

## Council of Graduate Students Career Development Grant

### Rubric for Reviewing Applications

The following is the scale used by the CGS Career Development Fund Committee to review applications and allocate funding.

Criteria	Possible Score	Rationale for Score and Comments
<b>Statement of Intent</b>		
<i>Description of Intended Use of Funds</i>		
Explained a high level of anticipated benefit an applicant will receive from the award	(0-5)	
Requested funds align with the expenses to be incurred by carrying out the activities outlined in the CDP	(0-5)	
<b>Subtotal (Out of Possible 15)</b>		
<b>Resume</b>		
<i>Demonstrate applicant's qualifications for employment within the field</i>		
Obtained specific training and education relevant to career interests	(0-5)	
<b>Subtotal (Out of Possible 10)</b>		
<b>Career Development Plan</b>		
<i>Outlines major career goal(s) as well as the steps to be taken within the short term leading to successful employment within the desired occupation of the applicant</i>		
Identified long-term career goals including desired occupation and its qualifications	(0-5)	
Identified short-term goals that are specific, timely, attainable, and measurable	(0-5)	
<b>Total (Out of Possible 25)</b>		