



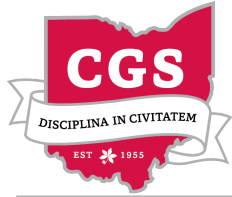
Council of Graduate Students
at The Ohio State University

Date: January 12, 2018
Location US Bank Conference Theater, 1st
Floor – Ohio Union

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@osu.edu

CGS Delegate Packet December 2017

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1. CALL TO ORDER

1.1. STATEMENT OF PURPOSE

- 1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

- 2.1. Minutes from December 1, 2017

3. OFFICER UPDATES

- 3.1. Treasurer
3.2. Secretary
3.3. Vice President
3.4. President

4. COMMITTEE CHAIR ANNOUNCEMENTS

5. OLD BUSINESS

6. NEW BUSINESS

- 6.1. ACT 1718 – SP001: AN ACT CONCERNING THE AMENDMENT OF THE BUDGET FOR THE 2017-2018

7. ANNOUNCEMENTS

- 7.1. February 2, 2018 – 2nd Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
7.2. February 23, 2018 – 3rd Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
7.3. March 23, 2018 – 4th Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
7.4. April 13, 2018 – 5th Spring Semester Delegate Meeting @ 3:30 PM Ohio Union



1. CALL TO ORDER

1.1. STATEMENT OF PURPOSE

- 1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

2.1. Minutes from October 27, 2017

- 2.1.1. Slehta.3 motioned to approve the minutes.
- 2.1.2. Gumper.1 seconded the approval of the minutes.
- 2.1.3. The delegate body approved the meeting minutes.

3. GUEST SPEAKER

- 3.1. General Education Curriculum Proposal Board Members discussed the proposal and took questions.
- 3.2. President Michael Drake spoke and took questions.

4. OFFICER UPDATES

4.1. Treasurer

- 4.1.1. Ray Travel Awards were awarded
- 4.1.2. There will be a budget amendment coming in the January meeting, so please review the budget prior to that meeting.

4.2. Secretary

- 4.2.1. CDG will be awarded this evening!

4.3. Chief of Staff

- 4.3.1. Requested all external committee members submit their reports.

4.4. Vice President

- 4.4.1. Hayes Forum – 346 applications
- 4.4.2. Still recruiting judges, specifically in math and physical science so please nominate anyone you know in that area!
- 4.4.3. There will be a professional development opportunity for “mentoring” and they are looking for panelists from diverse academic backgrounds and social identities. Please email any recommendations to Walterbusch.1
- 4.4.4. Apportionments were sent out a few weeks ago, please review the numbers to ensure that your department has the correct number and email Walterbusch.1 with any concerns.
- 4.4.5. Reminder: please bring your nametags back with you EVERY meeting so we do not continuously print nametags.

4.4.6. Requested everyone submit external committee reports and attend your meetings.

4.5. President

4.5.1. Thanked the graduate students that have been advocating on behalf of all graduate students against the tax bill.

4.5.2. Update on the graduate dean search: there are 3 internal candidates that are meeting with various stakeholders.

4.5.3. Encouraged delegates and graduate students that are interested to apply for the Graduate/Profession Student Board of Trustees position. Link to apply is in the report published in the delegate's packet.

4.5.4. Update on the Indigenous People Day Resolution: The undergraduate student council and the Interprofessional council all passed similar resolutions and all 3 will be submitting this to the University Senate for consideration.

5. Committee Chair Announcements

5.1. SERC:

5.1.1. 12/5 at 6pm is a kick off planning meeting for the Omega Planning initiative regarding a sustainable farming initiative where graduate students across the country would participate in developing this further.

5.1.2. 12/7 at 2pm French Field House parking lot to pick up trash surrounding the Olentangy River.

5.2. Arts and Culture:

5.2.1. Please send any suggestions or recommendations regarding the events that are offered in the lotteries to Mueller.377.

6. OLD BUSINESS

6.1. None

7. NEW BUSINESS

7.1. RESOLUTION 1718-AU-04: An Act Condemning the Tax Cut and Jobs Act

7.1.1. Loria.3 moved to amend the resolution by striking the from line 77

- Gumper.1 Seconded.
- Loria.3 requested permission to withdraw this amendment.

7.1.2. A motion was moved to amend the resolution by striking "the" and adding "that" in line 77.

- The motion was seconded.

7.1.3. Freudenberg.2 moved to add a clause between lines 72 and 73 and insert the following: "let it be further resolved that CGS calls upon the administration to explicitly include graduate student representatives in any discussion of how graduate students will be funded should the "tuition waiver provision" go into effect.

- Gemelli.1 seconded this amendment.
- Pierce.508 moved to amend the amendment by taking the "tuition waiver provision" be changed to "tax code 1204-117(D5)".
- Freudenberg. 2 seconded the motion.
- Amendment to the motion approved.
- Faieta.7 made a motion to amend the amendment by adding "Ohio State" prior to administration in this motion.
- Freudenberg. 2 seconded the motion.
- Motion approved.
- Amendment approved.

- 7.1.4. Gumper.1 Motioned to amend the resolution at line 57 after agencies, before the semicolon adding the text “and/or remove student loan interest deductions”.
 - Lopez Gemelli.1 motioned to approve this amendment.
 - Freudenberg.2 seconded the amendment.
 - Motion approved.
- 7.1.5. Resolution 1718-AU-04 was approved.

8. DELEGATE CONCERNS

- 8.1. The concern was raised regarding gradforms.osu.edu technical issues.
- 8.2. Vitae.osu.edu is going down next week, just so everyone is aware!
- 8.3. The concern was raised about how flights need to be booked through the University and that has raised the costs of flights for graduate student travel.
 - 8.3.1. Hodak.2 raised the concern that anyone booking flights through the University should be reimbursed for the entirety of the flight if they are paying for their own flights they can book any flight. Also, those of you traveling for Ray Travel Award will not be required to book flights through the University if the Ray Travel Award is your only funding. It was designed to save money overall and is in the pilot stages currently.
- 8.4. A concern was raised regarding delayed reimbursement for certain programs, specifically the School of Music and the School of Arts and Sciences.
 - 8.4.1. Wesaw.1 offered to reach out to the dean.
 - 8.4.2. Hodak.2 stated that this is a University wide concern and the University has policies that they will reimburse you within 90 days, so anything more than that would be a violation of their policy.
 - 8.4.3. Wesaw.1 asked anyone experiencing this complication to email Wesaw.1 so he can take this concern to the administration.

9. ANNOUNCEMENTS

- 9.1. January 12, 2018 – 1st Spring Semester Delegate Meeting @ 3:30 PM Ohio Union

- 10. Meeting adjourned at 5:34pm

TO: Council of Graduate Students, Delegates
FROM: Amanda Montoya
DATE: January 3, 2018
RE: Treasurer's Report

Hello CGS Delegates,

I hope you had a wonderful Winter Break and are coming back refreshed and ready to work! I apologize that I am unable to attend the January meeting, as I will be in Norway teaching a workshop. It is projected to be warmer in Norway than in Columbus, so I'm considering this a tropical vacation. Because I am traveling I may be slow to respond to your requests. If you've requested something of me and I haven't gotten back to you yet, please be patient. If something is urgent, please email me again, and include URGENT REQUEST in the subject line and I will get to it ASAP. As always, but especially while I am away, please try to send funding applications to me early, as I may not be able to respond as quickly as usual.

The **Ray Travel Award Applications for Funding Period 4 are due February 1st**, and this applies to travel April 2018 – June 2018. Please consider applying for the award if you have not yet received it this fiscal year. If you have questions about the Ray Travel Award or if you are interested in judging the award this round, please email me (Montoya.29).

Save the Date! The CGS Award Ceremony (formerly the Ray Travel Award Reception) will be on March 29th, 5pm – 7pm in the Barrister Club! We will celebrate the many accomplishments of graduate students at Ohio State including Ray Travel Award winners, Career Development Grant recipients, and the annual CGS awards. There will be food, an address by the provost, and an excellent display of graduate student research! All delegates and senators are invited. An invitation with a request to RSVP will be sent out soon.

We now have finalized numbers for all of our income this fiscal year. We've received actually slightly more than we budgeted for, so you'll be voting on a budget amendment at the delegate meeting, which updates the income which we received, and allocates the additional funds primarily to our committees. The executive committee met on November 17th, and discussed their preferences on how to incorporate these funds. They've decided on having a communal pool of funds for which committees can apply, and the executive committee will review these applications as they come in.

Thank you!
Amanda Kay Montoya
CGS Treasurer

Council of Graduate Students
Account Balances - Budget vs. Actual
July 1 through December 8, 2017

	<u>Jul 1 - Dec 8, 17</u>	<u>Budget</u>
Income		
Coca Cola Carry Forward	19,540.23	16,000.00
Coca Cola Endowment	15,863.21	15,863.00
C&S Carry Forward	11,787.28	7,500.00
C&S Student Activity Fee	78,724.84	77,000.00
Global Gtwy	10,000.00	10,000.00
Global Gtwy Carry Forward	0.00	0.00
Grad Sch.-Hayes	10,000.00	10,000.00
Grant NAGPS Hosting	0.00	0.00
OAA Ray Travel	35,000.00	35,000.00
OAA Ray Travel Carry Forward	14,150.91	10,000.00
OR Hayes Endwmnt	10,000.00	10,000.00
Total Income	205,066.47	191,363.00
Expense		
1000 President's Projects		
1100 Discretionary	0.00	1,000.00
1300 Inauguration	0.00	1,000.00
1000 President's Projects - Other	0.00	0.00
Total 1000 President's Projects	0.00	2,000.00
2000 Vice President		
2100 Hayes	261.80	29,000.00
2000 Vice President - Other	0.00	0.00
Total 2000 Vice President	261.80	29,000.00
3000 Committees		
3100 Exec		
3110 Retreat	879.03	3,000.00
3120 Awards & Rec	0.00	500.00
3130 Exec Disc	0.00	500.00
3140 Comm. Disc.	0.00	3,000.00
3150 MarCom	12,410.22	10,000.00
3160 Speaker Series	0.00	0.00
3100 Exec - Other	0.00	5,000.00
Total 3100 Exec	13,289.25	22,000.00
3200 Acad. Rel	0.00	0.00
3301 Grants Admin	0.00	500.00
3340 Arts & Culture	200.00	2,000.00
3400 Del OutReach Gmt	283.57	3,200.00
3410 Communications	0.00	1,000.00
3500 Div & Inclusion	0.00	3,000.00
3510 International Concerns	0.00	2,500.00
3600 Government Relations	0.00	0.00
3610 Ray Trv Grant Adm	268.00	500.00
3611 Ray Award Receptions	0.00	2,000.00

Council of Graduate Students
Account Balances - Budget vs. Actual
 July 1 through December 8, 2017

	<u>Jul 1 - Dec 8, 17</u>	<u>Budget</u>
3700 Grad H & W	0.00	2,500.00
3710 SERC	250.00	1,000.00
3800 Org & Elect	0.00	500.00
3900 Senate Advisory	0.00	0.00
3000 Committees - Other	0.00	0.00
Total 3000 Committees	14,290.82	40,700.00
3300 Grants Admin Funds		
3310 Career Dev	3,144.54	17,000.00
3320 Global Gtwy	4,938.32	10,000.00
3330 Ray Travel Award	9,149.63	45,000.00
3300 Grants Admin Funds - Other	0.00	0.00
Total 3300 Grants Admin Funds	17,232.49	72,000.00
4000 Office Equip		
4100 Copier	0.00	500.00
4200 Equip.	0.00	400.00
4300 Furn.	0.00	0.00
4400 Supplies	0.00	1,000.00
4500 Telephone	0.00	1,639.40
4600 Technology	4,184.75	8,000.00
4000 Office Equip - Other	0.00	0.00
Total 4000 Office Equip	4,184.75	11,539.40
5000 Administrative		
5100 Student Life Init.		
5120 Fall Event	0.00	1,500.00
5130 Spr. Event	0.00	0.00
5100 Student Life Init. - Other	0.00	0.00
Total 5100 Student Life Init.	0.00	1,500.00
5300 Mtng. Refreshments	6,136.03	12,438.60
5400 Org. Dev.	0.00	500.00
5410 Travel	1,098.22	12,500.00
5500 Administrative - Other	0.00	0.00
6000 Prkng Passes	4,939.80	4,685.00
Mbrshp Fees	0.00	0.00
5000 Administrative - Other	0.00	0.00
Total 5000 Administrative	12,174.05	31,623.60
8000 PY Encum		
8100 Career Dev.	2,063.00	500.00
8200 Global Gtwy	1,376.20	0.00
8300 Ray Travel Award	1,397.53	3,000.00
8000 PY Encum - Other	0.00	1,000.00
Total 8000 PY Encum	4,836.73	4,500.00
Total Expense	52,980.64	191,363.00

TO: Council of Graduate Students, Delegates
FROM: Liz Koss
DATE: January 3, 2018
RE: Secretary's Report

The **Global Gateway Grant Application is now open online and is due March 1st**, and this applies to travel May 5th-August 19th. If you're interested, please visit the [Global Gateway Grant Map](#) to see what others have done with their funds thus far! Or join us for the Global Gateway Grant Symposium where you can hear about other students experiences abroad! [RSVP here](#).

Additionally, the **Career Development Award** is open and due February 1st, this applies to activity dates April 1, 2018 - June 30, 2018. Please consider applying for the award if you have not yet received it this fiscal year.

If you have questions about the Career Development or Global Gateway Grant or if you are interested in judging the award this round, please email me (Koss.31).

Thanks,
Liz Koss
CGS Secretary

TO: Council of Graduate Students, Delegates
FROM: Tracey Walterbusch, Vice President
DATE: January 4, 2018
RE: Vice President's Report

- **Hayes Forum:** Hayes Forum is on March 2, 2018. Please put it on your calendar.
 - Our second focus group was completed with additional Hayes faculty judges. We asked them questions about their experiences at the Hayes Forum and about our hope to decrease Implicit Bias. They judges had generally positive things to say about the forum. They have provided a few suggestions for change such as increased overall communication and increased communication about the back end of the process. Some of these recommendations will be implemented this academic year and some will be implemented next academic year.
 - Judges are completing the abstract review, the first part of the process with an expected completion date of January 12th.
 - We have already recruited judges (130) and have exceeded our number from last year (96) and our goal for this year (105) but we could always use more. **We need your help to get judges in missing academic areas.** Please nominate one of your faculty members to be a judge for the 2018 forum: <https://cgs.osu.edu/hayes-forum/>
 - We most need more judges in the following areas:
 - Math and Physical Sciences (1 More)
 - Humanities (1 More)
 - Humanities and Social Sciences Posters (1 More)
 - Engineering Math and Physical Sciences Posters (3 more)
- **Committees:** The website is up to date with all committee assignments. Please contact me if you do not see your information on the website: <https://cgs.osu.edu/committees/>
 - You should have received an initial contact from your CGS internal or external committee chair by this point. Please send me an e-mail if you have not heard from your chair.
 - If you are serving on external committee, don't forget to submit your committee report here: https://osu.az1.qualtrics.com/jfe/form/SV_8csOIMBon6L0gux
- **Communication:** I sent an e-mail to department chairs and faculty with the information for each of the delegates in different departments. If a faculty member reaches out to you, please follow-up with them to share relevant CGS information!
- **Apportionment:** We are currently working with IT to address the apportionment concerns you have brought forward.
- **Internal Committee Attendance:** There has been some concerns about the attendance at the internal committee attendance. If you have feedback on how we could increase committee attendance, please let us know.
- **Feedback:** Please don't hesitate to reach out if you would like to set-up a formal or informal meeting. Please e-mail me at walterbusch.1@osu.edu.

TO: Council of Graduate Students, Delegates
FROM: W. Alex Wesaw, President
DATE: January 3, 2018
RE: President's Report

Happy New Year!

First off, Happy New Year and welcome back to campus! I hope that everyone had a relaxing break and are ready to ease back into the swing of things with the Spring Semester.

The Tax Cuts and Jobs Act of 2017

I sent an email to all graduate students on 12/14/2017 regarding the reports that the grad student tax was left out of the final version of the bill. President Trump signed that bill into law on 12/22/2017. It is clear that our voices were heard—thank you to everyone that signed a petition, marched, called Representatives and Senators, etc.

Mobile Website

In a bit of exciting internal news, CGS finally has a functional mobile website! Check it out at: cgs.osu.edu.

Graduate/Professional Student Trustee

If you are going to be at the University from May 2018-May 2020, I would highly encourage you to consider applying for the search for the next Graduate or Professional Student representative to the OSU Board of Trustees. More information about the eligibility requirements can be found here: <https://trustees.osu.edu/about/student-trustee-application.html>

The deadline to apply is January 8, 2018 by 5:00 PM ET. All application materials must be turned in by that time.

In closing, if you have concerns, comments, questions—please do not hesitate to reach out to me, I would be happy to meet with anyone either in the CGS Office (2088A Ohio Union) or around campus. Just send me an email (wesaw.1@osu.edu).

TO: Council of Graduate Students, Delegates
FROM: Jennifer Perkins
DATE: January 3, 2018
RE: Health and Wellness Committee Report

1. Spring Wellness Day
 - A. Host the second annual Spring Wellness Day
 - Date/Time Set: 03/07/18
 - Vendors are in the process of being contacted
 - B. Increase our participants by 50% over last year
 - Communication plan being formulated including use of CGS's new social media platforms
2. Advocate for the COPE curriculum to be implemented across campus
 - Collaborating with Dean Bernadette Melnyk, OSU Chief Wellness Officer
 - Awaiting IRB approval from Dean Melnyk's team
3. Opioid Epidemic
 - A. Assess how the opioid epidemic is affecting graduate students
 - Have reached out (twice) to the Collegiate Recovery Community; no response
 - Will reach out to Dean Melnyk for her input
 - B. Compile and identify what efforts are already in place on campus to tackle this problem.
4. Improve scheduling procedures and policies for health services appointments for graduate students
 - Have reached out to counseling and consolation services and discussed concerns regarding the scheduling of appointments. We are working to reach a resolution that meets the needs of grad. students.

TO: Council of Graduate Students, Delegates
FROM: Jules Lipman and Auggie Heschmeyer
DATE: January 3, 2018
RE: Senate Advisory & Government Relations

Our committee is working to establish a system for bi-monthly informative social media posts regarding topics of relevance to the graduate student body; we expect the first posts to occur this month. We also continue to meet monthly and are refining our mission and direction to ensure that we best address graduate student government relations concerns.

- Jules Lipman

Please take the time to fill out the following survey to help us improve your student government experience: <http://go.osu.edu/CGSSatisfactionSurvey>.

- Auggie Heschmeyer

ACT 1718 – SP001
 AN ACT CONCERNING THE AMMENDMENT OF THE BUDGET FOR THE 2017-2018
 ACADEMIC YEAR FOR THE COUNCIL OF GRADUATE STUDENTS

Author: Amanda Montoya
 Sponsor: CGS Executive Committee

Section 1. Whereas the Council of Graduate Students, per by-laws, requires an operating budget going into the university’s new fiscal year, the proposed budget was submitted.

Section 2. Whereas it is understood that this is a preliminary operating budget and will be amended when all fiscal reports are processed later in the academic year.

Section 3. Upon approval by the delegate body, this act will become effect immediately.

Budget 2017-2018

Income	
Coca Cola Carry Forward	19,500.00
Coca Cola Endowment	15,863.00
CSA Carry Forward	11,500.00
CSA Student Activity Fee	78,000.00
Global Gtwy	10,000.00
Global Gtwy Carry Forward	0.00
Grad Sch. – Hayes	10,000.00
OAA Ray Travel	35,000.00
OAA Ray Travel Carry Forward	14,000.00
OR Hayes Endowment	10,000.00
<hr/> Total Income	<hr/> 203,863.00
Expense	
1000 President’s Projects	
1100 Discretionary	1,000.00
1300 Inauguration	1,000.00
<hr/> Total 1000 President’s Projects	<hr/> 2,000.00
2000 Vice President’s Projects	
2100 Hayes	29,000.00
<hr/> Total Vice President	<hr/> 29,000.00
3000 Committees	
3100 Exec	
3110 Retreat	3,000.00
3120 Awards & Rec	500.00
3130 Exec Disc.	500.00
3140 Comm. Disc.	3,000.00
3150 MarCom	8,000.00
3100 Exec – Other	5,000.00
<hr/> Total Exec	<hr/> 20,000.00
3301 Grants Admin	500.00
3340 Arts & Culture	2,000.00
3400 Del OutReach Grnt	3,200.00
3410 Communications	1,000.00
3500 Div & Inclusion	3,000.00
3510 International Concerns	2,500.00
3610 Ray Trv Grant Adm	500.00
3611 Ray Award Receptions	2,000.00

3700 Grad H & W	2,500.00
3710 SERC	1,000.00
3800 Org & Elec	500.00
3900 Senate Advisory	0.00
3000 Committees – Other	4,187.91
Total 3000 Committees	42,887.91
3300 Grants Admin Funds	
3310 Career Dev	17,000.00
3320 Global Gtwy	10,000.00
3330 Ray Travel Award	45,000.00
3300 Grants Admin Funds – Other	0.00
Total 3300 Grants Admin Funds	72,000.00
4000 Office Equip	
4100 Copier	500.00
4200 Equip.	400.00
4300 Furn.	0.00
4400 Supplies	1,000.00
4500 Telephone	1,639.40
4600 Technology	8,000.00
4000 Office Equip – Other	0.00
Total 4000 Office Equip	11,539.40
5000 Administrative	
5100 Student Life Init.	
5120 Fall Event	1,500.00
5130 Spr. Event	0.00
Total 5100 Student Life Init.	1,500.00
5300 Mtng. Refreshments	13,251.10
5400 Org. Dev.	500.00
5410 Travel	12,500.00
6000 Prkng Passes	4,685.00
5000 Administrative - Other	0.00
Total 5000 Administrative	32,436.10
8000 PY Encum	
8100 Career Dev.	2,000.00
8200 Global Gtwy	1,500.00
8300 Ray Travel Award	1,500.00
8400 MarCom	8,000.00
8000 PT Encum – Other	1,000.00
Total 8000 PY Encum	14,000.00
Total Expense	203,863.00

Approved: Yes/No

Date: _____

W. Alex Wesaw