



Council of Graduate Students
The Ohio State University

Delegate Meeting Agenda

Date: February 27, 2015
2nd Spring Delegate Meeting
Location Ohio Union,
Senate Chambers

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

2.1. Minutes from January 30 Meeting

3. GUESTS

3.1. AHMED HOSNI, PROGRAM COORDINATOR, COLLEGIATE RECOVERY COMMUNITY

3.2. MOLLY HEGARTY, MANAGING DIRECTOR, STUDENT LEGAL SERVICES

4. OFFICER REPORTS (SEE ATTACHED)

4.1 President	Coy.82
4.2 Vice President	Bowman.979
4.3 Secretary	Schunn.1
4.4 Treasurer	Bowers.461
4.5 Chief of Staff	Cichon.8

5. STANDING COMMITTEE REPORTS (SEE ATTACHED)

5.1.1. ACADEMIC RELATIONS	HOLOWACZ.1
5.1.2. ARTS AND CULTURE	DIFRANCO.33
5.1.3. COMMUNICATIONS AND OUTREACH	VANG.18
5.1.4. DIVERSITY AND INCLUSION	CAMPBELL.1651
5.1.5. GOVERNMENTAL RELATIONS	TULL.20
5.1.6. GRADUATE STUDENT HOUSING	SKUBIC.1
5.1.7. GRANTS ADMINISTRATION	SANDOVAL.32
5.1.8. HEALTH AND WELLNESS	RUDERMAN.5
5.1.9. INTERNATIONAL STUDENT CONCERNS	ANDERSON.2299
5.1.10. SENATE ADVISORY	KRYGOWSKI.5
5.1.11. SERC	FAZE.6
5.1.12. UNIVERSITY AREA COMMISSIONER	ODDEN.2
5.1.13. AD HOC ON CHILDCARE	GAMBREL.15

6. NEW BUSINESS

6.1. Standing Rules

6.2. Any Delegate Issues and Concerns

7. ANNOUNCEMENTS

7.1. Spring 2014 Semester Meetings and Special Dates

7.1.1. CGS Executive Committee Meeting, Friday, March 6, 2015, 3:30pm, CGS Office

7.1.2.3rd Delegate Meeting (Officer Elections): Friday, March 27, 2015, 3:30 pm, US

Bank Conference Theater

7.1.3. Dates listed here: <https://cgs.osu.edu/administration/meeting-dates/>

Written Reports for CGS Delegate Meeting 2/27/15

Current as of 8:00 pm 2/20/15

Officer Written Reports

President/Josh Coy.82

- Hello Delegates and Senators,
- If you've been following the blog, you'll see that most of my time recently has been spent on GCBC and dealing with the 5hr contractual issue that has been ongoing.
- Please see the following blogs for my overly verbose summary of each.
 - <http://cgs.osu.edu/blog/report-on-graduate-minimum-stipends/>
 - <http://cgs.osu.edu/blog/report-to-aaep-met-with-refusal-to-distribute/>
 - <http://cgs.osu.edu/blog/rebuttal-to-aaep-contractual-claims/>
- In addition, I have provided a brief to Graduate Council formally asking for the adoptive leave policy to be updated per our suggestions and will report back after the next meeting of Grad Council.
- Senate has one issue regarding the composition of members of Steering Committee of interest (mostly housekeeping, but includes a request for additional faculty seats). We are also hearing that at least one other Senate committee was approached with the idea of increasing faculty representation. I will report more on what develops this week at our delegate meeting.
- Also, and in advance of elections, please take a look at this article from former CGS Secretary Sarah Lang in The Chronicle of Higher Ed and distribute to your constituents.
 - <http://cgs.osu.edu/blog/the-importance-of-service-for-graduate-students/>
- And finally, it looks like we have a solid delegation of six to go to Days on the Hill with Sage at the end of March. I'll look forward to their report back!

Vice President/ Michael Bowman.979

- Starting Friday, February 27 we will be accepting applications from those wishing to run for one of our four officer positions--President, Vice President, Secretary, and Treasurer.
- Those interested should submit an application online on the CGS webstie (cgs.osu.edu). This application includes submission of a CV or resume.
- Applications will be accepted until March 13, with the election to be held during the March CGS meeting on the 27th at 3:30 in the US Bank Theater in the Union. For more information on the duties of officers, see <http://cgs.osu.edu/administration/officers/>

Secretary/Morgan Schunn.1

- QUALTRICS Switch
 - The university is currently switching over to a comprehensive site license for qualtrics for the entire university and will have a university log in portal for OSU students. This means that students will use their OSU log in and password to access qualtrics instead of a separate qualtrics account.
 - This switch has already taken place for some departments. During this process Qualtrics is unavailable for up to 24 hours. After this switch you then need to go to osu.qualtrics.com to log in to your account.
 - At least for my department there was no communication about the switch or the new website to access qualtrics. Because of this I have been in contact with individuals at OCIO to understand the switch and how it will affect departments. It seems they planned for the switch to all happen at once but instead is happening one department at a time. So it is important to know that your qualtrics account may be down for a period due to “site migration” If you see this notification, this is what is happening. It may also say “invalid brand” when you try to log in. Both of these are indications that the switch is taking place and you will have to use osu.qualtrics.com to log in.
 - I hope to meet with the representatives at OCIO next week to get more specific information to share with your departments and hopefully understand a timeline of when this switch will happen so departments will be aware.
 - If you have been affected by this switch or have received any communications about it from your department, please email me so I know how this has affected students when I go to meet with OCIO
Schunn.1@osu.edu
- Be sure to forward news updates to your departments when I send them out so information gets to all students (look for one once classes get started back up). In order to get these out to your department, try to compile a way to contact your constituents (email, Facebook, talk to your grad chair, etc) if you don't already have a plan.
 - I plan to at least send out a summary news update after every meeting but will also forward other pertinent info as applicable.
- Summer Teaching Positions Available:
 - Teach Reading to Students of All Ages This Summer
 - The Institute of Reading Development is seeking candidates for summer 2015 teaching positions. They seek applicants with an undergraduate degree or higher from any discipline. They provide a paid training program and comprehensive on-going support.

Visit <http://instituteofreadingdevelopmentteachingjobs.com/> for information

- Career Fair Crash Course
 - **March 10, 2015, 11 a.m. to 3 p.m.** Student Life Ohio Union Great Hall Art Gallery
 - <http://careers.osu.edu/students/ohio-state-university-career-and-internship-fair/information-for-students/>
 - Career services professionals and employers will be on hand to guide you through this hands-on crash course where you can:
 - Polish your resume, practice your personal introduction/elevator speech, enhance your interview skills, check out resources and OnPACE
 - After attending, students will be ready for pursuing summer opportunities, the upcoming **Spring Career Day Fair March 24, 2015** in the Ohio Union, and have a strong head start for The Ohio State University Fall Career and Internship Fair September 15-16, 2015 in the Student Life Ohio Union.
 - Brought to you by Student Life Career Counseling and Support Services, and Buckeye Careers in collaboration with the University Career Services Committee. Questions? sl-ccss@osu.edu
- Building your Academic Career Webinar Series
 - Making an Indelible First Impression, **February 24, 3pm**
 - Building your Academic Reputation, **March 26, 4pm**
 - <https://www.theihs.org/academic-webinars/graduate-students>
- Read Across America, **March 2**
 - The National Education Association's Read Across America is an annual motivation and awareness program that calls for every child to celebrate reading on March 2, the birthday of beloved children's author Dr. Seuss. The College of Arts and Sciences Alumni Society and the College of Education and Human Ecology Alumni Society are volunteering to read to elementary students in several schools across Central Ohio.
 - Find locations participating at <http://www.nea.org/grants/886.htm>
- Sankalpa welcomes you to its Winter Documentary Screening, 'The Fourth World...Slums: Unbelievable Poverty, Unbelievable Opportunity' on February 24th. Enjoy FREE PIZZA and DRINKS during the screening and also join us for an informal discussion later.
 - Please check out our facebook event page <https://www.facebook.com/events/330318107179251/> and RSVP.
 - The schedule is as follows:
 - Date: Tuesday, **February 24**, Time: 6 pm-7:30 pm

- Location: Lazenby Hall (near Thompson Library), Room 021.
- The WAC Outstanding Writing Instruction Award
 - Applications due Sunday, **March 22nd**, 2015 at 11:59pm
 - Are you a Graduate Teaching Assistant who approaches writing instruction in an innovative way? Do you work to incorporate writing effectively into the learning process in your discipline? Consider applying for the 2015 Writing Across the Curriculum Outstanding Writing Instruction Award.
 - The award recipient will receive a \$200 monetary award furnished by the Writing Across the Curriculum Student Organization and public recognition as an outstanding instructor who uses writing in innovative ways. The application deadline is March 22nd, 2015 at 11:59 pm.
 - To apply, use the online form (<http://go.osu.edu/wacaward>)
- Other free graduate resources and events:
 - **Buckeye Careers:**
 - <http://careers.osu.edu/students/>
 - **Center for the Study and Teaching of Writing (CSTW) Groups:**
 - <https://cstw.osu.edu/cstw-writing-groups>
 - **Counseling and Consultation Services Drop-in Workshops:**
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/>
 - **Graduate Research Commons Workshops:**
 - <https://library.osu.edu/researchcommons/events-schedule/>
 - **Office of Distance Education and eLearning (ODEE) Spring Workshops:**
 - <http://resourcecenter.odee.osu.edu/workshops>
 - **Office of Diversity and Inclusion Events:**
 - <http://odi.osu.edu/events/>
 - **Rape Aggression Defense Classes:**
 - <http://www.ps.ohio-state.edu/police/rad/>
 - **University Center for the Advancement of Teaching (UCAT) Spring Events:**
 - <http://ucat.osu.edu/participate/events>
 - **Writing Across the Curriculum (WAC) Events:**
 - <https://cstw.osu.edu/wac>

Treasurer/David Bowers.461

- The deadline for the next round of the Ray Travel Award is **March 27**.
 - Our next grants workshop is **March 4**. Registration is available at <https://library.osu.edu/researchcommons/registration-cgs-grants/>

Chief of Staff/Morgan Cichon.8

Standing Committee Written Reports

Academic Relations, Holowacz.1

- Committee of Academic Affairs
 - Meeting for 2/18/15 was cancelled. No Updates
- Appointment Survey
 - In an effort to improving your experience as graduate students, a survey is being constructed that focuses on the duties associated with appointments. Since there are a number of possible financial changes coming to OSU (specifically the College of Arts and Sciences), it was seen as beneficial to obtain specific information on each term and appointment as opposed to an overall experience.
 - Meetings are being scheduled to POSSIBLY incorporate a portion of the questions into a larger graduate student survey.
- Supplemental Insurance
 - There was some concern regarding the requirement for graduate students to purchase supplemental travel insurance when traveling abroad, regardless if they are insured through OSU. I have done some investigating and here is a summary of my findings.
 - The insurance is there to benefit both, OSU and its students. When OSU allows students to travel abroad, OSU implicitly assumes some of the risk involved with travel. Therefore, in an emergency, OSU would be challenged to exercise its duty of care and respond on the traveler's behalf. This response may have financial ramifications if responded to properly. If not responded to properly, OSU faces possible legal ramifications. The supplemental insurance provides comprehensive medical insurance with no deductible, a network of partner facilities and evacuation. Payment for this insurance provides the infrastructure for the international emergency response protocol. Without this insurance, OSU may face potential ethical, financial, legal, and social issues. With this insurance, travel to high risk destinations, such as Algeria and Haiti are made possible, and allow for both parties to remain protected.
 - The policies and procedures set forth by the International Travel Policy Committee (ITPC) were benchmarked against peer institutions. Therefore, policies, operating procedures, and the specific elements of the insurance coverage itself are comparable to other institutions. For example, while the requirement of supplemental insurance is not universal, Michigan, Minnesota, and Texas, have similar policies in place.

- Unfortunately, there have been instances in the past where graduate students did travel abroad and did not have supplemental insurance. Luckily, there have been cases where OSU was able to enroll them in the nick of time. It seems that the ITPC would like to prevent such cases from happening again.

Arts & Culture, DiFranco.33

Communication & Outreach, Vang.18

- Like and share our Facebook!
 - <https://www.facebook.com/CouncilOfGraduateStudents>

Diversity & Inclusion, Campbell.1651

- An event is being planned at the OSU Planetarium; it will be open to all graduate students and will provide an opportunity for graduate students to attend with their families. The plan is to offer this event on two different dates; seating at each event is limited (approx. 60 people), so if there is enough interest, we could schedule more dates. More information will be provided once the event dates have been finalized. Food and drink will be provided at each event, and there will be no cost for attendance.
- Members of the Diversity & Inclusion Committee are meeting to learn about the Open Doors Program through the OSU Multicultural Center (see opendoors.osu.edu for more information). We are looking into receiving the training offered through this program, and then offering this training to all graduate students (at no cost). **If you would be interested in receiving this training, please reach out to me so I can gauge interest and set something up this semester (campbell.1651).**
 - Here is some information about the Open Doors Program from their website:
 - Open Doors is a 4-hour training broken down into three conceptual modules, each teaching a unique aspect of responding to bias. The intent of this program is to create a safer and more welcoming environment which acknowledges that acts of bias occur at our University and which helps individuals and communities heal from, and become more resilient to, acts of discrimination and bias. By agreeing to become an Open Doors Partner, the participant agrees to undergo training and to serve as a resource for people seeking help in reporting acts of bias.
 - After the training sessions a participant will receive resource materials about bias and diversity and an Open Doors Insignia to denote that she/he has completed the bias training and is an Open Doors Partner. The Open

Doors Insignia is a symbol to all people who have experienced an act of bias that you are an understanding, supportive, and trustworthy individual. Witnesses or victims of bias will know that they can come to you as an ally for help, advice, or just to talk with someone who is supportive of their well-being.

- The Open Doors Insignia also means that biased and discriminatory comments and actions will not be tolerated; they will be addressed in an educational and informative manner. The message that the Open Doors program will send out is one of understanding, non-judgment, and knowledge of the concerned parties' needs and experiences. It is symbolic of the willingness and commitment on the part of a community to provide an atmosphere of unqualified acceptance and assistance.

Governmental Relations, Tull.20

- The Governmental Affairs committee met Friday, February 20th.
- Upcoming for GA is Day on the Hill (DOH) in Washington, D.C. that will take place March 20-24. Partnering with the Student Advocates for Graduate Education (S.A.G.E.), a multi-school representative body, we will advocate on behalf of issues affecting graduate students nationwide and at the Ohio state-level. OSU's focus issue is Research Funding, but we also are committed to looking at and advocating on behalf of issues of Immigration and Student Finance and Indebtedness. We look forward to sending approximately six delegates from OSU.
- Have a great week!

Graduate Student Housing, Skubic.1

Grants Administration, Sandoval.32

- Career Development Grant AND GGG:
- There will be a workshop on applying for CGS grants on **March 4, 2015** in Thompson's Research Commons, from 1-2:30 pm.
 - Like the fall workshops, we will cover the Career Development Grant, Global Gateway Grant, the Hayes Forum, and the Ray Award.
 - It falls before the next CDG and Ray period, and will help applicants with next year's GGG and Hayes applications.
 - To register, please visit: go.osu.edu/CGSGrantsWorkshop or <https://library.osu.edu/researchcommons/registration-cgs-grants/>
- Global Gateway Grant:
 - The Global Gateway Grant for summer research abroad closed on Friday, Feb. 20th.

- I will update the delegates with how many applications we received at the delegate meeting.

Health & Wellness, Ruderman.5

- The Health and Wellness committee is in the process of planning a healthy cooking demonstration with the Student Wellness Center. Graduate students can watch the process of cooking a healthy meal and food samples will be provide. The preliminary date for this event is **March 9th at 7pm** in Atwell Hall room 526.
- In partnership with the College of Social Work, the Collegiate Recovery Community, and the Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery, the Health and Wellness Committee is screening The Anonymous People on **April 7th from 6 to 8:30pm** in Stillman Hall 100. The Anonymous People is a documentary about the 23.5 million Americans living in long-term recovery, and the emerging public recovery movement that will transform how alcohol and other drug problems are dealt with in our communities. Admission is free and snacks will be provided. If you are a licensed counselor, social worker, or marriage and family therapist, free CEUS will also be provided. (A flyer for this event is attached).
- Please be aware that Counseling and Consultation Services are offering FREE drop in workshops. No registration or prior appointment necessary.
- These workshops are open to ALL enrolled OSU students.
 - Beating Anxiety Workshop - MONDAYS, 4:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/monday-drop-in-workshop/>
 - Beating Depression Workshop - TUESDAYS, 4:00 PM
 - <http://ccs.osu.edu/drop-in-workshops/tuesday-drop-in-workshop1/>
 - Mindfulness Workshop -WEDNESDAYS, 4:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/wednesday-drop-in-workshop>
 - Relaxation Station -THURSDAYS, 4:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/thursday-drop-in-workshop>
 - Stress and Time Management - FRIDAYS, 1:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/friday-drop-in-workshop/>
 - For more information check out their website www.ccs.osu.edu.

International Student Concerns, Anderson.2299

- The ISCC has been working diligently on the following issues:

- OSU's 30+ participating international student organizations, the Ohio Union, and the Office of International Affairs hosted another wonderful, delicious, successful Taste of OSU. We are a diverse, colorful community of Buckeyes! <http://thelantern.com/2015/02/a-taste-of-osu-shows-a-taste-of-the-world/>
- If you are an international student and have received a citation for driving with a valid foreign license and not an Ohio license, please email both Roger Anderson (Anderson.2299@osu.edu). We are trying to gather data on the importance of this issue.
- We will be meeting with Nancy Thompson from Buckeye Careers. We are interested in making the career fairs friendly for international students.
- We will be meeting next week with staff and advocates of sexual violence prevention education in order to craft and implement a workshop specific to international students. Sexual violence affects domestic and international students of all genders on this campus. We hope that this workshop will take place Spring 2015. More info forthcoming.
- We helped to facilitate information for two recent cases of international students facing COAM (Academic Misconduct) charges.
- We are in communication with the Wilce Student Health Center administrators regarding mandatory international student check-ins. Our interest is that international students do not have unpleasant experiences in checking in, particularly on the first hot August days of Autumn. Due to the Wilce Center renovations, the Spring 2015 check-ins occurred in the RPAC Center. Because of the difficulty in transporting medical equipment, etc., Wilce staff is committed to hosting the large Autumn 2015 check-in (health screenings) in the Wilce Center (rennovations are scheduled to be completed in time).
- We have been focusing heavily on seeking clarification on Ohio's driving laws regarding international students who hold valid foreign driver's licenses, and on advocating for locating space and extending liability coverage for international students and their family members to practice for the mandatory maneuverability portion of the Ohio driver's exam. Currently, practice driving is not permitted within OSU's vast parking lots.
- Pursuant of these two goals, the committee has been in contact with the following OSU departments and community actors. Details of such work has been intentionally suppressed in the interest of time/ space.
 - Oct 2014-Dec 2014: OSU Office of International Affairs, Public Safety, Student Life, Campus Parc (did not attend meeting)
 - Jan 2015: OSU Student Legal Services, OSU Police Department
 - Feb 2015 (externally): City of Columbus Prosecutor, Ohio BMV (request), Ohio Attorney General Opinions Office

- Feb 2015 (internally): OSU Legal Affairs, OSU Student Life Office of the Vice President, and the Office of the Director of International Students and Scholars within the Office of International Affairs, Office of the Director of Risk Management, Undergraduate Student Government President and Diversity/ Inclusion Chair and Physical Environment Chair,
- Feb 2015 (upcoming): Council of Student Affairs
- Looking for Conversation Connections Leaders (a one 30 minute commitment with English Language Learners). Participants receive a certificate and the experience of connecting with some of OSU's 7,000 international students. <https://www.smore.com/jceg7>
- Office of International Affairs: Global Engagement Nights
 - <http://oia.osu.edu/news/2854-join-the-conversation-with-global-engagement-nights.html>
- Join OIA's English Conversation Partner Program
 - <http://oia.osu.edu/workshops-and-events/english-conversation-program.html>
- The ISCC committee now consists of 4 members, after a second resignation.
 - Any interested delegate is encouraged to join!

Senate Advisory, Krygowski.5

SERC, Faze.6

- A viewing of "No Impact Man" will take place on **February 24, from 5:30 to 7PM** in the Student Union, US Bank Conference Room. The movie is being hosted by the Sustainability and Environmental Responsibility Committee through the Council of Graduate Students. Drinks and snacks will be provided and it is free for all students to attend!
 - If interested in attending RSVP
Here: <https://www.surveymonkey.com/s/BQ67R6X>
- As mentioned before, OSU is looking into privatizing their energy utilities. Vice Provost Jennifer Cowley (cowley.11@osu.edu), is now going to be in charge of coordinating the efforts.
- A project website: osu.edu/energy management, is created and will be updated as new information is available. Currently the project is in Phase 1.
- You can also email your questions or comments to energymanagementplan@osu.edu. Please take a look at the website and encourage your constituent to ask questions about the project.

University Area Commission, Odden.2

- PRB U.S. Policy Communication Training Program – DEADLINE EXTENDED TO **MARCH 6th**
 - <http://www.prb.org/About/ProgramsProjects/US-Policy-Communication-Training.aspx>
 - The Population Reference Bureau (PRB) is pleased to announce its new 2015-2016 U.S. Policy Communication Training Program! The new U.S. Policy Communication Training Program builds on PRB's 40-year legacy of training researchers to bridge the gap between research findings and the policy development process. We are pleased to be able to offer a one week workshop July 12-18, 2015 with follow-up designed to develop skills in communicating with U.S. decision makers and the media. Through the generous support of the National Institutes of Health (NIH), Eunice Kennedy Shriver National Institute of Child Health and Human Development (NICHD), we are able to fund participation, including travel and accommodations, for doctoral students in demography, population health, reproductive health and related programs at U.S. academic institutions and who are U.S. citizens and permanent residents. Other applicants may be considered if funding is available from other sources.
- Urban Paving- Summit and 4th Streets Discussion
 - March 4, 5-7pm
 - North Side Pride Center, 248 E 11th Ave
 - See attached flyer for details

University Research Council, Yuan.125

- February meeting: Human Subjects Research Review
 - Karen Hale, Director of Responsible Research Practices
 - See attached presentation

Ad Hoc on Childcare, Gambrel.15

- The Childcare Forum/Resource may be found at:
- <https://carmenwiki.osu.edu/display/10693/Parenting+at+OSU+Discussion+Home>



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The Ohio State University

Delegate Meeting Minutes

Date: January 30, 2015
1st Spring Delegate Meeting
Location Ohio Union,
Senate Chambers

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

2.1. Minutes from November 21st Meeting, no objections

3. GUESTS (SEE ATTACHED)

3.1. NANCY THOMPSON- DIRECTOR STUDENT LIFE- BUCKEYE CAREERS

- Buckeye careers- careers.osu.edu
- Primarily virtually oriented and work with employers
- Created in 2011
- Work with employers more than students
- 3 key components:
 - Buckeye OnPACE
 - Online modules
 - Buckeye Career Networks
 - Job postings
 - Part of office's role is to educate employers
 - 4100 employers posted unique positions (that got approved)
- Buckeye Internships
 - Consulting piece with employers
 - Targeting small and mid-sized companies
 - Hosted university wide fair
- Questions
 - Difranco.33- CGS offers career development grant. How could you help with career plan needed for application
 - Would go to career counseling for this
 - Delegate- International students aren't sure if internships are for them. Are you asking employers to be more informative about this
 - Talk to employers about offering opportunities for international students
 - Also trying to work with organizations on campus to leverage some of those relationships
 - Delegate- Suggest to have separate section or something

- Will take that into consideration
- Elizabeth Sandoval- Alumni services- is there a time when alumni can no longer use buckeye careers
 - It varies by college. You can go to website to look at the different colleges websites (different names)
- Eric H.3- Career fairs are open to graduate students. There is a big difference between MA and PhD students. Didn't seem open to PhD students
 - I agree. Part is helping them understand about PhD students
-

3.2. CHRISTINA RIDEOUT- DIRECT- CAREER COUSELING AND SUPPORT SERVICES

- Student life career connection
- In younkin success center, 2nd floor
 - Can make appointments or go to walk-in
- Graduate students did not know we existed
- Serving since 90s
- Career landscape is changing rapidly
- Career well-being is part of our overall well-being so it is very important
- Have 4 professional staff and 2 graduate students
- Successful outcomes, ways we help students
 - Connecting interests, values and skills to work
 - Aiding in development of interest
 - Encouraging students to test their ideas (research, internships, etc)
 - Customized attention on how to present yourselves
 - Listening and helping with personal concerns that relate to careers
 - Implementing decisions of how to do s job search
 - Informing students about other resources on and off campus
- Services
 - Appointments are confidential
 - Career assessments and workshops
 - Assisting with graduate school applications
 - Help with graduate school expo
 - Partnerships with other groups: OUAB, UCAT, etc
 - Career counseling: decision making, action plans, etc
 - Career assessments: strengths finders, etc
 - Help with CVs and cover letters, interview skills, salary negotiation, transferability of skills, converting to resumes, job searches
 - Workshops and group counseling- allows students to connect with each other (last year did 140 workshops- 13 graduate student focused)
 - OnPACE- modules to help students available online
 - Questions-
 - Dabowski.5- Available to recent grads?
 - Eligible to two sessions
 - Eligible for alumni career services

- Fries- Is this the same as career connection?
 - Needed to change name to make more sense
- Eismman.21- Do you have appointment options for students who are not on campus?
 - Don't do skype but if you make a connection before you go you can try to work with you
- Anderson- Do you have Saturday hours?
 - No
- Pillai.30- These services are free?
 - Yes. The only thing we charge for are assessments we have to pay for
- Ruth- Can you talk about your role versus the student advocacy
 - Our role is to assist the student in advocating for themselves. Refer people outside
 - Can advocate for you if you ask and give permission
-

4. OFFICER REPORTS (SEE ATTACHED)

4.1 President

Coy.82

- Adoptive parental leave- looks like have a go-ahead from most everyone. The ball is the graduate school's court.
 - Difranco.33- Is it for 75% appointments- Coy.82- It would be for everyone. Difranco is it paternal and maternal? Coy.82- maternal and adoptive for both parents
 - Erica H- what is the current policy? Coy.82- 6 week for birth parents, 3 weeks for adoptive
- For the 5 hour additional appointment. Have things put together. There was a miscommunication on how things are divided. Have clarified the situation.
- GCBC- Report is written. Just needs a couple pieces of info. There are some heavy budgetary things going on. Want us to ask for a little less. Committee decided on \$1,000 increase per year. Asking for it to be centrally paid (not from departments) for the three years
 - What we're talking about is the minimum being increased. Not everyone
- Days on the Hill March 20-25 for SAGE
 - Send Josh an email if you are interested in going
- Next month nominations for officers open
- Council of Student Affairs is chaired by a student. Hasn't been chaired by a graduate student in a while. Elections are at end of semester.
- P.190- ASC funding cuts are told to affect current students
 - Coy.82- we will look into it

4.2 Vice President

Bowman.979

- Still need volunteers for the Haye's Forum. Email Michael.
- Make sure you are still attending all your committee appointments.
- Elections are open to all graduate students.
- Delegate- Is volunteering all day?
 - Bowman.979- Can work with that
- Delegate- Is there any info on acceptance rate and number of abstracts accepted?
 - Bowman.979- Don't know off hand.
- Difrancio.33- Going to the writing center helped to make it legible for other areas
 - Bowman.979- Need to write it for a very broad/general audience
- Oti.4- What do I say when my constituents ask where the judges are picked from
 - Bowman.979- Some judges may have very different opinions. But there are multiple judges and the scores are averaged.
 - It would be great to encourage faculty to judge for the Forum
- Pillai.30- Will statistical data be available?
 - Hodak.- It varies greatly year to year and by area. Giving a general acceptance rate is not going to be helpful.

4.3 Secretary

Schunn.1

- Will be sending email out on Sunday/Monday.
- COAM information (see report)
 - Showalter- We had her come and talk, it was very helpful

4.4 Treasurer

Bowers.461

- The money is handled by the staff.
- The treasurer is to track the expenses and report it back to delegates.
- The last treasurer was not appropriately tracking. Got 3 months entered and have 3 more months to get entered. Will have a report at the next meeting
- 220,000 budget and at 104,000 at 6 months.
- Ray Travel Award- The next deadline is March 27- There will be another grants workshop on March 4 in the Thompson library.
Go.osu.edu/cgsGrantsWorkshop

- If recommendation is not complete on time then the application is not accepted. There is no notification if incomplete or late.
- You do get an email if accepted for evaluation, so make sure you get it.
- Will be sending an email out to the Ray committee soon to get together
- Delegate- Feriby.2-The travel site, no winners are listed. Some
- Camille- If there is a conference just after funding period. What to do?
 - Cichon- The dates will about the same time as this last year.
- Ferriby.2- I think it would be better to standardize based on calendar year.
 - Cichon.8- Part of the frustration is we moved from quarters.
- Hodak- Deadlines are posted at the beginning of the summer. Talk to your constituents. You apply for the award before you get your acceptance.
- Pillai.30- If you get the award but do not get to go to conference, can you apply again?
 - Coy.82- Yes. Hodak- And if you do not use the whole 750 you can apply again

4.5 Chief of Staff

Cichon.8

- Senate fiscal has put forth a proposal to strengthen the process to apply for course fees.
- Think there needs to be student oversight on this. Keep an eye on your departments and see if there are any fees that pop up that you weren't consulted on.

5. STANDING COMMITTEE REPORTS (SEE ATTACHED)

5.1.1. ACADEMIC RELATIONS

HOLOWACZ.1

- Supplemental insurance policy
 - Passed in 2007
 - Money from students is used to help with evacuations, etc. This is similar to other universities
 - Odden.2- If your insurance meets the needs then why do you have to get OSU supplemental insurance?

5.1.2. ARTS AND CULTURE

DIFRANCO.33

- Feb 15- Clay Café event- not finalized quite yet
- March- Pizutti Collection
- Service Day

- May- Gallery Hop event

5.1.3. COMMUNICATIONS AND OUTREACH VANG.18

5.1.4. DIVERSITY AND INCLUSION CAMPBELL.1651

- Two events after Spring break- possibly planetarium

5.1.5. GOVERNMENTAL RELATIONS TULL.20

5.1.6. GRADUATE STUDENT HOUSING SKUBIC.1

5.1.6.1. Have a housing survey. Will be sending it out to Josh and everyone

soon.

5.1.7. GRANTS ADMINISTRATION SANDOVAL.32

- Career Development- Next deadline is March 27
- Global Gateway Grant is open- deadline is Feb 20. Needs to be summer research abroad

5.1.8. HEALTH AND WELLNESS RUDERMAN.5

- Look for emails later this semester

5.1.9. INTERNATIONAL STUDENT CONCERNS ANDERSON.2299

- Museum event went great. Had about 280 total
- International students if you are driving in Ohio: if you are driving without an Ohio driver's license. You can still face a first degree misdemeanor which means jail time. There are about charges a month on this.

5.1.10. SENATE ADVISORY KRYGOWSKI.5

5.1.11. SERC FAZE.6

- Movie night coming up

5.1.12. UNIVERSITY AREA COMMISSIONER ODDEN.2

- Meeting with representative- If you have any issues please let him know

5.1.13. AD HOC ON CHILDCARE GAMBREL.15

- Will have a final report soon

6. NEW BUSINESS

6.1. Act 1415-SP008

- Purpose is to clarify attendance policy for Senators
- Senator position is very important. Delegate meetings are important to hear from delegates
- so they know how they want us to vote.
- Open for discussion. Kahn.30 called to questions. Holowacz seconds. All approved.

6.2. Any Delegate Issues and Concerns

- Megan Miller- Serves on student health insurance committee- try to pay out .85 on the dollar. Right now they are paying out almost dollar for dollar. Asking for plans and will have a new one for next year.
 - Threw out there that maybe should charge undergrad and grad students differently.
- Ruderman- Do they have any data about how many undergrads are on their parents plans too and maybe using that?
 - Megan- Don't have data on that but can ask
- Hodak- Do they give you historic data
 - Megan- It doesn't really compare across years

7. ANNOUNCEMENTS

7.1. Spring 2014 Semester Meetings and Special Dates

7.1.1. Friday, February 13, 2015 CGS Executive Committee Meeting, 3:30pm, Office

7.1.2. Friday, February 20, 2015 Edward F. Hayes Graduate Research Forum

7.1.3.2nd Delegate Meeting: Friday, February 27, 2015, 3:30 pm, Senate Chambers

7.1.4. Dates listed here: <https://cgs.osu.edu/administration/meeting-dates/>

Written Reports for CGS Delegate Meeting 1/30/15

Current as of 9:00 pm 1/23/15

Officer Written Reports

President/Josh Coy.82

- Adoptive Parental Leave policy update: The proposal to increase from 3-6 weeks will need to be further vetted by the Graduate School. We will bring this issue up at the next Grad Council meeting as well.
- 5hr GTA contract issue: Have requested testimonials from the students affected and begun receiving them, as well as meeting directly with departmental student orgs. Have a scheduled meeting with the Provost this week and requested one with Dean Manderscheid.
- GCBC: I have been elected Chair of the committee and we will be discussing our final recommendations this Friday (and I will be also meeting with the Provost primarily to discuss recommendations in advance). I will update the delegate body in person on exactly what was decided upon in person on the 30th. Attached is the most recent data from HR showing benchmarking as of the 2013-14 year, the final year of the 3 year increase that resulted in the current \$13,500 minimum stipend. You can find your own depts current stipend spread on this report for reference in advance of the delegate meeting.
- Reminder that nominations for officers will begin at the Feb 27th CGS delegate meeting! Anyone who has an interest in running for office and would like further information, please feel free to reach out to myself or any officer.

Vice President/ Michael Bowman.979

- Preparations for the 29th annual Edward F. Hayes Forum are progressing well. We are still in need, however, of additional volunteers to help out on the day of the Forum manning tables, proctoring rooms, etc. If you or anyone in your department is interested in serving as a Hayes Forum volunteer, please contact me directly at bowman.979@osu.edu.

Secretary/Morgan Schunn.1

- Academic Misconduct
 - I have been involved in writing up a case of academic misconduct through my department. Due to this I had a meeting with Kathy Corl. It became evident from what I've heard from other GTAs and what she had to say that a lot of GTAs and instructors do not know the correct procedure to follow for academic misconduct. For example, if a student is

cheating on an exam, you should not take the exam away (you can move the student or take phone away, etc) but you should record the evidence and submit the case to COAM.

- It is important that GTAs understand the correct procedures and Kathy Corl said she often does presentations for departments on the way to handle these cases and to classes of students on academic misconduct. If anyone is interested in setting up a presentation, you can email her at corl.1@osu.edu. Please note that she is the only one who does presentations so this can take a while. She also has a powerpoint she may be willing to just share.
- Be sure to forward news updates to your departments when I send them out so information gets to all students (look for one once classes get started back up). In order to get these out to your department, try to compile a way to contact your constituents (email, Facebook, talk to your grad chair, etc) if you don't already have a plan.
 - I plan to at least send out a summary news update after every meeting but will also forward other pertinent info as applicable.
- There has been a recent university employee scam going around trying to solicit student information. See details here:
 - <https://ocio.osu.edu/blog/community/2015/01/22/university-employee-payroll-scam>
- UCAT is looking for facilitators for their summer teaching orientation. More information and the application may be found at: <http://ucat.osu.edu/participate/teaching-orientation/facilitators>. Applications are due February 13.
- Buck-I-SERV Applications are now available! Travel, Learn, Serve on one of 37 spring break service trips (<http://buckiserv.osu.edu/trips>) scheduled for March 14-21, 2015. Applications are available at <http://buckiserv.osu.edu/applications>. Participant applications are **due January 25th**.
 - TED Talks: Come see our very own students and faculty give their TED Talks on Saturday, February 14th. Register for tickets at: tedx.osu.edu/registration
- DISCO Travel Grant
 - DISCO awards a number of small grants every year, of up to \$300, to undergraduate and graduate students presenting papers or conducting research. Applications for the Spring 2015 term are due by February 15, 2015.
 - To be eligible, undergraduate students must be enrolled in one of six DISCO interdisciplinary programs-American Indian Studies (minor), Asian American Studies (minor), Disability Studies (minor), Latina/o Studies

(minor), and/or Sexuality Studies (minor or major). Graduate students must be enrolled in the GIS in Disability Studies, Latina/o Studies, or Sexuality Studies and/or delivering a paper or doing research on a topic relevant to American Indian Studies, Asian American Studies, Disability Studies, Latina/o Studies, and/or Sexuality Studies.

- <http://disco.osu.edu/students/grants>
- Was your car towed by Shamrock or Camcar towing companies between 9/1/2008 and 7/17/2014?
 - As you may be aware, a settlement was recently reached against Shamrock Towing and Camcar Towing companies. SLS is working with the attorneys who represented the Plaintiffs in the class action to help spread the word to drivers effected. These drivers, as I'm sure you can imagine, include many individuals who are likely present and past Ohio State students, faculty, staff, and families.
 - Visit <http://studentlegal.osu.edu/towing-settlement> for information about the class action settlement and submitting a claim for possible repayment of fees.
- The Interdisciplinary Literacy Studies GradSem: Please join us for the next meeting of the Interdisciplinary Graduate Student Seminar in Literacy Studies on Friday, February 6, from 12 noon to 1:30 pm at the Humanities Institute (104 East 15th Ave, between High and Indianola).
 - More details here: <https://literacystudies.osu.edu/graduate/study-group>
- ODEE (Office of Distance Education and eLearning) Workshops
 - <http://resourcecenter.odee.osu.edu/workshops>
- Research Commons Workshops
 - <https://library.osu.edu/researchcommons/events-schedule/>
- UCAT Events (University Center on the Advancement of Teaching)
 - <http://ucat.osu.edu/participate/events>
- Applications for the 55th Annual Ohio State Leadership Awards are now being accepted. The Leadership Awards recognize the work of individual student leaders, student organizations, and advisors. Please note that some award applications require an accompanying letter of recommendation! Nominations and applications will be accepted until Monday February 2, at 11:59pm.
 - https://ohiounion.osu.edu/get_involved/csls/apply_submit_nomination

Treasurer/David Bowers.461

Chief of Staff/Morgan Cichon.8

Standing Committee Written Reports

Academic Relations, Holowacz.1

- Committee of Academic Affairs
 - The survey is about 95% done, there will be a focus group held in the future. If you are interested in participating, please contact Holowacz.1@osu.edu
 - The discussion regarding supplemental insurance has started and thus far has been informative.
- Updates from the Committee of Academic Affairs
 - Establishment of a Master of Sport Coaching (Approved)
 - Located in the College of Education and Human Ecology.
 - Heavy focus on ethics and being able to identify ethical choices.
 - “Program will focus on developing in coaches a broad understanding across multiple knowledge domains”
 - Has the potential to be accredited in the future.
 - Establishment of a Master of Learning Technology (Approved)
 - Located in the College of Education and Human Ecology.
 - Non-thesis, will be a professional degree
 - Focuses on how to teach, and implement research for in person and online classes.
 - Establishment of a Graduate Minor in Public Policy (Approved)
 - 10 credit minor in the John Glenn School of Public Affairs
 - Meant specifically for those outside of the John Glenn School
 - “Equip students with the skills required to perform analytical and managerial tasks in a public sector setting. “
 - Establishment of a Graduate Minor in Nonprofit Studies (Approved)
 - 10 credit minor in the John Glenn School of Public Affairs
 - Meant specifically for those outside of the John Glenn School
 - “Introduce students to the theories and practices that shape political, economic, and technological environments of nonprofit organizations”
 - Name change from the “Master of Arts in Education” to “Master of Arts in Teaching and Learning” (Approved)
 - Name change from the Neuroscience Graduate Studies Program to Neuroscience Graduate Program (Approved)

Arts & Culture, DiFranco.33

- The Arts and Culture Committee is in the midst of planning new programming for 2015, including a graduate student night out hosted by the Pizzuti Collection, and an exhibition in collaboration with Dublin Arts Council. Our recent graduate student event at Clay Cafe was a great success with full attendance.

Communication & Outreach, Vang.18

- Like and share our Facebook!
 - <https://www.facebook.com/CouncilOfGraduateStudents>

Diversity & Inclusion, Campbell.1651

- Kathleen Cleaver, law professor and former Communications Secretary for the Black Panther Party, will be visiting OSU at the end of the month. She will be giving a public talk on January 29 at 7:00pm. Details are below, and you can contact Dr. Curtis Austin (austin.288@osu.edu) with any questions.
- Events Sponsored by the EHE Office of Diversity and Inclusion, Spring 2015
- College Conversations on Diversity, Equity, and Inclusion: Book Group Initiative
 - Date: January 27 & January 28 (select only one date to attend)
 - Time: 12:00 - 1:15pm
 - The Office sponsors conversations about a book on equity, diversity, and/or inclusion. We invite faculty, staff, students, and community partners to participate in these discussions to foster intellectual engagement and encourage critical conversations.
- Graduate Student Diversity Network (GSDN)
 - Date: The second meeting will occur during the spring semester 2015
 - Time: To Be Determined
 - This new initiative sponsored by the EHE Office of Diversity and Inclusion seeks to bring together graduate students from across the College to build relationships and share insights among persons whose graduate studies, research interests, career goals, and personal lives center diversity, equity, and inclusion. Contact Carlotta Penn (penn.123@buckeye.osu.edu) or Tanja Burkhard (burkhard.29@buckeye.osu.edu).
- Undergraduate Student Diversity Network (USDN)
 - Date: Wednesday, February 4
 - Time: 4:30 - 6:00pm
 - This new initiative seeks to bring together undergraduate students from EHE and across the University to build relationships and share ideas on diversity, equity, and inclusion. Contact Lydia Rushin (rushin.6@osu.edu) or Ryann Randall (randall.140@osu.edu).
- Monthly Faculty and Staff Conversations on Diversity and Inclusion
 - Dates: February 10, March 31, April 29, and May 13 (select only one date to attend)
 - Time: 11:30am – 12:30pm

- The Office sponsors monthly faculty and staff conversations—with coffee, tea, and pastries—on topics related to diversity and inclusion in education and human ecology. Conversations will be held in Arps #163, and are limited to 10-12 people per session.
- Faculty Fellows' Initiative Date: February (#1), March (#2), and April (#3) Time: To Be Determined
 - Faculty Fellows are nominated by department chairs to work with the Office for the academic year. During the year, each Fellow will facilitate a presentation around her/his research and highlight its connection to diversity, equity, and/or inclusion. All sessions will be open to members of the College, University, and Community. This year's fellows are: Dr. Timothy San Pedro, Dr. Kisha Radliff, and Dr. Andrew Hanks.
- "Let's Talk: Race, Equity, and Inclusion: A College-Wide Conversation and Potluck"
 - Date: Wednesday, February, 18, 2015
 - Time: 11:30am – 1:15pm
 - Following on the heels of our first College-wide dialogue on "Race, Justice, and the Case of Ferguson," this conversation and potluck is an opportunity for us to determine specific ways to collectively center race, equity, and inclusion in our work. The Office extends an invitation to faculty, staff, students, and community partners to participate in this event.
- Documentary Viewing and Facilitated Discussion with Professor Lee Anne Bell
 - Date: Thursday, March 26, 2015
 - Time: To Be Determined
 - The documentary 40 Years Later: Now Can We Talk? examines "racial integration in the Mississippi Delta through powerful and moving dialogue with black and white alumni from the class of 1969." Following the documentary, Dr. Bell, Professor at Barnard College and Producer, will facilitate an open discussion with audience members.
- An Evening of Music, Poetry, and Spoken Word
 - Date: Friday, April 24, 2015
 - Time: 6:00 – 8:00pm
 - To recognize the role of music, spoken word, and poetry in social justice movements, and to celebrate National Poetry Month, the Office invites members of the College, University, and Community to enjoy live performances of music, poetry, and spoken word. Interested in performing? Contact Carlotta Penn (penn.123@buckeye.osu.edu) or Ryann Randall (randall.140@osu.edu). All are invited to attend.

Governmental Relations, Tull.20

Graduate Student Housing, Skubic.1

Grants Administration, Sandoval.32

- Career Development Grant:
 - The next deadline is: March 27, 2015.
 - The activity period is: June 6 – August 25, 2015.
- Global Gateway Grant:
 - The Global Gateway Grant for summer research abroad is now accepting applications for summer 2015!
 - Please note that this research must be conducted independent of other work (ie. it cannot be affiliated with study abroad, exchange programs, conferences, etc.)
 - Application and more details: <http://cgs.osu.edu/funding/global-gateway-grant/>
 - Deadline = February 20, 2015.
 - Activity period = May 5, 2015 – August 24, 2014.

Health & Wellness, Ruderman.5

- Please be aware that Counseling and Consultation Services are offering FREE drop in workshops. No registration or prior appointment necessary.
- These workshops are open to ALL enrolled OSU students.
 - Beating Anxiety Workshop - MONDAYS, 4:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/monday-drop-in-workshop/>
 - Beating Depression Workshop - TUESDAYS, 4:00 PM
 - <http://ccs.osu.edu/drop-in-workshops/tuesday-drop-in-workshop1/>
 - Mindfulness Workshop -WEDNESDAYS, 4:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/wednesday-drop-in-workshop>
 - Relaxation Station -THURSDAYS, 4:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/thursday-drop-in-workshop>
 - Stress and Time Management - FRIDAYS, 1:00 PM
 - <http://www.ccs.ohio-state.edu/drop-in-workshops/friday-drop-in-workshop/>
 - For more information check out their website www.ccs.osu.edu.
- Wellness Presentations
 - We are partnering with the Student Wellness Center and would like to offer some presentation opportunities to your graduate student population. The Student Life Student Wellness Center offers a variety

of wellness presentations aimed to empower students to strive for balance and wellness. From Financial Wellness to Holistic Wellness to Stress Management, the SLSWC can tailor sessions to specific communities, including graduate and professional students. If you would like more information or possible presentation topics, please visit: go.osu.edu/presentations. We would love to set up a presentation in your department. Please email Danielle Ruderman (Ruderman.5@osu.edu) if you are interested or have any questions.

International Student Concerns, Anderson.2299

- Night at the Museum! on 1/23/15- we've filled our allocated spots for the event, and have created a waiting list! Many international students and families have registered. It should be a wonderful, family- fun event. Thank you CGS for your support!
- Sexual Violence Prevention and Awareness Workshop for International Students- Under the initiative of undergraduate activist Anthony Tenney, we hope to organize a workshop in Spring 2015 on the topic. Some related materials are being translated into various languages so they are available for those students who could benefit.
- International Students' Rights regarding Ohio Driver's Licences- Meeting with Student Legal Services Representative to identify students' rights and seek clarity on the matter.
- Practice Driving Space for International Students- A proposal was submitted through Student Life to Campus Parc for making available space for international students/ family members to practice driving in the parking lots adjacent to Buckeye Village during non-athletic event hours.
- The Writing Center: Writing Groups
 - Would you like to improve your academic writing ability? Now, Writing Center is running writing groups for students who want to discuss their writing and receive suggestions from students and facilitators of writing groups. My name is Ya-Li Wu, a writing tutor at the Writing Center. I am running an ELL/international graduate student writing group from 12:30 to 2:00 p.m. every Tuesday this spring semester. The writing group will start the first meeting next Tuesday (January 20). If you are international graduate students and interested in joining in the writing group, please contact me via wu.568@osu.edu by this Saturday.
 - Even if the deadline has passed to join this semester, the Writing Center offers Writing Groups to undergraduate and graduate English Language Learners, in addition to other wonderful groups

(applications and personal statements, journal article writing group, etc.) <https://cstw.osu.edu/cstw-writing-groups>

- The ISCC committee now consists of 4 members, after a second resignation. Any interested delegate is encouraged to join!
- Looking for Conversation Connections Leaders (a one 30 minute commitment with English Language Learners). Participants receive a certificate and the experience of connecting with some of OSU's 7,000 international students. <https://www.smore.com/jceg7>
- A Taste of OSU! Is approaching! Don't miss this wonderful event showcasing the cultures, foods, and customs of our diverse student body! <http://oia.osu.edu/taste-of-osu.html>
- Ohio State Police Department Self-Defense Classes for Women <http://www.ps.ohio-state.edu/police/rad/>
- Office of International Affairs: Global Engagement Nights <http://oia.osu.edu/news/2854-join-the-conversation-with-global-engagement-nights.html>
- Join OIA's English Conversation Partner Program <http://oia.osu.edu/workshops-and-events/english-conversation-program.html>

Senate Advisory, Krygowski.5

SERC, Faze.6

- As mentioned before, the University is looking to privatize its utilities. Presently, an RFQ (Request For Qualifications) is being sent out, to the general public, to gather interest. Interested parties can then express interest by providing a Statement of Qualifications to the University. The team can propose part of the opportunity available for the project (for example, a potential party can propose looking at maintenance of the utility system, and not want to maintain and implement any energy conservation measures). All RFQs will propose their financial model, which will be evaluated by the University. All parties are allowed to propose a financial model that work best for them. All RFQs have to submitted by April 6, 2014.
- Ohio State is looking to start a bike sharing program. Bicycling represents approximately 8% of on campus transportation with an annual growth rate of 1%. Reducing motorized vehicle transportation by increasing bicycle use is consistent with Ohio State's climate commitments, the university Framework Plan, and Ohio State's interest in improving the health of its populations. They project has money dedicated to the program from several colleges and the PPCS, and they are waiting on another funding source before further action.

- This year's Zero waste Initiative has reached an all-time high! The highest diversion this year was 98.7% for the Indiana game.
- The President and Provost's Council on Sustainability recently approved \$50,000 in funding to move forward with a zero-waste program at the Schottenstein Center. These changes will allow the Schottenstein Center to achieve a zero-waste rate of 70 percent at the end of the first year of the program, compared to the rate of 21 percent from Fiscal Year 2014.
- The Marion Campus has reached its goal to be a Zero Waste campus in its first year! The zero waste program began as a pilot program, and was adopted officially by the campus in July 2014. Prisoners at the Marion Correctional facility sort the material at the correctional facility recycling center to remove any contaminants from the waste, and to remove and reduce as much material as possible from the waste stream to the landfill.

University Area Commission, Odden.2

- University Area Commission
 - Reported on behalf of graduate students who experienced what was perceived as police overreach and overreaction the night of the National Championship game -- including a rifle pointed at a student's face, tear gassing and macing. Reception by the Columbus Police Department (CPD) representative and some non-student members of UAC was not positive. CPD Internal Affairs is conducting an investigation and we are invited to submit reports there (please report to odden.2@osu.edu first, and CGS will submit a collated report).
 - The Mayor and City Council have charged CPD Chief Kim Jacobs with drafting a report of recommendations for Columbus Public Safety Director George Speaks to address policing in Columbus. Five community forums will be held, dates and locations TBA.
 - Some traffic lights on Summit St and N 4th St may go away. UAC/CGS will have representation on a Columbus Traffic Division committee to provide input on this decision.
 - COTA is making service changes in response to its 2014 Transit System Review -- see www.cota.com/transitsystemreview.aspx for details. UAC plans to advocate for the 'CBUS' connector to extend further North to make the free downtown connector service more accessible to OSU.
 - The Comprehensive Transportation and Parking Plan brings a variety of changes, some dramatic, to the traffic landscape at OSU. See http://ttm.osu.edu/sites/default/files/attached-files/ExecutiveSummary_CTPP_2014.pdf for details.
- Council on Distance Education, Libraries and Information Technology

- oCIO's final report on the Carmen Outage has been submitted (see attachment).
- A successor to Research in View has been recommended by a selection committee and by CODELIT.
- OSU is considering an institutional subscription to ORCID (orcid.org).

University Research Council, Yuan.125

- The January meeting was postponed, so no update at this time.

Ad Hoc on Childcare, Gambrel.15

- The Childcare committee plans to wrap up its informational resource project soon.

THE ANONYMOUS



RECOVERY IS OUT - TO CHANGE THE ADDICTION CONVERSATION FROM - PROBLEMS TO SOLUTIONS

Tuesday
April 7, 2015
6-8:30 p.m.

Stillman Hall
1947 College Rd.
Room 100

The Anonymous People is a documentary about the 23.5 million Americans living in long-term recovery, and the emerging public recovery movement that will transform how alcohol and other drug problems are dealt with in our communities.

The Ohio State University
College of Social Work &
Collegiate Recovery Community
are proud to present a screening of

The Anonymous People

*followed by a panel discussion
with addiction recovery experts*

Admission is free

*Donations to
The Ohio State University
College of Social Work &
Collegiate Recovery Community
are encouraged*

Parking is available in **Arps Garage**
Please **RSVP to recovery@osu.edu**

The OSU College of Social Work is an Ohio CSWMFT Board approved provider for counselors, social workers, and marriage and family therapists. Free CEUs will be provided for this event.

go.osu.edu/recovery • recovery@osu.edu • hecaod.osu.edu • csw.osu.edu



THE OHIO STATE UNIVERSITY

College of Social Work
Office of Student Life Student Wellness Center
The Higher Education Center for
Alcohol and Drug Misuse Prevention and Recovery
Council of Graduate Students Health and Wellness Committee

Karen Hale, Director
Office of Responsible Research Practices
February 6, 2015

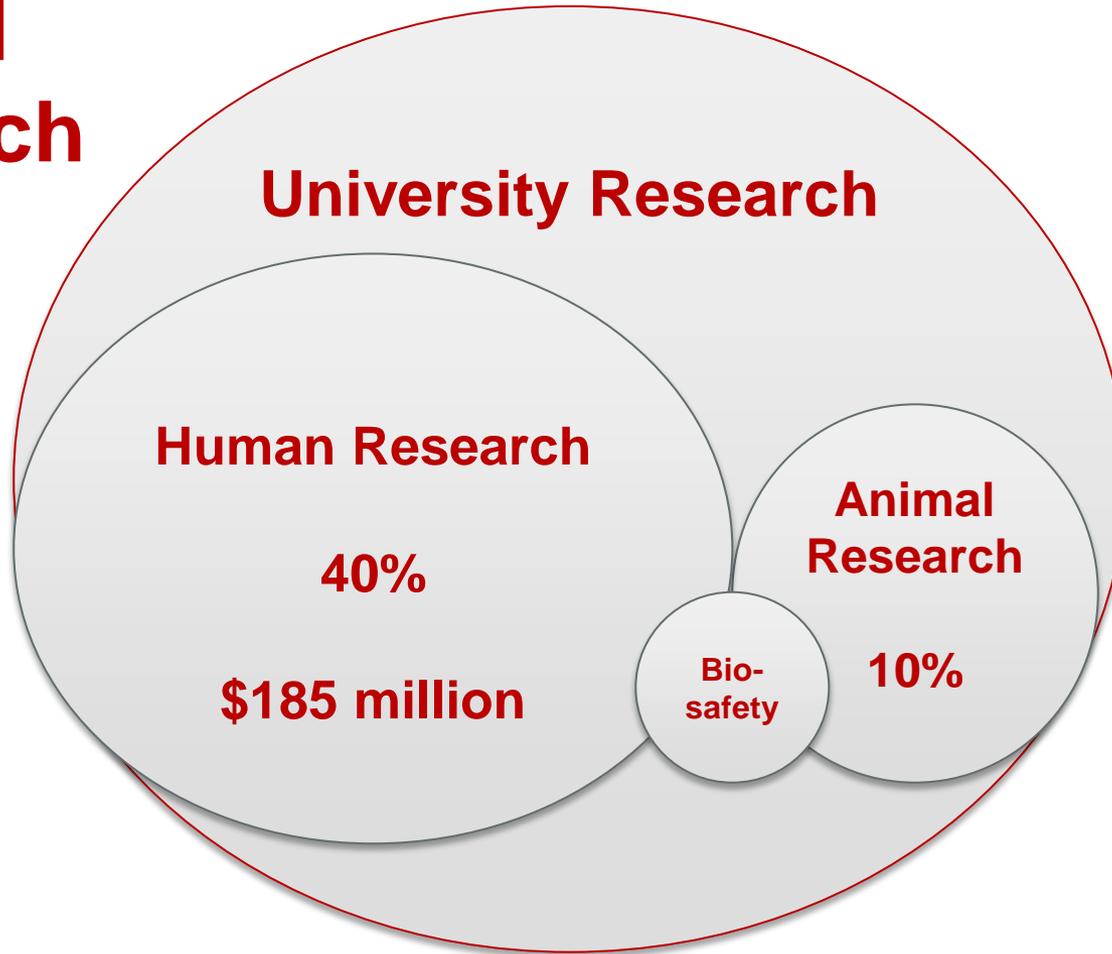


THE OHIO STATE UNIVERSITY

HUMAN SUBJECTS RESEARCH REVIEW



Funded Research





Human Researchers

- Principal Investigators
 - Faculty (some exceptions)
 - 1200
- Co-Investigators, Key Personnel
 - Faculty, staff, students
 - 3800



Human Research Protection Program

- Vice President for Research
- Senior Associate VPR – Institutional Official
- IRB Policy Committee
- IRBs
- Office of Responsible Research Practices
- Legal Affairs, Sponsored Programs, Research Compliance, COIAC



Human Research Requirements

- Federal Agencies
 - Department of Health & Human Services
 - Food & Drug Administration
 - Office for Civil Rights (HIPAA)
 - Others – ED (FERPA), DOD, EPA, DOJ
- Sponsors, CROs
- State laws, university/HRPP policies



Human Subjects Research – All Types

- Exempt (10%)
 - Single staff member
- IRB review (90%)
 - Expedited (70%)
 - Single IRB member
 - Convened / Full board (30%)



Review Processes

- Exempt
 - Initial review (only) required
 - Staff determinations
- IRB
 - Continuing review required
 - Faculty determinations



IRBs

- Behavioral and Social Sciences
- Biomedical Sciences
- Cancer
- Western IRB
- National Cancer Institute Central IRB
- Nationwide Children's Hospital IRB
- Quorum IRB
- Consortia, IRB Authorization Agreements



Ancillary Review Processes

- Conflict of Interest
 - Related financial interests
- Institutional Biosafety Committee
 - Biohazards – rDNA, infectious agents
- Human Subject Radiation Committee
 - Radiation for non-clinical purposes



Ancillary Review Processes

- Maternal-Fetal Welfare Committee
 - Pregnant women, fetuses
- Clinical Scientific Review Committee
 - Cancer-related studies
- Human Gene Transfer Institutional Review Process
 - IBC risk assessment, College and VPR sign-off



Human Research Portfolio by Board

- Behavioral and Social Sciences
 - Arts, business, psychology, communication
- Biomedical Sciences
 - Investigator-initiated (funded/unfunded)
- Cancer
 - Prevention, diagnosis, treatment, detection
- Exempt
 - 6 categories defined by regulations



Active Protocols by Board (CY 2014)

- Behavioral and Social Sciences 1144
- Biomedical Sciences 1237
- Cancer 825
- **Total 3206**
- Exempt 467



Office of Responsible Research Practices

- Director
- IACUC Staff
- IBC Staff
- IRB Staff
- Quality Improvement
- Administrative, HR, Business Support



Human Subjects Staff (February 2015)

- IRB Operations Manager
- Operations (15)
 - 4 SBS, 8 Biomedical, 3 Cancer
- Assistant Director Operations/QI
- Quality Improvement (7)
 - Exempt (2), Amendments, Agreements, SBS Outreach, Educational QI, Noncompliance



New Human Subjects Staff Hires

- 5 IRB Analysts (06/02/14)
- QI Specialist-Exempt (01/05/15)
- QI Specialist-Amendments (12/08/14)
- QI Specialist-Agreements (01/12/15)
- Senior QI Specialist-Noncompliance (02/02/15)



AAHRPP Accredited Academic Institutions

2001-4000 Protocols (CY 2013; medians)

- Number of Protocols: 3056.5
- Number of Staff: 22
- Protocols per FTE: **138.9**



Ohio State IRB Metrics (CY 2014)

- Active Protocols: 3206 (non-exempt)
- Number of Staff: 15
- Protocols per FTE: **213.7**



Comparative Metrics – Staff

	Ohio State CY 2013	Ohio State CY 2014	AAHRPP CY 2013
Active Protocols	3046	3206	3056.5
Number of Staff	9.5	15	22
Protocols per FTE	320.6	213.7	138.9



AAHRPP Accredited Academic Institutions

Review Times* by Type of Review (CY 2013)

- **Submission to Approval (Convened): 50**
- **Submission to Approval (Expedited): 33.5**
- **Submission to Approval (Exempt): 24.5**

*Median number of calendar days, including staff, IRB, and investigator time



Ohio State Metrics (FY 2014; All Boards)

Review Times* by Type of Review

- Submission to Approval (Convened): 89**
- Submission to Approval (Expedited): 60**
- Submission to Approval (Exempt): 22**

***Median number of calendar days, including staff, IRB, and investigator time**



Comparative Metrics – Timelines All Boards

Submission to Approval Times	Ohio State FY 2013	Ohio State FY 2014	AAHRPP CY 2013
Convened	68	89	50
Expedited	44	60	33.5
Exempt	11	22	24.5



Comparative Metrics – Timelines Updated

Submission to Approval Times	Ohio State FY 2014	Ohio State 6/1/14-11/11/14	AAHRPP CY 2013
Convened	89	70	50
Expedited	60	67	33.5
Exempt	22	18	24.5

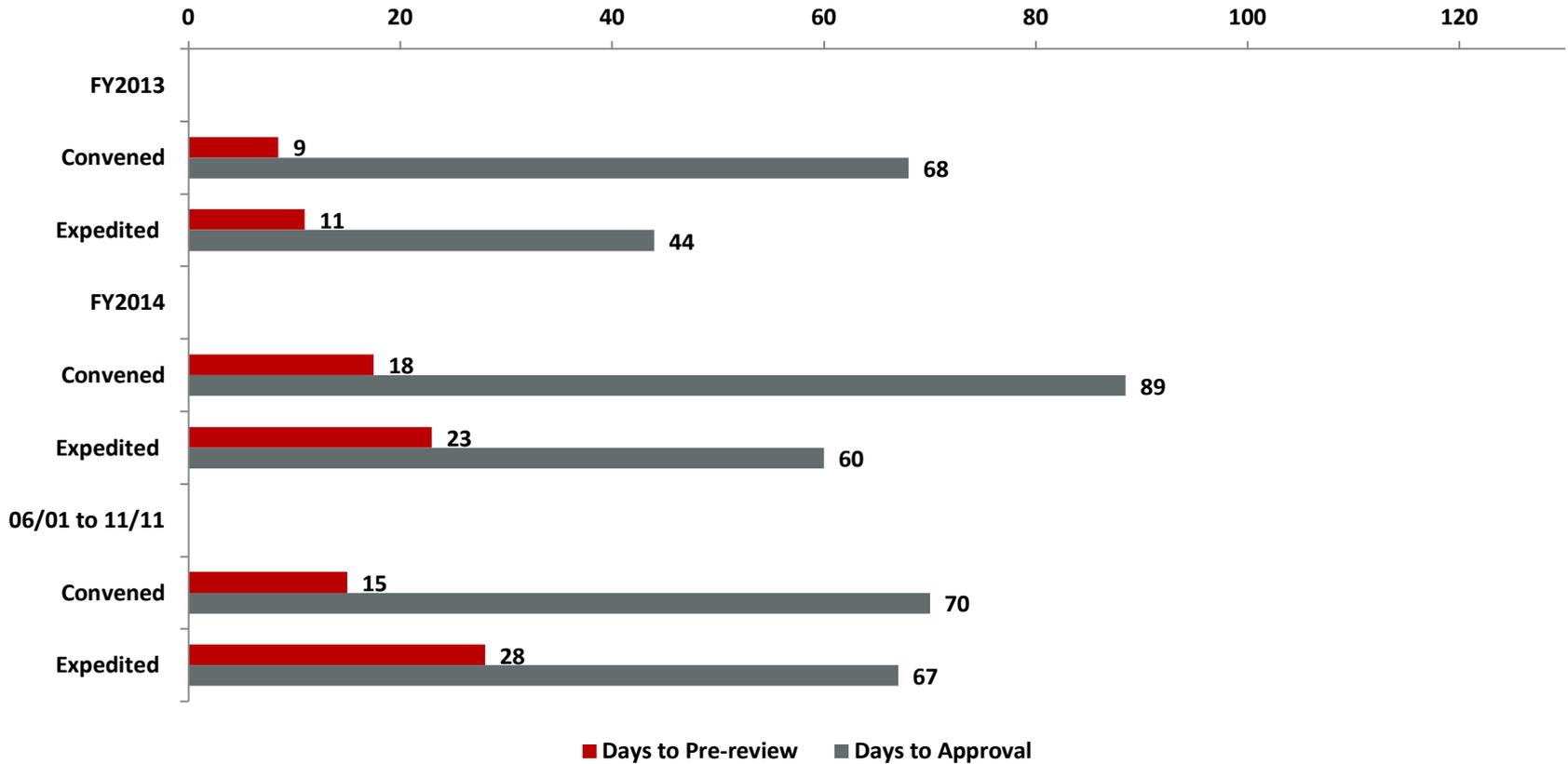


Comparative Metrics – Screening Times

Submission to Approval Times	Ohio State FY 2013	Ohio State FY 2014	Ohio State 6/1/14-11/11/14
Screening	11	22	26
Convened	68	89	70
Expedited	44	60	67



Ohio State Timelines All Boards





Comparative Metrics – Timelines by Board

Submission to Approval Times	SBS FY 2014	Biomedical FY 2014	Cancer FY 2014	AAHRPP CY 2013
Convened	109	118	57	50
Expedited	53	100	37	24.5



Comparative Metrics – Timelines Updated

Submission to Approval Times	SBS 6/1/14- 11/11/14	Biomedical 6/1/14- 11/11/14	Cancer 6/1/14- 11/11/14	AAHRPP CY 2013
Convened	104	72	56	50
Expedited	61	86	47	24.5

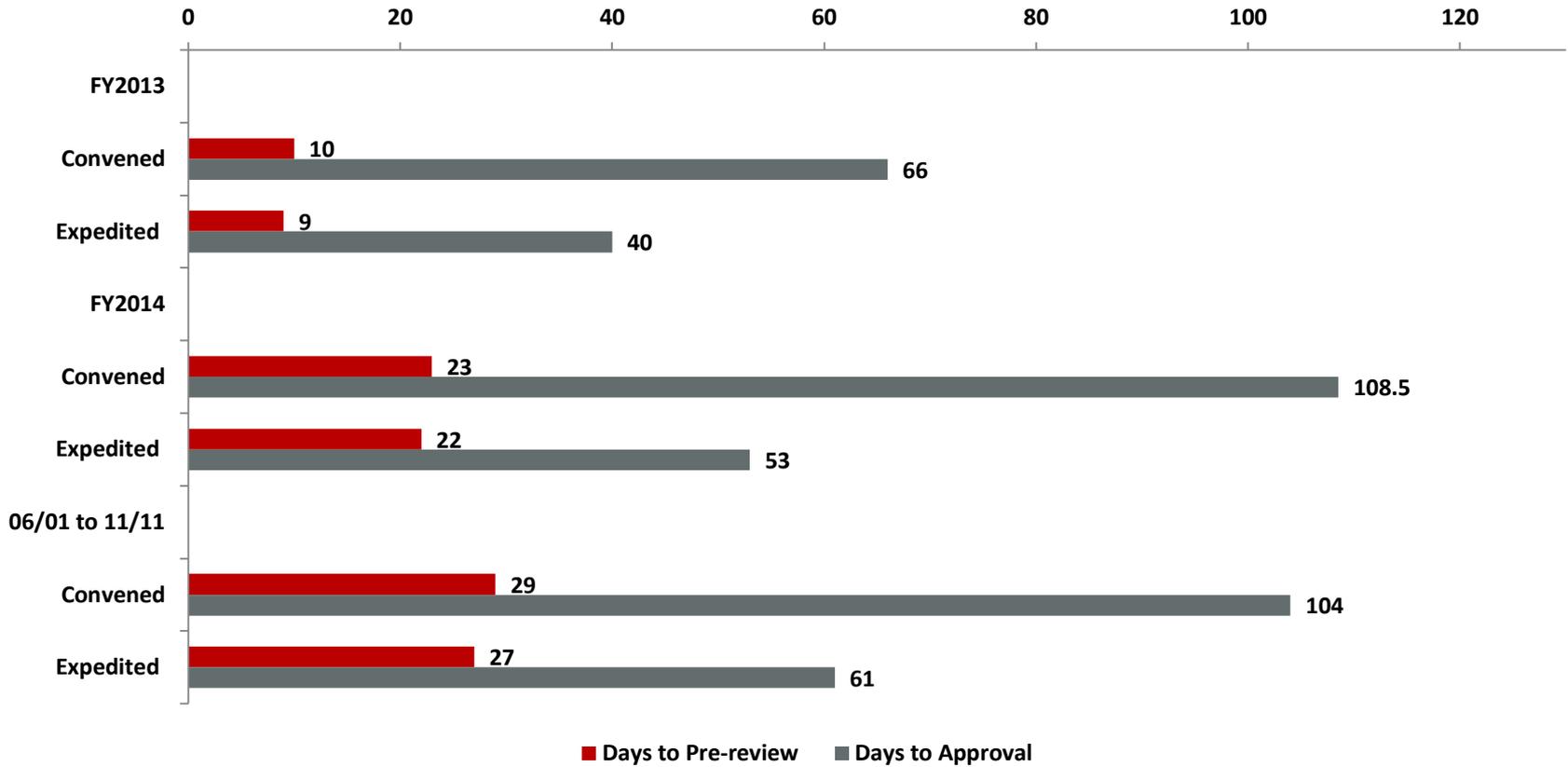


Comparative Metrics – Screening by Board

Submission to Approval Times	SBS FY 2014	Biomedical FY 2014	Cancer FY 2014	AAHRPP CY 2013
Screening	22	54	8	--
Convened	109	118	57	50
Expedited	53	100	37	24.5

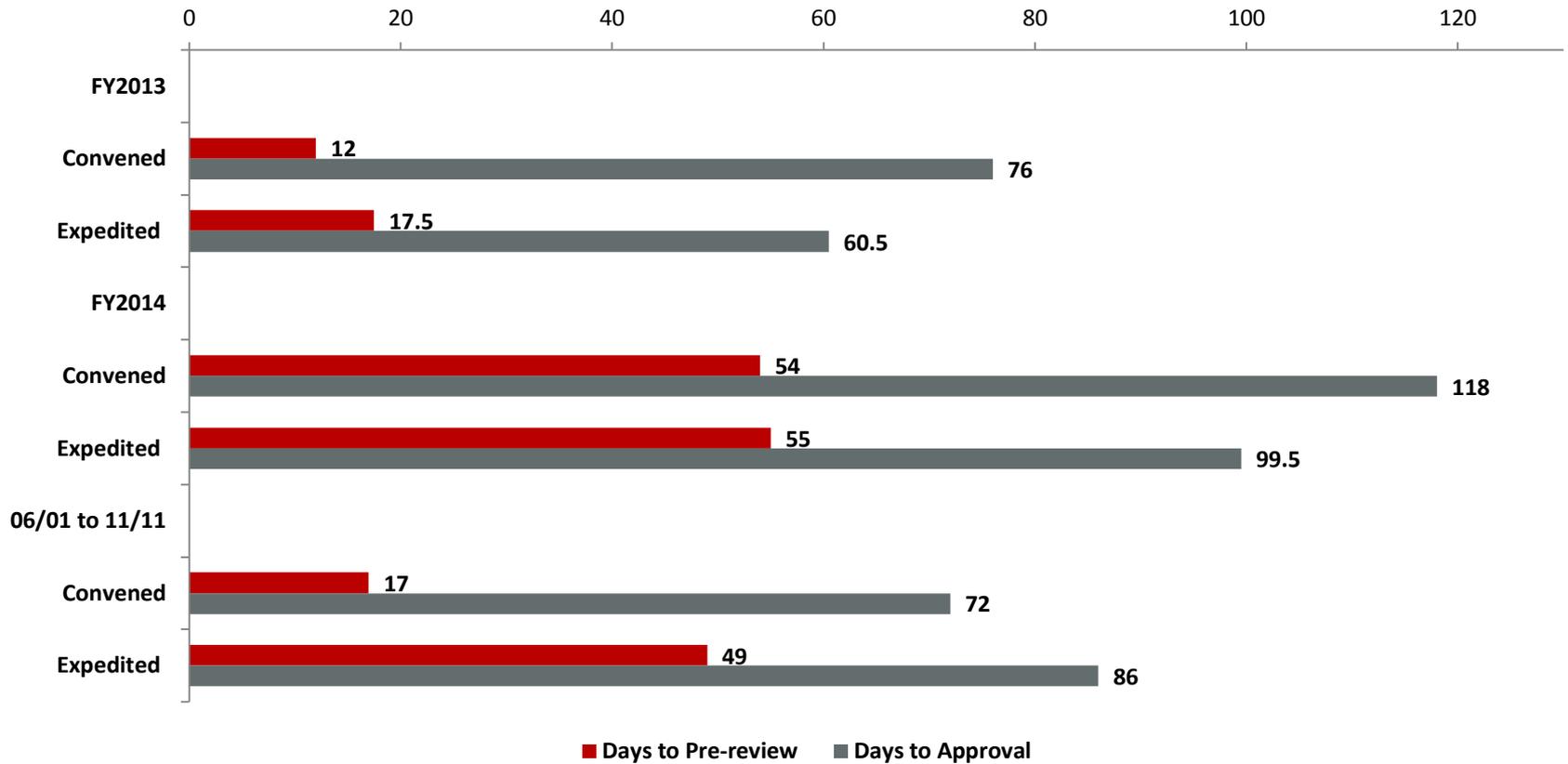


Behavioral IRB



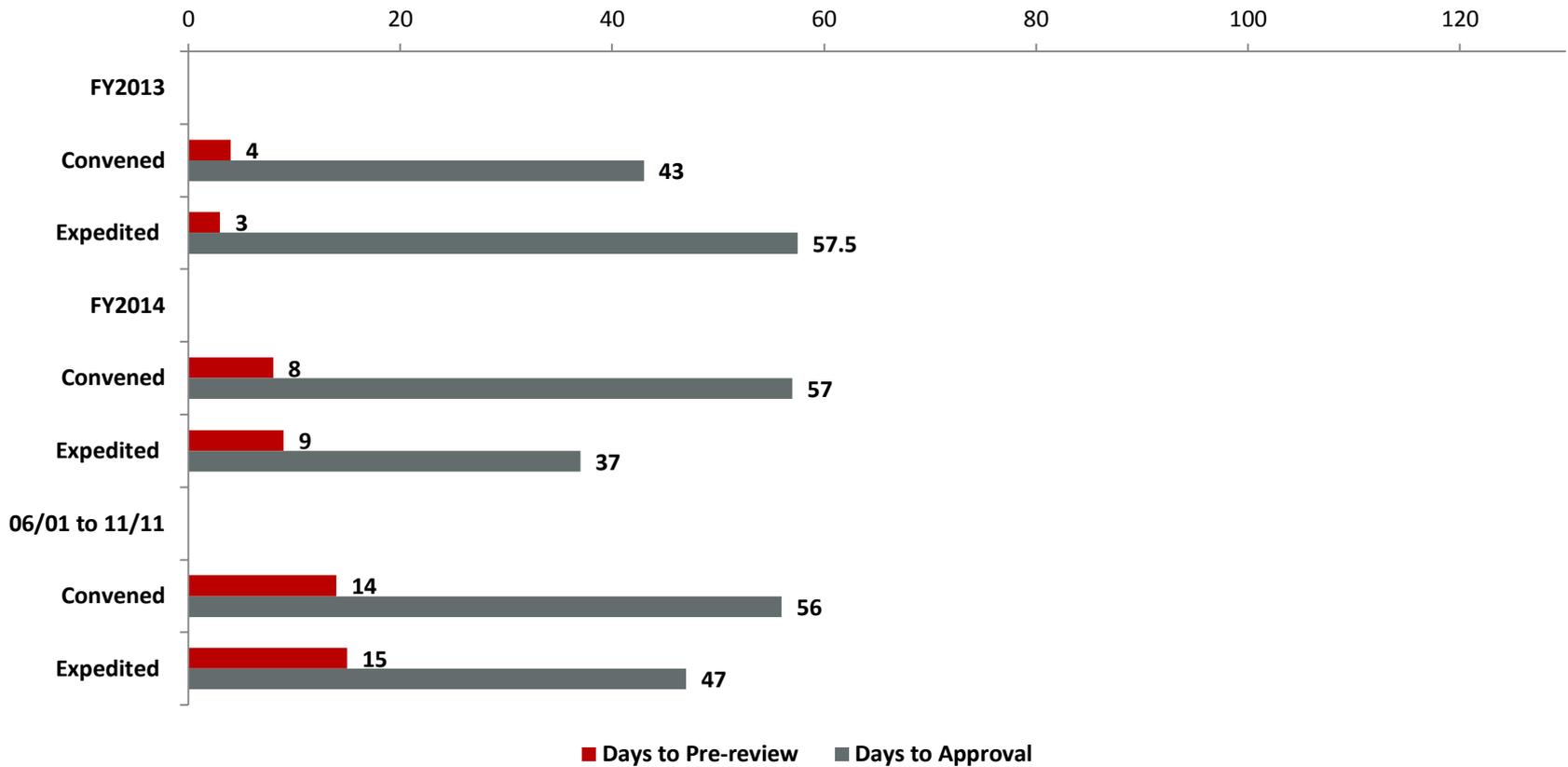


Biomedical IRB





Cancer IRB





Electronic Buck-IRB Submission System

- Launched 11/17/14
- Smart-form with document upload and storage capabilities
- Removes screening for completion of training requirements and COI disclosure
- “Back end” not yet built for managing IRB reviews and processing
- Will further improve turnaround times once fully developed and implemented



Electronic Buck-IRB Submission System

- Personnel changes can be made at any time
- Following initial submission or continuing review of “migrated” study:
 - Document uploads not required unless requesting revisions
 - Less staff, IRB, investigator time
- Investigator dashboard for workload, timelines (projected end of March)



Other Initiatives to Improve Review Times

- Increased number of Vice-Chairs
 - Biomedical, SBS (stipend)
- Board reorganization (SBS)
- Honorarium offered to expedited reviewers
 - Pilot program, Biomedical
- Staff IRB members (limited scope)
- Weekend, evening staff work sessions



THE OHIO STATE UNIVERSITY

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Questions?



Comparative Metrics – SBS IRB

Submission to Approval Times	SBS FY 2013	SBS FY 2014	SBS 6/1/14-11/11/14	AAHRPP CY 2013
Convened	66	109	104	50
Expedited	40	53	61	24.5



Comparative Metrics – Biomedical IRB

Submission to Approval Times	Biomedical FY 2013	Biomedical FY 2014	Biomedical 6/1/14-11/11/14	AAHRPP CY 2013
Convened	76	118	72	50
Expedited	61	100	86	24.5

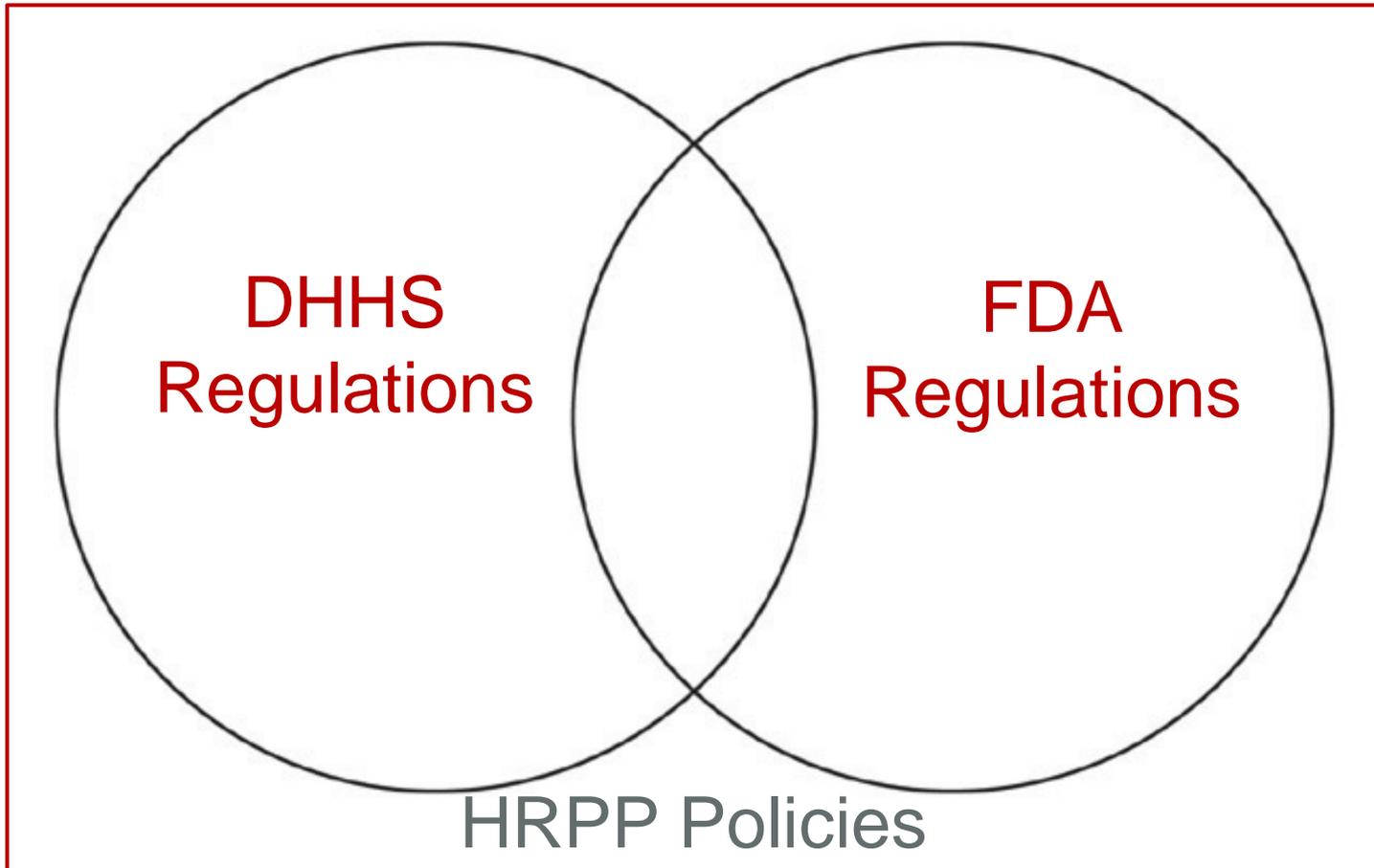


Comparative Metrics – Cancer IRB

Submission to Approval Times	Cancer FY 2013	Cancer FY 2014	Cancer 6/1/14-11/11/14	AAHRPP CY 2013
Convened	58	57	56	50
Expedited	30	37	47	24.5



Research Requirements





THE OHIO STATE UNIVERSITY



You Are Cordially Invited

to an Open House for Urban Paving- Summit, 3rd and 4th Streets

March 4, 2015
5 p.m.– 7 p.m.
North Side Pride Center
248 E. 11th Avenue

Project Description

This following streets will be resurfaced:

- Third and Fourth streets between Fulton Street and I-670
- Summit and Fourth streets between I-670 and Hudson Street
- Hudson Street between Fourth Street and Indianola Avenue

This project also includes:

- Installation of a protected bike lane on Summit Street between 11th Avenue and Hudson Street (columbus.gov/protectedbikelanes)
- Relocation, removal and addition of some parking meters on Fourth and Third Streets
- Relocation, removal and addition of some parking spaces on Fourth and Summit Streets
- Installation of queue box pavement markings (columbus.gov/queuebox)
- Restriping to provide bike lanes
- Installation of bus bulbs (columbus.gov/protectedbikelanes)

Schedule:

- Design began in spring 2014 and is scheduled for completion in spring 2015
- Construction is tentatively scheduled to start in summer 2015

Representatives from the Department of Public Service will be on-hand **to answer questions and show plans in an open house format; no formal presentation will be given.** Exhibits illustrating roadway features will be on display.

THE CITY OF
COLUMBUS
MICHAEL B. COLEMAN, MAYOR

DEPARTMENT OF
PUBLIC SERVICE

Questions may be directed to:

City of Columbus, Department of Public Service Project Manager,
Richard Ortman, P.E., 645-5465, drortman@columbus.gov