systemic problem with diversity specializations, mentioned DISCO, and perhaps connections there could help to ensure university is keeping up their end of the deal. Wiggins.106 noted the best approach is probably to bring this issue to graduate council, and to the office of academic affairs, that way, if it is a larger systemic problem they can investigate and strategize. Lang.279 echoed that CAA and Grad Council are good bodies to bring this concern. Coy.82 noted that perhaps an ad hoc committee to investigate this would be wise, perhaps have members of this concerned group a part of this ad hoc committee – Curzon.1 noted that hiring across diverse TIUs and college is hard at many levels. Wedin.1 noted Deans need to pay attention to these things. Lang.279 noted that these GISs are often across colleges. Curzon.1 state he was not sure that anything could be done. Townsend.681 said the Graduate School is promoting these specializations and that folks might be right that we can't do anything, but students shouldn't feel short-changed. Rochman.2 noted the point of an ad hoc here would be to get the facts straight. Corad.245 made a motion for ad hoc committee, Small – seconded. Coy.82 - Any objections? Curzon.1 and Wedin.1 discuss a friendly amendment to expand nature of ad hoc committee? A GIS ad hoc committee? Wedin.1 notes would it be better to have a GIS ad hoc with focus on disability studies? Small.122 notes it's a lofty task to look at all GISs? There are a lot of them, at least 20, perhaps better to narrow focus on a few. Bryson.53 said GISs have to meet a number of rules to be

formalized. Hopp.8 notes she is on the Graduate School Curriculum Committee and would be happy to bring this up at the next meeting. The friendly amendment to expand the ad committee to all GISs is withdrawn. Coy.82 noted Townsend.681 will help chair an ad hoc committee on the Disability Studies GIS to raise the concerns he brought forward, any further debate? Small.122 moved to “call a question” (vote) – passed. Coy.82 said could lead and Lang.279 and Hopp.8 may be assets on the committee.

9.1.2. Jagger.16 noted she severs on the Career Connections external committee, and wanted to make sure you all knew the office existed. Graduate students or delegates can request that career connections come to your department and have workshops, and they will help with resumes, interviews, also starting to discuss spring workshop to help people find more non-academic jobs. Looking at bringing in Paula Chambers as keynote speaker for workshop. Jagger.16 wondered if there was any potential for CGS partner with this? This event will be open to all graduate students. Wedin.1 ask how is this different from the Office of Career Services in Younkin No one knew/answered. Coy.82 responded to the question about partnering for the large non-academic job workshop and said that sounds promising, we just need to get some specifics, once you have details just bring and we can vet.

9.1.3. Coy.82 suggests connecting with E Gordon Gee who is now as VW to help publicize WV fundraiser?

9.1.4. Crowsley.1 notes perhaps at future Hayes forums have career connections there to do some workshops?

10. ANNOUNCEMENTS

10.1. Spring 2014 Semester Meetings and Special Dates

- 10.1.1. Friday, Feb 7, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 10.1.2. 2nd Spring Delegate Meeting: Friday, Feb 14, 2014, 3:30 PM, Union Senate Chambers
- 10.1.3. 28th Edward F. Hayes Graduate Research Forum: Friday, Feb 21, 2014, Union
- 10.1.4. Friday, March 7, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 10.1.5. 3rd Spring Delegate Meeting: Friday, March 21, 2014, 3:30 PM, Union Senate Chambers, *Election*
- 10.1.6. Friday, April 4, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 10.1.7. 4th Spring Delegate Meeting: Friday, April 18, 2014, 3:30 PM, Union Senate Chambers
- 10.1.8. Grad/Prof Spring Reception (immediately following): Friday, April 18, 2014, 5:30 PM, Faculty Club

Written Reports, Part of CGS Agenda for 1/17/2014 CGS Delegate Meeting

Current as of 1/12/14 at 8:30 pm

Officer Committee Written Reports

President/ Josh Coy.82

- Have met with David and the Gov't Relations Committee and we have begun some housekeeping on the Constitution. We have one Act for a first viewing for you today with more to come later.
- Continue to plan and work on a new Senate rule to cover fee oversight.
- A new search committee is being formed to choose the next Graduate Student Trustee. Our three representatives will be myself, Allie Sturm, and Colin Odden. The committee is made up of 3 members of CGS, IPC, and USG, with the presidents selecting the representation of their respective organizations, a faculty member, and staff member. Stacie and Ben (current student trustees) will sit on the committee as "guides" and non-voting members.
- They (the trustees) are currently working on the application, which should go live around the 15th with a due date of mid-February. The committee will go through a process to whittle it down to finalists which are then reviewed by the Board of Trustees Governance Committee and sent to the governor's office. Finally, the governor's staff will interview the finalists in April and likely finalize the selection in May.
- Looking into possible fundraising activities, with the new restaurant at the Gateway movies and the Newport possible venues
- Would like to continue to work on further programing for Buckeye Village
- Thesis work will begin for me this semester, so if I am at all a little slow on email replies, please understand that I will get back to all asap, but will be blocking some time aside solely to focus on finishing up the thesis.

Vice President/ Jamie Crowsley.1

- Hayes Forum
 - **Judges:** As of 01/08/2013 we have received 116 judge applications. I have been working with Assistant Dean Wallace at the graduate school to recruit judges as well as with GSCs in departments. The CGS is grateful to Dean Wallace and Dean Osmer for their active recruitment of faculty to be judges.
 - **Judging:** Judging commenced on 11-27-2013 and finished 12/31/2013. A few judges were late and I have been repeatedly following up to ensure applicants are notified of the results by the planned date of 01/15/2014.
 - **Results notification:** Applicants are being emailed with the results so that they will know that they are presenting well in advance.
 - **Marketing:** Alfred Yates & I have met with Rachel Connors about marketing items several times in November & December. Orders have been placed for items.

- **Catering:** Alfred Yates and I have met with Katie Krajny about catering. The menu has been set with the catering 101 Union menu as opposed to the catering 1870 menu in an effort to minimize costs. Actual numbers will be set in February 2014.
 - **Rooms & Technology:** There was a meeting with Katie Krajny about room reservations and technology. Reservations have been confirmed and technology arrangements have been made. 5 laptops from the resource room have been made in an attempt to minimize costs.
 - **Budget:** The budget has been re-configured to make it more consistent with Union facilities. The total budget has not changed, but categories and amounts that we have the ability to change have been done. This will make planning easier going forward.
 - **Hayes Entrepreneurship Panel:** I have emailed exec to ask for speaker suggestions for our “entrepreneurship panel”. I met with Dean Wallace on 12/16/2013 to ask for her input. So far we have 1 person and need 2 more. Dean Wallace has said that she will be active in recruiting people as the grad school has several community contacts. **If anybody has suggestions as to local people who could participate in the panel please email me contact details for them.**
 - **Hayes Forum Committee:** I am scheduling a meeting with the committee to go through a run-through of the day and to determine roles etc. **We still need more volunteers for help on the day. Anyone interested please email me.**
- Organization & Elections Committee
 - **Apportionment report:** This is now on the website management system. IT support has given me access to it. An O & E meeting will be scheduled to determine an apportionment system for delegate seats for the 2014-2015 academic year.
 - **Mapping:** Graduate student mapping is being updated and hopefully will be done in time for the spring election. This will ensure fewer complications with future elections.
 - **New election system:** The new election system is still being developed by IT support and hopefully will be rolled-out in time for spring 2014 elections.
- External committees
 - All external committee seats have been filled. The most recent appointments are:
 1. Carla Jagger to the Career Connections Committee.
 2. David Rochman to the Outreach & Engagement Awards Committee.
 3. Matt Brems to Committee on Academic Misconduct.
- Member Records
 - Up to date.
- Student Government Liaising
 - No updates.

- Council on Student Affairs
 - 01/06/2014 meeting cancelled due to bad weather. Next meeting scheduled for 01/13/2013.
 - No updates.

Secretary/ Sarah Lang.279

- Please keep sending news and events for calendar/blog
- Have emailed schedule for executive committee members to plan the submission of their written reports.
- Some feedback from Women's Place on Adoptive Parental Leave issue, now have contacts with Office of Human Resources, the President's Office and working on Staff Advisory Council. Will be following up.

Standing Committee Written Reports

Grants Administration/ Elizabeth Sandoval.32

- The Career Development Grant is going online! We will have a new online application which will streamline and make more efficient both the application process and the storage of data.
 - The website was created by the past CDG Chair, Erica Hartwell, and right now we are in the testing phase.
 - You will hear about changes to the rubric/ judging criteria and the application process before the next and last deadline (in April) so you can give your constituents the details.
 - This month, I will test out the different parts (applying, judging, assessing) to make sure it works.
 - I am asking experienced judges' help, but will appreciate the eyes and critiques of any volunteers.
- Global Gateway Grant: scheduling meeting with Global Gateway University associates, will have updates shortly.

Diversity & Inclusion/ Krista Bryson.53

- Hollow (<http://hollowdocumentary.com>) Screening is next Thursday, January 16, 3:30-5:30 pm in the Barbie Tootle Room in the Ohio Union.

Governmental Relations/ David Rochman.2

- Several drafts of Constitution and By-laws amendments are ready for approval. The Governmental Affairs Committee hopes to have the majority of its work on Constitution and By-laws optimization before the Delegates for a vote in time for the spring CGS elections

- If any delegates are interested in working with the committee on governing document improvement contact rochman.2

Graduate Health and Wellness Committee, Niranjani Deshpande.39

- REACH suicide prevention training is being organized for the CGS delegate body. Anyone can help prevent suicide by learning the risks, warning signs and how to intervene. The training lasts approximately 60 to 90 minutes, following which participants receive certificates verifying their completion of the program.

Tentatively scheduled for

- January 24th

Final date to be announced on 1/17/13 at the delegate meeting.

- A family-friendly spring planting/gardening event is being planned for March (after spring break) in Buckeye Village. I am currently looking for 1-2 volunteers to help me organize this event. (More the merrier, obviously!) Need someone with some experience in tending to plants/garden, and who is willing to show a short demonstration to the children/parents. More ideas welcome.

Communications Committee, Mao Vang.18

- \$200 is available to delegates through the Delegate Outreach Fund for the purposes of promoting CGS during a department-centric event. You are encouraged to apply for these funds by downloading the application on the CGS website (<http://cgs.osu.edu/committees/internal-committees?id=139>), filling it out, and sending it to both Mao Vang.18@osu.edu and Morgan Cichon.8@buckeyemail.osu.edu. Please also email Mao if you have any additional questions.
- Graduate events are promoted through the CGS Facebook (<https://www.facebook.com/CouncilOfGraduateStudents>) and Twitter (<https://twitter.com/cgsosu>) pages. Please email any events to Mao Vang.18@osu.edu if you would like them broadcast on Facebook and Twitter.

Senate Advisory/ Andrew Pucker.1

- The next University Senate meeting will be held on February 6th at 3:30 PM in 130 Drinko Hall.

ACT 1314-SP-010

An Act Concerning the Duties and Responsibilities of the Secretary in the Constitution of the Council of Graduate Students

Author: David M Rochman, Governmental Relations, Chair
Sponsor: The Executive Committee

Section 1. The purpose of this act shall be to revise the Constitution of The Council of Graduate Students (CGS)

Section 2. Whereas, currently Article V, Section V.5 of the Constitution of the CGS currently reads as follows:

“Section V.5: Secretary

V.5.A. The Secretary is responsible for keeping the minutes of the meetings of the Council and its Executive Committee, for maintaining records, and for conducting correspondence.

V.5.B. The Secretary is responsible for maintaining attendance records and determining quorum (see Article VIII, Sec. 2) at Council meetings.

V.5.C. In the absence of the President and Vice President, the Secretary presides over meetings of the Council.

V.5.D. The Secretary shall fulfill other duties as directed by the Council, the Executive Committee, and the President.”

Section 3. Whereas, it is deemed that in order for the CGS to operate at its most efficient level it is necessary to accurately record, track, and report all legislation passed throughout the academic year and that all governing documents (Constitution, bylaws, and standing rules) are reflective of these legislative changes.

Section 4. Whereas, the following additional duties shall become the responsibility of the Secretary:

V.5.E. The Secretary is responsible for maintaining a record of all legislation that has been passed throughout the academic year, and that this record

is formally passed to the next incumbent Executive Board.

V.5.F. The Secretary shall be responsible for ensuring that all governing documents (Constitution, Bylaws, and Standing Rules) are updated at the end of every semester of all legislative amendments.

Section 5. Therefore, be it resolved that this act is to optimize the legislative recording practices within the Constitution.

Section 6. Further, be it resolved, the changes contained within this act, shall be effective immediately and the Constitution will be updated to reflect such a change.

Date Approved: _____

Josh Coy, CGS President

Act 1314-SP-011: An Act Establishing the 2014-2015 Delegate Apportionment

Author: Jamie Crowsley (.1) Vice President, Organization and Elections Chair

Sponsor: Executive Committee

Section 1. The purpose of this act is to set the 2014-2015 Delegate Apportionment for the Council of Graduate Students, in accordance with Article I Section I.2 and Section I.3 of the CGS Bylaws.

Section 2: Whereas, Article I Sections 2 through 3 of the Constitution of the CGS is as follows:

“Section I.2: Units of representation - Units of representation of CGS shall be determined by the Organization and Elections Committee. Units will be based on, but not necessarily limited to, graduate program areas: exceptionally large programs may be split and exceptionally small ones grouped.

Section I.3: Apportionment - CGS shall be composed of not more than one hundred fifty voting delegates and no fewer than one hundred thirty. The number of delegates per unit of representation shall not exceed twelve. Each spring, the Organization and Elections Committee shall apportion these positions to the graduate programs on the basis of autumn semester enrollment. Each unit of representation shall have at least one delegate. Each regional campus with graduate representation shall be allotted one delegate seat. The number of regional seats shall not exceed five.” and,

Section 3. Whereas, in addition to the above criteria stipulated in the CGS Bylaws, this act has apportioned delegates seats based upon a ratio of 125 graduate students equating to 1 delegate seat, and a maximum cap of 4 delegate seats per unit of representation, as was determined by the Organization and Elections committee. This is to ensure that the total number of seats falls within the 130 minimum and 150 maximum seat range and also to meet the criteria of being no more than 12 delegate seats per unit of representation stipulated in the CGS Bylaws.

Section 4. The 2014-2015 Delegate Apportionment will be as shown in the table below:

Current Delegate Seat 2013-2014	2013-2014 Delegate Apportionment	Actual Delegates	Proposed Delegate Seat 2014-2015	Fall 2013 enrollment	2014-2015 Proposed Delegate Apportionment	Net Change in Delegates
College of the Arts	11	8	College of the Arts	331	7	-4
Art	1	1	Art	47	1	0
Art Education; Arts Policy & Administration	1	1	Art Education; Arts Policy & Administration	40	1	0

Audiology	1	0	Relocated to College of Social & Behavioral Sciences	0	0	-1
Dance & Dance Studies	1	1	Dance & Dance Studies	29	1	0
History of Art	1	1	Relocated to College of Humanities	0	0	-1
Industrial, Interior, & Visual Communication Design	1	0	Industrial Design	28	1	0
Music	1	1	Music	142	2	1
Neuroscience Graduate Studies	1	1	Relocated to College of Medicine	0	0	-1
Public Policy & Management	1	1	Relocated to Glenn School	0	0	-1
Slavic & East European Studies	1	0	Relocated to College of Humanities	0	0	-1
Theatre	1	1	Theatre	45	1	0
College of Biological Sciences	8	5	College of Biological Sciences	467	8	0
Biochemistry and OSU Biochemistry	1	1	Biochemistry	90	1	0
Biophysics	1	1	Biophysics	36	1	0
Environmental Science (AGR)	1	0	Environmental Biology	51	1	0
Evolutionary, Ecological & Organismal Biology (EEOB)	1	1	Evolution, Ecology & Organismal Biology (EEOB)	79	1	0
Microbiology	1	1	Microbiology	44	1	0
Molecular Genetics	1	0	Genetics	36	1	0
Molecular, Cellular and Developmental Biology	1	1	Developmental Biology	124	1	0
Plant Cellular and Molecular Biology Botany	1	0	Botany	7	1	0
Fisher College of Business	5	4	Fisher College of Business	836	7	2

Accounting & Management Info Systems M. Acc.; Finance	1	1	Master of Accounting; Accounting & Management Information Systems	72	1	0
Business Administration EMBA; MBA, MBOE,	2	2	Business Administration EMBA; MBA, PTMBA, MA, PhD	630	4	2
Business Logistics Engineering	1	0	Business Logistics Engineering MBL, MBOE	109	1	0
Labor & Human Resources; MLHR	1	1	Labor & Human Resources	25	1	0
College of Dentistry	1	1	College of Dentistry	70	1	0
Dentistry & Oral Biology	1	1	Dentistry & Oral Biology	70	1	0
College of Education & Human ecology	6	6	College of Education & Human ecology	805	7	1
Consumer & Family Economics; Hospitality Management; Textiles and Clothing	1	1		0	0	-1
Education Physical Activity & Ed. Services; Physical Ed.	1	1	Human Sciences	162	2	1
Education Policy & Leadership	1	1	Educational Studies	117	1	0
Education Teaching & Learning	1	1	Teaching & Learning	526	4	3
Human Devel. & FamilyScience; Early Childhood Care & Ed.; Family Life Education; Couple & Fam Ther	1	1		0	0	-1
Nutrition (MS); OSU Nutrition (Phd); Dietetics	1	1		0	0	-1
College of Engineering	15	10	College of Engineering	1697	21	6

Aerospace Engineering	1	0	Aerospace Engineering	46	1	0
Architecture	1	0	Architecture	56	1	0
Biomedical Engineering	1	1	Biomedical Engineering	71	1	0
Chemical Engineering	1	1	Chemical Engineering	82	1	0
City & Regional Planning	1	1	City & Regional Planning	89	1	0
Civil Engineering	1	1	Civil Engineering	84	1	0
Computer Science & Engineering	1	1	Computer Science & Engineering	336	3	2
Electrical & Computer Engineering	1	1	Electrical & Computer Engineering	410	4	3
Geodetic Science & Surveying	1	0	Geodetic Science (Engineering)	3	1	0
Industrial & Systems Engineering	1	0	Industrial & Systems Engineering	87	1	0
Landscape Architecture	1	1	Landscape Architecture	30	1	0
Materials Science & Engineering & Ceramic Engineering	1	1	Materials Science & Engineering	98	1	0
Mechanical Engineering	1	1	Mechanical Engineering	230	2	1
Nuclear Engineering	1	1	Nuclear Engineering	33	1	0
Welding Engineering	1	0	Welding Engineering	42	1	0
College of Food, Agricultural, & environmental Sciences	9	8	College of Food, Agricultural, & environmental Sciences	470	9	0
Agricultural, Environmental & Development Economics	1	0	Agricultural, Environmental & Development Economics	95	1	0
Animal Sciences	1	1	Animal Sciences	32	1	0
Entomology	1	1	Entomology	27	1	0

Environment & Natural Resources; Environmental Science (ENR); Soil Science; Agronomy	1	1	School of Environment & Natural Resources	103	1	0
Food Science & Nutrition	1	1	Food Science & Technology	26	1	0
Food, Agricultural & Biological Engineering	1	1	Food, Agricultural & Biological Engineering	50	1	0
Horticulture & Crop Science	1	1	Horticulture & Crop Science	60	1	0
Human & Community Resource Devel.; Agricultural Ed.; Vocational Ed.	1	1	Agricultural Communication, Education, & Leadership	48	1	0
Plant Pathology	1	1	Plant Pathology	29	1	0
			Glenn School of Public Administration	232	2	2
	0	0	Public Administration	232	2	2
College of Humanities	15	9	College of Humanities	746	20	5
African American & African Studies	1	1	African American & African Studies	8	1	0
Comparative Studies	1	0	Comparative Literature & Languages; Comparative Cultural Studies Minor	36	1	0
East Asian Languages & Literatures; East Asian Studies	1	1	East Asian Languages	69	1	0
East Asian Studies (GRD)	1	0	East Asian Studies	5	1	0
English	1	1	English	149	2	1
French & Italian	1	1	French & Italian	24	1	0
Germanic Languages & Literatures	1	0	Germanic Languages & Literatures	25	1	0
Greek & Latin	1	1	Greek & Latin	32	1	0
History	1	1	History	141	2	1
	0	0	History of Art	37	1	1
Linguistics	1	1	Linguistics	43	1	0

Near Eastern Languages & Cultures	1	0	Near Eastern Languages & Culture	19	1	0
Philosophy	1	1	Philosophy	45	1	0
Slavic Languages & Literature	1	0	Slavic Languages & Literatures	19	1	0
Spanish & Portuguese	1	1	Spanish & Portuguese	62	1	0
Women's Studies	1	0	Women's Studies	15	1	0
	0	0	Judaic & Near Eastern Language & Literature	7	1	1
	0	0	Slavic & East European Studies	10	1	1
College of Law			College of Law	55	1	1
Masters of the Study of Law	0	0	Law	55	1	1
College of Mathematics & Physical Sciences	8	5	College of Mathematics & Physical Sciences	843	12	4
Astronomy	1	1	Astronomy	26	1	0
Chemical Physics	1	0	Chemical Physics	9	1	0
Chemistry	1	1	Chemistry	261	3	2
Geodetic Science (MPS)	1	0	Geodetic Science (MPS)	32	1	0
Geological Sciences	1	0	Geology	34	1	0
Mathematics	1	1	Mathematics	120	1	0
Physics	1	1	Physics	226	2	1
Statistics and Biostatistics	1	1	Statistics	118	1	0
			Biostatistics	17	1	1
College of Medicine	6	5	College of Medicine	492	8	2
Allied Medical Professions; Circulation Technology	1	1	Allied Medicine	35	1	0
Anatomy; Medical Education	1	0	Anatomy	34	1	0
Integrated Biomedical Sciences	2	2	Integrated Biomedical Sciences	120	1	-1
Medical Science; Molecular Virol. Immunol.; Medical Genetics; Pathol.; Pharmacol.; Physiol.; Cell Biol.	1	1	Medical Science; Pathology; Pharmacology	23	1	0

	0	0	Neuroscience	40	1	1
Physical Therapy; Occupational Therapy	1	1	Physical Therapy	133	2	1
	0	0	Occupational Therapy	107	1	1
College of Nursing	2	2	College of Nursing	529	5	3
Nursing; Nursing Practice	2	2	Nursing; Nursing Practice	506	4	2
	0	0	OSU Nutrition	23	1	1
College of Optometry	1	1	College of Optometry	28	1	0
Vision Science	1	1	Vision Science; Physiological Optics	28	1	0
College of Pharmacy	1	1	College of Pharmacy	70	1	0
Pharmacy (MS & PhD)	1	1	Pharmacy	70	1	0
College of Public Health	2	1	College of Public Health	332	5	3
Health Services Management & Policy; Health MIS	1	0	Health Services Management & Policy	56	1	0
Public Health (MPH); PublicHealth; Public Health (PEP)	1	1	Public Health	257	3	2
			Preventive Medicine	19	1	1
College of Social & Behavioral Sciences	9	8	College of Social & Behavioral Sciences	647	10	1
Anthropology	1	1	Anthropology	50	1	0
Atmospheric Sciences	1	0	Atmospheric Sciences	11	1	0
Communications	1	1	Communications	69	1	0
Economics	1	1	Economics	105	1	0
Geography	1	1	Geography	51	1	0
Political Science	1	1	Political Science	77	1	0
Psychology	1	1	Psychology	148	2	1
Sociology	1	1	Sociology	60	1	0
Speech & Hearing Science; Audiology (AuD); Speech- Language Pathology	1	1	Speech & Hearing Science; Audiology; Speech-Language Pathology	76	1	0
College of Social Work	1	1	College of Social Work	533	4	3
Social Work	1	1	Social Work	533	4	3

College of Veterinary Medicine	4	1	College of Veterinary Medicine	123	1	-3
Veterinary Biosciences	1	0	Comparative & Veterinary Medicine	123	1	0
Veterinary Clinical Sciences	1	0				-1
Veterinary Preventive Medicine	1	0				-1
Veterinary Sciences	1	1				-1
Regional Campuses	4	0	Regional Campuses	1227	4	0
OSU - Lima	1	0	OSU - Lima		1	0
OSU - Mansfield	1	0	OSU - Mansfield		1	0
OSU - Marion	1	0	OSU - Marion		1	0
OSU - Newark	1	0	OSU - Newark		1	0
	0	0	Grad Non Degree	1227	0	0
Total	108	76	Total	10533	134	26

ACT 1314-SP-012

An Act Concerning the Clarification of Procedures and Timeline to amend the Bylaws of the Council of Graduate Students

Author: David M Rochman, Governmental Relations, Chair

Sponsor: The Executive Committee

Section 1. The purpose of this act shall be to amend the Constitution of The Council of Graduate Students (CGS) to clarify the procedural steps needed to amend the Bylaws.

Section 2. Whereas, Article XII, Section XII.1 through X.II.3 of the Constitution of the CGS currently reads as follows:

“Section XII.1: Any proposed amendment to this Constitution must be presented in writing either with the signatures of ten delegates or at the initiative of the Executive Committee at a regular meeting of the Council of Graduate Students.

Section XII.2: A copy of the proposed amendment must be sent to all delegates at least one week before the regular meeting that follows the meeting at which the amendment was proposed.

Section XII.3: An affirmative vote of two-thirds at a regular meeting following the meeting at which the amendment was proposed will be sufficient to adopt the amendment.”

Section 3. Furthermore, currently Article X, Section X.1 of the Constitution of the CGS reads as follow:

“Section X.1: The Council may enact or amend Bylaws by a simple majority vote at a regular meeting. However, any proposed amendment to the Bylaws must have been presented in writing at a prior regular meeting. Such Bylaws shall be appended to this Constitution and be available upon request”

Section 4. Whereas, in order to have both sections appear symmetrical and eliminate confusion this act will amend Article X respectfully:

“Section X.1: Any proposed amendment to the Bylaws must be sent to all delegates one week prior to a regular meeting of the Council of Graduate Students. At the regular meeting of the Council, the proposed amendment to the Bylaws may be approved by a simple majority vote.

Section X.2 These Bylaws shall be appended to this Constitution and be made available upon request

Section 5. Therefore, be it resolved that this act clarifies the established procedures to amend Bylaws.

Section 6. Further, be it resolved, the changes contained within this act, shall be effective immediately and the Constitution will be updated to reflect such a change.

Date Approved: _____

Josh Coy, CGS President

ACT 1314-SP-013

An Act Concerning the Clarification of Membership and Eligibility of Elected and Appointed Positions

Author: David M Rochman, Governmental Relations, Chair
Sponsor: The Executive Committee

Section 1. The purpose of this act shall be to amend the Constitution of The Council of Graduate Students (CGS) to clarify era sensitive wording.

Section 2. Whereas, Article IV, Section IV.3 of the Constitution of the CGS currently reads as follows:

*“Section IV.3: No student shall be denied membership in this organization on the basis of race, sex, color, national origin, religion, age, political views, **Vietnam-era** veteran status, sexual orientation, disability, or gender identity.”*

Section 3. Whereas, in order to have this section appears timely and current and to respect veterans of all conflicts, the section will read:

“Section IV.3: No student shall be denied membership in this organization on the basis of race, sex, color, national origin, religion, age, political views, ~~Vietnam-era~~ veteran status, sexual orientation, disability, or gender identity.”

Section 4. Therefore, be it resolved that this act is more time sensitive and broadly based..

Section 5. Further, be it resolved, the changes contained within this act, shall be effective immediately and the Constitution will be updated to reflect such a change.

Date Approved: _____

Josh Coy, CGS President

ACT 1314-AU-014

An Act Establishing a Code of Ethics

Author: Governmental Relations Committee

Sponsor: The Executive Committee

Section 1. The purpose of this act shall be to amend the Constitution of The Council of Graduate Students (CGS) to include a Code of Ethics

Section 2. Whereas, a Code of Ethics is necessary to maintain professional standards year to year among all elected and appointed members of CGS and to give direction to both the Executive Committee and the Organizations and Elections Committees

Section 6. Therefore, be it resolved that The Council of Graduate Students include a new Article XIII to read as follows:

Article XIII - Code of Ethics and Values

(This code is based on the work of the Santa Clara University's Associated Student Government and the Markkula Center for Applied Ethics)

Preamble

The Council of Graduate Students of Ohio State University (CGS), hereinafter referred to as CGS and the Organization, is the official body representing graduate students' diverse issues, concerns, and needs at Ohio State University. We involve students in a productive partnership in governance of the University, promote the internal welfare and unity of the student community, further the goals of our University, and respond to the challenges of our society. To these ends, CGS has adopted this Code of Ethics and Values (hereinafter referred to as our Code) to (1) live out the mission espoused in our Constitution; (2) and establish basic standards of ethical behavior for academic and professional life. A CGS representative is defined as any member of CGS acting in any capacity for the organization, including: Officers, Committee Chairs, Committee Members, Senators, Delegates, and appointed members. Every CGS representative is a signatory to the Code, which symbolizes a united pledge to abide by the Code's spirit and principles. The ten values enumerated in this Code represent ten equally-significant guiding ideals of the Organization, and delegates hold themselves and each other accountable for adherence.

Behavioral Standards and Values

1. As a CGS Representative, I value *Honesty*.

In practice, this value looks like:

- a. I express my genuine opinion on issues even if my view is unpopular.
- b. I only make promises that I genuinely believe I can keep.
- c. I disclose my affiliations with any organization or with any friends or groups that have substantial business with CGS.
- d. I abstain or recuse myself from the decision-making process in all situations when I believe that I cannot exercise impartial judgment.

2. As a CGS Representative, I value *Fairness*.

In practice, this value looks like:

- a. I seek out diverse ideas/opinions and reserve judgment until I have all of the relevant information.
- b. I treat all viewpoints with respect, even if I do not personally agree with them.
- c. I only take credit for work that I have done and acknowledge everyone who assists me in accomplishing tasks.
- d. I observe the established procedures detailed in the Constitution and Bylaws and demonstrate transparency in my decision-making process.

3. As a CGS Representative, I value *Flexibility*.

In practice, this value looks like:

- a. I am willing to re-evaluate a prior decision in light of unforeseen circumstances in order to uphold the fundamental mission of CGS.
- b. I adapt my communication style to the situation, and to accommodate the concerns of persons involved.

4. As a CGS Representative, I value *Responsibility*.

In practice, this value looks like:

- a. I seek to maintain personal integrity and the integrity of the organization.
- b. I can clearly articulate how my decision will advance the Organization's core values.
- c. I use CGS materials and resources solely for CGS-related activities.
- d. I take ownership for the decisions I make or fail to make, the actions I take or fail to take, and the consequences that result.
- e. I protect confidential information that has been entrusted to me.

5. As a CGS Representative, I value *Communication*.

In practice, this value looks like:

- a. I clearly convey messages and relay necessary information to fellow delegates as soon as possible.
- b. I ask clarifying questions if I disagree or do not understand.
- c. I actively seek feedback from a diverse range of students and promote the mission and goals of the Organization.
- d. I only act on behalf of CGS or OSU when I am authorized specifically to do so.

6. As a CGS Representative, I value *Responsiveness*.

In practice, this value looks like:

- a. I am available to all students and fellow delegates and keep them informed on CGS projects and events.
- b. I am ready to respond in a direct and respectful manner to issues that implicate the well-being, justice, and unity of our community.

7. As a CGS Representative, I value *Collaboration*.

In practice, this value looks like:

- a. I seek to work with others and divide responsibilities on tasks.
- b. I encourage new ideas and share all relevant information with others.
- c. I strive to reach a consensus that best serves the SCU community.

8. As a CGS Representative, I value *Commitment*.

In practice, this value looks like:

- a. I continue to pursue worthy goals, regardless of their difficulty.
- b. I have a clear set of objectives, a general time-frame for accomplishment, and am willing to see difficult projects through to their completion.
- c. I make every effort to recommend potential services when I am unable to fulfill a request.

9. As a CGS Representative, I value *Professionalism*.

In practice, this value looks like:

- a. I prepare for meetings by reading the necessary materials and arriving on-time.
- b. I make guests at meetings feel welcome, and devote my full attention to their presentations.
- c. I speak respectfully, without profanity or sarcasm.
- d. I approach directly those persons with whom I have a conflict or disagreement.

10. As a CGS Representative, I value *Service*.

In practice, this value looks like:

- a. I make a concerted effort to assist my peers in any capacity.
- b. I focus on the needs of the greater student body, with consideration for my own position as a student within that body.
- c. I understand my role as a CGS Representative as service to the values articulated in our Constitution.

Section 6. Further, be it resolved, the additions contained within this act, shall be effective immediately and the Constitution will be updated to reflect such a change.

Date Approved: _____

Josh Coy, CGS President

ACT 1314-SP-015

An Act Concerning the Procedure to Remove an Executive Officer of the Council of Graduate Students

Author: David M Rochman, Governmental Relations, Chair
Sponsor: The Executive Committee

Section 1. The purpose of this act shall be to amend the Constitution of The Council of Graduate Students (CGS) to strengthen and clarify the procedural steps needed to remove an Executive Officer.

Section 2. Whereas, Article V, Section 7.A of the Constitution of the CGS currently reads as follows:

“Section V.7: The Council has the authority to remove an Executive Officer only through the following procedure:

V.7.A. The written motion for such an action, bearing the signatures of at least ten certified Council delegates, must be submitted at a regular meeting of the Council.”

Section 3. Whereas, in order to have a more rigorous check on Council authority, the amended section will read as:

“V.7.A. The written motion for such an action, bearing the signatures of at least ten certified Council delegates, or an affidavit of a simple majority vote of the Executive Committee, must be submitted at a regular meeting of the Council.”

Section 4. Therefore, be it resolved that this act strengthens and clarifies the procedures of removal of an Executive Officer.

Section 5. Further, be it resolved, the changes contained within this act, shall be effective immediately and the Constitution will be updated to reflect such a change.

Date Approved: _____

Josh Coy, CGS President