



Delegate Meeting Agenda - Updated

Date September 27, 2013 (2nd Autumn Delegate Meeting)
Location Ohio Union, Senate Chambers

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

2.1. Minutes from August 30th meeting

3. GUEST

Krista Predragovich, RUOK?

4. OFFICER REPORTS

4.1. President

Coy.82

4.2. Vice President

Crowsley.1

4.2.1. F1 Visa

4.2.2. IT-Website updates

4.2.3. Delegate elections update

4.2.4. Apportionment update

4.2.5. Hayes Forum update

4.2.6. GCBC update

4.2.7. Delegate orientations

4.3. Secretary

Lang.279

4.4. Treasurer

Cichon.8

4.5. Chief of Staff

Wiggins.106

5. NEW BUSINESS

5.1. Senator Election

Crowsley.1

5.1.1. Candidates: Bhatnagar.16, Joshi.115, Orsborn.10, Small.122, Thomas.1617
(resumes attached)

6. STANDING COMMITTEE REPORTS

6.1. Grants Administration

Sandoval.32

6.1.1. Career Development

6.1.2. Global Gateway

6.2. Diversity & Inclusion

Bryson.53

6.3. SERC

Mills.532

6.4. Governmental Relations

Rochman.2

6.5. Health & Wellness

Deshpande.39

6.6. International Relations

Dong.209

6.7. Academic Relations

krygowski.5

6.8. Communications

vang.18

6.9. Ray Travel Award

Cichon.8

7. DISCUSSION

7.1. Delegate Issues and Concerns

8. ANNOUNCEMENTS

8.1. Additional Autumn Meeting Dates

- | | |
|---|-------------------|
| 8.1.1. Executive Committee Meeting | October 4, 2013 |
| 8.1.2. 3 rd Autumn Delegate Meeting | October 18, 2013 |
| 8.1.3. Executive Committee Meeting | November 8, 2013 |
| 8.1.4. 4 th Autumn Delegate Meeting | November 22, 2013 |
| 8.1.5. Executive Committee Meeting | December, TBD |
| 8.1.6. 5 th Autumn Delegate Meeting* | December 13, 2013 |

*May be canceled at executive committee's discretion



Delegate Meeting Minutes

Date August 30, 2013 (1st Autumn Delegate Meeting)
Location Ohio Union, Senate Chambers

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

2.1. Minutes from July 19th meeting – Lang.279 made note of minor edits she had received. Seeing no objections, passed.

3. GUEST

3.1. Faculty Club Student Membership

Sara Tennyson

sara@ohio-statefacultyclub.com

3.1.1. Director of Member Services and Events at the Faculty Club, Sara Tennyson spoke a bit about the faculty Club: on Oval since 1939, one of the last truly historic buildings, happy hour 3rd Thursday every month, two lunch option M-F, 60 events throughout the course of the year – e.g., Thursday night dinners, “All Ohio Dinner” coming up, Sunday brunch and Holiday brunches, also have catering services – and have reciprocal memberships at other universities, as well as Athletic Clubs, Golf Club, etc. Membership base – faculty, staff, any one currently employed by University. Initiation fee of \$88, \$36 for monthly, or lunch club membership with a \$100 initiation fee, \$100/month for lunch Monday - Friday. Vang.18 asked about membership details, Lang.279 noted the blog post which highlights, links to membership options. Curzon.1 asked if sample menus include cost of various meals. Tennyson: Yes. Coy.82 noted we will look to include new events/fun stuff from the Faculty club in our blog.

4. OFFICER REPORTS

4.1. President

Coy.82

4.1.1. NAGPS - Coy.82 and Wiggins.106 recently attended the National Association of Graduate and Professional Students (NAGPS) conference. The organization, NAGPS, realizes they have some issues, previously had a “party environment,” making a strong shift away. While there, they met great people, had good conversations about best practices. Helped us see how good we have it compared to other institutions (e.g., things we have done here w/CGS and GCBC – stipends, etc.). We were able to give other graduate student organizations some suggestions. Coy.82 was able to share what OSU CGS has done. Coy.82 noted that we plan to continue to work with NAGPS, attending legislative action weeks in two weeks and advocating with legislators for graduate student issues (may ask others to come in spring). Coy.82 did note that NAGPS needs some help, e.g., rewrite organizational

structure/by-laws – the current structure is cumbersome and heavy. Coy.82 noted he and Wiggins.106 have agreed to look over these documents and see how to make the organization leaner, about to more quickly react. November will be the large, national meeting, Please email Coy.82 directly if interested in going. Coy.82 is interested in potentially running for legislative director and Wiggins.106 may run for a position as well.

4.1.2. Faculty advisor – The executive committee is still working on selecting and securing a faculty advisor. Coy.82 requested that delegate body send names or ideas on what you think we need in this role to him directly. Kathy Wallace and Kerry Hodak our two other advisors are doing great.

4.1.3. HighBall (Halloween Festivities in the Short North) – Coy.82 has been meeting about HighBall, called attention to the few flyers available for delegates to take. Going to have 1,0000 tickets at 40% discount that DTix is funding. Still working on programing surrounding this event, Coy.82 noted Hodak (student life advisor) has been amazing at helping to network with other university places; currently working with Short North and University Alliance.

4.1.4. Great things around Central Ohio – Coy.82 noted that there are many great festivals coming up, e.g., HotTimes, a community festival, Independence festival, on Gay street with food/music, and the Greek Festival (this weekend).

4.1.5. Bringing records up to date. Coy.82 noted that our Chief of Staff, Wiggins.105 will be going over adjustments to the constitution and bylaws today. Also highlighted that we are in need of a Parliamentarian and that this person must drop his/her delegate seat to serve in this role. Please pass on the word, this role is mostly about parliamentary procedure. Come talk to Coy.82 if interested.

4.1.6. President Search. Coy.82 noted the great symposium early in the day composed of university presidents from around the nation, and highlighted the Search Committee Forum particularly for graduate students that is being held Monday, September 9th from 4:30-6:00 pm (please help spread flyers). Odden.2 noted that in addition to the graduate student specific forum, there are many others including some public and students can come to any of these that fit their schedules. Odden.2 encouraged people to take flyers for the public forums if they have places to display. Odden.2 noted that thus far there have been some interesting things brought up, the committee is just looking for a feeling of what people want in terms of the new president.

4.1.7. Fee policy – In connection to College of Nursing fee increase issues (see previous minutes), CGS has grown increasingly concerned with the process- the level of procedure involved in increasing student fees. For now, colleges can go directly to the Board of Trustees to raise fees without any additional input/oversight. Coy.82 noted we would like to have some more formal rules, e.g., perhaps notification to students, a formal period of feedback from students, and/or that such increases go through the senate. Coy.82 noted he will meet with the new Provost (Steinmetz) at the end of September to see what our courses of action could be. Coy.82 noted that other institutions appear to have more procedures in place and our sense is that faculty also interested in some additional accountability.

4.1.8. Committee sign-ups! Coy.82 asked delegates/attendees to please sign up at the end of the meeting to support our executive committee chairs. Our internal committees plan and put on programming, and come up with some great ideas for grad students. Right now we have left 3 spaces with each committee to spread ourselves. If someone is really interested in a committee that has all 3 spaces full, go ahead and sign-up, but please know we would really like to distribute the work load and assistance within each committee.

4.1.9. Please take a T-shirt if you did not previously get one at the Welcome Picnic.

4.2. Vice President

Crowsley.1

4.2.1. Apportionment – Crowsley.1 explained essentially what apportionment is, i.e., a system to align the delegate body with departments/programs, etc. based up program/departmental names/structures and student enrollment. We are mandated by our constitution to do this every year, however the last time it was actually done was 2006. We recognize that things are currently out of date. We are working with IT to have apportionment done and ready in Spring; to make things correct by spring elections. Roberts.1007 (alternate) asked if some departments should have more than one delegate? Crowsley.1 noted we should have somewhere between 130-150 seats, maximum of up to 2-3 seats per unit. Coy.82 noted we have been working with IT since May to get this accomplished. However, even if we had the data at this point, it still needs to be ratified by the delegate body; i.e., there should be healthy debate among delegates. Coy.82 noted we will show you what we have (data) and what we think makes sense in terms of a plan, and will ratify from there. It does not really make sense to fix this mid-year with fall elections, as many delegates were already elected into the old structure this past spring.

4.2.2. Elections – Crowsley.1 noted fall elections open now; a two-step process of nominations and then voting. Nominations open now! Will have an email out to all graduate students shortly. This is the second cycle of elections, only for seats that are still open. Crowsley.1 noted if a student can fill out an application then there is a delegate seat available.

4.2.3. New elections systems project – Crowsley.1 noted in May we gave IT a number of projects, a refined election system was one of them. With the current system, the likelihood of mistakes is high (i.e., due to mis-matched data of students program and mapping to available seats) and transparency is low. The new system will help automatically update and post election results. We will be testing before spring elections.

4.2.4. Website glitches – Crowsley.1 noted that many folks have emailed feedback with regards to technical issues with or suggestions for the website. We are working to ironed this out slowly (one example, the delegates/members listed under various external committees are incorrect). We are hoping to fix some of these issue by the end of September.

4.2.5. External committee appointments – Crowsley.1 noted she has been overseeing this process, working cooperatively with the team. Highlight above, there is a glitch on website, and Crowsley cannot publicly publish these assignments right now. However, Crowsley.1 showed the spread sheet she has developed and used for tracking the external committees assignments and noted she is going through a process to put this on our

website. When errors are fixed, everyone will eventually be able to see placements on the website. Two important committees for which Crowsley.1 is still looking to assign: 1) Council of Physical Environment. Brown.3799 noted there is no CGS seat on Honorary Degree Committee (her previously assigned external committee) and volunteered for this position. 2) Senate Rules Committee takes place Thursday mornings from 9-11, typically the 2nd/4th Thursday of month. Wiggins.106 was assigned but cannot meet this commitment, this committee deals with all things that come before the senate, e.g., rule changes, actions, etc. Crowsley.1 asked for delegates help in securing a representative.

4.2.6. Delegate orientations – Crowsley.1 noted she held some in summer (July), but for those who were not here or could not attend, please sign-up when you receive an email (Crowsley.1 will be sending this out to delegates). Attending an orientation is a requirement of our constitution and a delegate responsibility. The email will contain a Doodle poll for delegates to sign-up to attend one of the orientations, use this to schedule, email Crowsley.1 with questions.

4.2.7. Hayes forum – Crowsley.1 noted Yates.155 will be the vice chair for the Hayes forum. Crowsley.1 noted that she and Coy.81 are meeting with graduate school, and soon with graduate studies chair to increase awareness and begin recruiting judges. Crowsley.1 encouraged everyone to be involved by submitting an abstract or volunteering. This is the premier research forum for graduate students. Crowsley.1 asked delegates to email her or Lang.279 if interested in serving on the committee. Prajzner.1 asked if being on the committee precluded you from presenting, Crowsley.1 said no, emphasizing judging is done by faculty members.

4.3. Secretary Lang.279

4.3.1. Reminded delegates to please sign-in and to continue passing on events and graduate student information.

4.4. Treasurer Cichon.8

4.4.1. Ray Travel – will discuss in committee reports.

4.5. Chief of Staff Wiggins.106

4.5.1. Brining constitution and bylaws up-to-date: In the past 3 months we have discovered constituted and bylaws amendments that have taken place between 2002-2012 that are not reflected in the current constitution and bylaws. These differences were mostly discovered through going through hard copy documentation, much of the work predates social media/website/online documentation storage. Wiggins.106 walked the delegate body through the previously passed amendments, highlighting how the constitution and bylaws should read (updates crossed-out or underlined).

4.5.1.1. Constitution: Article 5

4.5.1.1.1. V.3.E. ~~The President serves, externally, as an ex-officio member of the Research and Graduate Council and its Executive Committee, the University Senate and its Steering Committee, and the Council on Student Affairs. The president serves, externally, as an ex officio member of the University Senate and its Steering Committee. The President, or designee serves, externally, on the Council of Student~~

Affairs.

4.5.1.1.2. V.4.F. The Vice President serves, externally, on the Council on Student Affairs and the Welcome Week Steering Committee. The Vice President, or designee, serves, externally, on the Council on Student Affairs.

4.5.1.1.3. V.6.B. The Treasurer serves as an ex officio voting member of the Council on Student Affairs and its Allocations subcommittee and is responsible for overseeing the Council's Edward J. Ray Travel Award for Scholarship and Service. The Treasurer, or designee, serves as an ex officio voting member of the Council on Student Affairs and its Allocations subcommittee.

4.5.1.2. Constitution: Article 6, editorial change:

4.5.1.2.1. Section VI.34: The Council may create such standing or ad hoc committees as it deems necessary.

4.5.1.3. Bylaws: Article 2:

4.5.1.3.1. II.2.D. The chair of the Organization and Elections Committee shall conduct the officer elections. In the event that the chair is a candidate for an Executive Officer position or is otherwise unable to conduct the elections, the Executive Committee shall designate another individual to conduct the elections. A notice of officer elections, elections procedures, and any financial benefits of the positions must be posted ~~in the Lantern~~ on The Council of Graduate Students website at least one week prior to nomination deadline. Additional notification of election shall be sent out via electronic mail to all Graduate Students at least one week prior to the nomination deadline.

4.5.1.4. Bylaws: Article 5:

4.5.1.4.1. ~~V.1.B.iii. One graduate student representative from both the Black Graduate and Professional Student Caucus and the International Student Association shall be selected by the Vice President and duly appointed by the President as voting members.~~ V.1.B.iii. Emeritus officers, the Parliamentarian, the Chief of Staff, and the two student members of The Ohio State University Board of Trustees shall be considered ex-officio non-voting members of the Executive Committee.

4.5.1.4.2. V.2.A. The Organization and Elections Committee shall be chaired by the Vice President and the Vice-Chair shall be the Chief of Staff.

4.5.1.5. Bylaws: Article 8: Other Positions:

4.5.1.5.1. Section VIII.1: Parliamentarian- a parliamentarian may be appointed by the president of the Council of Graduate Students. VIII.1A Duties- the duties of the parliamentarian are: VIII.1A.i. To advise the President and other members of CGS on Section IX.2 of the Constitution of the Council of Graduate Students and other relevant manners; VIII.1A.ii. To serve as a non-voting member of the Executive Committee; VIII.1A.iii. To assist CGS in reviewing and revisiting the Constitution, Bylaws, and Standing Rules as needed; VIII.1A.iv. to assist the Vice President in educating delegates on parliamentary procedure during new delegate orientation; and VIII.1A.v To advise the graduate student member of the University Senate Rules Committee on parliamentary procedure. VIII.1.B: if applicable, when a current delegate is appointed as the

Parliamentarian of the Council, that person will resign his or her delegate seat when the term of office begins.

4.5.1.5.2. Section VIII.2: Chief of Staff- The chief of staff shall be appointed by the President of the Council of Graduate Students VIII.2.A: Duties- The duties of the chief of staff are: VIII.2.A.i To assist the executive officers as directed by the President of CGS; VIII.2.A.ii To serve as the Vice-Chair of the Organization and Elections Committee; and VIII.2.A.iii To Serve as a non-voting member of the Executive Committee. VII.2.B When a current delegate is appointed as the Chief of Staff of the Council. That person will resign his or her delegate seat when the term of office begins

4.5.2. Wiggins.106 held up documentation used to get there and that eventually all documentation will be scanned and made available on the website. The delegate body ad all present members clapped in appreciation of Wiggins.106 work. Coy.82 again emphasized the parliamentarian opening.

5. NEW BUSINESS

5.1. Senator Election

Crowsley.1

5.1.1. Senator nominations: Crowsley.1 explained context in which Krygowski.5 needed to step down (updates in GA assignment), but that she remains Academic Relations chair. Crowsley.1 showed the roles and responsibilities of senators. Major question applicants should ask themselves is are they free for the senate meetings, which are Thursdays at 3:30 to 5, about seven times during the academic year. Pucker.1 is the senate advisory chair and the main point person for senators/senate committees. Anyone can nominate themselves or a graduate student colleague. Orsborn.10 self-nominated. Crowsley.1 noted nominations will be open until next meeting with the election taking place then. Crowsley.1 demonstrated where on the website to submit an application, how to upload interest letter and resume/CV. Pucker.1 also made a call for senate alternates, asked for volunteers to email/speak with him. Pucker.1 and Crowsley.1 emphasized how important Senate is for university business; the first Senate meeting will be on 10/3/13 and our next delegate meeting and senator election should take place before then (9/27).

6. STANDING COMMITTEE REPORTS

6.1. Grants Administration

Sandoval.32

6.1.1. Career Development – gave a “shout out” to the June judges, noted that right now judges have applications and working on judging and informing applicants by September 10th. We are trying to move toward an online application, but this is a slow process. Always looking for more judges – please sign-up for this committee or email Sandoval.32 to help out.

6.1.2. Global Gateway – more information to come.

6.2. Diversity & Inclusion

Bryson.53

6.2.1. Been in meetings with the Office of Diversity and Inclusion, discussing a potential “success in graduate school event.” Will have an interfaith “Faith in the Academy” guide connect event soon, details to come. Invited delegates to become committee members. Other ideas currently working on are some events/programming related to women in the

academy, and a potential event with the disability studies graduate student association. Looking for people to help with programing, ideas. Really looking for ideas (Bryson.53 noted she can handle booking rooms/materials, etc.), or people who have contacts for speakers, etc.

6.3. SERC

Mills.532

6.3.1. Coy.82 noted Mills.532 is currently getting married, but that SERC has some great upcoming ideas – e.g., a sustainable cooking event on 9/17, a panel discussion/luncheon with Fisher on 9/20. Encouraged delegates to sign-up and again help with brainstorming, ideas.

6.4. Governmental Relations

Rochman.2

6.4.1. Coy.82 noted that Rochman.2 is a PhD student in Educational Policy (with a MA, MSW, and a MPA from USC). Believe his expertise will help with making updates to the constitution, looking for things to be cleaned/added/updated. Look for these actions to come before the delegate body next semester.

6.5. Health & Wellness

Deshpande.39

6.5.1. Noted she is also looking for people to be on her committee, and is currently working with folks from other committees, want to organize a social event during finals week, and perhaps fitness classes exclusively for grad students (because many of us teach, some may feel uncomfortable working out in front of our students. Looking at partnering with Counseling and Consultation Services (CCS) on workshops on how to handle stress. We are looking a wellness broadly and open to ideas. Coy.82 noted health/wellness is a bigger issue for graduate students now and Dr. J (Vice President of Student Life) is particularly interested in. Also, NAGPS is no longer offering health insurance option for graduate students and is shifting their focus towards more health/wellness issues.

6.6. International Relations

Dong.209

6.6.1. Question – what is the name of the committee International Relations International Concerns? (Coy.82 said it could be either, can fix the website to align). Two main projects right now: 1) working on establishing collaborative events with International Friendships/International Affairs and International Student Organizations, would love help if delegates have relationships with organizations already, could help network. 2) Also working on a mentor/mentee program for international students (mentor could be faculty, staff member, postdoc, or an alumni member in the community, to help students with cultural transition and professional networking. Looking for feedback on how do we start this idea.. The Graduate School and others are on board, trying to formulate what the program will work like, and how to begin – encouraged interested delegates to sign-up and be part of working these details out. Wiggins.106 asked for a show of hands regarding how many delegates have some sort of mentorship program for international or new students? Wiggins.106 asked delegates to email Dong.209 that information. Curzon.1 – noted that one way to network may be through language programs (i.e., Hagerty Hall is where most language departments are located.

6.7. Academic Relations

krygowski.5

6.7.1. Noted her committee is off to a slow start, she is meeting with Allie Sturm (previous president) to talk about previous events, ideas, foci. She said she wants to have

graduate students voices in academic programs, policies, and asked members/delegates to bring concerns/ideas to her. Potential ideas working on, a “get to know your graduate handbook” cheat sheet so students are more informed of the changes (e.g., new maternity/paternity leave policies). Hope to talk about Buckeye Career Project with Allie Sturm. Coy.82 noted very interested in improving career services for graduate students.

6.8. Communications

vang.18

6.8.1. Spoke about three main areas: 1) Delegate outreach Fund – noted it is really easy to find on the website (under internal committees, and the application is an attachment on the communications page), can apply for delegate outreach funds up to \$200 to fund an event. It must 1) be on campus, 2) be for consumable items, 3) and beverages have to be Coca Cola products (cannot fund alcohol, but can have alcohol at event paid by other sources if served by licensed provider). Please submit about 2 weeks ahead of event, please select your payment options (through CGS in union, reimbursement to you, department funded). Asked that delegates submit the whole application. 2) Working on increasing communication with social media, working to release updates to facebook/twitter. Can send things to Mao Vang.18 to share events, informal place to pace the word. 3) Need volunteers for committee, would love folks who know Qualtrix (the survey system). We are currently gathering suggestions for updating “The Guide” a list of resources, events, funding sources, etc. for graduate students. If on committee, you will be helping me to look at responses and organizing and updating The Guide. Lang.279 asked if Vang.18 would like information about the survey up on the CGS blog. Vang.18 said yes. Stech.6 asked what one should do first when applying for funds, check space? Vang.18 said yes, go ahead and check space, we can help you set up the entire event in the Union, suggested checking availability first and then filling out application. Conrad.245 asked about having events at other campuses to which Coy.82 responded yes, any OSU space can work.

6.9. Ray Travel Award

Cichon.8

6.9.1. Cichon.8 noted the deadline for application was 8/16 and had a total of 65 applications, currently in the process of judging and thanks to all volunteer judges and recruitments. Reminder for judges that all applications need to be done by Monday, Sept 2nd at midnight. Cichon.8 asked that judges at least make sure they can log in and see applications, they do not have to complete them now, but it would be helpful to identify any issues now. Cichon.8 noted the struggle with recruiting judges and that she is always looking for volunteers; she noted she will draft from recruits from the delegate body at random as needed, and has worked with Sandavol.32 to disperse judging (not asking folks to judge both the Ray Travel and CDG or to judge two times in a row). Also thanked individuals for bringing website issues forward, great to know folks also have a keen eye out for our organization, still working on issue with IT. Crowsley.1 noted she is the main IT point of contact (email her or relevant person and will centralized suggestions for IT).

7. DISCUSSION

7.1. Delegate Issues and Concerns

7.1.1. Dong.209 asked about the parking in buckeye village issue. Coy.82 noted

that residents had put together a petition to note they did not want the higher level of pass that was forced upon them by CampusParc (currently a \$650 value that Student Life is paying for to maintain the Buckeye Village Parking for residents). Residents were worried that if Student Life was forced to buy from this expensive pass from CampusParc, what may happen in years to come? Will students need to pay this? Dr. J (Vice President of Student Life) has said that students there will never pay that parking fee; student life has made the commitment to always pay for as long as those building are there. Coy.82 and Dr. J. are in contact with those organizing the Buckeye Village petition, any further questions can be directed to Dr. J. . In contact with Ehsan/petition people. Dr. J contact directly.

7.1.2. Dong.209 also brought up the lack of parking at/by the medical center, perhaps due to the renovation for the North Cannon Garage there is no parking, half the “C” log at the stadium is also blocked. Coy.82 noted individuals in the Inter-Professional Council (IPC) have also noted this problem. Discussion that there may be less parking permanently, changes with CampusParc, move to make more parking for visitors. Coy.82 noted that IPC is currently taking a lead in trying to get more parking.

7.1.3. Fuller.308 brought forward an issue for a student within his program, potential problem with International Affairs. Discussed issues with visa adjustments for international students, particularly those on the job market and how they may adjust their GA positions and/or graduations to take jobs. Questions about whether or OSU practices are consistent with immigration policy arose. Concern/affected student stated that with the switch to semester the window to adjust Visa requirements is too long (lost a commencement date). Coy.82 and Crowsley.1 offered perspective and desire to figure this out, speaking more with the Office of International Affairs. Coy.82 noted the connection between this issue and the NAGPS legislative action days, to advocate about fair immigration policies.

7.1.3.1. Delegates raised questions – is this about immigration law? University regulations? Can one petition for an exception? Trouble to negotiate these constraints with families (i.e., maintain paid health insurance when adjusting Visas). Prajzner.1 asked about the language to use (OPT/F-1 Visas) if wanted to discuss with constituents, see if similar concerns? Coy.82 and Crowsley.1 emphasized we need to gather more information and we will report back. Dong.209 suggested consulting with legal affairs on high street; folks know immigration laws.

7.1.4. Dabkowski.5 brought up COTA ride issue, the timing to use the services seems off now that appointment times have changed (e.g., cannot have service start the 1st day of school when graduate students have commitments/meetings prior to this). Coy.82 noted people are working on appropriate bus schedules and fee timing idea and there is also a proposal for faculty to get in on bus passes – and with faculty involved we can have an even stronger case for bumping up when folks can ride COTA for “free”. Discussion on paying for the whole year’s pass in two installments (instead of further breaking up for summer).

7.1.4.1. Stech.6 raised concerns about trouble scheduling each term, due to completing prerequisites at other institutions. Different members raised what counts as a prerequisite is determined by the faculty. Conrad.245 noted that you can just complete the

enrollment form each time, however Holowacz.1 highlighted that he sends an email to his advisor and the faculty member and the graduate school and once the key faculty say “yes” electronically, the graduate school enrolls him. (Tips to this procedure of subsequently been added to the CGS website in our blog).

7.1.4.2. Gambrel.15 raised concerned about the level of spam in his account and if this issue could be fixed? Coy.82 noted that people are familiar with the OSU name.# system, and email at our public institution is an open public records (unless specifically request it not be) and other companies can use easily. Curzon.1 added OSU emails are public property in state of Ohio, and suggested that by forwarding to a private email one can potentially block out some spam. However, others (Odden.2, and Stech.6) noted that by forwarding students may potentially miss some communication, in addition Odden.2 noted the importance of having strong voice on Chief Information Officer (CIO) search for just these kinds of issues. There was a switch in service under the previous administration, with students now using Buckeyemail and all email questions now being directed to Microsoft. Stech.6 also noted about being careful with what you share through a private account, being careful with regards to the OSU data policy. Coy.82 suggested perhaps we could have some “survival guide” for students on what to do about email issues or highlighting email issues, e.g., forwarding breaking down, knowing the data policy, FERPA (Vang.18 would you be interested in this?). Vang.18 noted the OCIO search going slowly, will update as starts.

7.1.4.3. Hines.278 also noted issues about parking, particularly in the St. John’s lot on Lane, parking by Tuttle. There appears to be a huge increase in number of cars, all full early in the morning. Deshpande.39 agreed. Abukar.3 noted that the number of cars on a pass is potentially infinite – is that a problem? Hines.278 noted that during purchasing it stated folks could have 3 licenses on one pass, can 3 people be parking at the same time? Discussion about how well this situation is monitored arose. Gambrel.15 asked if CampusParc is selling more passes than spaces? Do we need to increase communication to people buying passes? Coy.82 noted we may need to take another look at the concession agreement to see what stipulations are there and that CampusParc now uses license plate recognition in the lots. Chung.461 asked as long as people do not park in the same lot, could they have two of their cars under the same pass on campus at the same time and be fine? Vang.18 noted there is no way in the online CampusParc vehicle registry system to give one car primacy. Coy.82 noted we will need to look into these issues.

7.1.4.4. Coy.82 - No further issues? Seeing none, adjourned. Asked members to grab flyers, make sure they sign-in and sign-up for internal committees and to put namecards back.

8. ANNOUNCEMENTS

8.1. Additional Autumn Meeting Dates

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| 8.1.1. Executive Committee Meeting | September 13, 2013 |
| 8.1.2. 2 nd Autumn Delegate Meeting | September 27, 2013 |
| 8.1.3. Executive Committee Meeting | October 4, 2013 |

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| 8.1.4. | 3 rd Autumn Delegate Meeting | October 18, 2013 |
| 8.1.5. | Executive Committee Meeting | November 8, 2013 |
| 8.1.6. | 4 th Autumn Delegate Meeting | November 22, 2013 |
| 8.1.7. | Executive Committee Meeting | December, TBD |
| 8.1.8. | 5 th Autumn Delegate Meeting* | December 13, 2013 |

*May be canceled at executive committee's discretion

Kovid Bhatnagar

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Email: KovidBhatnagar@gmail.com

Permanent Address
7953 Plantation Drive
Mason, OH 45040

EDUCATION:

Master of Electrical Engineering
Ohio State University
Expected Graduation 2015

Electrical Engineering, Math Minor, Class of 2013
University of Cincinnati

Mason High School, Mason, OH, Class of 2008

Employment:

TEACHING ASSISTANT

UNIVERSITY OF CINCINNATI, AUGUST 2012 –

PRESENT

I am leading a recitation class for engineering freshmen and helping them with projects in the lab. For the Fall 2013 I was chosen the “*TA of the semester*” for “*helping and positively impacting a large number of students.*”

CITIGROUP - TECHNOLOGY ANALYST (CO-OP)

BLUE ASH, OHIO, March 2012 – Sept2012

I wrote C# programs and participated in operation and maintenance of a large distributed software system.

RESEARCH CO-OP POSITION

UNIVERSITY OF CINCINNATI, June 2011– September

2011 I worked to design entire gate-level architecture for a very small CPU, and also developed algorithms for multi-core processors. The results were presented at the symposium for undergraduate research at University of Cincinnati in June 2012.

VIRAGE LOGIC CORPORATION [SYNOPTIS] CO-OP

FREMONT, CA, June 2010 – September 2010

I supported the marketing team, analyzed the performance of newly designed chips [185nm – 28nm technology], and also performed detailed comparison of chip’s performance with those of the competitors.

SIEMENS PLM - CO-OP,

MILFORD OHIO , January 2010 – March 2010

I developed a user interface wizard using JAVA for a TeamCenter platform based application.

SENIOR DESIGN (CAPSTONE)

Working to design a microcontroller-based smart inhaler. Purpose of this project is to design a device that can collect data from an asthmatic patient when he uses the inhaler. The system conducts spirometry test and records its data.

COMPUTER SKILLS:

C++, C#, JAVA, SQL, Microsoft Office,

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Linux

PERSONAL:

CITIZENSHIP: United States of America

FOREIGN LANGUAGES: Hindi

Pooja Joshi

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<joshi.115@buckeyemail.osu.edu >

CURRENT PROFILE:

PhD candidate in the Molecular, Cellular and Developmental Biology Ph.D. program at the Ohio State University, Columbus, Ohio (USA). Also working as a Graduate Research Associate in the department of Molecular Virology, Immunology and Medical Genetics.

EDUCATION:

- Aug. 2010 - till date **PhD candidate in Molecular, Cellular and Developmental Biology,** GPA: **3.786/4.0**
The Ohio State University, Columbus, Ohio, USA
(*Research focus*: functional and biological role of microRNAs deregulated in acquired TRAIL resistance in lung cancer)
- Aug. 2006 to June-10 **Bachelor of Engineering in Biotechnology** OGPA: **85.01/100**
Delhi Technological University (DTU, formerly DCE), New Delhi, India
- April 2004 to Mar. -06 **High school education (11 and 12 grade)** Distinction
Central Board of Secondary Education, New Delhi, India.

RESEARCH EXPERIENCE (PROJECTS):

2010-till date **Role of microRNAs in TRAIL resistance.**

Acquired TRAIL (Tumor Necrosis Factor-related Apoptosis Inducing Ligand) resistance has not been addressed. The objective of this study is to compare the microRNA expression of acquired TRAIL resistant cells versus sensitive cells and find differentially regulated microRNAs. Further, the study investigates the functional and biological role of these microRNAs and their targets in TRAIL induced apoptosis.

Jan.-Jun. 2010 Bachelor's degree dissertation project: "**Screening of the phytoalexin activity in *Calendula officinalis* and *Iberis sempervirens*: characterization of *Rhizobium* present in the rhizosphere of *Iberis sempervirens* using CAPS**".

Dec.-09-Jan.-10 Two month winter training at the Hormone Research Laboratory in the Department of Zoology, Delhi University under the supervision of Prof. K. Muralidhar. Worked on the project: "**Investigation of bioassay and immunoassay techniques for pituitary hormones**".

June-July'09 Two months summer training at the Department of Plant Molecular Biology, University of Delhi, South Campus under the supervision of Prof. Akhilesh K. Tyagi. Worked on the project: "**In silico identification of Calcium-Dependent Protein Kinase gene family in tomato and cloning/expression analysis of *SleCDPK 2***".

AWARDS

- Awarded Chief Minister's Gold Medal for overall academic performance amongst outgoing students at Delhi College of Engineering.
- Smt. Jagdamba Devi Shukla Gold Medal for best academic performance amongst outgoing female students in all branches of engineering at Delhi College of Engineering.
- Times-NIE Scholarship from Times of India for academic distinction in 10th grade.
- Awarded Certificate of Merit by Central Board of Secondary Education, India in English and Science.

LEADERSHIP AND VOLUNTEER ACTIVITIES:

- Delegate, Council of Graduate Students (2013-)
- President, "Sankalpa-India" a non-profit student organization at The OSU (2012-2013)
- Member of the Hayes Forum Committee at The OSU (2012-13)

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- Vice President, MCDB Graduate Student Organization (2012-13)

REFERENCE:

Dr. Carlo M. Croce Professor and Chair, Molecular Virology, Immunology and Molecular Genetics, OSU
080 Biomedical Research Tower, 460 W. 12th Ave. COLUMBUS, OH 43210
Phone: 614-292-3063
Email: carlo.croce@osumc.edu

Jarred D. Small

15345 Fairview Dr. | Fraser, MI 48026 | (586) 596-6911 | smalljarred@gmail.com

Education

Master of Arts: Arts Policy and Administration April 2015
The Ohio State University: Columbus, OH

Bachelor of Music: Music Education – Instrumental Secondary (K-12); Theatre minor April 2013
Western Michigan University: Kalamazoo, MI GPA: 3.94

Certifications

Michigan Provisional Teaching Certificate (JQ Endorsement) - *Highly Qualified*
American Red Cross CPR/First Aid/AED current

Professional Experiences

Barnett Fellow The Ohio State University – Columbus, OH 2013-Present

- Assist in development of new curricula for coursework within the Dept. of Arts Administration, Education & Policy
- Present lectures on specific arts management topics and lead discussion/application exercises for the undergraduate course “Exploring the Creative Sector: Art issues in the 21st Century”

Ensemble Manager Interlochen Center for the Arts – Interlochen, MI Summer 2010-2013
World Youth Symphony Orchestra | High School Jazz program

- Facilitated communication with agents, guest artists, conductors, and faculty and staff to reconcile all concerns
- Daily decision making addressing student welfare, rehearsal issues, and the needs of the conductor
- Pioneered the *Interlochen Reading Orchestra*, a staff/faculty ensemble dedicated to reading substantial orchestral works under the direction of renowned conductors, creating musical opportunities for approximately 75 musicians

Intern Teacher Gull Lake High School – Richland, MI Spring 2013

- Designed and carried out learning units for various classes on substantial pieces of wind and choral music
- Devised classroom management plans employing strategies based on best practices for various situations
- Guided band from initial rehearsal to adjudicated performance, earning a rating of “Superior” at Festival

Artistic Management Intern Kalamazoo Symphony Orchestra – Kalamazoo, MI 2010-2011, 2012

- Compiled musician contracts, assisted in music library, created digitalized stage plots, and updated internal databases
- Researched and generated comprehensive explanation and analysis of diverse sound equipment and touring locations
- Sustained team relations as proctor for auditions, assistant to guest ensembles, stage setups, and preparing receptions

Extracurricular and Professional Affiliations

Oboe Performance WMU School of Music Ensembles Fall 2009-2012

- Led sectionals and demonstrated through performance proper technique, musicality, and etiquette to section musicians
- Performed as the only undergraduate member of graduate-level and all-faculty ensembles that toured locally, state-wide, and nationally, giving recitals and master classes to students and the general public
- Selected by faculty to tour, perform and teach at music festivals and schools throughout Honduras as part of WMU’s leading undergraduate wind quintet (2012)

Box Office/Assistant House Manager WMU Department of Theatre Spring 2010-Fall 2012

- Coordinated on a creative team to execute large-scale events, supervise house ushers, and exceed patron expectations
- *So Far from God* – Researched, instructed, and performed music for industry premier at Chicago Shakespeare Theater

Association of Arts Administration Educators Member since 2011

The International Double Reed Society Member since 2010

Awards and Honors

The Honor Society of Phi Kappa Phi Inducted Spring 2013

Harry L. and Anna Gernant Family College of Fine Arts Distinguished Student 2012-2013

Pi Kappa Lambda – Beta Sigma chapter: National Music Honor Society Inducted Spring 2012

Leonard Meretta Scholar (WMU University Bands) 2012

College of Fine Arts Dean’s Scholarship 2011

Evan Thomas

thomas.1617@osu.edu
(614) 653 – 8268

Education

Ohio State University	PhD, English <i>Alan B. Farmer, Advisor</i>	Expected 2015
Ohio State University	MA, English	June 2011
Ohio State University	BA, Economics BA, English <i>Magna Cum Laude with Honors and Distinction</i> <i>Maximus Scholar</i>	June 2009

Research Interests

Image-text narrative in early modern English print literature.

Publications

Stephens Family Letters & Ephemera. Ed. H. Lewis Ulman. XML corpus.
"Invisible Art, Invisible Planes, Invisible People." *Multicultural Comics*. Ed. Frederick L. Aldama. Austin: University of Texas Press, 2010. 157–73. Print.

Presentations

"Character Narration and Drama." English Graduate Organization Colloquium
"Story Color and Resolution: A Narrative Approach to *In My Darkest Hour*." International Society for the Study of Narrative. St. Louis. 6 April 2011.

Awards

Nominated, Graduate Associate Teaching Award , 2011 *and* 2012 (*elected not to submit entry*)
Undergraduate Research Scholarship, 2008
Eagle Scout, 2005

Teaching

Recitation, British Literature: Origins to 1800 with H. Hamlin,	<i>Autumn 2013</i>
Instructor, Second-level writing and literature,	<i>Autumn 2012–Spring 2013</i>
Student teacher, Dinner in the Renaissance with H. Hamlin,	<i>Autumn 2012</i>
Instructor, First-level writing and literature,	<i>Autumn 2009–Spring 2012</i>

Service and Leadership

Co-President, Book History Graduate Group, 2013
Founder and leader, Comics Reading Group, 2010–2011