



Council of Graduate Students
The Ohio State University

June CGS Delegates Packet

Date: July 21, 2017

CGS Delegate Packet July 2017

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 - **Secretary Report**



Council of Graduate Students
The Ohio State University

Date: July 28, 2017

Location Senate Chamber; Second Floor, Ohio Union

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. CALL TO ORDER

1.1. Statement of Purpose

1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. GUEST PRESENTATION

2.1. Parking Update

2.1.1. Mark Evans, Associate Vice President of Administration & Planning & Bill Mifsud, Administrative Director for University Hospitals

3. APPROVAL OF MINUTES

3.1. Minutes from June Delegate Meeting

4. OFFICER UPDATES

4.1. Treasurer

4.2. Secretary

4.3. Vice President

4.4. President

5. COMMITTEE CHAIR ANNOUNCEMENTS

6. OLD BUSINESS

7. NEW BUSINESS

7.1. Any Delegate Issues or Concerns

8. ANNOUNCEMENTS

8.1. New Delegate Orientation, August 25, 2017 3:30 PM Ohio Union, Second Floor, Senate Chamber

8.2. First Autumn Semester Delegate Meeting, September 1, 2017 3:30 PM Ohio Union, Second Floor, Senate Chamber

Delegate Meeting Agenda



Council of Graduate Students
The Ohio State University

Date: June 23, 2017
Location: Interfaith Prayer &
Reflection Room, Ohio Union

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | cgs@studentlife.osu.edu

1. CALL TO ORDER:

- Wesaw.1 called meeting to order at 3:35pm.

a. STATEMENT OF PURPOSE

- i. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

2. APPROVAL OF MINUTES

a. Minutes from April:

- Wesaw.1 requested feedback regarding April 21st meeting minutes. No feedback, questions, or concerns were reported.
- Wesaw.1 moved to approve legislation, Puthawala.1 seconded, and this legislation was passed unanimously.

b. Minutes from May

- Wesaw.1 requested feedback or changes regarding May 26th meeting minutes. Wesaw.1 requested that the numbering be updated so that “call to order” is 1. No other feedback, questions, or concerns were noted.
- Wesaw.1 moved to approve legislation, Stone.655 seconded, and this legislation was passed unanimously.

3. Officer Updates

a. Treasurer

- Montoya.29 requested feedback regarding changes to the Ray Travel Award: She is hoping to update the grant application process so that individuals who have never received the award before would have better chances of being awarded the grant than those who have been awarded the grant in the past.
- Montoya.29 opened the floor for questions regarding the budget. No questions were asked at this time.

b. Secretary

- Koss.31 introduced herself as the new CGS Secretary.

c. Vice President

- Walterbusch.1 reviewed her report from the June Delegates packet including the upcoming orientation and requested that people try to recruit others to fill their positions if they are not returning to their CGS delegate seat.
- Walterbusch.1 stated that if someone is interesting in serving as CGS delegate starting in August they need 25 signatures or 50% of their program to be elected.
- Walterbusch.1 also stated that her and Wesaw.1 are working on committee assignments and she is placing individuals based on interests.
- Walterbusch.1 requested feedback regarding concerns on the way this is done. No concerns were noted.
- Walterbusch.1 requested any individuals interested in certain positions email her.

d. President

- Wesaw.1 stated that he is confident all positions of the Senate will be filled.
- Wesaw.1 reviewed his report from the June Delegates packet, including his meeting with President Drake with Bowers.461 and the discussed concerns with housing. President Drake was already aware and also concerned with housing, which was a promising and positive interaction.
- Wesaw.1 and Puthawala.1 requested increases to the stipends for graduate students at their last meeting with President Drake.
- Wesaw.1 stated that President Drake discussed that he was working to remove a financial disclosure agreement for vulnerable students in order to protect any financial information from being released.
- Wesaw.1 requested if anyone is interested in Chief of Staff to please come forward or email him.
- Wesaw.1 is still looking for individuals to fill the Fiscal and Rule committee placements on the Senate committees. So if anyone is interested or know someone that is interested please email him.
- Wesaw.1 also requested anyone interested in the Graduate Student Affairs role (which will be mostly addressing housing issues and other major graduate student issues) and anyone interested in the Senate Advisory and Government Relations (a co-chair position with one Senator and one delegate or other interested member of CGS) please come forward to him or email him.
- Wesaw.1 announced that Puthawala.1 agreed to take on the role of Academic Affairs chair. He stated that this is an important role due to the potential changes in the general education curricula for undergraduate students that many graduate students teach and receive stipends for teaching.
- Wesaw.1 asked if there were any other questions regarding his report in the June Delegate packet. No questions arose at this time.

4. Committee Chair Announcements

- No announcements on this date.

5. OLD BUSINESS

- No old business on this date.

6. NEW BUSINESS

a. Budget Legislation

- Wesaw.1 asked if there were any questions regarding the budget in the June Delegates packet. No questions arose at this time.
- Stone.655 motioned for approval of this legislation, Caliva.1 seconded, and the legislation was unanimously approved.

6.2 Any Delegate Issues or Concerns

- Stone.655 raised a concern regarding upcoming west campus parking changes and limited communication between CABS, CampusPARC, and the company actually doing the construction.
- Wesaw.1 stated that you can buy a parking pass with your GA form at the CampusPARC office.
- Stone.655 stated that some graduate students are not aware they can get staff parking if they have dual roles and she is concerned that there will be multiple issues with parking due to the limited communication thus far.
- Bean.240 explained that there was an agreement between CampusPARC and Ohio State that students can still get west campus parking still in the carmac 5 lot.
- Wesaw.1 agreed to discuss the schedule of construction and the communication difficulties with CampusPARC.
- Bean.240 stated that the state of Ohio released their biannual budget and there may be some positive changes for GA's including increased funding for the Ohio opportunity grant, Ohio public education, and potential tuition caps.
- Stone.655 asked if there would be any discussion regarding potential additions to the CGS website. She suggested that various opportunities that are housed by different departments but open to all graduate students may be a good thing to add to the CGS website.
- Wesaw.1 stated that this is something that is in progress as well because Walterbusch.1 and Koss.31 are working to send more emails regarding various opportunities.
- Walterbusch.1 also explained that we were having difficulties getting IT to update the website at first because no one was using it, but now that we've started using the website more frequently IT is more willing to make changes. Walterbusch.1 also proposed the idea of putting these various opportunities on the graduate office website because they have full time staff that can maintain the page to hold all the different opportunities and also frequently asked questions like parking and she is interested in having feedback regarding this idea.
- Stone.655 suggested putting it on both websites since the full time position will be able to update the website more frequently and then potentially CGS can have a link to that website.
- Wesaw.1 agreed with this idea.

7. ANNOUNCEMENTS

a. July Delegate Meeting: July 28, 2017 3:30 PM Ohio Union Senate Chamber

- Puthawala.1 motioned to adjourn the meeting, Stone.655 seconded, and the meeting was adjourned at 4:00pm.

To: Council of Graduate Students, Delegate Body
From: W. Alex Wesaw, President
Date: July 21, 2017
Subject: Monthly President's Report

Changes to Graduate Fellowships and Financial Aid Eligibility

Recently, the University's Office of Financial Aid made a change to the way Graduate Students receive University Fellowships. This is to be in accordance with federal guidelines. Essentially, instead of the fellowship stipends, and tuition/fee authorizations being counted as income, they must be counted as financial aid resources received and counted toward the student's annual cost of attendance. A consequence of this is that as the financial aid received increases, the student's cost of attendance decreases, resulting in the student not being eligible for as many federal loan dollars, if any at all. Any questions regarding this matter may be directed toward Buckeye Link (buckeyelink@osu.edu) or 614-292-0300.

Parking Updates

After a productive meeting with a couple of folks from the University's Office of Administration and Planning, the office will be sending a couple of folks to present the recent parking changes to our Delegate Body at the coming (July 28, 2017) Delegate Meeting as well as one of our future Autumn meetings to hear the concerns of Graduate Students before and after students are back on campus.

President's Convocation and Columbus Welcome

We are working with the President's Office, Provost's Office, and the organizers of the President's Convocation and Columbus Welcome to ensure that first-year graduate students are invited to the event. This is something that staff has been working on for some time and I am particularly excited to hopefully make the change happen (hopefully) this year and instilled from now on. I'll update you as there are more developments.

Committee Placements

Working with the Vice President, Tracey Walterbusch, -- we have finalized all the Senate Committee placements and are working on the remaining University-level committees that remain to be filled. If there is a committee that you would like to serve on, please let Tracey and/or I know so that we can plan accordingly.

Chief of Staff and Graduate Student Affairs Committee Update

I am working to fill the vacancies of Chief of Staff and the Graduate Student Affairs (GSA) Committee chair positions. I've met with a number of candidates since the Delegates last met. I am hoping to fill the GSA Committee chair as soon as possible and the Chief of Staff position by the end of August.

Roads Scholar Tour

This last week, I was invited to attend a two-day bus tour of Southwest Ohio. Approximately 30 administrators and faculty members went on the trip (including the President and Provost). It was a great way to get acquainted with a number of different offices and people around the University. The roots of the Tour, connect back to the University's Land Grant Mission, to understand the wants/needs/etc. of the citizens & businesses around the State of Ohio. We made eight (8) stops from Columbus, to

Dayton, to Cincinnati, to Wilmington, and ending in South Charleston. I'm looking forward to working with several of the folks I met on the Tour to figure out how we can make the graduate student experience even better.

Door is Open

As always, my door is always open should anyone have any issues, concerns, or if anyone would just like to stop by to chat. Our offices are 2088A in the Ohio Union. If it is easier to email, please feel free to do so (Wesaw.1@osu.edu).

To: Council of Graduate Students, Delegate Body
From: Tracey Walterbusch, Vice President
Date: July 21, 2017
Subject: Monthly Vice President's Report

- **Accomplishments:** We filled 93 of the 139 delegate seats. A special thank you to delegates who recruited a replacement or reapplied. We are grateful for your service.
- **Hayes Forum:** Hayes Forum is on March 2, 2018. Applications are open for faculty judges! Feel free to nominate a faculty judge here: <https://cgs.osu.edu/hayes-forum/judges-information/>
- **CGS Website:** I will be working on the website this summer. If you have any feedback at all on the current website or would like to be a part of the process, please let me know at walterbusch.1@osu.edu
- **Committee Application Now Open:** We are always looking for new graduate students to get involved with CGS. We are currently accepting applications for fall 2017 committees. Please apply and share it with your peers: <https://cgs.osu.edu/get-involved/committee-only-application/>
- **Fall Delegate Election Timeline Set:**

Autumn Delegate Election Timeline 2017	
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Now	Petition process open
7-Aug	Petition process closed
7-Aug	Delegate application open
31-Aug	Delegate application closed
6-Sep	Elections open for delegate seats
13-Sep	Voting for delegate seats closes
10-Oct	New delegates announced

- **Open Delegate Seats:** I have listed the 46 open delegate seats on the attached page. Since these positions have not been filled, they can be filled over the summer via petition. If you know anyone interested, please have them reach out to me, Tracey Walterbusch.1.

Delegate Seats 2017-2018	Total Seats	Open Seats
College of the Arts	7	1
Art	1	1
Art Education; Arts Policy & Administration	1	0
Dance & Dance Studies	1	0
Design	1	0
Music	2	0
Theatre	1	0
College of Biological Sciences	8	2
Biochemistry	1	0
Biophysics	1	0
Environmental Biology	1	1
Evolution, Ecology & Organismal Biology (EEOB)	1	0
Microbiology	1	0
Genetics	1	0
Developmental Biology	1	0
Botany	1	1
Fisher College of Business	8	4
Master of Accounting; Accounting & Management Information Systems	1	1
Business Administration EMBA; MBA, PTMBA, MA, PhD	4	1
Business Logistics Engineering MBL, MBOE	1	1
Human Resource Management	2	1
College of Dentistry	1	0
Dentistry & Oral Biology	1	0
College of Education & Human Ecology	10	0
Human Sciences	2	0
Educational Studies	4	0
Teaching & Learning	4	0
College of Engineering	22	5
Aerospace Engineering	1	1
Architecture	1	1
Biomedical Engineering	1	0
Chemical Engineering	1	0
City & Regional Planning	1	0
Civil Engineering	1	1

Computer Science & Engineering	3	0
Electrical & Computer Engineering	4	1
Geodetic Science (Engineering)	0	0
Industrial & Systems Engineering	1	0
Landscape Architecture	1	1
Materials Science & Engineering	2	0
Mechanical Engineering	3	0
Nuclear Engineering	1	1
Welding Engineering	1	0

College of Food, Agricultural, & Environmental Sciences	9	3
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Agricultural, Environmental & Development Economics	1	1
Animal Sciences	1	1
Entomology	1	0
School of Environment & Natural Resources	1	0
Food Science & Technology	1	0
Food, Agricultural & Biological Engineering	1	0
Horticulture & Crop Science	1	0
Agricultural Communication, Education, & Leadership	1	1
Plant Pathology	1	0

Glenn School of Public Administration	2	1
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Public Administration	2	1
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College of Humanities	20	9
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African American & African Studies	1	1
Comparative Studies	1	1
East Asian Languages and Literature	1	0
East Asian Studies	1	1
English	2	1
French & Italian	1	0
Germanic Languages & Literatures	1	0
Classics	1	0
History	2	2
History of Art	1	1
Linguistics	1	0
Near Eastern Languages & Culture	1	0
Philosophy	1	0
Slavic Languages & Literatures	1	0
Spanish & Portuguese	1	0
Women's Studies	1	0
Judaic & Near Eastern Language &	1	1

Literature		
Slavic & East European Studies	1	1
College of Law	1	1
Law	1	1
College of Mathematics & Physical Sciences	12	5
Astronomy	1	0
Chemistry; Chemical Physics	3	1
Geodetic Science (MPS)	1	0
Geology	1	1
Mathematics	1	1
Physics	3	0
Statistics	1	1
Biostatistics	1	1
College of Medicine	8	5
Allied Medicine	1	1
Anatomy	1	0
Biomedical Sciences Graduate Program	1	0
Medical Science; Pathology; Pharmacology	1	1
Neuroscience Graduate Program	1	0
Physical Therapy	2	2
Occupational Therapy	1	1
College of Nursing	5	1
Nursing; Nursing Practice	4	1
OSU Nutrition	1	0
College of Optometry	1	0
Vision Science; Physiological Optics	1	0
College of Pharmacy	1	0
Pharmacy	1	0
College of Public Health	4	2
Health Services Management & Policy	1	0
Public Health	3	2
College of Social & Behavioral Sciences	10	2
Anthropology	1	0
Atmospheric Sciences	1	1
Communications	1	0
Economics	1	1
Geography	1	0

Political Science	1	0
Psychology	2	0
Sociology	1	0
Speech & Hearing Science; Audiology; Speech-Language Pathology	1	0
College of Social Work	4	0
Social Work	4	0
College of Veterinary Medicine	2	1
Comparative & Veterinary Medicine	2	1
Regional Campuses	4	4
OSU - Lima	1	1
OSU - Mansfield	1	1
OSU - Marion	1	1
OSU - Newark	1	1
Grad Non Degree	0	0
Total	139	46
	139	

TO: Council of Graduate Students, Delegates
FROM: Amanda Kay Montoya, CGS Treasurer
DATE: July 19, 2017
RE: Treasurer's Report, July 2017 Delegate Meeting

I hope you are enjoying the summer! I can't believe it is just 4 short weeks until courses start up again. I have been working on budgets and event planning for the Ray Travel Award this month. If there are any questions or concerns that you have, please feel free to reach out to me either after the meeting or via email. I'll be on campus all summer, so if you'd like to meet and chat I would be happy to do so.

Budgets

Thank you for approving the proposed budget for the 2017-2018 fiscal year. The 2016 – 2017 fiscal year closed June 30th. The end of the year is a busy time, so we do not have a budget report this month, since I have not yet received the reports from the University. I expect we'll get them soon, and if the information gets to me between now and the delegate meeting, I'll bring copies of the budget report to the meeting. Once we have the info for 2016-2017, I will draft a budget amendment to close our books for the 2016-2017 fiscal year so you can look forward to seeing that at a future meeting (hopefully August).

Please let me know if you have any questions about the attached Budget Report or any of the upcoming budget information.

Delegate Outreach Grant

As the beginning of the school year draws near, please consider hosting a delegate outreach event to inform your incoming students about the CGS and all the opportunities available to them. Remember you can apply for up to \$200 of funds for these events! The delegate outreach application can be found on the CGS website or at this link [<https://cgs.osu.edu/blog/delegate-outreach-page/>]. If you have any questions or would like to chat about possible delegate outreach events for the fall, please get in contact with me.

Ray Travel Award

The second funding period for the Ray Travel Award closes August 1st. If you are planning on traveling in October through December, please consider applying for the grant, and sending out information about the grant to your constituents. If you are interested in being a judge for the Ray Travel Award, please email me! The following are the deadlines for the Ray Travel Award for the 2017-2018 Academic Year.

Funding Period #2

Application deadline: August 1, 2017 (Window to apply opens June 15, 2017)

Conference dates: October 1, 2016 - December 31, 2016

Funding Period #3

Application deadline: November 1, 2017 (Window to apply opens September 15, 2017)

Conference dates: January 1, 2018 - March 31, 2018

Funding Period #4

- **Application deadline: February 1, 2018 (Window to apply opens December 15, 2017)**

- Conference dates: April 1, 2018 - June 30, 2018

As I mentioned in my election speech, I am interested in drafting an amendment to the standing rules regarding the judging criteria for the Ray Travel Award. I would like to add in an additional criteria such that applicants who have not previously received the Ray Travel Award will receive priority for acceptance. The details of this amendment are still forthcoming, and part of determining the details will be hearing from you the constituents. I would especially love to hear from previous recipients of the Ray Travel Award regarding how you would feel about this change. If you would like to chat about these changes please reach out to me (Montoya.29) to discuss your feelings on these changes.

Finally, I would like to thank all of our Ray Travel Award Judges and Committee Members – without their hard work, we would not be able to provide these travel funds to graduate students as efficiently.

TO: Council of Graduate Students, Delegates
FROM: Liz Koss, CGS Secretary
DATE: July 19, 2017
RE: Secretary's Report, July 2017 Delegate Meeting

I hope everyone is having a great summer! It's hard to believe that we're almost ready to begin the fall semester. I have been learning a lot about my role as secretary over the last two months and would like to thank everyone for your patience with me as I learn.

I have a few updates, the second funding period for the Career Development Grant closes August 1st. If you are planning on traveling in October through December, please consider applying for the grant, and sending out information about the grant to your constituents. If you are interested in being a judge for the Career Development Grant, please email me! The deadlines for the Career Development Grant mirror the deadlines for the Ray Travel Award and are as follows:

Funding Period #2

Application deadline: August 1, 2017 (Window to apply opens June 15, 2017)

Conference dates: October 1, 2016 - December 31, 2016

Funding Period #3

Application deadline: November 1, 2017 (Window to apply opens September 15, 2017)

Conference dates: January 1, 2018 - March 31, 2018

Funding Period #4

- **Application deadline: February 1, 2018 (Window to apply opens December 15, 2017)**

- Conference dates: April 1, 2018 - June 30, 2018

Additionally, I am working with Chris Connolly from the marketing committee to update and boost our social media presence. If anyone has any suggestions or specific information that they would like for me to include on the social media calendar please let me know! We would love to use these platforms as a way to boost the work you are doing in your committees as well.

Also, I will be sending email reminders to all committee chairs to provide updates for these delegate packets the week before packets must go out, so please be sure to update me with information so that everyone has that available to them in each packet. Packets will be updated the Friday before our delegates meeting on the website and will also be emailed to everyone. Lastly, all CGS meetings are now in the online calendar and you can add them from the website directly to your outlook or google calendars! Please reach out to me if there is anything I can do that will further enhance the CGS experience for you!