



Council of Graduate Students  
The Ohio State University

### **CGS Delegate Packet August 2017**

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## September 1<sup>st</sup> Delegate Meeting Agenda



Council of Graduate Students  
The Ohio State University

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Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | [cgs@studentlife.osu.edu](mailto:cgs@studentlife.osu.edu)

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### 1. CALL TO ORDER

#### 1.1. STATEMENT OF PURPOSE

1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

### 2. APPROVAL OF MINUTES

#### 2.1. Minutes from July

### 3. GUEST SPEAKER

3.1. Scott Herness, PhD -- Interim Vice Provost for Graduate Studies & Interim Dean of the Graduate School

### 4. Officer Updates

#### 4.1. Treasurer

#### 4.2. Secretary

#### 4.3. Vice President

#### 4.4. President

### 5. Committee Chair Announcements

### 6. OLD BUSINESS

### 7. NEW BUSINESS

7.1. ACT 1718-AU-04: An Act Amending the 2017 – 2018 Delegate Apportionment for the Council of Graduate Students (Amendment to ACT 1617-SP-03)

### 8. ANNOUNCEMENTS

8.1. September 29, 2017 Delegate Meeting @ 3:30 PM Ohio Union Senate Chamber

## July Delegate Meeting Agenda



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### 1. CALL TO ORDER

#### a. Statement of Purpose

- i. *To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.*

### 2. GUEST PRESENTATION

#### a. Parking Update

- i. Mark Evans, Associate Vice President of Administration & Planning & Bill Mifsud, Administrative Director for University Hospitals

### 3. APPROVAL OF MINUTES

- a. Minutes from June Delegate Meeting

### 4. OFFICER UPDATES

- a. Treasurer
- b. Secretary
- c. Vice President
- d. President

### 5. COMMITTEE CHAIR ANNOUNCEMENTS

### 6. OLD BUSINESS

### 7. NEW BUSINESS

- a. Any Delegate Issues or Concerns

### 8. ANNOUNCEMENTS

- a. New Delegate Orientation, August 25, 2017 3:30 PM Ohio Union, Second Floor, Senate Chamber
- b. First Autumn Semester Delegate Meeting, September 1, 2017 3:30 PM Ohio Union, Second Floor, Senate Chamber

## July Delegate Meeting Agenda



Council of Graduate Students  
The Ohio State University

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### 1. CALL TO ORDER at 3:31pm

#### 1.1. Statement of Purpose

*1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.*

### 2. GUEST PRESENTATION

#### 2.1. Parking Update

##### 2.1.1. Mark Evans, Associate Vice President of Administration & Planning

- Mark introduced himself and the topic of moving Cannon Dr. and other associated moves that will be going on.

##### 2.1.2. Bill Mifsud, Administrative Director for University Hospitals

- Bill introduced himself and his role with the University. Bill has 28 years experience and reflected on the growths that he has seen at the University, including this new.
- The University runs on an urban planning concept called framework. They looked at a 10, 20, and 30-year plan of how the university is using their assets. They broke down the campus by core academic, west campus, medical center, etc. and if there were any additions of buildings from donors they had to follow these specific protocols for how this would be completed. This allows them to understand the gateways around the campus and still support all areas, including academic research and clinical work.
- Framework 1.0 identified with the city of Columbus and Ohio State University they began removing dams to transform the Olentangy river back to its natural state and bring back the animal life and improve the quality of the water.
- The University invested 1 Billion dollars, specifically into the medical campus, they built the white and glass building on Cannon drive which is essentially a large air conditioning unit that connects all buildings with the hospital so that they can increase the cooling as needed in the hospital. In addition, they built the James Cancer hospital and it is now the 3<sup>rd</sup> largest cancer hospital in the nation. The University went out to by

flood insurance for this building, but was denied because they sit in a flood plain putting them at increased risks to the academic campus and medical center. Therefore, the first step is to build flood protection in this area. The University has started to collect soil to build a flood levy and while they are doing that they are going to move Cannon Dr. and put the road way on top of it which opens up 12 acres of additional land that they are able to develop.

- A video was provided demonstrating how this will look in the future. This video is available on YouTube- "*Cannon Drive Construction & Update*"
- This will eliminate the use of the polo lot and the Dodd lot. They will continue adding access routes, support enhanced shuttle service, and add other parking availabilities. Starting August 1<sup>st</sup> they will allow shuttles from West Campus from the Carmack lots to the medical campus, which is similar to the game day experience and is a 10 minute commute to medical campus.
- However the majority of commuter students will be relocated to the Buckeye lots for the same price of a west campus parking spot. There will be a new bus services that will make stops throughout the academic campus and the medical center. All routes will end up in the Herrick Transit Hub, which will be a new hub available for shuttle services.
- Paratransit service will continue to remain available.
- Parking in the North Cannon garage will be for patients only.
- Updates for medical campus employees, students, etc. will be available via OneSource as well.
- The window for purchasing your permit has opened. August 1<sup>st</sup> is when the first construction changes will begin. Labor day weekend (September 4<sup>th</sup> evening) will close the Polo and Dodd lot. Our third shift staff will be the last that will be allowed to park in that lot. This is the lot on the medical campus between medical center drive and Cannon Dr., near 315. This is the start of a 2-year construction period.
- Phase 1 is the relocation of Cannon Dr. and Phase 2 will eventually go from Herrick Dr. all the way to Lane Ave. This levy replacement is across this area.
- The 315-exit ramp will only bring you into the medical campus area as Cannon Drive will be closed between 12<sup>th</sup> Ave and Medical Center Drive.
- Phase 2 will include a 90-day period where the 315-exit ramp will be closed, so that people coming into the medical center will have to come off of Goodale and take Olentangy to King and there will be a temporary road that will take individuals to the Dodd lot. This exit will be widened from a 3 lane to a 4 lane road. This will occur during May-August 2018, this will coincide with the academic break (summer break). It will ultimately be 90-day or less closure.
- One year from now a significant portion of Cannon Dr. will be

reopened from King Ave all the way to 10<sup>th</sup> Ave. There will be a temporary road that will come into the North Cannon garage. There will be a temporary road on 12<sup>th</sup> ave as they prepare for the second phase. This is August 2018-September 2018.

- September 2018-August 2019: Access to the 315 S will only be on the patient experience side of the medical center, if you are north of 12<sup>th</sup> Ave. you will have to go across the river and take Olentangy or take 315 S.
- As they build this road way they will fill everything in with the pile of dirt that you can currently see there that will ultimately build the levy. There will be raises between 7 feet-12 feet across the various roads coming from the river.
- August, 2019 all roadways will be restored.
- Until December, 2019 they will still be working on the levies.
- Impacts to parking: They've created a C-X permit for remote parking for individuals who work at Ackerman and they will be able to park directly across the street. All of the remote student parking that was on West campus will then be moved there. The medical center will be relocated to the transit hub. And Carmack-5 will be utilized as overflow. The medical center express will run out of the transit hub lots, and other shuttles will run out of Carmack-5.
- There is a rising cost of parking, however this new system gives you increased options for parking. They also have reduced cost options available now with parking further away and shuttling in. Therefore they are providing new options for you to park closer and pay more, or ride a very reliable transit system and pay less for parking.
- The hub will be near the Neil ave. garage, the marching bands practice field, etc. They will be working on a dry secure cover from 12<sup>th</sup> Ave. and are building a transit hub that will have heating and air conditioning, food, wifi, etc. This is what will be used in the campus loop system for shuttles.
- They indicated peak time periods for individuals working 12 hour and 8 hour shifts. Therefore they have 7 buses running, there will be a 10 minute wait from 5am-6am, 8am-2pm, 8pm-10pm, midnight-12:30am, and 3-minute waits between 6am-8am, 2pm-8pm, 10pm-midnight, 10pm-midnight, and there will be an on-demand service from 12:30am to 5am for shuttle servicing. 24/hour coverage on weekends, weekdays, holidays, etc.
- Your parking permits may allow you to park in different areas on weekends and holidays. The shuttle from Carmack lots will be a true express shuttle, there are no stops and there are 4 intersections that Ohio State and the city will be monitoring to facilitate movement of these shuttles.
- There are shuttle maps available for all the different time periods online on the FOD website and on OneSource for medical campus.

- CampusParc has maps demonstrating types of parking, the access of parking based on permits and keycard access.
- The Ohio State mobile app will show you where the buses are so you can monitor the shuttle service as well. There is also a garage tracker that shows you the percentage filled in the garage. They will implement a service like this for Carmack and Buckeye Lots and it should be installed by September (dependent on the current glitches they're experiencing).
- Questions were asked regarding west campus: Currently, the back half of the Carmack lots are closed for construction, they will switch to the front half once that is completed and then they will re-open everything September 1<sup>st</sup>. 3200 spaces will help with the offset of the 1500 closing at the medical campus. They have capacity to add an additional 1400 spaces west of Carmack 5 once the University and CampusParc deems it is appropriate.
- The goal of the University is to use the shuttle service so that people can park once and be moved throughout campus easily and efficiently through this system.
- Mark stated the University is concerned about Carmack and Buckeye lot spacing, they are sure there will be enough spaces but where things get difficult is figuring exactly where people will park despite additional spaces available in other lots. The University is tracking how many people are purchasing permits so that they can additionally attend to these needs. They have a number of contingency plans and they will have additionally individuals working and providing information about where you can park if certain lots are full. He believes there will be enough room in Carmack, as long as they don't have an overflow of Buckeye parking spots. However, when there are not spots they will refer you to other parking lots. They will know more once the school year starts and they start seeing where people are parking with their passes.
- A question was asked about how they plan to better route cars for traffic. Mark stated that there will still be congestion, as there currently is, but Bill stated that there are 5 projects that are currently going on for the Carmack lots where they are adding additional driveways so that people can enter in various ways instead of requiring all cars take Lane to access the lot. They also will be adding a traffic signal to help reduce congestion and there will be police officers there to route individuals until that traffic signal is done. The University is working with the city so that they can work with synchronizing the traffic lights for the specific busy times.
- A question was raised regarding the employees parking in the Buckeye lot now that students will also be parking. Bill indicated that there would be designated parking spots for patients, staff, and then students. Mark added that the medical center employees that have been parking at Buckeye and taking the shuttle to the medical center will now move over to the Carmack lot (400+ individuals) and they have seen that this

transition is occurring by monitoring the purchasing of the permits. Other staff may be moved over to the child center or Ackerman. Mark also added that if you cannot get into Buckeye lot you can then move into the over flow lot at Carmack 5. The first few weeks' people will be adjusting to new parking until they know what works for them based on their schedule and their routine and then things are expected to settle.

- A question was raised regarding the detours on the Olentangy bike trail and the limited signage and information provided for bikers that use that trail. Bill stated that this is a great point and stated that these detours are going on with energy companies, not specifically with the University but the University is in the process of responding to this request and getting appropriate signage explaining this process. This signage should be posted mid August.
- A concern was raised regarding parking on the core campus and Bill stated that this should be addressed due to the changes in permits that people are buying. They are seeing more people buying CX passes over B passes, which should eliminate this concern.
- A question was raised regarding the number of individuals that are expected to park in Stadium parking. Mark stated they do not know these numbers yet because although we know the permit they have, we cannot get specific enough as to identifying where they will use that until the semester starts. Bill added that the numbers can also be somewhat deceiving because they sell more permits than they have parking spots because not everyone is there everyday or at the same time. This is why this plan has been derived in collaboration with multiple individuals.
- A concern was raised regarding safety. Bill stated that you can watch reports to identify relatively safe parking lots and there will be an addition of blue lights and camera systems have been installed on and in campus buses.
- A question was raised regarding best parking options and the concern that students may just go buy WC passes since that's what they have done before when really the CX permits will be the best option for students. Mark and Bill stated that the CX parking permit is most likely the best option for students for the most flexible parking. The website reflects the changes to parking to catch the attention of students. Bill did indicate that there are very few how many individuals buying the WC permits and they can monitor students permits so that they make changes as needed.
- Mark and Bill agreed to talk to CampusParc and track WC sales so that they can communicate to students to ensure this is understood.
- A question was raised regarding changes in Kenny and Carmack. Bill stated there will be a right in and right out coming into those lots from Kenny and Carmack and there will be traffic signals modified to reduce congestion. There will no longer be



a left turn lane. There will be signs and people helping direct traffic.

- Bill also stated they are looking for volunteers to help with this process if anyone is interested.
- Mark also encouraged everyone to remember that we are doing this to protect the medical center from flooding and to continue to grow and improve upon what we currently have at the University.
- Bill also reminded us that this plan has been analyzed by multiple perspectives, including students.
- Wesaw.1 called a break for food.
- Wesaw.1 called meeting back to order at 4:47pm
- Wesaw.1 commented on the commitment of the University as far as them reaching out to come speak with us today and again in September.

### **3. APPROVAL OF MINUTES**

#### **3.1. Minutes from June Delegate Meeting**

**3.1.1.** No provisions.

**3.1.2.** Wesaw.1 entertained a motion to approve.

**3.1.3.** Gumpfer.1 motioned

**3.1.4.** Stone.655 seconded

**3.1.5.** June meeting minutes were approved

### **4. OFFICER UPDATES**

#### **4.1. Treasurer**

**4.1.1.** Montoya.29 stated that she just recently received the budget. We will look to approve the budget at the next meeting so that everyone has time to review it.

**4.1.2.** No questions were raised.

**4.1.3.** The delegate outreach grant is available to individuals interested in obtaining \$200 for programming. There is a link from the delegate page on the CGS website with more information. The only requirement is that CGS is promoted at the event.

**4.1.4.** Stone.655 raised a concern about the link for the delegate outreach grant.

**4.1.5.** Montoya.29 stated that she would update the years on the link to ensure all information was current.

**4.1.6.** Montoya.29 stated that the Ray Travel Award closes August 1<sup>st</sup>, please have everything in by that day! Also, we are looking for more judges. If you're interested in applying for this grant in the future we recommend you volunteer as a judge to review these grants and get a better understanding about what good applications looked like.

**4.1.7.** Wheeler.1008 raised a question regarding the budget for the RTA and how it tripled compared to last year.

**4.1.8.** Wesaw.1 stated that there are certain contributions that come in and

offset some of those costs. The event costs around \$28,000 to put on the event, but some of those costs are paid for by other funders.

- 4.1.9. Wheeler.109 asked additional questions regarding where the reimbursements go since they aren't reflecting on this budget?
- 4.1.10. Wesaw.1 stated that the extra funds can go towards internal events within CGS.
- 4.1.11. Wituszynski.1 raised a question regarding the surplus of funds that are currently remaining on this budget.
- 4.1.12. Wesaw.1 stated this was not yet reflected and will be on the yearly budget.
- 4.1.13. Montoya.29 stated that we can put the money that we didn't spend into the "carry forward".
- 4.1.14. Wesaw.1 stated there were limitations about how much you are allowed to carry forward though, approximately 10%.
- 4.1.15. Hodak.2 stated that we can argue reasoning and rationale for getting the additional money back despite being over the limitation if needed.
- 4.1.16. Anderson.229 provided rationale for capping the money coming back. The student activity fees should be used for the students, we don't want to be sitting on it so that's why they bring it back to the Student Activities.
- 4.1.17. Wheeler.108 raised a question regarding whether or not you could buy things from Staples using CGS funds.
- 4.1.18. Wesaw.1 said that you can buy things from Staples, but we recommend you go through CGS because the University gets preferred pricing.
- 4.1.19. Hodak.2 stated that if you buy things from Staples CGS can reimburse you, but if you go through Office Max there may be some issues.

## 4.2. Secretary

- 4.2.1. Koss.31 stated that the career development grant is due August 1<sup>st</sup>.
- 4.2.2. Koss.31 requested any information from committees that may be relevant for the CGS Facebook or Twitter page please be sent to her.
- 4.2.3. Koss.31 apologized for the lack of name and dot numbers during the presentation, in order to get all relevant information she needed to continue documenting as quickly and efficiently as possible.
- 4.2.4. Koss.31 asked that committee chairs please provide updates for the delegates packets among email request.

## 4.3. Vice President

- 4.3.1. Walterbusch.1 stated there are 44 open delegate seats for the fall and it is up to date on the website. There are currently 10 applications open, so we are getting closer to getting those filled!
- 4.3.2. Walterbusch.1 also recommended everyone be on the lookout for orientation information and please pass that on to anyone who is taking over for you for the next academic year.

**4.3.3.** Stone.655 raised regarding returning delegates and whether or not they need to be at the orientation.

**4.3.4.** Walterbusch.1 stated that we would greatly appreciate everyone comes, even if they are returning, because there will be more information about how to follow Robert's Rules from a parliamentarian. The meeting is August 25<sup>th</sup> at 3pm in the Senate Chambers and the picnic follows.

#### **4.4. President**

**4.4.1.** Wesaw.1 stated that if you have a University fellowship, be aware of the changes of how the fellowships are recorded to your individual accounts. Previously it was treated as income, but to bring the University guidelines with federal guidelines the University can no longer treat your fellowship income as income, it is treated as a scholarship. The scholarship lowers the cost of attendance. A consequence of this is that the amount of federal loans that a Fellowship recipient is allowed to take will be reduced. This does not effect graduate associates, teaching assistants, research assistants, etc. This does not impact individuals who are working for their funding. However it is important to be aware of if you have constituents that this will impact. Please feel free to send any constituents to Wesaw.1 if there are additional questions on that.

**4.4.2.** Wesaw.1 has been working on getting graduate students invited the University's welcome and the President's convocation. We have been successful and are now invited to the Columbus welcome from the Schottenstein. There will be email updates sent out to you all, but it's important to be aware of moving forward.

**4.4.3.** Wesaw.1 sees this as a win for now, but next year the goal is to include graduate students to the President's convocation. They were unable to accommodate us for this event at this time because of the current presentation materials geared towards undergraduate students.

**4.4.4.** Wesaw.1 stated that Walterbusch.1 is working on committee placements, but we also want to ensure that everyone is aware that Walterbusch.1 has been working hard to create a Google forum page for the committee chairs to better update everyone about what is going on across campus. The chief of staff and graduate student affairs position will be filled soon, hopefully before the fall semester begins but at least at the end of August.

**4.4.5.** Wesaw.1 indicated that he was able to participate in an event where he learned how the University works within the community and how they meet their needs as a Land Grant University. He shared that it was really moving to see what this University means to individuals across the state and that it was really humbling to have been invited and be able to share this experience with CGS.

**4.4.6.** No questions at this time.

## **5. COMMITTEE CHAIR ANNOUNCEMENTS**

### **5.1. Chair of the Sustainability and Environmental Responsibility Committee**

**5.1.1.** He's starting to develop lectures for the fall. They are working to have some a few semester to have persons from within or outside of the University speaking on different environmental components and provide professional development.

5.1.2. Pierce.508 solicited if anyone has individuals who can speak to some aspect of sustainability they would really appreciate it to gather new speakers.

## 5.2. University of Lab Safety Committee

5.2.1. Dubrow.7 stated that The University Laboratory Safety Committee would like to know if you or your constituents have concerns or suggestions regarding laboratory safety in your department. Please contact Geoff Dubrow.7.

5.2.2. Cantonwine.2 raised a concern regarding black liquid from her ceiling and will reach out to the committee with more specifics.

5.2.3. Montoya.29 raised a concern regarding crosswalks. Wesaw.1 provided a name of someone to reach out to regarding this concern.

5.2.4. Koss.31 agreed to share this information in an email so that others are aware of this committee.

## 6. OLD BUSINESS

## 7. NEW BUSINESS

### 7.1. Any Delegate Issues or Concerns

7.1.1. Braunreiter.1 stated that she was directly impacted by the changes in loans. She was directly impacted by this and was given a loan that she was 3 weeks later told she needed to give back, which is unacceptable.

7.1.2. Wesaw.1 provided his apologies and agreed to look forward to ensure that something like this does not happen again.

7.1.3. Stone.655 shared a comment about how the communication to the students has improved regarding the relocation of Cannon drive and the parking concerns. She stated that the presentation was really great to have a better understanding of why this was happening and how this will impact students on an ongoing basis. She thinks that having more information about why these changes are occurring for all students would be really helpful.

7.1.4. Gumpfer.1 stated it would be helpful to send that PowerPoint to all of the students because it's really nice to have the visuals of what's going to happen regarding closing and traffic.

7.1.5. Stone.655 stated updates about timeline would continue to be helpful specifically as things change with construction.

7.1.6. Cambell.1 sent an email to her constituents, but she believes they are unaware of how this really is going to impact everyone when people from the medical school start moving into their current parking passes.

7.1.7. Hodak.2 agreed that it's important to be aware of that and to plan for extra time because A parking passes can cause changes in B parking passes and so on.

7.1.8. Chris stated that there is a parking person in CGS because they should be able to help us understand the changes.

7.1.9. Wesaw.1 said that as soon as that position is filled we can definitely use them as a resource.

7.1.10. Walterbusch.1 stated that we are still looking because we need someone to communicate with us well on these issues. If anyone is

interested please email her.

**7.1.11.** Hodak.2 stated this could be an appropriate issue for GSA to take up as it directly impacts students.

## **8. ANNOUNCEMENTS**

- 8.1.** New Delegate Orientation, August 25, 2017 3:30 PM Ohio Union, Second Floor, Senate Chamber
- 8.2.** First Autumn Semester Delegate Meeting, September 1, 2017 3:30 PM Ohio Union, Second Floor, Senate Chamber
- 8.3.** Wesaw.1 Adjourned the meeting at 5:23pm.

**To:** Council of Graduate Students, Delegate Body  
**From:** W. Alex Wesaw, President  
**Date:** August 24, 2017  
**Subject:** Monthly President's Report

**Welcome!**

First off, welcome/welcome back to those of you joining us for the first time and those of you joining us again!

**Delegate Meeting Speakers**

To give you an idea of the Guest Speakers that will be visiting us this year; I have confirmed the Interim Dean of the Graduate School, an update from Administration & Planning related to Parking, Student Life's Javaune Adams-Gaston, aka Dr. J, President Drake, and Provost McPheron. More to come on other folks visiting the Delegate Body and when they will be here.

**Committees & Committee Chairs**

After much work over the summer we nearly have a full list of committee chairs. They will be giving the Delegate Body updates on their respective issue areas throughout the year during the Delegate Meetings. If you are interested in any of the work of the committees, or if you have a suggestion of work to be considered, I hope you will reach out the the chair of the committee or even consider joining a committee as a member.

Academic Affairs	Daniel Puthawala	<a href="mailto:puthawala.1@osu.edu">puthawala.1@osu.edu</a>
Arts & Culture	Carolyn Mueller	<a href="mailto:mueller.377@osu.edu">mueller.377@osu.edu</a> ;
CGS Organization & Elections	Tracey Walterbusch	<a href="mailto:walterbusch.1@osu.edu">walterbusch.1@osu.edu</a> ;
Diversity & Inclusion	Deborwah Faulk	<a href="mailto:faulk.30@osu.edu">faulk.30@osu.edu</a> ;
Graduate Student Affairs	<b>TBD</b>	
Grants Administration	Liz Koss	<a href="mailto:koss.31@osu.edu">koss.31@osu.edu</a> ;
Hayes Graduate Research Forum	Tracey Walterbusch	<a href="mailto:walterbusch.1@osu.edu">walterbusch.1@osu.edu</a> ;
Health & Wellness	Laura Hopkins	<a href="mailto:hopkins.774@osu.edu">hopkins.774@osu.edu</a> ;
International Student Concerns	Hoda Hatoum	<a href="mailto:hatoum.9@osu.edu">hatoum.9@osu.edu</a> ;
Marketing & Communications	Matthew Connolly	<a href="mailto:connolly.93@osu.edu">connolly.93@osu.edu</a> ;
Ray Travel Award	Amanda Montoya	<a href="mailto:montoya.29@osu.edu">montoya.29@osu.edu</a> ;
Senate Advisory & Government Relations	<b>TBD</b>	
Sustainability & Environmental Responsibility	Chris Pierce	<a href="mailto:pierce.508@osu.edu">pierce.508@osu.edu</a> ;

In closing, I am looking forward to serving as your President and I think that we are going to have a great academic year. I hope that if you have concerns or comments that you will feel free to visit me in the CGS Office (2088A Ohio Union) or send me an email ([wesaw.1@osu.edu](mailto:wesaw.1@osu.edu)).

Alex

**To:** Council of Graduate Students, Delegate Body  
**From:** Tracey Walterbusch, Vice President  
**Date:** August 14, 2017  
**Subject:** Monthly Vice President's Report

### **Vice President Report**

- **Accomplishments:** We filled 93 of the 139 delegate seats. A special thank you to delegates who recruited a replacement or reapplied. We are grateful for your service.
- **Orientation:** Thank you to those of you who attended the Orientation. A makeup Orientation will be hosted on Sept 29 at 2:30 p.m.
- **Hayes Forum:** Hayes Forum is on March 2, 2018. Applications are open for faculty judges! Feel free to nominate a faculty judge here: <https://cgs.osu.edu/hayes-forum/judges-information/>
- **CGS Website:** I will be working on the website this summer. If you have any feedback at all on the current website or would like to be a part of the process, please let me know at [walterbusch.1@osu.edu](mailto:walterbusch.1@osu.edu)
- **Committee Application Now Open:** We are always looking for new graduate students to get involved with CGS. We are currently accepting applications for fall 2017 committees. Please apply and share it with your peers: <https://cgs.osu.edu/get-involved/committee-only-application/>
- **Committee Assignments:** All assignments have been sent out. Please feel free to let me know if you have questions or concerns. Reminder, we would like a monthly report from any external committee appointees.
- **Fall Delegate Election Timeline Set:**

<b>Autumn Delegate Election Timeline 2017</b>	
Now	Petition process open
7-Aug	Petition process closed
7-Aug	Delegate application open
31-Aug	Delegate application closed
6-Sep	Elections open for delegate seats
13-Sep	Voting for delegate seats closes
10-Oct	New delegates announced



**TO:** Council of Graduate Students, Delegates  
**FROM:** Liz Koss, CGS Secretary  
**DATE:** August 17, 2017  
**RE:** Secretary's Report, July 2017 Delegate Meeting

**Secretary Report**

The Career Development Grant judging has been completed, scores normalized, and awards will be sent out. Thank you to all of you who participated in the judging process. If anyone is interested in judging or applying in the future please let me know at koss.31.

We are excited about the new social media protocol and initiatives! I have been working closely with Matthew Connolly, chair of the marketing committee, and we ask you now to all follow Ohio State's CGS on Twitter and Facebook! Please help us increase our reach by sharing tweets or posts and tagging us in tweets or posts. Additionally, if you have information you would like shared on our social media pages please send them to me or Matthew at koss.31 or Connolly.93. We will be taking photos of delegate meetings and additional events in the future, if you have any concerns about being in a group photo at CGS events please let myself or Matthew know prior to the event.

Lastly, I have already begun adding the delegate packets, with last months meeting minutes on the CGS website and will soon be adding the executive meeting minutes there as well. If anyone has questions about anything, please let me know!

Thanks,  
Liz Koss, MOT, OTR/L  
CGS Secretary

**TO:** Council of Graduate Students, Delegates  
**FROM:** Laura Hopkins, Health and Wellness Committee Chair  
**DATE:** August 17, 2017  
**RE:** Secretary's Report, July 2017 Delegate Meeting

**CGS H&W Committee Report – August 2017**

The committee met with the Wellness Center (RPAC) to discuss opportunities for collaboration over the next year and began brainstorming collaborative programming. The Wellness Center may be speaking at one of the delegate meetings regarding resources, activities, etc.

The committee is working with Dean Bernadette Melynk, Chief Wellness Office of the university, to expand a Mind Strong program to graduate students. The program is a 7-session cognitive behavior skill building program to improve anxiety, stress management techniques, and coping skills. The H&W Committee will organize various groups to go through the program, starting November 2017. If you are interested in organizing a group for your program/department, please contact Laura Hopkins.774.

**TO:** Council of Graduate Students, Delegates  
**FROM:** Carolin Mueller, Arts and Culture Committee Chair  
**DATE:** August 17, 2017  
**RE:** Secretary's Report, July 2017 Delegate Meeting

## **Call for Participants**

# **CGS Arts and Culture Committee**

**Are you interested in Arts, Dance, Music or Theatre?**

**Then consider joining the Council of Graduate Students's Arts and Culture Committee!**



**The Committee works on finding and designing interesting events in Arts and Culture to enrich our graduate student experience here at The Ohio State University. If you would like to be a part of this unique opportunity, and help making the Arts stronger on our campus, and find ways for graduate students to enjoy what this campus has to offer, do not hesitate to reach out to us!**

**What do you need:**

- be a graduate student at OSU (no specific field required)
- be interested in Arts and Culture, and organizing events

**What do we expect:**

- your ideas, and enthusiasm :)
- attendance at a monthly meeting

**Please contact Carolin Mueller ([mueller.377@osu.edu](mailto:mueller.377@osu.edu)) to join!**

# Budget

August 22, 2017

## Council of Graduate Students Account Balances - Budget vs. Actual July 1 through July 31, 2017

	<u>Jul 17</u>	<u>Budget</u>
<b>Income</b>		
Coca Cola Carry Forward	0.00	16,000.00
Coca Cola Endowment	15,863.21	15,863.00
CSA Carry Forward	0.00	7,500.00
CSA Student Activity Fee	0.00	77,000.00
Global Gtwy	0.00	10,000.00
Global Gtwy Carry Forward	0.00	0.00
Grad Sch.--Hayes	0.00	10,000.00
OAA Ray Travel	0.00	35,000.00
OAA Ray Travel Carry Forward	0.00	10,000.00
OR Hayes Endwmnt	0.00	10,000.00
<b>Total Income</b>	<u>15,863.21</u>	<u>191,363.00</u>
<b>Expense</b>		
1000 President's Projects		
1100 Discretionary	0.00	1,000.00
1300 Inauguration	0.00	1,000.00
<b>Total 1000 President's Projects</b>	<u>0.00</u>	<u>2,000.00</u>
2000 Vice President		
2100 Hayes	0.00	29,000.00
<b>Total 2000 Vice President</b>	<u>0.00</u>	<u>29,000.00</u>
3000 Committees		
3100 Exec		
3110 Retreat	0.00	3,000.00
3120 Awards & Rec	0.00	500.00
3130 Exec Disc	0.00	500.00
3140 Comm. Disc.	0.00	3,000.00
3150 MarCom	131.23	10,000.00
3160 Speaker Series	0.00	0.00
3100 Exec - Other	0.00	5,000.00
<b>Total 3100 Exec</b>	<u>131.23</u>	<u>22,000.00</u>
3301 Grants Admin	0.00	500.00
3340 Arts & Culture	0.00	2,000.00
3400 Del OutReach Grmt	0.00	3,200.00
3410 Communications	0.00	1,000.00
3500 Div & Inclusion	0.00	3,000.00
3510 International Concerns	0.00	2,500.00
3610 Ray Trv Grant Adm	0.00	500.00
3611 Ray Award Receptions	0.00	2,000.00
3700 Grad H & W	0.00	2,500.00
3710 SERC	0.00	1,000.00
3800 Org & Elect	0.00	500.00
3900 Senate Advisory	0.00	0.00
<b>Total 3000 Committees</b>	<u>131.23</u>	<u>40,700.00</u>
3300 Grants Admin Funds		

August 22, 2017

**Council of Graduate Students**  
**Account Balances - Budget vs. Actual**  
 July 1 through July 31, 2017

	<u>Jul 17</u>	<u>Budget</u>
3310 Career Dev	1,394.54	17,000.00
3320 Global Gtwy	0.00	10,000.00
3330 Ray Travel Award	0.00	45,000.00
<b>Total 3300 Grants Admin Funds</b>	<u>1,394.54</u>	<u>72,000.00</u>
<b>4000 Office Equip</b>		
4100 Copier	0.00	500.00
4200 Equip.	0.00	400.00
4300 Furn.	0.00	0.00
4400 Supplies	0.00	1,000.00
4500 Telephone	0.00	1,639.40
4600 Technology	651.00	8,000.00
4000 Office Equip - Other	0.00	0.00
<b>Total 4000 Office Equip</b>	<u>651.00</u>	<u>11,539.40</u>
<b>5000 Administrative</b>		
5100 Student Life Init.		
5120 Fall Event	0.00	1,500.00
5130 Spr. Event	0.00	0.00
<b>Total 5100 Student Life Init.</b>	<u>0.00</u>	<u>1,500.00</u>
5300 Mtng. Refreshments	370.65	12,438.60
5400 Org. Dev.	0.00	500.00
5410 Travel	0.00	12,500.00
6000 Prkng Passes	0.00	4,685.00
5000 Administrative - Other	0.00	0.00
<b>Total 5000 Administrative</b>	<u>370.65</u>	<u>31,623.60</u>
<b>8000 PY Encum</b>		
8100 Career Dev.	2,063.00	500.00
8200 Global Gtwy	1,376.20	0.00
8300 Ray Travel Award	1,397.53	3,000.00
<b>Total 8000 PY Encum</b>	<u>4,836.73</u>	<u>3,500.00</u>
<b>Total Expense</b>	<u>7,384.15</u>	<u>190,363.00</u>

# ACT 1718-AU-04

An Act Amending the 2017 – 2018 Delegate Apportionment for the Council of Graduate Students (Amendment to ACT 1617-SP-03)  
Author: Tracey Walterbusch

**Section 1.** The purpose of this act is to amend the 2017-2018 Delegate Apportionment for the Council of Graduate Students, in accordance with the Bylaws.

**Section 2.** Due to a misclassification of graduate students in the College of Medicine, Health and Rehabilitation Sciences should have its own unit of representation. They had been historically allocated to Occupational Therapy and Physical Therapy, but this is not an appropriate unit of representation for Health and Rehabilitation Science Students.

**Section 3.** The 2017-2018 Delegate Apportionment shall be amended as indicated below consistent with the original apportionment formula.

Health and Rehabilitation Sciences: 1 seats

Net Changes from 2016 - 2017: 1

**Section 4.** This act will take effect for the autumn 2017 elections and delegate term of service from autumn 2017 through summer 2018 upon approval at a regular meeting of the Council of Graduate Students.