



## **Global Gateway Graduate Student Research Abroad Grant Program**

### **Overview:**

The Global Gateway Graduate Student Research Abroad Grant encourages and promotes the professional and academic development of graduate researchers at The Ohio State University by providing financial support for students to undertake research abroad. In return, students will assist the University in pursuing its strategic international goals by creating and bolstering relations with universities and other institutions across the world. This grant is being provided through a partnership between the Office of International Affairs' Global Gateway Program and The Ohio State University Council of Graduate Students.

Students who are interested in conducting research abroad can apply for this grant during the application window in January 2012. Successful applicants must be able to show that their proposed research abroad is based upon their professional goals and will promote Ohio State's international presence through the potential networking or collaborations that he/she will develop. Successful applicants will be awarded a grant of up to \$1000 per year.



## **Rationale:**

The financial aspect of research abroad can often be a prohibitive factor. The availability of funds to support research abroad varies widely across the university. Students in certain departments may have several funding opportunities while others may have no source of funding whatsoever. Thus, while many departments have highlighted the need for an international education, financial support is difficult to find.

On August 5, 2011, the Council of Graduate Students (CGS) unanimously passed Resolution 1112-SU-006, "A Resolution on Graduate Student Participation in Study Abroad Programs and The Ohio State University Global Gateways." The resolution called for the CGS to develop a mechanism for increasing participation of graduate students in study abroad programs. Further, the resolution commends and supports the Global Gateways program and urges collaboration with graduate students in furthering the Global Gateway program. Helping students conduct research abroad was highlighted as a holistic approach to the actions called for in the resolution. The Office of International Affairs' Global Gateway Program also supports research abroad activities and the Global Gateway's Graduate Student Research Abroad Grant aims to increase graduate student participation in research abroad. This grant provides financial support to graduate students wishing to research abroad.

Although the grant is primarily intended to assist with travel expenses, we recognize that there are often other costs involved with travelling abroad for research. We have defined the fund's uses so that other legitimate costs can be included when necessary. The awards committee will be composed of graduate student representatives appointed by the Council of Graduate Students and administrators from the Global Gateway program.

Three criteria will be used to judge an application: (i) will the student benefit professionally by the research abroad, (ii) will the student's participation in the program help promote The Ohio State University's mission internationally, and (iii) will the student be able to build a network or connections that can be used by The Ohio State University in the future. Special considerations may be made for students travelling to countries that The Ohio State University is considering an expanded presence; India, China, Brazil, and Turkey.

## **Application:**

Potential Questions (each response limited to 1200 characters):

- Summarize the research you will be conducting abroad.
  - This section may be read by someone in any discipline -- artist, engineer, humanist, scientist -- and must therefore be understandable by all. Keep technical terminology to a minimum and do not assume any familiarity with the research methods common to your field.

- In particular, summaries must include: the central question being asked, the answer to that question, and the means that will be used to answer the question. It is also helpful to discuss the implications of the result in relation to the field as a whole.
- How will this research abroad experience help you achieve your academic goals at Ohio State?
  - Explain how this research abroad opportunity will help you reach your degree/research goals.
- How will this research abroad experience help you develop professionally?
  - Explain how this research abroad opportunity will help you reach your professional (long term) goals or how it will help you develop as a person.
- How will you be able to help Ohio State create an increased international presence? Who will you be working with?
  - Describe your expected interactions with the host institution and how you intend to keep the connections alive after returning. Describe the host institution and individuals you expect to work with.

### **Eligibility Criteria/Requirements:**

- Applicants must be enrolled in the Graduate School at The Ohio State University during the quarter in which the applicant submits the grant application and during the quarter of intended travel. Expenses incurred during an academic quarter in which the applicant is not enrolled in classes require the students be enrolled in the preceding quarter.
- The applicant must be in good standing with the Graduate School, which requires current or previous enrollment in Graduate School at The Ohio State University.
- Applications must be submitted during the application window.
- Grant recipients will be reimbursed after expenses are incurred through a check issued by The Ohio State University or through direct deposit.
- In order to obtain reimbursement, ORIGINAL RECEIPTS (showing payment confirmation) must be provided to CGS.
- No applicant will be awarded more than \$1000 in Grant funds per year (Summer-Spring Terms).
- Previous award winners must disclose all previous grant Global Gateway Graduate Student Research Abroad awards. Failure to do so will automatically disqualify applicants.
- The application must be received by CGS before the deadline. Late or incomplete applications will not be considered.

- With consent of the applicant, the "Submission Materials" of any grant recipient may be made available by CGS for prospective applicants to review as a model of excellent application preparation.
- Research trip needs to occur within a 6 month period of receiving the grant.
- In order to obtain reimbursement, a detailed report of the connections that you created/developed abroad must be submitted to the Office of International Affairs (use template).

### **Eligible Expenses:**

The following breakdown serves to assist potential applicants in determining what possible career development activities can be reimbursed:

- Travel/Accommodation
- Food (limited to per diem rate & excludes alcohol)
- Visa/Passport Expenses
- Workshops
- Mileage - at or below alternative transportation costs
- Meals - only associated with travel

### **Claiming an Award:**

1. You will receive an email from the committee confirming receipt of the award. The email will outline the process of how to claim the award and the process that you need to follow to claim reimbursement for your expenses.

### **Recommendation:**

One recommendation needs to be submitted, either from your advisor or another faculty member with whom you work.

### **Judging Procedures:**

1. Each committee member selects 1 question and reads all of those questions on each application submitted. Each question is graded out of 10 points.
2. Co-ordinate results and aggregate totals.
3. Narrow by the 4 preferred countries.
4. Coordinate as a committee which 10 application will receive the award.

## **Tips for a successful application:**

### Question 1:

1. Keep technical terminology to a minimum.
2. Clearly state your department and program area.
3. What is your current research concentration.
4. Implications of your research for the entire field.

### Question 2:

1. Outline your research goals.
2. How will research abroad contribute to the completion of your degree.
3. How will conducting research abroad enhance your research project.

### Question 3:

1. Outline your long term professional goals (where do you aim to be in 5 years).
2. State how research abroad will help you to achieve these goals.

### Question 4:

1. Detail the existing contacts that you have at your intended research institution abroad.
2. Outline your expected interactions with this institution.
3. How will you maintain any connections that you make for OSU, on your return.

### Question 5:

1. How will you share the contact information?
2. What formats will you use?

## **Submission Materials:**

1. Your CV.
2. 1 recommendation.
3. Completed application.