

**ACT # 1516-SP-1**

**An Act Amending the Standing Rules Regarding Delegate Election Timing**

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Sponsor: The Executive Committees

**Section 1.** The purpose of this act shall be to revise the Delegate Election Standing Rule in line with University's current practices, specifically changing occurrences of quarters to semesters and to establish a timeline appropriate for the semester calendar;

**Section 2.** Whereas, this is to modernize the language;

**Section 3.** Let it be further enacted, that the language be in effect for the upcoming elections in the Spring Semester of 2016.

**Procedure for spring ~~quarter-semester~~ elections:**

1. CGS will send an email providing the declaration of candidacy and election timeframe during the ~~second week~~ week following spring break of spring quarter to all delegates, graduate studies chairs, and graduate student organizations registered with CGS. The email will include a link to the site that includes information about candidacy eligibility, voting eligibility and the declaration of candidacy form. CGS will also submit information about the election to OSU Weekly for distribution during the ~~second and third weeks of the quarter.~~ two weeks following spring break.
2. Declarations of candidacy will be accepted during the ~~third and fourth weeks of spring quarter.~~ second and third weeks following spring break.
3. CGS will verify the eligibility of students' candidacy by 5:00 p.m. Wednesday of the ~~fifth week of spring quarter~~ fourth week following spring break.
4. CGS will send an email to all graduate students one day prior to the opening of the election period which will include links to the voting site, the dates that voting will be available, and a form that will allow students to sign up for a voting reminder email.
5. The voting reminder email shall be sent approximately half way through the voting period.
6. The voting period shall be held from 12:00 p.m. on Friday during the fifth week ~~of spring quarter~~ of the semester following spring break until 5:00 p.m. on Friday of the sixth week of ~~spring quarter~~ the semester following.

7. The Organization and Elections Committee shall certify the election and announce the results via the website within one week of the close of the voting period.
8. Less than catastrophic failure of the system: A catastrophic failure is defined as the unavailability of the voting system for more than 72 hours or the inability to accurately record votes. If the online system is unavailable during the voting period for less than 24 hours, no change to the voting period is necessary. If the online system is unavailable for more than 24 hours but less than 72 hours, the voting period shall be extended until 12:00 p.m. Tuesday ~~of the following the seventh week of original Friday deadline~~ spring quarter. CGS shall provide information on the voting site outlining any changes in the voting period and time voting is expect to resume when the system is unavailable during the voting period.
9. Should there be a catastrophic failure of the system during the voting time period, all recorded votes shall be disregarded and a new election period of at least 7 days must occur by the ~~tenth week of spring quarter~~ start of the exam period for spring semester. CGS shall use all reasonable means to inform graduate students of the new voting period.

#### **Procedure for autumn quarter elections:**

1. CGS will send an email providing the declaration of candidacy and election timeframe during the ~~second first~~ week of autumn ~~quarter semester~~ to all delegates and to graduate studies chairs and graduate student organizations registered with CGS of departments lacking full delegate representation. The email will include a link to the site that includes information about candidacy eligibility, voting eligibility and the declaration of candidacy form. CGS will also submit information about the election to OSU Weekly for distribution during the first and second weeks of the ~~quarter semester~~.
2. Declarations of candidacy will be accepted during the second week of autumn ~~quarter semester~~.
3. CGS will send an email to all delegates and to graduate studies chairs and graduate student organizations registered with CGS of departments lacking full delegate representation one day prior to the voting period with information including a link to the voting site, the dates that voting will be available, and a form that will allow students to sign up for a voting reminder email.
4. The voting reminder email shall be sent approximately half way through the voting period.

5. The voting period shall be held from 12:00 p.m. on Wednesday during the third week of autumn ~~quarter-semester~~ until 5:00 p.m. on Wednesday of the fourth week of autumn ~~quartersemester~~.
6. The Organization and Elections Committee shall certify the election and announce the results via the website within one week of the close of the voting period.
7. Less than catastrophic failure of the system: A catastrophic failure is defined as the unavailability of the voting system for more than 72 hours or the inability to accurately record votes. If the online system is unavailable during the voting period for less than 24 hours, no change to the voting period is necessary. If the online system is unavailable for more than 24 hours but less than 72 hours, the voting period shall be extended until 5:00 p.m. Friday of the fourth week of autumn ~~quartersemester~~. CGS shall provide information on the voting site outlining any changes in the voting period and time voting is expect to resume when the system is unavailable during the voting period.
8. Should there be a catastrophic failure of the system during the voting time period, all recorded votes shall be disregarded and a new election period of at least 5 days must occur prior to the second autumn ~~quarter-semester~~ delegate meeting. CGS shall use all reasonable means to inform graduate students of the new voting period.