Delegate Meeting Agenda

Date: April 22, 2016
4th Spring 2016 Delegate Meeting
Location: Senate Chamber, Ohio Union

1. CALL TO ORDER
   1.1. STATEMENT OF PURPOSE
       1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

   1.2. From the CGS CODE OF ETHICS

2. APPROVAL OF MINUTES
   2.1. Minutes from March

3. Officer Updates (as submitted in delegate packets)

4. Committee Chair Announcements (as submitted in delegate packets)

5. Elections for CGS members of the University Senate 2016-17 (Vice President Presides during election)
   5.1. Count of the number of delegates intending to be in Columbus throughout the summer (for determining summer meeting quorum)

6. CGS Annual Awards
   6.1. James M. Siddens Award for Distinguished Faculty Advising
       In 2002, upon the retirement of James M. Siddens—the CGS faculty advisor for nearly twenty years—the Council created the James M. Siddens Award for Distinguished Faculty Advising to recognize those faculty who exemplify the best in graduate student advising at Ohio State. The only award of its kind on campus, this award is given annually each spring to a member of the graduate faculty.

   6.2. Colin Odden Award for Exceptional Service as a CGS Delegate
       In 2016 this award was named in honor of long serving CGS member Colin Odden. This award honors a Delegate who has made a significant contribution to CGS and graduate students in the past year.

   6.3. Committee Chair Award for Excellence
       This award honors a Committee Chair who has shown significant progress and commitment to ideas and the graduate student experience through their service to CGS and graduate students.

7. OLD BUSINESS
   7.1. Ad hoc Committee on CEMP status update.

8. NEW BUSINESS
   8.1. Any Delegate Issues and Concerns

9. ANNOUNCEMENTS
   9.1. May Meeting May 26, 2016 3:30 PM Ohio Union Senate Chambers
OFFICER REPORTS

President
David Bowers

As the academic year rapidly approaches its conclusion, it provides an opportunity to reflect on the months that have gone by. Although as a result of our changed terms for delegates, it’s fortunately not quite time to say farewell to our current delegate body, it is time to recognize the contributions of our officers, committee chairs and senators for this past year. What a tremendous honor and privilege it has been to work with this team.

If someone were to create a dictionary entry for what it means to be a CGS Vice President, Megan Fitze’s picture would be there. Not only were we all graced with a Vice President who handled the big visible aspects of the job with aplomb, in Megan we also had someone willing and able to look for the other things that would benefit from attention, whether changing the delegate term timings or surveying volunteers and participants after the Hayes. As a result, it’s not an overstatement to say that CGS will benefit for years to come. In addition, and what I am most grateful for, has been her keen sense of humor and wise insights as we’ve worked together to help lead CGS.

In organizations, everyone wants timely information, and those who have things to communicate want their messages to go out right on time...but few of us want to pull our information together on anything other than our own timetable. In Guyomar Pillai we’ve had a CGS Secretary who’s made it all work. Each one of us who has turned something into Guyomar a little last minuteish, assuming “I’m the only one who’s running late and I have a perfectly good reason...” has rarely been privy to just how many others were bombarding her inbox with “urgent” and late communications along with ours. Somehow she has kept all those balls in the
air. The bar is set mighty high for the incoming secretary. In addition to her service as Secretary, Guyomar has also chaired our International Students Concerns committee. While the committee’s achievement of a place to safely practice for the Ohio Drivers License exam made it into Dr. Drake’s State of the University Address, the committee under Guyomar’s leadership, continues working to respond to the needs and concerns of this important group of fellow students in less widely noted ways as well.

Roger Anderson came into the treasurer position following a year in which three people had held that post, yours truly being the last of those three, with pretty much the level of procedural confusion one might expect with turnovers. Working along with Kerry Hodak, Roger made great progress in ensuring that our practices with finances are responsible to all involved. He also worked diligently to “make sense” out for financial printouts from the business office in order to accurately track and report our income and expenses. As Chair of the Ray Travel Award Committee, not only did he implement remote video training for judges, he oversaw a revamp of our rules for the Award, including increasing the amount, and his work promoting the Ray resulted in one of the largest application pools in recent history.

Some of you might have only encountered Zak Foste as chief of staff when you applied for a Delegate Outreach Grant. What you might not have realized is that Zak stepped in at many spots where we needed an extra hand, ranging from working with Megan getting the word out to various orientations in the Fall when I was pulled away from Columbus because of a family death, to incredible detail work on each of our Diversity and Implicit Bias Awareness events, to being an insightful sounding board for me.

The other members of the Executive Committee team have individually and collectively
accomplished amazing work on behalf of CGS and graduate students here. Many times, even if not directly involved in a project or idea, each member contributed ideas around the table that resulted in shared success. Some highlights of the year are things you know, such as the Certificate Program under the guidance of Debanuj DasGupta. Other highlights of similar import might have missed your attention: the amazingly robust programming that SERC has provided this year with Andrea Patterson as chair—including a new drop-off box for prescription drugs, a project that’s required her to interface with multiple University units and departments. Elizabeth Sandoval and Olga Kondratjeva teamed up to not only run our grants programming, but with Elizabeth’s years of experience and insights we’re also benefiting from a thorough review and consideration of how best to do that important part of our programming. Laura Hopkins agreed to take the lead on Health and Wellness at a point in the year that I worried whether we’d get anything done there...and just concluded a successful event in cooperation with the Campus Recovery Community. Anneliese Antonucci took on Communications also at a late point in the year and that committee has done some amazingly helpful thinking about how best to get out message out in ways that more graduate students might appreciate. Arts and Culture under Kaustavi Sarkar led the way this year with organizing informal social events for graduate students around fellow grad student’s performances. And has now found a partner for sharing grad students’ creativity across the campus. Our Executive Committee members all made this the year that it has been.

Our senators this year, Yanty Wirza, Alex Wesaw, Marcos Rivera, Nathan MacMaster, Brandon Creagan, Jonathan Holmes, Yutian Tan, Ashley Weber, Eugene Holowacz and Brad Kahn, have been amongst the most plugged in and dedicated that CGS has had. Attendance at
Senate meetings was nearly always 100%; most were at every Delegate meeting, and all served faithfully on their committee assignments.

Because this was the last opportunity to officially thank and ensure that you had opportunity to recognize, those who worked on our behalf this year, I chose to use this months’ president’s report in this manner. Next month, look forward to a more item by item listing of things we’ve achieved together this year, along with the more “usual” updates.

Thanks for being part of this journey that started last May with the first meeting of the 2015-16 Academic Term. If you’re still going to be around, I look forward to the months and year ahead. If you are graduating, on behalf of all of us, I wish you much happiness and success however you define that, and hope that you’ve gained something from your time of service with CGS. I can assure that your fellow students benefited from your work here.

David

Vice President

Megan Fitze.1

**Thanks to the Delegate Body:**
As this is my last CGS meeting, I’d like to thank the delegate body for its amazing work over the past year. I’m honored to represent such a diversity of graduate students from across the University and to be part of such an important organization. Thank you for all your help in each of CGS’s endeavors and working to improve the experience of graduate students here at Ohio State. I have admiration for each and every one of you. I will miss being part of the team.

I’d also like to thank the Executive Board of CGS for their time and commitment. It has been a pleasure to work with such a hardworking crew. A special thanks to the CGS Officers- David, Guyomar, Roger and Zak for giving me support and confidence over the year as well as listening to me whine about things beyond everyone's control.

**Hayes Forum**
Can you believe I’m still reporting on Hayes Forum? We have received a good response from the feedback surveys of participants and judges that were sent out a few weeks ago.

Almost 30% of students and 40% of the judges have responded to the survey.
Overall, the feedback has been overwhelmingly constructive and positive. Our incoming Vice President, Tracey will have plenty of input to work with as she begins planning for next year’s 31st Forum.

**Officer Elections:**
Our Secretary position for the 16-17 year has been reopened. Life circumstances required the recently elected secretary to decline the position.

Nominations will open at the upcoming delegate meeting, April 22nd, CGS delegate meeting. Elections will be held at the May 27th, delegate meeting. The newly elected Secretary will take office as soon as possible, following the May election.

Any eligible graduate student may apply for election or may be nominated by another graduate student. To nominate yourself or another graduate student, please visit the *Get Involved* tab, on the CGS website and click on *Run for Office* on the left side of the page. Additionally, the URL can be found here: [https://cgs.osu.edu/get-involved/](https://cgs.osu.edu/get-involved/)

Nominations must be made at the CGS April meeting or received no later than 11:59pm May 18th through either the web-based application form or in writing at the CGS office.

**Senate Elections:**
We are still accepting Senate nominations until April 18th at 5pm. To nominate yourself, apply here: [http://cgs.osu.edu/get-involved/](http://cgs.osu.edu/get-involved/)

Senate Elections will occur at the upcoming delegate meeting on April 22nd. We will be electing one candidate for each cluster of representation. Attached to this packet are the CVs and resumes of all candidates running in this year's election. As the application deadline for nominees is after the deadline for this report, we will be uploading CVs and resumes the week of the 22nd and may have more candidates on our roster at the official CGS meeting.

Every candidate for each position will have 5 minutes to address the delegate body. After speeches, each candidate will be available for a short question and answer session with the delegate body. Please consider asking a question relevant to each position. Questions must be generalized so that each candidate may have the opportunity to respond.

For more information on the duties and responsibilities of each the Senate positions, please visit the CGS website: [https://cgs.osu.edu/leadership/senators/](https://cgs.osu.edu/leadership/senators/) and [http://senate.osu.edu](http://senate.osu.edu).

As of April 13th, the current nominees are:

1) Arts

2) Biological Sciences
3) Business

4) Education & Human Ecology
   Roger Anderson
   William DuPont
   Marcos Rivera
   Tracey Walterbusch

5) Engineering Sciences
   Alex Wesaw

6) Food, Agricultural and Environmental Sciences
   Andrea Patterson

7) Humanities
   Julie Dentzer

8) Mathematical and Physical Sciences
   Anneliese Antonucci

9) Medicine and Public Health, Dentistry, Nursing, Optometry, Pharmacy, and Veterinary Medicine

10) Social and Behavioral Sciences, Social Work, and Law

Delegate Elections:
The Delegate nomination period has closed. The Delegate voting period will open on Friday, the 22\textsuperscript{nd} of April and close on Friday the 29\textsuperscript{th} of April.

A link to the voting website will be sent to all graduate students and delegates on April 22\textsuperscript{nd}. Please pass this link on to your departments and peers. Please vote! If your current seat has no nominees, we do have a write-in option.

If you are running, don’t forget to vote for yourself!

Secretary
Guyomar Pillai.30

I would like to take this opportunity to thank all of you for your hard work this year, as an officer, committee chair, delegate, or senator. I appreciate having had the chance to serve CGS in a variety of roles over these last two years, and I have learned a lot from this organization. Special thanks to fellow officers for showing patience throughout the year and working with me.
to make sure we were doing the best we could in each of our roles. It’s been a pleasure getting to know committee chairs and see the creative and informative events they have worked on, such as the Implicit Bias & Promoting Diversity certificate training, the many discussions on environmental responsibility and sustainability, and the social events that promote the arts. Thanks also to delegates who are actively involved in making CGS the best it can be by bringing your ideas, and sharing information about us with your departments.

I look forward to helping the new secretary transition over May/June before I leave for the summer, and will do my best to continue helping with communications and meeting packets until someone is elected. Please feel free to contact me if you are interested in the position and have questions about the responsibilities of this role and the time commitment.

Treasurer
Roger Anderson 2299

Treasurer’s Update

1) CGS balance sheet reflects the resolutions passed by the delegate body at the March meeting. Our books reflect an additional $6,693.91 in income we received from the Student Activity Fee on 3/16/2016. It is unclear why we received this money, and as such, it may have been allocated to CGS in error. A few other expenses that hit our books are being checked on so as to be credited/drawn from the correct budget lines.

2) Congratulations to the eleven winners were awarded Ray Travel awards for the third funding cycle of the year. For this funding cycle, seventy-three applicants applied. A deadline for the first funding cycle of the next period has not yet been set, but will likely be in mid to late June, as was the case last year.

3) In order to comply with our By-laws, an inventory of all CGS owned equipment costing over $100 needs to be done by the treasurer. The elimination of this requirement of this provision could be considered by the delegate body.

4) The Grants Admin Ad Hoc Committee will consider changing funding windows in order to better align our finances with the fiscal year. Also, the incoming treasurer will hear suggestions for how to improve the Ray judging process, which will seek to standardize scores across judges.

5) Regarding CGS finances, the balance sheet reflects the $10,000 in additional income CGS successfully proposed and received from the CSA Full Council. See the following remarks for a full CSA Update.

6) A few changes in the amounts of our balance sheets will come as a result of CGS events taking place and being processed by our CGS staff. Event expenses were assigned to other funds during payment, rather than to the corresponding committees’ budgets.

7) At the time of this report’s submissions, the Student Life report which details CGS’s expenditures which hit our books in March was received the day before the report’s deadline. The report is shared around the 12th of the month, thus not giving adequate time to have our books updated before the deadline of this report (the 13th).

8) Solicited by Student Life, I am serving on the Student Advisory Committee for the STEP program (Second Year Transformational Experience Program). The program is one- two
semesters long, encompasses mentoring/financial literacy aspects, and an opportunity for students to develop a project and receive up to two thousand dollars to execute the project. This committee, comprised entirely of students, will have its second meeting 4/13/2016, to discuss students’ concerns/ideas about the program.

Council on Student Affairs Update 3/28/2016

1) We reviewed the Ohio Union Council’s Operating Procedures.

2) CGS requested and approved to move Student Activity Fund dollars to Council of Graduate Students=$10,000, which fills a shortfall CGS encountered from a drop in the allocation of the student activity fee CGS received this year.

3) We also discussed student organization Programming Funding Guidelines, which were amended at the last CSA sub-committee on allocations.

4) Student Life Updates

-just had “A Day in the Life” event, which brought 300 high school junior and seniors from urban and Appalachian communities to OSU to shadow partnered undergraduate students for the day.

-An exchange with Wuhan University in China brings 4 administrators to OSU for six weeks, and 2 OSU administrators will spend the summer in China.

-STEP – the Second Year Transformational Experience Program will enter into full force in Autumn 2016 after 3 years of piloting.
Lastly, Student Life is doing committee work on the Zika virus and rethinking how students through OSU programs will be able/recommended to visit Zika-affected areas of the world in study abroad programs, etc.

5) Connie Boehm, Student Wellness Center, presented on the services of her unit (housed in the RPAC). Such services are mentioned on the attached flier. Many programs are offered regarding financial literacy, sexual health and STI prevention/screening, wellness coaching, scholarships for students in alcohol recovery, nutrition coaching, reduced cost condoms, suicide prevention trainings, and First Year Success workshops.

Council on Student Affairs 4/12/2016

1. We approved a few small modifications to the Student Organization Registration Guidelines.

2. We approved the updated Ohio Union Council Operating Procedures. This is a body which was under-filled this year, and will likely enter into full force next academic year to oversee/implement Signature Events and other events taking place at the Ohio Union.

3. The Issues sub-committee (of CSA) met to draft a recommendation to the Senate Steering Committee on the report/proposal offered by the student group United Students Against Sweatshops. CSA as a full council discussed the matter, amended the language, and ultimately voted affirmatively to present Steering with a recommendation to not have the Senate consider the proposal presented by the United Students Against Sweatshops. Nonetheless, the CSA recommendation to Steering (see attached), did highlight and appropriate within the text some of the concerns presented by United Students Against Sweatshops.

4. Changes to the CSA Operating Procedures were discussed, but not voted upon. This will occur next meeting. Primary among the changes is that the Operating Procedures should not be reviewed every other year, but rather may be done every year.
5. CSA will need a student chair next year, which could be done by an undergrad, grad., or professional student. The student must be serving as a member of CSA. Elections will occur next meeting (late April).
STANDING COMMITTEE REPORTS

Career Development Grant
Olga Kondratjeva.1

The Spring 2016 round for the Career Development Grant has been completed, and the winners have been announced.

Thank you judges for judging during this funding period.

Please continue to spread the word about the grants, and the new grant dates will be coming soon.

Grants Administration
Elizabeth Sandoval.32

Global Gateway Grant:
• 10 out of 40 applicants were awarded the $1,500 grant this year! Thank you to all applicants for their time and effort, and congratulations to the awardees!
• The next round will be February/March 2017, and will be announced in January 2017.
• Students intending to conduct international research for their Master’s thesis or doctoral dissertation should consider applying: http://cgs.osu.edu/funding-opportunities/global-gateway-grant/

Grants Review Ad Hoc Committee:
• We met twice this year, and decided to continue meeting next year since we have barely scratched the surface of how to improve the processes of applying and judging CGS grants.
• For example, we discussed creating a regular deadline per term for grants, how to attract judges, marketing the grants, and finding other sources of funding for the grants.
• We will discuss the criteria for the grants in the future.
• New members welcome! More info. Will be available in the fall.

International Concerns
Guyomar Pillai.30

• Marissa Stewart has been working on a survey committee members designed together to assess the concerns of international graduate students. We hope to see it go out soon!
• Our committee was recently made aware of a case of an international teaching assistant who was removed from her teaching duties mid-semester and demoted to the role of
grader, after receiving an unsatisfactory score on the Oral Proficiency Assessment, a test required of international students who wish to work as teaching assistants. She felt that this evaluation was biased (specifically, that it was an instance of accent discrimination) since upon further investigation, she was told that she received high scores on language proficiency, but that the examiners found her pronunciation to be problematic in various ways.

- As a result of this case, the committee discussed the issue of language assessment for international students, and the fairness of such a practice at a university that markets itself as global and has a significant international population. We followed up with the ESL program director and coordinator regarding these concerns, and plan to schedule a meeting as soon as possible to understand the criteria for evaluation and history of such testing. The student’s individual case is being pursued by her department – my last update shows the recording of her speech is being re-evaluated by 2 new examiners – but we believe this has opened a space for dialogue on the broader issues surrounding language, accent, and multiculturalism in the global American university. We appreciate the ESL program director’s willingness to meet with us and discuss these issues.

- The student’s case elicited responses from committee members who have been affected by assumptions these tests make (who is a native speaker? which accents are deemed “comprehensible”? which nationalities are exempt from certain testing, such as the ESL Composition Placement test, and why (the list is short compared to other institutions) these in particular?) about language and competence. Therefore, with the help of Debanuj DasGupta, we will be putting together a bibliography of articles on accent discrimination in higher education, and gathering data on ESL testing at peer institutions. We hope that the next committee will continue to research these issues and address the real concerns that one case brought up.
CGS Meeting 3/25/16

- General announcements:
  - Bowers: Minutes have been approved

- Senate Elections:
  1. Fitz: Before meeting to officer announcements, we will be having senate elections on April 22\textsuperscript{nd}, we are accepting applications
     a. Bowers: describes what senate is, which includes faulty, student governments, and students
  2. Fitz: students should apply and opens up the floor for nominations, if there are any
  3. Nominations: None

- Delegate Elections
  1. Election will be online April 22-29, refer to CGS website if you want more info.
     All of this will be online
  2. If you are a current delegate, nominate yourself and fill out application, or nominate someone from your department

- Officer elections:
  1. Treasurer: Alex Wesaw.1
  2. Wesaw.1: comes from city and regional planning, running for treasurer. Is a sole candidate. Ensures that there will be transparency and that everyone’s needs are met. Has experience with working with budgets and has served as co-president on American-Indian board
  3. Questions and Answer for Wesaw.1: None
4. Executive session: No comments or discussions

- Secretary

1. First nominee: Abdallah Omair

2. PhD in industrial engineer and worked as a TA in Saudi Arabia. Has teaching and consulting experience. Wants to improve academic processes. Knows the role of secretary and outlines these points. An international and graduate student. Did surveys and asked people if they knew what CGS was, if they had been involved etc. Therefore, he brings ways to help CGS and help it reach more students.

Suggestions for CGS: helping students with scientific writing, make mini conferences and connect teaching and research. Have a 1 credit hour course that would be dedicated to volunteer work. Another suggestion: help international students to adjust their lives to American culture.

3. Second nominee: Joachim Bean

4. Masters student in city and regional planning. As an undergrad, was involved in academic affairs. Redesigned CGS website in 2014 to make it more useful and easier for students. Also involved in the major campus events committee.

Understands the role of secretary and thinks previous experience and interests meet up nicely with what he wants to do. Thinks that CGS has problems with communicating to outside students.

- Question and answer session for both nominees:

5. Elhelou.1: asks what are the experiences and work with outside students. Answer from Alomair: has arranged voluntary work for office of international association and organized Taste of OSU for Saudi students. Answer from Bean: connections
with international students come from his boss and USG experience with the website for international students.

6. Kahn.103: Have you met with the current secretary and have you reviewed the meeting times/able to attend? Answer from Bean: Has no personally met her, but has been in email contact with her. Yes. Answer from Alomair: has emailed with her and understands all the responsibilities. Yes.

7. MacMaster: CGS is very time consuming, so how will you adjusting your life as a grad student? Answer from Alomair: you manage your time. He has always had things to do and has always done well. Answer from Bean: because he had an intense schedule this year, his schedule will be more accommodating to having time for CGS.

8. Connolly: How do you plan on opening up CGS to larger student body? Answer from Bean: has surveyed graduate students with process of familiarizing themselves with events, etc campus. Lots of inconsistencies. One of the ways is having CGS go to individual department orientations and have their students become familiar with CGS. Answer from Alomair: go to socialize more, email more, figure out tasks to do to involve outside community.

9. Antonnucci.21: What have you done to help the committees? Answer from Bean: a little bit, when he was in USG. Answer from Alomair: nothing yet.

10. Executive session:
   • Vice President
   1. Morton: PhD program from sports management. During masters, was in charge of running events and facility. Likes the idea of teaching and was offered a
fellowship at Ohio State. Currently teaching and cemented idea of wanting to teach. Feels like he could be a good advocate for graduate students and it is important that their voices are heard. CGS is a way to make importance of grad students. Wants to be involved—hasn’t been involved previously but wants to be active. Also, wants to put his skills and experience to use and this will be an avenue to put their skills to use. Skillset: able to build relationships and able to work with diverse amounts of people—this has helped him develop philosophy about authentic engagement. Able to recognize other peoples’ strengths and how to put those strengths to use. Wants to engage the right groups of people.

1. Tracy: quote by woody hayes. CGS is in the position to propel to a higher level. Wants to create an extraordinary experience for students. Discusses how she has anxiety and hates public speaking, but wants to focus on her strengths. Working on PhD in higher education and public affairs. Values communication, cooperation, and commitment. Has previously worked with Kerry Hodak, Dr. J and office of student affairs. Prioritizes relationships with delegates and senate with one-on-one availability. Wants to follow in the lead of Megan Fitze in the Hayes Forum. Has created the college of education council of graduate students. Will propel graduate students.

• Questions:

1. Alex.25: Are you familiar of registration and stipends? How can you contribute to more? Answer from Morton: Does not know the answer as of now. His approach would be to sit down with Megan and David to understand better what is going on and will figure out what is needed. Needs more information. Answer from Tracy:
all TAs deserve more money than they are making. Knows that higher ed is going through a lot of issues and trying to change how we fund things. There is no way to just ask for more money. Talking to people, building relationships.

1. DasGupta.18: What is your experience on working with people on campus with gender, etc and how do you deal with conflict? Answer from Tracy: has taught the class of “crossing identity boundaries” and has done research on how to improve engagement of civic engagement. Address the conflict right away and make sure there is dialogue about it and not just debate. Can work with almost anyone because of her personality. Would host a forum if there was an issue. Answer from Morton: involvement on this campus has not been much, but diversity—tried to engage a more diverse group of students to come to our sporting events. Because saw a very monochromatic group of attendees at sporting events. The point wasn’t just to get them to the event, but to ask why haven’t they been involved? Tries to listen and is working on it. You get so much more out of listening and see why there is a conflict. Hear from people and see how this negatively impacts people.

2. Rubera.252: can you talk about how you handle smaller detail projects. Answer from Morton: the compartmentalization that takes place to function. Make sure that everything is blocked out time wise. Answer from Tracy: planned an event where she did a lot of really small details. Planning a conference in general can be very detail-oriented.

3. Tan.279: what if hayes forum send review feedback late, what would you do? Answer from Tracy: setting deadlines earlier than you need them and sending
multiple reminders. Also call people. Answer from Morton: approach is always early and often. Actually goes to the office of people and doing things in person.

4. Puthawala.1: if you don’t end up being VP, how will you put your talents to use? Answer from Morton: When he sat down with Megan and David, if this doesn’t work out, wants to maybe be a delegate or senator. Is anxious to be involved in Ohio State. Even if this doesn’t work out, will still be involved. Answer from Tracy: Already applied to senate position and delegate position

5. Wirza.1: Would you envision something new to add to the body of CGS? Answer from Tracy: Make sure there are volunteers to help with one small committee or project. Help students find why they are passionate and what they can contribute to CGS. Answer from Morton: is there a way to organize ourselves and other people. Recreate the wheel—is this necessary? Where do we need to change things and how do we do so.

- Executive session:
- President

1. David Bowers: Will not speak for a long time, but will just highlight things. Wants to find alliances and commonalities in the university. Wants CGS to have a sense of their decisions that are impacting others. People liked the pizza dinners that were offered. In terms of internal CGS, advisor says that CGS has been doing better than they’ve done in previous times.

- Questions

2. Wirza.1: what are the consequences of not attending meetings etc? Answer: needs to look into it
3. Alex.25: how will you get a better delegate turnout? Want to encourage to get out and go to the programs where we don’t have anybody. Wants to get people involved who are interested in CGS and excited about it.

- Executive session
- Resolution: the department of public policy has been filled and lost a seat. There was a public affairs person there. Health and Sciences is not on the resolution, will have to consider it for next year. Another question: do large programs contribute to the empty seats in delegate? This is based on enrollment but capped seats at 6. CGS can advertise themselves at the involvement fair. Majority vote on resolution.
- Resolution: we buy the cgs swag in 2 year increments. Last year, we bought swag for about $6,000 and that did not hit our books until this year. Therefore, the resolution is to take money from the retreat and speaker series to cover the marketing and communications. No discussion, all in favor.
- Resolution #7: delegate outreach grants, have elections coming up in a month. Want to shift unused funds to delegate outreach grants if you all would like the opportunity to have them. Question for Wizra.1: how soon can we hear about this? All in favor.
- Resolution: form a committee to study comprehensive management energy plans. This would give a group of students the opportunity to meet and research more in depth the implications of comprehensive management energy plan and what it holds for the future and report back to the delegate body. This committee will exist for the year of the president (for a year). Basree.1: how will delegates be
selected for this? Send the email to Megan and say you are interested. Ethier.4: what is the timeline for this committee? This will be done in the coming weeks and will get back to us in the may meeting or the june meeting. All in favor.

- Resolution: An award for delegates will be named after Collin Odden. Wheeler: besides asking a lot of question, did he do something specifically notable? He took a lot of issues seriously. He was extremely involved.
- Grady.15: inquired to Anderson.2299’s history with Colin and his interest on the resolution
- Anderson.2299: Knows and respects Colin, is uncomfortable with naming of things after people
- Bowers: We have many awards named after others
- Sundeep.424: What if someone wants to change the name
- Bowers: They may do so
- Kahn: Calls the Questions
- Alex: Seconds
- Motion raised, 4 opposed, 6, obstain. Motion passed unanimously.
- Resloution: 1516: Motion passes uniomously
- Delegate Announcements
- Dasgupta: Call for Volunteers April 14th for Diversity and Inclusion event.
# Council of Graduate Students

**Profit & Loss Budget vs. Actual**

*July 1, 2015 through April 13, 2016*

## Income

<table>
<thead>
<tr>
<th>Description</th>
<th>Jul 1, '15 - Apr 13, 16</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coca Cola Carry Forward</td>
<td>14,695.33</td>
<td>15,000.00</td>
</tr>
<tr>
<td>Coca Cola Endowment</td>
<td>14,683.00</td>
<td>15,024.00</td>
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## Expense

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<tr>
<td>1300 Inauguration</td>
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<tr>
<td>1000 President's Projects - Other</td>
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## Council of Graduate Students
### Profit & Loss Budget vs. Actual
#### July 1, 2015 through April 13, 2016

**Budge Acrrual Basis**

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## Council of Graduate Students
**Profit & Loss Budget vs. Actual**
*July 1, 2015 through April 13, 2016*

### Income

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<tr>
<td>Grad Sch.--Hayes</td>
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### Expense

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<tr>
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## Council of Graduate Students
**Profit & Loss Budget vs. Actual**

*July 1, 2015 through April 13, 2016*

<table>
<thead>
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<th>% of Budget</th>
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<tr>
<td><strong>Total Expense</strong></td>
<td>-121,241.88</td>
<td>40.0%</td>
</tr>
<tr>
<td><strong>Net Income</strong></td>
<td>143,179.22</td>
<td>47,777.1%</td>
</tr>
</tbody>
</table>
Summary

- (2015-2016) Post-course work doctoral student committed to serving the OSU community
- Pedagogical training in teaching French & Arabic as foreign languages, teaching English as 2nd Language
- Research interests: service learning, language socialization; methods: ethnography/narrative analysis
- AmeriCorps Volunteer, Fulbright Grantee, Team President, Student Gov’t Exec., Residents’ Assistant

Education

Ph.D. Foreign and Second Language Education, Ohio State University (anticipated grad. 2017).
  Advisor: Dr. Leslie Moore, Department of Teaching & Learning
M.A. Arabic Pedagogy, Middlebury College, 2015.
  Director: Dr. Mahmoud Abdalla, Middlebury Institute of International Studies at Monterey
  Advisor: Dr. Lois Vines, Department of Modern Languages/ Dr. Steve Howard, Center for International Studies

English Language Teaching Experience at/ through Ohio State University

Instructor, Advanced Spoken English for International Graduate Students EDUTL 5050 (SP 2016).
  • Teaching and implementing course curriculum leading students to certification to teach at OSU.
Instructor, ESL Composition 1901/1902, (SP 2014), 1902 (AU 2015).
  • Teaching courses preparing students for research papers: intellectual property, mechanics, language
Instructor, Intercultural Communication and Leadership for Fisher College of Business Students (AU 2015).
  • Teaching international students linguistic (pronunciation, stress, paralinguistics) & cultural concepts
Instructor, English Language Camp, Universitas Negeri Gorontalo, Gorontalo, Indonesia 6-2014, 6-2015.
  • Designed and taught an intensive course on general English/ American culture for university faculty/staff
Keynote Speaker, Int'l Students’ Conference on English Language Teaching, Universitas N. Gorontalo 6-4-2015.
  • Presented on the keyword method of oral/aural vocabulary memorization to participants
Instructor, College Culture & Interpersonal Comm. (SP 2015), Grammar (AU 2013), American Language Program.
  • Served as instructor of record for courses in intensive English for pre-enrolled international students
Content Developer, I-Tunes U Course, American Language Program, (AU 2014).
  • Designed/produced twenty videos on idioms; appeared on OSU’s Flipped ESL Youtube channel
  • Video “In Over My Head” featured on U.S. Dept. of State American English Facebook site, April 10, 2015.
  • Participant, Course Design Institute Course, University Center for the Advancement of Teaching, (SP 2014).
  • Studied and applied concepts of active learning, student outcome-driven course design to an ESL course

Service to Ohio State University

Member, Student Advisory Committee for Second Year Transformative Experience Program, March 2016.
Roger Anderson  anderson.2299@osu.edu  (216) 650-6840

Member, Legislative Concerns Comm., National Assoc. of Graduate & Professional Students, Oct. 2015 – present.
Treasurer & Chair of Ray Travel Award, Ad Hoc Grants Review Com., Council of Graduate Students, 2015-2016.
Voting Member, Council on Student Affairs / Allocations sub-committee, University Senate, 2015-2016.
Trip advisor, Buck-I-Serv Institute, Immokalee, FL (3-2015), Guatemala (1-2015, 1-2016), Chicago, IL (5-2014).
Delegate (Dept. of Teaching & Learning), Council of Graduate Students, 2014-2015.
Voting Member, Graduate Council, 2014-2015.

Recognition at Ohio State University
Recipient, Lewellyn Award, Council of Graduate Students, Ohio State University, April 2015.
Recipient, Outstanding Graduate/ Professional Student, Office of Student Life, Ohio State University, April 2015.
Mac Stewart Travel Grant, Morocco (declined), (3-2014), Kenya (trip cancelled), (11-2013).

Completed OSU and Professional Certificates

Manuscripts Currently Under Review/ Presentations
- Paper: Reconsidering the Syllabus: Tool of Transparency, Tool of Student Success
  Submitted to: Journal of International Students: Special Issue on International Student Success
- Paper: Baking and Baseball in Indonesia: Using Realia to Teach American Culture in Intensive English Programs for University Faculty/ Staff
  Submitted to: Indonesia Journal of Education
- Paper: Software Review: Rocket Arabic (for English Speakers)
  Submitted to: CALICO Journal (Computer Assisted Language Instruction Consortium)
- Paper: Maneuvering Through Cones: A Petty Issue?
  Submitted to: Journal of International Students
- Paper: Al-Harâlî’s Request for the Manumission of Captives: A translation from Ibn Ṭawwâh’s Sabak Al-Maqâl li Fakk al-’Iqâl
  Submitted to: Journal of Islam and Christian-Muslim Relations

Service to the Academe
Reviewer, Postscript: Carolina Society of Philology Journal, August 2015.

Work History

Solon Center for the Arts- Solon, OH
Program Assistant, Solon, OH, Feb.-June 2013

Universal Electronics Inc. – 1864 Enterprise Parkway, Twinsburg, OH
Technical Support Services Agent, Autumn 2012

International Services Center- 815 Superior Ave E., Suite 100, Cleveland, OH
Language Bank Coordinator, Jan. 2012-May 2012

Ohio University Community Health Initiatives Program/ ComCorps Program
AmeriCorps Volunteer, Amesville, OH, Aug.2009- July 2010

Ohio University Department of Modern Language- Athens, Ohio

Amnesty International USA- Washington, D.C.
Online Action Center Moderator, New Media Department, June- Aug. 2004

Ohio University Department of Residence Life: Shively Hall- Athens, Ohio
Resident Assistant, December- June 2004

International Internships

Additional Leadership Positions
Camp Counselor, Big Brothers Big Sisters’ Camp Oty’ Okwa, S. Bloomingville, OH Summer 2006.
Councilmember, Senior Class Council, Ohio University, 2005-2006.
Vice-President, Phi Sigma Iota French Honors Society, Ohio University, 2005-2006.
Liaison Officer to the International Student Union, Association for Cultural Exchange, Ohio University, 2005-2006.
Other Member, Pioneer Memorial Presbyterian Church, Solon, OH.

Arabic Language Experience
Fulbright Grant & Critical Language Enhancement Award, Arabic Language Institute in Fez, Morocco, 2010-2011.
Sultan Qaboos Cultural Center’s Salaam Arabic Program, Dhofar University, Salalah, Oman, Summer 2009.
English Conversation Partner (with a Saudi Arabian student), Ohio University, Winter 2009.
Summer Cooperative African Language Institute (Arabic Study), University of Illinois, Summer 2008.

French Language Experience
Undergraduate Student Semester Abroad, Geneva, Switzerland, Kent State University, Fall 2003.

Additional Language Study
Advanced Spanish (as required by the MA French program), Ohio University, 2005-2009.*
Anneliese Antonucci
E-Mail: anneliese.antonucci@gmail.com
anneliese.antonucci@gmail.com
anneliese.antonucci@gmail.com
anneliese.antonucci@gmail.com

Education

Ph.D. The Ohio State University. In Summer 2014, started degree in biophysics with a concentration in structural biology and molecular biology. Currently, working on minor in Applied Clinical and Preclinical Research.

M.S. State University of New York at Albany. Completed chemistry degree in Spring 2014. Thesis focused on investigating protein folding through electron paramagnetic resonance. Supervised by Dr. Charles Scholes and Dr. Carla Theimer.


B.A. Bard College. Completed degree with concentration in biochemistry in Spring 2011.

B.A. Simon’s Rock. Completed degree with concentration in quantitative studies in Spring 2011. Senior thesis was entitled “How Does Gender Play a Role in Science, Technology, Engineering, and Mathematics Education?”


Community Involvement

- Communications Committee Chair for Graduate Student Council 2015 Academic Year
- Biophysics Graduate Student Representative for Graduate Student Council 2015 Academic Year
- First Year Representative for the Biophysics Student Organization 2014 Academic Year
- Student Representative on College’s Standards and Procedures Committee Spring 2011

Publications/Presentations

- Acknowledgements on the Paper (Aquaporin 11 Variant Associates with Kidney Disease in Type 2 Diabetic Patients) Fall 2015
- Presented “Notch Ligand-Based Reagents as Therapeutics for Immune Modulation in Cancer” at OSUCCC Translation Therapeutics Program 2015 Retreat Fall 2015
- Named Contributor on the poster “Multifunctional Electron Paramagnetic Resonance Analysis of the Primary Tumor Microenvironment and Imaging of Premetastatic Niche Development in Metastatic Lung Disease” at OSUCCC Translation Therapeutics Program 2015 Retreat Fall 2015
- Named Contributor on the poster “Investigation of the Packing Defects in the Hydrophobic Core of the Model Protein Rop: Library Characterization of Rop’s R55F56 Residues” Spring 2015
Research Experience

• Graduate Student. During my rotations, I learned about to make mutant proteins, isothermal titration calorimetry, and protein purification. The lab I ultimately joined taught me numerous skills involving mouse technique, rtPCR, fluorescence, tissue culture, and EPR.  
  Summer 2014

• Graduate Student. During rotations, I learned about protein purification, gel electrophoresis, and synthesizing B-diketonates, RNA, and crosslinkers.  
  Fall 2012- Spring 2014

• Undergraduate Researcher. Working with Dr. Michael Fasullo I learned basic tissue culture technique and learned  
  Fall 2011-Fall 2012

Teaching Experience

• General Chemistry Teaching Assistant at State University of New York at Albany  
  Fall 2013

Community Involvement

• Legislative Action Days in Washington, D.C., with National Association of Graduate-Professional Students (NAGPS)  
  March 2016

• Communications Committee Chair for Graduate Student Council  
  2015 Academic Year

• Biophysics Graduate Student Representative for Graduate Student Council  
  2014 Academic Year

• First Year Representative for the Biophysics Student Organization  
  Spring 2011

• Student Representative on College’s Standards and Procedures Committee  
  2014 Academic Year
Julie Dentzer

214 Pomerene Hall
1760 Neil Avenue
The Ohio State University
History of Art Department
Columbus, Ohio, 43210

Education

PhD Candidate History of Art: 20th Century American and French Art
The Ohio State University, Columbus, Ohio
Dissertation: *François Dufrêne, les dessous*.
Committee Members: Lisa Florman, Philip Armstrong, Erica Levin, Kris Paulsen
Expected Completion Date: June 2018

M.A. History of Art: 20th Century American and French Art
Université Paris 1 Panthéon-Sorbonne, Paris, France, 2013
Advisor: Philippe Dagen
Mention Très Bien

B.A. History of Art
Université Paris 1 Panthéon-Sorbonne, Paris, France, 2011

Professional Experience


McMahan Photo Gallery and Archive – Photo Archive and Curatorial Assistant, Brooklyn, NY, 2011-2013

Internships

The Center for Ongoing Research & Projects – Project Manager, Columbus, OH, 2014-ongoing

Roberta Bernstein (dir.) for the Catalogue Raisonné of Jasper Johns, Research Intern, New York, NY, 2012-2013

Museum of Fine Arts, Research Intern, Orléans, France, 2011
Publications and Research


*Rothenberg’s “Layering”*, exhibition catalog entry *Transfiguration*, Wexner Center for the Arts, 2014


*Comprendre, lire et interpréter l’œuvre de Jasper Johns aux Etats-Unis, de 1958 à 1965*, First Year Research Masters’ Thesis, 2012, directed by Philipe Dagen, Université Paris 1 Panthéon-Sorbonne


Conferences

“Layers. The multiplicity of interfaces in the décollages.” ASAP/7 Conference, Clemson University, Greenville SC, September 2015

“Layers. The multiplicity of interfaces in the décollages.” *Graduate Symposium*, The Ohio State University, Columbus, Ohio, February 2015

Teaching

*Teaching Orientation Facilitator*, The Ohio State University, University Center for the Advancement of Teaching, Summer 2016

*The Art of Paris: Gothic Cathedrals*, Study Abroad Trip, The Ohio State University, Second Resident Director with Prof. Karl Whittington, May Session 2015

*Introduction to Western Art I*, The Ohio State University, Teaching Assistant, Spring 2014

*Introduction to Western Art II*, The Ohio State University, Teaching Assistant, Fall 2013, Fall 2014, Spring 2015, Fall 2015, Spring 2016

Teaching workshops attended

Open Doors Training and Bias Awareness training certification, March 2016

Ohio State University Workshop: “Supporting critical thinking through inquiry“ March 2015, University Center for the Advancement of Teaching
Julie Dentzer

Service

Ohio Union Arts Board, *Board Member*, The Ohio State University, 2015-2016

Grants Administration Committee, *Committee Member*, The Ohio State University, 2015-2016

Council of Graduate Students, *Departmental Delegate*, The Ohio State University, 2015-2016

History of Art Graduate Conference, *Committee Member*, The Ohio State University, 2015-2016

History of Art Department, *Social Chair*, The Ohio State University, 2014-2015

Association Halte Sida, “Welcome to the Future” Project, *Volunteer (editor, translator)*, Paris, 2014-


Council of Graduate Students Ray Travel Award, *Juror*, The Ohio State University, 2013-2014

History of Art Conference Committee, *Committee Member*, The Ohio State University, 2013-2014

MFA thesis show, *History of Art public program co-leader*, The Ohio State University, 2014

Dumbo Arts Festival, *Volunteer*, Brooklyn, New York, 2011

Awards

Murnane Grant for International Research Travel, The Ohio State University, Summer 2015

Small Grants College of Arts and Sciences, The Ohio State University, Summer 2015
Julie Dentzer

Languages

- French: native language
- English: fluent
- German: intermediate

Memberships

- College Art Association
- Association for the study of the Arts of the Present
WILLIAM H. DUPONT
CURRICULUM VITAE

ADDRESS
Department of Human Sciences
PAES Building, Room A12
305 Annie and John Glenn Ave.
The Ohio State University
Columbus, OH 43321

PHONE AND EMAIL
Work: (614) 292-0458
Mobile: (614) 783-0688
e-mail: dupont.35@osu.edu

EDUCATIONAL BACKGROUND
Ph.D. 2018 (Expected)
The Ohio State University, Columbus, OH
Department of Human Sciences
Advisor: William J. Kraemer, Ph.D.

M.S. 2014 University of Connecticut, Storrs, CT
Department of Kinesiology
Advisor: William J. Kraemer, Ph.D.

M.P.A. 2013 University of Connecticut, Storrs, CT
Department of Public Policy
Major Field: Public Administration
Advisor: William Simonsen, Ph.D.

B.A. 2004 University of North Carolina at Chapel Hill, Chapel Hill, N.C.
Department: Public Policy and Political Science
Major Field: Public Policy and Political Science
Advisor: Daniel P. Gitterman, Ph.D.

A.A.S. 2001 Hudson Valley Community College, Troy, N.Y.
Department: Criminal Justice
Major Field: Criminal Justice
Advisor: Michael Such, M.P.A., B.A.

United States Navy 1995 - 2000
**TEACHING**

2014-2018  Graduate Research Assistant / Teaching Assistant  
Department of Human Sciences  
The Ohio State University, Columbus, OH  

2012-2013  Graduate Research Assistant / Teaching Assistant  
Kinesiology Department  
University of Connecticut, Storrs, CT  

2002 - 2004  Graduate Teaching Assistant  
Political Science Department  
University of North Carolina at Chapel  
Chapel Hill NC

**OTHER PROFESSIONAL APPOINTMENTS**

2008 - 2009  Internship  
Human Resources Department  
University of Connecticut, Storrs, CT  

2007 - 2008  Internship  
Connecticut Business and Industry Association  
Hartford, CT  

2002 - 2004  Research Assistant  
University of North Carolina at Chapel, School of Law  
Chapel Hill, NC  

2001 - 2002  Research Assistant  
Political Science Department  
University of North Carolina at Chapel  
Chapel Hill, NC  

2000 - 2001  Research Assistant  
Criminal Justice Department  
Hudson Valley Community College  
Troy NY
PROFESSIONAL SERVICE
• Undergraduate Research Coordinator and Mentor (2014-2018), Kraemer Research Group
• Undergraduate Grant Reviewer (2015, 2016), Department of Human Sciences, The Ohio State University
• Undergraduate Research Reviewer (2015, 2016) The Ohio State University
• Grant Reviewer (2015, 2016), National Strength and Conditioning Association

OTHER SERVICE
• School Reading Partner, American Diabetes Association, United Way, Relay For Life, Humane Society, Carolina Law School Mock Trial Juror, Goldilocks on Trial Mock Trial Experience for kids, Campus Y Youth Outreach.

ADDITIONAL PROFESSIONAL EXPERIENCE
• Fitness Instructor (2012-2014): Hawley Armory, Storrs CT
• Legal Assistant (2004-2006): Student Legal Services, Inc., Chapel Hill NC
• United States Navy (1994-2002)

CERTIFICATIONS AND SPECIAL SKILLS
• Collaborative Institutional Training Initiative, Biomedical Research
• Collaborative Institutional Training Initiative, Social/Behavioral Research
• General Biological Safety Training
• Blood Borne Pathogens Training
• General Chemical Safety Training
• Adult CPR/AED - American Red Cross
• First Aid (SFA) - American Red Cross

ADDITIONAL EDUCATIONAL EXPERIENCES
• ACSM Annual Meeting (May 2014)
• NEACSM Conference, Providence RI (Nov. 2012, April 2013, Nov. 2013)
• NSCA National Conference, Las Vegas NV (July 2013, July 2015)

SCIENTIFIC PUBLICATIONS


RESEARCH PRESENTATIONS, ABSTRACTS, AND INVITED LECTURES


PROFESSIONAL MEMBERSHIPS
American College of Sports Medicine, National Chapter (ACSM)
National Strength and Conditioning Association (NSCA)
American Physiology Association (ASP)
Association of Foreign Intelligence Officers (AFIO)
Veterans of Foreign Wars (VFW)
American Society of Public Administration

PROFESSIONAL AND ACADEMIC COMMITTEES
UCONN Graduate Student Senate, Senator-at-Large 2013-present
UCONN Graduate Association of Public Policy Students, 2007-2009
Governor Rell’s Task Force for the Reorganization of the Department of Transportation, 2007 - 2008
UNC-CH Speaker of Student Congress, 2003-2004
Governor of the North Carolina Student Legislature (NCSL), 2003-2004
President of the Phi Alpha Delta Pre Law Professional Fraternity, 2003-2004
UNC-CH Student Congress, 2002-2003
Delegation Chairperson, UNC-CH chapter of NCSL, 2001-2003
HVCC Student Senate, 2000-2001
HVCC Academic Senate 2000-2001
President of the Criminal Justice Association, 1999-2000

HONORS AND AWARDS
All USA First Academic Team, All New York Academic Team, Chancellor’s Award,
Excellence in Academic Writing Award, Phi Alpha Theta Honor Society, Phi Theta Kappa Honor Society, Phi Sigma Alpha Honor Society, Dean’s List, President’s List

COMPUTER SKILLS

REFERENCES
Available Upon Request
EDUCATION and TRAINING

The Ohio State University
PhD candidate in Molecular, Cellular and Developmental Biology (MCDB) Dec 2014-present
Graduate Program
GPA: 3.3/4.0

University at Buffalo, The State University of New York Awarded Dual Degree: February 1, 2011
Bachelor of Science in Biological Sciences
Bachelor of Arts in Chemistry
GPA: 3.3/ 4.0

PROFESSIONAL EXPERIENCE

Committee Chair, Sustainability and Environmental Responsibility Committee (SERC) - appointed, Council of Graduate Students (CGS), The Ohio State University May 2015 – present
- Oversaw the work of 13 delegates, through regular correspondence and monthly meetings to implement programming and distribute resources to our constituents
- Coordinated with multiple university offices to establish a prescription drug drop off location
- Worked closely with the university Office of Energy and Sustainability services to collect information to make their outreach more effective

Member, President and Provost Council on Sustainability, CGS, The Ohio State University May 2015 – present
- In the role of SERC committee chair, I served as a student member on one of four focused groups – Outreach & Engagement – charged by the university President to establish goals towards a more sustainable campus and community
- Reviewed proposals for sustainability-related projects
- Analyzed and provided feedback for the Comprehensive Energy Management Program, an effort to contract vendors for managing university resources to make progress towards sustainability goals

Buddy System coordinator, Molecular, Cellular & Developmental Biology (MCDB) Program Graduate Student Organization (GSO) – appointed, The Ohio State University Sept 2015 – present
- Maintained the newly implemented initiative, to standardize the infrastructure and program support as well as timing of communication, ensuring proper implementation for years to come

President, Molecular, Cellular & Developmental Biology Program Graduate Student Organization - elected, The Ohio State University Sept 2014 – Sept 2015
- Implemented and sustained initiatives to improve our students’ experience, all the first of their kind in the history of our program: (1) “buddy system” - created questionnaires for both current and incoming students in order to match them; providing guidance to these first year students; (2) coordinated, compiled, edited and worked closely with program Directors to establish an unofficial “Student Survival Guide” to serve as a resource for students on various topics and resources; (3) drafted and submitted for approval an annual budget of $2500 provided by our program for the use of the graduate student organization to implement social programming and career development events
- Reviewed applications and interviewed 40+ potential candidates for admission
- Organized 2, three day interview/ recruitment weekends, working closely with program Directors and the Graduate Committees

Delegate - elected, CGS, The Ohio State University May 2014 – May 2015
- Raised awareness to my constituents needs and provided constituents with all information and resources useful to them
- Served on the Sustainability and Environmental Responsibility Committee, implementing related programming
- Served on the Student Conduct Board, participated in conduct hearings among students and other faculty collectively deliberated and decided appropriate sanctions

Interdisciplinary Graduate Programs chair - elected, MCDB Program GSO, The Ohio State University Sept 2013 – Sept 2014
- Assisted in planning and encouraged student voting to decide student and faculty speakers for our annual symposium
- Participated in the recruitment of 40+ potential candidates to our program

Community Assistant, Residence Halls & Apartments, University at Buffalo June 2010-April 2011

Resident Advisor, Residence Halls & Apartments, University at Buffalo Aug 2007-May 2010

ACADEMIC and PROFESSIONAL HONORS

- Invited plenary trainee speaker at the national Keystone Symposium for Nuclear receptors Jan 2016
- Selected by faculty and voted by students as student plenary speaker for program annual research symposium, The Ohio State University May 2015
- Recipient of Student Organization: Outstanding Positional Leader Award for service as MCDB Program GSO President, The Ohio State University April 2015
- Featured first-time, first-author profile in Molecular Endocrinology March 2015 issue and video, The Ohio State University March 2015
- Graduation with dual degree in Biological Sciences, B.S. and Chemistry, B.A. with Distinction, State University of New York (SUNY) at Buffalo, Feb 2011
- Inducted into the National Residence Hall Honorary, top 1% residence hall leaders in the country, SUNY at Buffalo, Nov 2009
- Named Lead Teaching Assistant for the fundamental undergraduate course in evolutionary biology, SUNY at Buffalo, Aug 2009
- Recipient of the McCrowskey Endowment Scholarship for juniors in Biological Sciences, SUNY at Buffalo, May 2009
- Inducted into the National College Athlete Honor Society, the Chi Alpha Sigma New York Chapter, SUNY at Buffalo, April 2008
- Recipient of the National Federation of Independent Business (NFIB) Young Entrepreneur award and scholarship, SUNY at Buffalo, May 2007

**ACTIVITIES and OUTREACH**

Legislative Action Days in Washington, D.C., with National Association of Graduate-Professional Students (NAGPS), The Ohio State University, March 2016
- Led meetings with Congressional staff to advocate policies for loan debt, open access to research, higher education and research funding and student visa reform on behalf of graduate students

Three Minute Thesis (3MT) planning committee, The Ohio State University, Jan 2016 – April 2016
- Provided support for the first annual competition at the university to provoke participation and gather volunteers to moderate sessions

Focus Group for the Sexual Civility and Empowerment Program, OSU Advocacy Center, The Ohio State University, May 2015
- Participated in a student forum Provide feedback on sexual violence and diversity on campus

Public Middle School Outreach & Teaching volunteering, MOCB, The Ohio State University, May 2015
- Performed hands-on lab demonstrations with 4 class sections of 7th and 8th grade students

Day on the Hill in Washington D.C., with Student Advocacy for Graduate Education (SAGE), The Ohio State University, March 2015
- Led meetings with Congressional staff to advocate policies for loan debt and taxation, open access to research, research funding and student visa reform on behalf of graduate students

Molecular Genetics undergraduate lab tours & demonstrations (MOLGEN2220H), The Ohio State University, Nov 2013, 2014
- Built student interest in the sciences through tours of our research facilities and demonstration of common lab techniques

The James Cancer Hospital, Melanoma Open House, The Ohio State University, March 2013
- Discussed our research, toured lab facilities and demonstrated lab techniques with cancer survivors and donors

Coxswain/Assistant Coach, We Can Row, University at Buffalo, Nov 2009-July 2011

Student Athlete, Division I Women’s Lightweight Rowing Team, University at Buffalo, Aug 2006-May 2010

Crew Member, Boy Scouts of America, Troop 0849 Venture Crew, Feb 2002-July 2009

Big Sister, Big Brothers Big Sisters of Erie County, Jan 2007-June 2007

**PUBLICATIONS**


**PRESENTATIONS**

Research in Progress, Department of Molecular and Cellular Biology, The Ohio State University, Feb 2016
- Oral presentation: “Developmental mammary gland reprogramming following in utero BPA”

- Oral and poster presentations: “The role of stromal estrogen receptor in mammary gland reprogramming following in utero BPA exposure”

Solid Tumor Biology 5th floor meeting, The Ohio State University, Dec 2015
- Oral presentation: “Investigating the early life BPA-driven alterations to mammary development that promote later life breast cancer”

Great Lakes Breast Cancer Symposium, Comprehensive Cancer Center, Case Western Reserve University, June 2015
Poster presentation: “Mechanisms of mammary gland reprogramming following in utero BPA exposure”

Interdisciplinary Graduate Program (IGP) Symposium, Life Sciences IGP, The Ohio State University May 2015

Plenary student presentation for Molecular, Cellular & Developmental Biology: “Persistent impact of chronic endocrine disruption upon estrogen signaling”

Molecular, Cellular & Developmental Biology student seminar, The Ohio State University March 2015

Oral presentation: “Endocrine disrupting compounds regulate hormonal signaling and development”

Research in Progress, Department of Molecular and Cellular Biology, The Ohio State University April 2015

Oral presentation: “Investigating the impact of endocrine disrupting compounds upon hormonal signaling and development”

Research in Progress, Department of Molecular and Cellular Biology, The Ohio State University Feb 2013

Oral presentation: “Chronic endocrine disruption reprograms the endogenous estrogen response”

WNY ACS Undergraduate Research Symposium, University at Buffalo April 2008

Poster presentation: “PCB and PBDE levels in largemouth bass (Micropterus salmoides) from Dunkirk Harbor and Black Rock Canal in Eastern Lake Erie”

RESEARCH EXPERIENCE and EMPLOYMENT

Graduate Research Assistant, MCDB Graduate Program, The Ohio State University Jan 2013-present
- Adviser: Craig J. Burd, Ph.D, Assistant Professor, Department of Molecular Genetics
- Work conducted in this lab focuses on the (1) transcriptional alterations in estrogen signaling due to chronic exposure and (2) epigenetic reprogramming of the mammary gland due to environmental estrogen exposure, utilizing human cancer cell culture and a mouse model.

Lab Technician, Dept. of Biology, University at Buffalo Sept 2009-June 2011
- Adviser: Paul Gollnick, Ph.D, Professor, Department of Biological Sciences
- Transformed, induced and grew cells for protein expression
- Expressed and purified various competent proteins used in the lab including Vaccinia Nucleoside triphosphate phosphohydrolase I (NPHI), tryptophan RNA-Binding Attenuation Protein (TRAP) and various mutants
- Performed assays to assess protein-protein and RNA-protein interactions including tryptophan binding assays via fluorimetry, filter binding and transcription attenuation assays using \(^{32}\)P
- Contributed methods and results for fluorimetry to determine L-tryptophan dissociation constants of various RNA-binding proteins in the lab, \(Trp\) RNA-Binding Attenuation Protein: Modifying Symmetry and Stability of a Circular Oligomer (PLoS One. 2012)
- Utilized various chromatographic separation techniques for protein purification purposes including affinity, ion-exchange and molecular exclusion
- Worked with undergraduate and graduate students in the biological sciences department, teaching them lab techniques

Group Member, Dept. of Geography, Buffalo State College and National Science Foundation May 2009-Jan 2010
- Advisers: Kim Irvine, Ph.D, Professor, Buffalo State College & Ms. Chea Eliyan, M.S., Deputy Head, Royal University of Phnom Penh
- Travelled to Royal University in Phnom Penh, Cambodia to collaborate with students and professors for five weeks on an experimental plan focused on water quality and sanitation
- Partnered with students in the university to assess the efficacy of various water sanitation methods

Teaching Assistant, Dept. of Biology, University at Buffalo Jan-May 2008, Aug-Dec 2008, Jan-May 2009
- Advisers: Clyde F. Herreid, Ph.D, Distinguished Teaching Professor and Academic Director of the University Honors Program & Jessica Poulin, Ph.D, Assistant Professor, Department of Biological Sciences
- Served as an undergraduate teaching assistant for freshman level courses BIO200 Evolutionary Biology and BIO201 Cell Biology
- Led other teaching assistants in a lab meeting for BIO200 Evolutionary Biology to prepare for the upcoming lab as it was the second year in my experience from Jan-May 2009
- Conducted regular office hours to answer questions about lab and lecture material
- Instructed students on a weekly basis to address course relevant needs of students
- Recorded grades of 30 students and evaluated student performance in lab to aid instructors in writing letters of recommendation

Undergraduate Research Assistant, Dept. of Chemistry, University at Buffalo Aug 2007-June 2008
- Adviser: Diana S. Aga, Ph.D, Professor and Director of Graduate Studies
- Contributed to two projects: Soil Sorption Experiments with Tylosin and PCB and PBDE levels in Large Mouth Bass
- Utilized mass spectrometry, accelerated solvent extraction and high performance liquid chromatography
- Attended weekly lab meetings and gave a presentation to conclude each semester regarding updates on research activity
Tracey L. Walterbusch
3106 Ohio Union, 1517 N High St, Columbus OH
phone: 937-478-9762
www.linkedin.com/in/traceywalterbusch
e-mail: walterbusch.1@osu.edu

Education

Doctor of Philosophy Educational Policy and Leadership, Higher Education and Student Affairs, May 2020
Ohio State University, Columbus, Ohio, GPA: 3.94/4.00

Master of Education in Counseling and Personnel Services, College Student Personnel, May 2011
University of Louisville, Louisville, Kentucky, GPA: 3.92/4.00

Bachelor of Science in Economics, June 2009
Ohio State University, Columbus, Ohio
Minors: Business Administration, Security and Intelligence, and Mathematics
Concentration: Insurance and Actuarial Science, Leadership, and Stress Management

Grants and Published Work

Walterbusch, T. (2014). City of Columbus: Coalition for a Nonviolent Columbus, Columbus OH.

Selected Presentations

Walterbusch, T. & McCann, A. (2014). Commuting to Campus: First Year Orientation Session. Ohio State University's Orientation, Columbus, OH.
Blake, B. and Walterbusch, T. (2010). Inspiring Future Professionals: Using Mentoring to Orient New Graduate Students. Southern Association for College Student Affairs (SACSA), Panama City, FL.
Invited Presentations


Walterbusch, T. & McCann, A. (2014). Commuting to Campus: First Year Orientation Session. Ohio State University's Orientation, Columbus, OH.

Walterbusch, T. (2014). Responsible Citizenship: How does this relate to me? Psychology 322: Student Leadership and Development. Ohio State University, Columbus, OH.


Walterbusch, T. (2010). Resume Workshop for Leadership Living Learning Community, University of Louisville, Louisville, KY.


Relevant Coursework

- Instructor, Introduction to Leadership Development, Ohio State University, 2016
- Teaching Assistant, Crossing Identity Boundaries, Ohio State University, 2015

Teaching

- Instructor, Introduction to Leadership Development, Ohio State University, 2016
- Teaching Assistant, Crossing Identity Boundaries, Ohio State University, 2015

Research and Assessment Projects

- Research Assistant for Global Strategies and International Affairs, Ohio State University, 2015 - Present
- Research Assistant for Civic Engagement Office, University of Louisville, 2011
- Independent Researcher for Resource Review of New Orleans, Ohio State University, 2009
Professional Service

**College Student Educators International (ACPA)**
- Copy Editor, Developments, 2013 - Present
- Directorate Chair, Commission for Wellness, 2015 - 2017
- Directorate Chair Elect, Commission for Wellness, 2014
- Directorate Member, Commission for Wellness, 2012 -2014
- Commission for Wellness Sponsored Program Reviewer, Annual ACPA Convention, 2014, 2015
- Directorate Volunteer, Commission for Student Involvement Research Team, 2012

**Southern Association for College Student Affairs (SACSA)**
- Committee Member, SACSA Board Elections, 2011
- Committee Member, Research Award Committee, 2010
- Committee Member, Multicultural Committee, 2010

**Southern Regional Orientation Workshop (SROW)**
- Committee Leader, Conference Planning Team Graduate School and Vendor Fair Committee, 2010
- Committee Member, Conference Planning Team City of Louisville Committee, 2010
- Committee Member, Closing and Awards Committee, 2010

**Ohio College Personnel Association (OCPA)**
- Co-Chair, Assessment and Educational Session Committee, 2016
- Committee Member, Assessment Committee, 2015
- Committee Member, Registration Committee, 2014
- Committee Member, Silent Auction and Outreach Committee, 2013
- Committee Member, Outreach Committee, 2011, 2012
- Committee Member, Silent Auction Committee, 2010

**College Personnel Association of Kentucky (CPAK)**
- Graduate Student Representative, Executive Board, 2010 -2011
- Chair, Case Study Competition, 2011
- Committee Member, Conference Planning Team, 2011
- Chair, Careers in Student Affairs Conference, 2010

**Other Service**
- Education and Human Ecology Forum, Reviewer, Poster Sessions, 2016

**Professional Development**
- Women writing for Publication Workshop, College Student Educators International (ACPA), January 2014
- Columbus, Ohio
- Kentucky Bar Association Mediation Certification, Kentucky Bar Association, January 2012, Lexington, Kentucky

**University Service and Leadership**

**Ohio State University**
- Board Member of Conduct Hearing Board, Student Conduct, 2014 - Present
- Vice President and Lifetime Alumni Member, Young Buckeyes of Central Ohio, 2011 - Present
- On-Call Advisor for BuckeyeServ Spring Break Trips, Student Activities, 2016
- Committee Member, Sexual Violence Committee, 2013 - 2015
Committee Member, University Area Safety Committee, 2013 - 2015
Committee Member, University Area Commission, 2013 - 2015
Committee Member, Student Wellness Collaborative, 2013 - 2015
Committee Member, OSU-COTA Partnership Committee, 2013 - 2015
Committee Member, University District Safety Committee, 2013 - 2015
Committee Member, Block Watch Coalition of University District, 2013 - 2015
Advisor, Buckeye Block Watch Committee, 2013 - 2015
Member, Association of Staff and Faculty Women (ASFW), 2013 - 2016

Ohio Wesleyan University
Staff Representative, Professional Development Committee (PDC), 2011 - 2011
Advisor for Chicago InterFaith Mission Trip, Chaplin's Office, 2012
Advisor, Better Together Organization, 2012 - 2013
Advisor, Campus Programming Board, 2011 - 2013

University of Louisville
President, College of Education Graduate Student Association, 2009 - 2011
Member, Student Conduct Hearing Council, 2009 - 2011
Graduate Student Representative, Professional Development Committee (PDC), 2009 - 2011
First Year Representative, Graduate Association for Professionals in Student Affairs (GAPSA), 2009 - 2011
Committee Member, Women 4 Women, August 2009 - May 2011

Awards
Commencement Speaker, College of Education, Business, Social Work, and Music, University of Louisville, 2011
Outstanding College of Education Graduate Student, College of Education and Human Development, University of Louisville, 2011
Outstanding College Student Personnel Graduate Student, College Student Personnel Department, University of Louisville, 2011
Second Place, Case Study Competition, Ohio College Personnel Association, 2011
First Place, Case Study Competition, College Personnel Association of Kentucky, 2010
Member of the Year Award, Ohio Union Activities Board (OUAB), Ohio State University, 2009
Collaborative Events Committee Member of the Year Award, Ohio Union Activities Board (OUAB), Ohio State University, 2009
Spirit of Ohio Union Activities Board Award, Ohio Union Activities Board (OUAB), Ohio State University, 2009

Administrative Employment
Graduate Advisor of Major Campus Events Committee, 2015 - Present
Ohio State University, Student Activities, Columbus, Ohio
Advise Major Campus Events Committee as the plan events for students at Ohio State including homecoming, commencement, and Beat Michigan programming
Oversee budget to reach about 64,600 students

Program Manager for Off-Campus and Commuter Student Engagement, 2014 - 2015
Ohio State University, Off-Campus and Commuter Student Engagement, Columbus, Ohio
Supervised a Graduate Assistant and support her as she oversaw 7 Commuter Liaisons and aided her in her development of a first-year retention focused commuter mentoring program with 100% retention rate from year 1 to year 2
Managed a $274,000 office budget and decreased spending by $100,000
Partnered with Ohio Union Leadership Staff to create a year-long leadership experience for student employees focusing on defining citizenship and implementing a project focusing on the development of a better off-campus community
• Supervised a NUFF NASPA Student Intern as he developed a new curriculum for Community Ambassador training and compiled the 2016 Annual Report

Interim Program Manager for Off Campus and Commuter Student Engagement, 2014 - 2014
Ohio State University, Off-Campus and Commuter Student Engagement, Columbus, Ohio
• Created strategic plan for the office detailing a 5 year plan focusing on an increase in programming, fundraising, and development of a new mentoring program
• Edited all communication pieces including fliers, newsletters, and social media
• Supervised the recruitment, selection and hiring process for 31 Community Ambassadors and 7 Commuter Liaisons
• Developed mission statement for the office, community ambassador program, and commuter liaison program
• Assessed commuter and off campus students, 80% of the student population, to determine strategic goals for program development
• Complied and completed 2014 Off-Campus and Commuter Student Engagement’s annual report

Program Coordinator for Community Ambassador Program, 2013 - 2014
Ohio State University, Off-Campus and Commuter Student Engagement, Columbus, Ohio
• Recruited, trained, and supervised 31 Community Ambassadors and 2 Co-Directors as they planned programs and provided services to meet the needs of 7,000 on-campus students
• Developed and assessed a year-long leadership plan for the Community Ambassador Program including presenters from across the university, city police, Gallup Strengths, and government officials
• Edited the website and oversaw strategic planning for the development of a new website at offcampus.osu.edu

Residential Life Coordinator for the Houses and Welch Hall, 2012 - 2013
Ohio Wesleyan University, Residential Life Office, Delaware, Ohio
• Oversaw the facility management and staff in thirteen on-campus buildings and eighteen staff members
• Assisted over eighty students as they fulfill their learning community requirement by planning events focused on their house mission, for the entire campus
• Assessed and evaluating all first year programs, living learning programs, and determining preparing a presentation for the higher administrators

Residential Life Coordinator for Smith Hall, 2011 - 2012
Ohio Wesleyan University, Residential Life Office, Delaware, Ohio
• Managed parent and student concerns during major crises of a building 50% over occupancy, including a major flood evacuating 87 students, and a fire temporarily displacing 100 students
• Utilized a budget of $60,000 to program retention events for freshman as part of the YearOne programming efforts including trips to camp, zoo lights, and Cedar Point
• Oversaw program proposals, budgeting, and marketing for all hall programs including the cultural dinner, the skyzone event, and an open-mike night

Intern for Student Mediation Program, January 2011 - 2011
University of Louisville, Dean of Student’s Office, Louisville, Kentucky
• Researched student mediation programs at benchmark institutions to develop an outline of the program
• Developed policies and forms for the student mediation program at the University of Louisville

Advisor for Off Campus Student Services and the Student Activities Board, 2010 - 2011
University of Louisville, Office of Student Activities, Louisville, Kentucky
• Developed and authored a weekly newsletter to provide updates and resources to commuter students
• Advised sixteen members of the Campus Programming Executive Board as they plan, implement, and assess events
• Utilized student development theory and the Critical Thinking model to create an on-going training and development series for the Student Activities Board on cultural acceptance, giving and receiving feedback, and social media

Intern for Residential Life and Elderhostel Conference (ACUHO-I Intern), 2010 - 2010
Southwestern Oregon Community College, Residence Life, Coos Bay, Oregon
• Worked with Director of Residence Life to develop a new online orientation
• Oversaw and led all logistics and planning for the Elderhostel Conferences, a program for grandparents and grandkids, including contacting prospective participants, managing and implementing a seven day schedule

**Intern for Budgeting, Recruitment, and Inventory Control, 2010 - 2010**  
*University of Louisville, Housing and Residence Life, Louisville, Kentucky*  
• Prepared a report for the University Board of Trustees making recommendations based on benchmarking of tuition and meal plans  
• Collaborated with Inventory Control to create a formal written process to inventory all items owned by the Housing Department including the creation and organization of Inventory Control documents

**Intern for Assessment and Leadership Quest, 2010 - 2011**  
*University of Louisville, Office Civic Engagement, Leadership, and Service (CELS), Louisville, Kentucky*  
• Prepared a report detailing the logistics of a commuter student learning community  
• Developed long and short term goals for the CELS Office to achieve regarding a desired increase in the amount of African Americans taking advantage of office services  
• Planned three workshops for the Leadership Quest Living Learning Community to provide guidance for their development of a legacy project including a resume, fundraising, and legacy development workshop

**Writing Consultant, 2009**  
*University of Louisville, University Writing Center, Louisville, Kentucky*  
• Worked one-on-one with students to provide grammatical feedback on academic papers  
• Reviewed lab reports and research papers for structure and organizational content  
• Created online cheat sheets on qualitative versus quantitative research methods

**Career Coach, 2009 - 2010**  
*University of Louisville, Career Development Center, Louisville, Kentucky*  
• Counseled students on social, academic, and career concerns focusing on the job search process, major options, and Myers-Briggs Type Indicator and Strong Interest Inventory assessments  
• Reviewed personal statements and resumes for students as they applied to careers, graduate schools, and scholarships  
• Recruited employers for Symplicity, an online job search site, resulting in increased job opportunities for students  
• Conducted mock interviews with engineering students to assist in their preparation for cooperative employment  
• Organized and created a Graduate Assistant reference book for incoming graduate assistants  
• Developed curriculum for a new career development course to be offered to undecided students  
• Taught career development concepts and led students in sorting values cards in first year seminar courses  
• Created and published a quarterly newsletter for University of Louisville students

**Conference Assistant, 2007**  
*Ohio State University, Conference Services, Columbus, Ohio*  
• Responded to crisis situations in an on call situation to solve the concerns of parents, students, and program managers  
• Acquired and utilized knowledge of Conference Programming Computer System to organize conferences  
• Planned a conference for the National Hispanic Society by collaborating with housing, campus dining, and facilities and then delegate tasks to co-workers to ensure an efficient check-in and a pleasant stay for all participants  
• Served guests by using communication skills to effectively appease problems with finances, and arbitrate human relation problems  
• Identified by other conference assistants to solve various problems of distressed patrons
EDUCATION
THE OHIO STATE UNIVERSITY
Ph.D. City and Regional Planning
August 2014 - Present | Columbus, OH
GPA: 3.62 / 4.0
Conc. Economic Planning & Development

OHIO UNIVERSITY
Master of Public Administration
May 2014 | Athens, OH
Cum. GPA: 3.88 / 4.0
Conc. Strategic Leadership and Policy Innovation

OHIO UNIVERSITY
BS Communication
March 2012 | Lancaster, OH
Cum. GPA: 3.45 / 4.0
Major GPA: 3.60 / 4.0
Conc. Organizational Communication & Public Advocacy

RELV. COURSEWORK
In addition to the following coursework, I have researched and completed multiple Independent Studies on the development, function, and contemporary operations of tribal governments across the U.S.

My primary research interest is how tribes function and interact with other governments.

GRADUATE
Resolving Social Conflict
Sustainability, Power, & Measurement
Grant Development & Writing
Adv Planning Theory
Planning Theory
Public Personnel Administration (HR)
Organization Theory & Politics
Program Evaluation
Public Budgeting
Economic Development
Non-profit Management
Adv Qualitative Research Methods
Adv Quantitative Research Methods

UNDERGRADUATE
Adv Organizational Communication
Adv Interpersonal Communication
Public Advocacy
Communication Between Cultures
Human Resource Management
Techniques in Facilitating Group Discussion

EXPERIENCE
KNOWLTON SCHOOL OF ARCHITECTURE |
Graduate Teaching Associate
August 2015–Present | Columbus, OH
Spring Semester 2016 | CRPLAN 3300: Planning With and For People
- Manage 34 students and supervise their development and implementation of a participatory planning process in Franklinton, OH to engage community stakeholders.
- Support instructor in evaluating student work and lecturing when necessary.

Autumn Semester 2015 | CRPLAN 49.10S: Realizing the Plan, Studio
- Facilitated lecture, group discussion, and team building exercises with instructor and solo in his absence.
- Managed 14 students and oversaw and provided feedback for team’s progress forward developing a comprehensive economic development plan for the city of Fostoria, OH.

Graduate Administration & Research Associate
August 2014–May 2015 | Columbus, OH
Administrative Associateship with Planning Section Head
- Assisted Section Head with preparation of department performance indicators.
- Managed multiple projects to ensure deadlines and goals were met.
- Prepared section for accreditation review and visit.
- Regularly worked with faculty across section for departmental projects.

Research Associateship with faculty
- Conducted semi-structured interviews with key stakeholders throughout Ohio River Basin.
- Managed project to ensure research team was meeting goals and milestones.
- Prepared overall project proposal for Ohio River Basin project.
- Supervised 2 undergraduate researcher assistants.
- Supported and Worked with Primary Investigating Professor throughout project.

VOINOVICH SCHOOL OF LEADERSHIP & PUBLIC AFFAIRS |
Graduate Research Assistant
August 2012–May 2014 | Athens, OH
Planning, Evaluation, Education, Research Team - Center for Public and Social Innovation - Research Projects Included:
- The Columbus Foundation (Multi-Year Investment in Ohio Association of Food Banks for the Ohio Benefit Bank; Assisted in facilitating discussion, Conducted interviews, Qualitative analysis of return on investment)
- Project LAUNCH (Appalachia Ohio: qualitative (MAXQDA) & quantitative analysis (SPSS), conducted interviews)
- Wayne National Forest (community collaboration to increase tourism; assisted in facilitated discussion for strategic planning)
- Trinity Hospital Twin City (developed community readiness assessment; facilitated discussion/strategic planning)

POKAGON BAND OF POTAWATOMI INDIANS |
Administration Intern with the Government Manager
June 2013–August 2013 | Dowagiac, MI
- Assisted in the leadership transition for Pokagon Health Services Department.
- Coordinated weekly professional development activities for 8 interns.
- Participated in weekly Tribal Council meetings with Government Manager.
AWARDS & HONORS

2014

- Invited to give oral testimony U.S. Dept. of Justice, Ninth Annual Government to Government Violence Against Women Tribal Consultation.
- National Community Development Association Conference Scholarship.
- United National Indian Tribal Youth, 25 Under 25 Leadership Award.
- Ohio University Student Research Expo, First Place Voinovich School.
- Midwest Public Affairs Conference (Ft. Wayne, IN), Best MPA Research Poster.

2013

- Invited to the Fifth Annual White House Tribal Leaders Summit
- Panelist for George Washington University, Native American Student Association’s panel discussion on Prominent Leaders in Contemporary Native American Politics
- National Congress of American Indians, Ernie Stevens Jr. Emerging Leadership Award.
- Midwest Public Affairs Conference (Ft. Wayne, IN), Best MPA Research Poster.

PROFESSIONAL AFFILIATIONS AND SERVICE

UNIVERSITY AREA COMMISSION | CITY OF COLUMBUS
Commissioner
January 2016 – Present | Columbus, OH

- Committees: Governance, Planning, & Community Relations

THE OHIO STATE UNIVERSITY, UNIVERSITY SENATE | SENATOR, APPOINTED BY COUNCIL OF GRADUATE STUDENTS
August 2015 – Present | Columbus, OH

- Committees: Council on the Physical Environment and Graduate Associate Compensation & Benefits Committee

NATIONAL INDIAN CHILD WELFARE ASSOCIATION | BOARD OF DIRECTORS, SECRETARY
January 2013 – Present | Portland, OR

- Committees: Audit, Conference Planning, Executive, Facilities (chair), Fundraising, Governance (chair), Public Policy, Program, Rebranding.
- Establish and oversee organization’s five-year strategic plan with fellow Board members and Executive Director’s team.
- Lead annual performance appraisal of executive director as Governance Chair.
- Review and audit organization’s $2.6 million dollar annual operating budget.

POKAGON BAND OF POTAWATOMI INDIANS | BOARD MEMBER, CONSTITUTIONAL REVIEW BOARD
January 2015 – September 2015 | Dowagiac, MI

- Decennial Board, tasked with reviewing the Band’s Constitution.
- Participated in monthly meetings to discuss and hear citizens concerns.
- Reviewed, developed, and made recommendations to the Tribal Council on proposed amendments to the Band’s Constitution.

POKAGON BAND OF POTAWATOMI INDIANS | TREASURER, SENIOR YOUTH COUNCIL
March 2012 – May 2015 | Dowagiac, MI

- Budgeted, negotiated, and oversaw $69,000 annual budget with Language & Culture Team.
- Coached and mentored fellow team members to develop leadership competencies and establish a succession plan.

NATIONAL CONGRESS OF AMERICAN INDIANS | CO-PRESIDENT, YOUTH COMMISSION
October 2012 – October 2014 | Washington, DC

- Served on the National Native Youth Cabinet (Advisory Board) to advise NCAI staff on policy and research objectives effecting Native American Indian Youth.

ASSOCIATIONS

American Planning Association
American Society for Public Administration
Association for Research on Nonprofit & Voluntary Action
Coalition for Juvenile Justice
National Congress of American Indians
National Indian Child Welfare Association
Urban Affairs Association
Western Social Science Association

POKAGON BAND OF POTAWATOMI INDIANS | HUMAN RESOURCES INTERN
June 2011–August 2011 & September 2011–May 2013 (remotely) | Dowagiac, MI

- Adapted employee performance competencies guided by the vision and values of Seven Grandfather Teachings upon working with the Band’s Government Manager, 12 Directors and 14 supervisors for 98 job descriptions.
- Assisted in budgeting of $227,000 for annual Apprenticeship program budget.
- Conducted background investigations on new hires and reoccurring employees.
- Participated and supported the strategic planning process.
- Revised background investigation questionnaire into a digital template.
- Served as Secretary for Apprenticeship Steering Committee.
- Worked with HR Director on Apprenticeship Programs implementation, as well as Southwest Michigan College, and U.S. Dept. of Labor representatives to gain Apprenticeship Program accreditation.