



Council of Graduate Students  
at The Ohio State University

Date: February 23, 2018  
Location Senate Chamber – Ohio Union

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Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | [cgs@osu.edu](mailto:cgs@osu.edu)

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### **CGS Delegate Packet February 2018**

- **February 23<sup>rd</sup> Meeting Agenda, page 2**
- **February 2<sup>nd</sup> Meeting Minutes, page 3**
- **Officer's Reports, page 7**
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- **Resolution: To Support "Race, Ethnicity, and Gender" as a Foundations Course for the General Education Curriculum at the Ohio State University" page 24**



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- 1. CALL TO ORDER**
  - 1.1. Statement of Purpose**
    - 1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.**
  
- 2. APPROVAL OF MINUTES**
  - 2.1. Minutes from February 2, 2018**
  
- 3. GUEST SPEAKER**
  - 3.1. Bruce A. McPheron, Executive Vice President and Provost**
  
- 4. OFFICER UPDATES**
  - 4.1. Treasurer**
  - 4.2. Secretary**
  - 4.3. Vice President**
  - 4.4. President**
  
- 5. COMMITTEE CHAIR ANNOUNCEMENTS**
  
- 6. OLD BUSINESS**
  
- 7. NEW BUSINESS**
  - 7.1. Act 1718-SP-001: An Act Establishing the 2018-2019 Delegate Apportionment for the Council of Graduate Students**
  - 7.2. RESOLUTION 1718-SP-001: A Resolution to Support "Race, Ethnicity, and Gender" as a Foundations Course for the General Education Curriculum at the Ohio State University**
  
- 8. DELEGATE CONCERNS**
  
- 9. ANNOUNCEMENTS**
  - 9.1. March 23, 2018 – 3<sup>rd</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union**
  - 9.2. April 13, 2018 – 4<sup>th</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union**



**Present:** Omotayo Adeeko, Maureen Alcock, Erin Allen, Luke Andrejek, Alan Bannister, Brienne Billman, Nicholas Black, Kara Braunreiter, Abby Buffington, Kathryn Caliva, Sara Cantonwine, Haley Chatelaine, Justin Bower, Melika Shahhosseini, Ryan Slechta, Christine Stamper, Symon Stevens-Guille, Elizabeth Stone, Eunice Uhm, Vibhuti Wadhwa, Gregory Wheeler, Bennett Whitaker, Jessica Wilson, David Wituszynski, Nathan Young, Ziaochen Zhang, Amanda Montoya, Liz koss, Tracey Walterbusch, Alex Wesaw, Hoda Hatoum, Kathryn Holt, Elizabeth Hutson, Travonya Kenly, Elizabeth Klainot, Justin Kuric, Andrew Lassman, Jenny Le, Stephen Lo, Christopher Loiewski, Kayla Harris, Alec Clott, Michelle Cohen, Matthew Connolly, Steven Dalglish, Mario De Grandis, Elizabeth De Luca, Prutha Deshpande, Rebecca Dillard, Samantha Doblele, Julie Faieta, Coralie Farinas, Deep Gandhi, Jahmour Givans, Laurene Glimois, Kristyn Gumper, Deborah Faulk, Joachim Bean, David Bowers, Sara Mueller, Kate Ormiston, Erin Panczyk, Jennifer Perkins, Christopher Phelps, Christopher Pierce, Lindsey Reymore

**Absent:** Vibhor Agarwal, Ati Alizadehbirjandi, Jason Anderson, Selasi Attipoe, Madith Barton, Mark Beattie, Kyle Benzle, Jennifer Cline, Sundeep Siripurapu, Trent Smith, Deena Snoke, John Stegall, Nicole Tchorowski, Joshua Truett, Petra Wallenmeyer, Elan Weiss, Malia Womak, Qionsihan Zhang, Kerry Hodak, Kathleen Wallace, DaVonti Haynes, Bushra Ismail, Nickolaus Larsen, Matthew Latham, Erica Law, Felicia Lilien, Jules Lipman, Eric Loria, Soumik Mandal, Vinita Dahlya, Jasmine Douglas, Geogg Dubrow, Meghan Flannery, Matthew Forquer, Jenna Freudenburg, Cesar Gemelli, Jon Gill, Douglas Hartmayer, Julei Dentzer, Jasmine Douglas, Jazelynn Goudy, Francis Heschmeyer, Donna Rutledge, Blake Szkoda, Yao Wan, Chloe Williams, Mahan Mansouri, Jesse Manton, Anuraq Mazumdar, Katie McAfee, Shannon McLoughlin, Sarah Mielke, Marjorie Mignin, Carolin Mueller, Nathaniel Onnen, Firman Parlindungan, Jessica Pissini, Tiffany Polite, Brooke Rengers, Christopher Riley, Prashant Serai

**10. CALL TO ORDER: Meeting called to order at 3:35pm.**

**10.1. STATEMENT OF PURPOSE**

- 10.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

**11. APPROVAL OF MINUTES**

**11.1. Minutes from December 1, 2017**

- 11.1.1. Gumper.1 moved to approve the minutes.
- 11.1.2. Stevensguille.1 seconded the approval of the minutes.
- 11.1.3. The meeting minutes were approved without amendments.

**12. OFFICER UPDATES**

**12.1. Treasurer**

- 12.1.1. The Ray Travel Award Funding Period 4 2017-2018 received 80 applications.
- 12.1.2. The CGS Awards Ceremony will be March 29<sup>th</sup> 5pm – 7pm in the Barrister Club, all Delegates and Senators are invited.
- 12.1.3. Montoya.29 announced that she is graduating and will be leaving Ohio State after this year. Congratulations to Amanda on her graduation and new job!

**12.2. Secretary**

**12.3. Vice President**

- 12.3.1. Walterbusch.1 asked that delegates, senators, and officers turn in their name tags at the end of each meeting. She mentioned that new nametags were printed

and anyone missing a nametag should create one. New nametags will be made for those who turn in edited nametags. Outside of existing nametags, those with mistakes, and missing ones that are created at the meeting via marker and paper, there will be no new nametags printed by the end of the meeting.

- 12.3.2. Walterbusch.1 reviewed the election dates for the Council of Graduate Students for the following academic year, if you are not planning to apply again please talk to others in your field to see if anyone else is interested.
- 12.3.3. Walterbusch.1 offered a friendly reminder that the Senator elections are also coming up, so if you are interested in that please reach out to a Senator who has a yellow name tag and ask them about what that entails.
- 12.3.4. Walterbusch.1 also reminded everyone that you can apply for an officer position as well and we know for sure that there will be an opening specifically in the Treasurer position and potentially others.
- 12.3.5. Walterbusch.1 reminded everyone to submit their committee updates.
- 12.3.6. Walterbusch.1 is looking for some judges for the Hayes Forum (specifically business and FES). You can nominate people anonymously! Also, we are looking for volunteers so please reach out if you are interested or sign up here: <http://go.osu.edu/hayeshelp>.
- 12.3.7. Walterbusch.1 has requested that everyone please review this and provide feedback about whether these numbers are generally accurate and represent the size of your program. This information will be utilized to decide the number of delegate seats. <https://docs.google.com/spreadsheets/d/1rQaA7N9bEnmPC6Ozl1k9jedoOtQk5F-ZomQf2T-subc/edit?usp=sharing>. The formula for apportionments is usually shared in the Resolution but a request was made to see it sooner and Walterbusch.1 agreed that she can include that information for feedback in the next meeting packet.

#### 12.4. President

- 12.4.1. Wesaw.1 explained that interim dean, Scott Herness, has accepted a new job and left the Ohio State University; therefore, the search is continuing for a new dean of the graduate school.
- 12.4.2. Wesaw.1 reminded everyone that anyone that is conducting research must complete the CITI-RCR training.
- 12.4.3. Wesaw.1 shared the exciting update: the CGS website is mobile friendly!
- 12.4.4. Wesaw.1 shared that we may need to be aware and prepared to advocate for the Higher Education Act in the future.
- 12.4.5. Wesaw.1 updated the delegates that the CGS awards are being given out on March 29<sup>th</sup> at the CGS Awards Ceremony, so please go online and submit your nominations by March 8<sup>th</sup>. Submit nominations here: [https://docs.google.com/forms/d/e/1FAIpQLScMrEkVPxu7pe68FB1N\\_MPoCcWB5QJmvl\\_FP0ngysbLbaX1yA/viewform](https://docs.google.com/forms/d/e/1FAIpQLScMrEkVPxu7pe68FB1N_MPoCcWB5QJmvl_FP0ngysbLbaX1yA/viewform).

### 13. COMMITTEE CHAIR ANNOUNCEMENTS

- 13.1. Wesaw.1 provided a shout out to all committee chairs for providing updates on their goals that were included in the delegates packet for review.
- 13.2. Survey of CGS experiences: Auggie Heschmeyer
  - 13.2.1. Please complete the survey to share your experiences of CGS so that we can help to make the CGS experience better for you all! If you took it after it went out in the January packet please retake it because it has been updated. It will be open until 2/28 so that at the March delegate meeting we can get back to you about the information we find in this survey and any potential changes that may come with it. <http://go.osu.edu/cgssatisfactionsurvey>
- 13.3. Hatoum.9 is preparing for the international student celebration week that will be going on 2/29-3/5/18. This information went out to all graduate students, but please continue to share and remind your constituents.
- 13.4. Lipman.23 has been working on informational posts on Facebook and Twitter with the

marketing committee, so if you are not yet following us please do so that we can help update the graduate student and delegate body about some important government and policy updates.

- 13.5. Faulk.30 gave a plug for the diversity and implicit bias training program: [https://activities.osu.edu/involvement/graduate\\_and\\_professional/2018\\_DIBP](https://activities.osu.edu/involvement/graduate_and_professional/2018_DIBP). There will also be sessions in the summer and early fall, so if you cannot get to it this spring there is still a chance for you in the future! If you have feedback you can email [Faulk.30@osu.edu](mailto:Faulk.30@osu.edu).
- 13.6. Perkins.442 gave a plug for the Spring Wellness Day in March, she is looking for volunteers if anyone is interested! Also if you are on the Health and Wellness committee and haven't been receiving Perkins.442 emails please let her know!

#### 14. OLD BUSINESS

#### 15. NEW BUSINESS

##### 15.1. ACT 1718 – SP001: AN ACT CONCERNING THE AMENDMENT OF THE BUDGET FOR THE 2017-2018

- 15.1.1. We received about \$12,500 more than we intended so that was redistributed throughout the budget.
- 15.1.2. There is also an adjustment for the CGS gear that was purchased during the last fiscal budget but hit our budget this year. Encumbrances is money that we attempted to spend last year (that we would have lost otherwise), but actually was spent this year which explains why \$8000 was moved to the marketing committee.
- 15.1.3. The executive committee met and decided to create a pool of money that is available to any committees in need with some of the extra money. Therefore, if a committee needs additional monies for an event they can request this extra funding. So, if you are on a committee and have an idea, please reach out to your committee chair so that we can use this!
- 15.1.4. Montoya.29 also explained that she is working with Coca Cola to get additional funds for next year.
- 15.1.5. A question was raised regarding the purpose of adjusting the budget versus waiting until next year and learning from mistakes of going above or under budget and the point was raised that it aligns with the procedures in the governance to amend the budget when there are any substantial changes to protect and inform the body.
- 15.1.6. A question was raised regarding how individuals/committees will get this money and whether it needs to be added to the Act, but the consensus was that this did not belong in this Act and that there was a goal to develop some kind of procedure to request the funds.
- 15.1.7. Connolly.93 motions to approve the Act.
- 15.1.8. Stone.655 seconded the motion to approve the Act.
- 15.1.9. The motion to approve the Act carries with one objection.

##### 15.2. Marketing Committee Recommendation for Meeting Minutes

- 15.2.1. Connolly.93 explained that Robert's Rules of Order suggests that we capture the essence of the meeting minutes instead of what was explicitly stated. Therefore the marketing committee is in favor of using the Robert's Rules of Order because it would reduce the time spent on grammar errors in the minutes, reduce the burden on the volunteer secretary, and reduce the burden of consciousness that comes with direct transcription. However, they raise the suggestion that if you speak and want that to be directly transcribed by stating in the meeting that you would request "let the record state" in the meeting. If you have any suggestions or feedback regarding how you would like the meeting minutes recorded please reach out.

#### 16. Delegate Concerns

- 16.1. Monday February 5<sup>th</sup> please join us for the Work in the World event

- 16.2. A concern was raised regarding graduate student sick leave, Wesaw.1 agreed to look into this and follow up and a delegate stated that you are guaranteed 2-3 weeks off.
- 16.3. A concern was raised regarding the University child care services expenses, the facilities are also older, and the food was not of particularly high quality or health as compared to previous institutions in other states. An additional concern was raised that students had to keep their children over winter break. A recommendation was made to reach out to the Senate prior to next week and Wesaw.1 agreed to take this up to the Office of Student Life. Another recommendation was made to look at OSU's Child Care website where there's information about state assistance.
- 16.4. Whitaker.105 requested anyone who has advice on establishing Ohio residency to reach out to him or the Government and Student Affairs Committee so that we can facilitate other graduate students working to establish residency.
- 16.5. A concern was raised regarding the opt-in and opt-out policy for OPERS and whether or not we can identify easier ways to get information about the programs and about how to opt-in or out. A suggestion was raised to get a group or committee together to address this issue as well.
- 16.6. An additional concern was raised regarding opting out of STRS, Wesaw.1 said he will look into more information on this and how we can advocate on behalf of students.

## **17. ANNOUNCEMENTS**

- 17.1. February 23, 2018 – 2<sup>nd</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
- 17.2. March 23, 2018 – 3<sup>rd</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union
- 17.3. April 13, 2018 – 4<sup>th</sup> Spring Semester Delegate Meeting @ 3:30 PM Ohio Union

DRAFT

**TO:** The Council of Graduate Students, Delegates  
**FROM:** Amanda Montoya  
**DATE:** 2/14/18  
**RE:** Treasurer's Report

Hello CGS Delegates,

I hope Spring Semester is going well. I know this is a busy time of year, so thank you all for your service, and I'll try to keep my remarks short.

**Save the Date!** The CGS Award Ceremony (formerly the Ray Travel Award Reception) will be on March 29th, 5pm – 7pm in the Barrister Club! We will celebrate the many accomplishments of graduate students at Ohio State including Ray Travel Award winners, Career Development Grant recipients, and the annual CGS awards. There will be food, an address by the provost, and an excellent display of graduate student research! All delegates and senators are invited. An invitation is attached below with information about how to RSVP! Thanks so all the Ray Committee members for their help organizing this event!

Extra special thanks to the Ray Judges who are working tirelessly to get the Ray Awards Judged for the 4<sup>th</sup> Funding Period of the Year.

Congratulations to the Health and Wellness committee! We received an anonymous \$1,500 donation to help support the Spring Wellness event!

Thank you!  
Amanda Kay Montoya  
CGS Treasurer

<b>Income</b>	<b>Jul 1, '17 - Feb 8, 18</b>	<b>Budget</b>
Coca Cola Carry Forward	19,540.23	19,500.00
Coca Cola Endowment	15,863.21	15,863.00
CSA Carry Forward	11,787.28	11,500.00
CSA Student Activity Fee	78,724.84	78,000.00
Donations	1,500.00	0.00
Global Gtwy	10,000.00	10,000.00
Global Gtwy Carry Forward	0.00	0.00
Grad Sch.--Hayes	10,000.00	10,000.00
Grant NAGPS Hosting	0.00	0.00
OAA Ray Travel	35,000.00	35,000.00
OAA Ray Travel Carry Forward	14,150.91	14,000.00
OR Hayes Endwmnt	10,000.00	10,000.00
<b>Total Income</b>	<b>206,566.47</b>	<b>203,863.00</b>
<b>Expense</b>		
1100 Discretionary	0.00	1,000.00
1300 Inauguration	0.00	1,000.00
1000 President's Projects - Other	0.00	0.00
<b>Total 1000 President's Projects</b>	<b>0.00</b>	<b>2,000.00</b>
2000 Vice President		
2100 Hayes	6,016.53	29,000.00
2000 Vice President - Other	0.00	0.00
<b>Total 2000 Vice President</b>	<b>6,016.53</b>	<b>29,000.00</b>
3000 Committees		
3110 Retreat	879.03	3,000.00
3120 Awards & Rec	0.00	500.00
3130 Exec Disc	0.00	500.00
3140 Comm. Disc.	0.00	3,000.00
3150 MarCom	4,410.22	8,000.00
3160 Speaker Series	0.00	0.00
3100 Exec - Other	0.00	5,000.00
<b>Total 3100 Exec</b>	<b>5,289.25</b>	<b>20,000.00</b>
3200 Acad. Rel	0.00	0.00
3301 Grants Admin	0.00	500.00
3340 Arts & Culture	600.00	2,000.00
3400 Del OutReach Grnt	643.55	3,200.00
3410 Communications	0.00	1,000.00
3500 Div & Inclusion	0.00	3,000.00
3510 International Concerns	0.00	2,500.00
3600 Government Relations	0.00	0.00
3610 Ray Trv Grant Adm	268.00	500.00

	<b>Jul 1, '17 - Feb 8, 18</b>	<b>Budget</b>
3611 Ray Award Receptions	0.00	2,000.00
3700 Grad H & W	0.00	2,500.00
3710 SERC	362.93	1,000.00
3800 Org & Elect	0.00	500.00
3900 Senate Advisory	0.00	0.00
5200 Grad. Housing	0.00	0.00
3000 Committees - Other	0.00	6,500.00
<b>Total 3000 Committees</b>	<b>7,163.73</b>	<b>45,200.00</b>
<b>3300 Grants Admin Funds</b>		
3310 Career Dev	5,012.43	17,000.00
3320 Global Gtwy	4,938.32	10,000.00
3330 Ray Travel Award	17,613.72	45,000.00
3300 Grants Admin Funds - Other	0.00	0.00
<b>Total 3300 Grants Admin Funds</b>	<b>27,564.47</b>	<b>72,000.00</b>
<b>4000 Office Equip</b>		
4100 Copier	0.00	500.00
4200 Equip.	0.00	400.00
4300 Furn.	0.00	0.00
4400 Supplies	0.00	1,000.00
4500 Telephone	0.00	1,639.40
4600 Technology	5,542.50	8,000.00
4000 Office Equip - Other	0.00	0.00
<b>Total 4000 Office Equip</b>	<b>5,542.50</b>	<b>11,539.40</b>
<b>5000 Administrative</b>		
5100 Student Life Init.		
5120 Fall Event	0.00	1,500.00
5130 Spr. Event	0.00	0.00
5100 Student Life Init. - Other	0.00	0.00
<b>Total 5100 Student Life Init.</b>	<b>0.00</b>	<b>1,500.00</b>
5300 Mtng. Refreshments	9,735.45	12,438.60
5400 Org. Dev.	0.00	500.00
5410 Travel	1,168.22	12,500.00
5500 Administrative - Other	0.00	0.00
6000 Prkng Passes	4,939.80	4,685.00
Mbrshp Fees	0.00	0.00
5000 Administrative - Other	0.00	0.00
<b>Total 5000 Administrative</b>	<b>15,843.47</b>	<b>31,623.60</b>
<b>8000 PY Encum</b>		
8100 Career Dev.	2,063.00	500.00
8200 Global Gtwy	1,376.20	0.00
8300 Ray Travel Award	1,397.53	3,000.00
8400 MarCom	8,000.00	8,000.00
8000 PY Encum - Other	0.00	1,000.00
<b>Total 8000 PY Encum</b>	<b>12,836.73</b>	<b>12,500.00</b>
<b>Total Expense</b>	<b>74,967.43</b>	<b>203,863.00</b>

**TO:** Council of Graduate Students, Delegates  
**FROM:** Liz Koss  
**DATE:** February 9, 2018  
**RE:** Secretary's Report

The Career Development Grant funding period four is currently in the judging process.

The **Global Gateway Grant Application is open online and is due March 1<sup>st</sup>**, and this applies to travel May 5<sup>th</sup>-August 19<sup>th</sup>. If you're interested, please visit the [Global Gateway Grant Map](#) to see what others have done with their funds thus far! Or join us for the Global Gateway Grant Symposium where you can hear about other students experiences abroad! [RSVP here](#).

If you have questions about the Global Gateway Grant or if you are interested in judging the award this round, please email me (Koss.31).

Thanks,  
Liz Koss  
CGS Secretary

**TO:** Council of Graduate Students, Delegates  
**FROM:** Tracey Walterbusch, Vice President  
**DATE:** 2/13/18  
**RE:** Vice President's Report

- **Hayes Forum:** Hayes Forum is on March 2, 2018. Please put it on your calendar.
  - We still need volunteers for the forum. If you are interested in volunteering for the Hayes Forum, please sign up here: <http://www.signupgenius.com/go/60b0e49a9ad2fa1fb6-hayes>
  - We have already recruited judges (133) and have exceeded our number from last year (96) and our goal for this year (105) but we could always use more. **We need your help to get judges in missing academic areas.** Please nominate one of your faculty members to be a judge for the 2018 forum: <https://cgs.osu.edu/hayes-forum/>
    - We most need more judges in the following areas:
      - Math and Physical Sciences (1 More)
      - Engineering Math and Physical Sciences Posters (2 more)
      - Business (3 More)
- **Overall Elections:** Please start considering if you would like to run for elections for next academic year or would like to serve the Council of Graduate Students in any way. Please let me know if you would like more information about any of the opportunities or have feedback or suggestions for next year. Please visit our website for a snapshot of the positions: <http://www.cgs.osu.edu/get-involved/>
  - At the next meeting, I will provide you with the full timeline for each of the elections process including the officers, delegates, and senators.
  - **Officer Elections** are coming soon. Please consider nominating a peer or applying.
    - Nominations will open at the upcoming CGS Meeting February 23
    - Applications can be found on the CGS Website
  - **Delegate Elections** are coming soon. If you are not re-running, please nominate a replacement delegate! For more information about the delegate position please visit <https://cgs.osu.edu/get-involved/> or e-mail me to set up a meeting at walterbusch.1
    - Nominations will open March 26 and close April 16
    - Applications can be found on the CGS Website
  - **Senate Elections** are also coming soon. Again, please consider running or nominating a peer. For more information about the senator position please visit <https://cgs.osu.edu/get-involved/> or e-mail me to set up a meeting at walterbusch.1
    - Nominations will open March 20 and close April 7
    - Applications can be found on the CGS Website

- **Committees:** The website is up to date with all committee assignments. Please contact me if you do not see your information on the website:  
<https://cgs.osu.edu/committees/>
  - You should have received an initial contact from your CGS internal or external committee chair by this point. Please send me an e-mail if you have not heard from your chair.
  - If you are serving on external committee, don't forget to submit your committee report here:  
[https://osu.az1.qualtrics.com/jfe/form/SV\\_8csOIMBon6L0gux](https://osu.az1.qualtrics.com/jfe/form/SV_8csOIMBon6L0gux)
- **Communication:** I sent an e-mail to department chairs and faculty with the information for each of the delegates in different departments. If a faculty member reaches out to you, please follow-up with them to share relevant CGS information!
- **Apportionment:** As a follow-up to the question about apportionment last week. Here is information that is used to plan apportionment:

Article I Sections 2 through 3 of the Constitution of CGS is as follows:

*Section 2.1: Units of representation - Units of representation of CGS shall be determined by the Organization and Elections Committee. Units will be based on, but not necessarily limited to, graduate program areas: exceptionally large programs may be split and exceptionally small ones grouped.*

*Section 2.2: Apportionment - CGS shall be composed of not more than one hundred fifty voting delegates and no fewer than one hundred thirty. The number of delegates per unit of representation shall not exceed twelve. Each spring, the Organization and Elections Committee shall apportion these positions to the graduate programs on the basis of autumn semester enrollment. Each unit of representation shall have at least one delegate. Each regional campus with graduate representation shall be allotted one delegate seat. The number of regional seats shall not exceed five."*

Section 3. Whereas, in addition to the above criteria stipulated in the CGS Bylaws, this act has apportioned delegates seats based upon a ratio of 99 graduate students equating to 1 delegate seat, and a maximum cap of 4 delegate seats per unit of representation, as was determined by the Organization and Elections committee. This is to ensure that the total number of seats falls within the 130 minimum and 150 maximum seat range and also to meet the criteria of being no more than 12 delegate seats per unit of representation stipulated in the CGS Bylaws:

1-99 Graduate Students = 1 Delegate Seat  
 100-199 Graduate Students= 2 Delegate Seats  
 200-299 Graduate Students= 3 Delegate Seats  
 300 and Above Graduate Students= 4 Delegate Seats

- **Feedback:** Please don't hesitate to reach out if you would like to set-up a meeting to discuss future involvement, questions or concerns. Please e-mail me at [walterbusch.1@osu.edu](mailto:walterbusch.1@osu.edu).

**TO:** Council of Graduate Students, Delegates  
**FROM:** W. Alex Wesaw, President  
**DATE:** February 10, 2018  
**RE:** President's Report

### **Guest Speaker**

I am excited that at our next Delegate Meeting, Executive Vice President & Provost Bruce McPherson will be joining us for his annual CGS visit to give some brief remarks as well as to present an opportunity to answer a few questions from our Delegates. I hope that you will come with questions for a great opportunity to interact with the Provost.

### **Vice Provost of Graduate Students and Dean of the Graduate School Search**

Randy Smith, the Vice Provost for Academic Programs within the Office of Academic Affairs is overseeing the operations of the Graduate School until a new Vice Provost/Dean is selected by Provost McPherson. I've been advised that the new goal is to have the new Vice Provost/Dean identified by June 1 at the latest. I am confident that Randy Smith will do great leading the Graduate School until then. During Graduate Council meetings, Randy has begun devoting time to consider the following questions to be delivered to the new Vice Provost/Dean so that when that person takes over, they will have an idea of what they are walking into. Those questions are:

- 1) What do we need to do to enhance the function of graduate education?
- 2) What are the next steps for the Campus Conversation document?
- 3) How can we improve the Graduate School itself and its function?

### **Graduate/Professional Student Trustee**

A group of 11 students from each of the three student governments, the two student Trustees, one faculty member, and one administrator from Student Life met on Saturday, February 3, 2018 to interview ten applicants for the new Graduate/Professional Student Trustee position. After a full day of interviews and deliberation, the search committee identified five graduate/professional students that will be sent to the Ohio Governor's Office for consideration. Closer to the end of the academic year, the Governor will appoint one of the five graduate/professional students the search committee sent to his office to the Board of Trustees.

### **Housing Update**

On February 9, I met with President Drake. One of the topics we discussed was Graduate/Family Housing. He indicated that after some bumps with the

University's legal department, we seem to be moving forward and should have renderings of the buildings soon. They have tentatively set Autumn Semester 2018 to break ground.

In closing, if you have concerns, comments, questions—please do not hesitate to reach out to me, I would be happy to meet with anyone either in the CGS Office (2088A Ohio Union) or around campus. Just send me an email (wesaw.1@osu.edu).

**TO:** Council of Graduate Students, Delegates  
**FROM:** Jules Lipman & Auggie Heschmeyer, Senate Advisory & Gvnt Relations  
Co-Chairs  
**DATE:** 2/13/18  
**RE:** Senate Advisory & Government Relations

The Government Relations team is continuing to meet regularly. Since last month we have been providing informative social media posts, which are uploaded to the various CGS profiles via the Marketing Committee. This month we will be sharing posts about instate residency, and international student tax support.

We also have an upcoming video project. We feel that an information gap exists between what CGS does / has the capabilities to do, and what grad students (and sometimes CGS delegates) think we do / can do. To bridge this gap, we plan to develop a 2-3min video which explains the role of CGS and our position in the OSU decision-making hierarchy; the funding and other opportunities available through CGS; and (perhaps) includes a call to action to get involved. The exact details are in the works at the moment, but we plan to have the video completed by the end of the semester.

- Jules Lipman

Please take the time to fill out the following survey to help us improve your student government experience: <http://go.osu.edu/CGSSatisfactionSurvey>.

- Auggie Heschmeyer

**TO:** Council of Graduate Students, Delegates  
**FROM:** Liz Koss, Grants Admin Committee Chair  
**DATE:** February 9, 2018  
**RE:** Grants Administration Committee Update

Funding period four for the Career Development Grant had the highest number of applicants for this grant to date! We are very excited to see our outreach efforts through social media, email, workshops, etc. paying off. Additionally, we are hoping to expand our judges to bring in more interested students for the Global Gateway grant due March 1<sup>st</sup>!

Thanks,  
Liz Koss.31

**TO:** Council of Graduate Students, Delegates  
**FROM:** Hoda Hatoum, International Students Committee Chair  
**DATE:** February 9, 2018  
**RE:** International Students' concerns progress report

The international students appreciation week is going to be held from February 19 to the 25th in Buckeye Village. ISC will have a dedicated table with brochures that introduce and explain what the committee is and what its goals are. Apart from this, the committee does not have any updates.

**TO:** Council of Graduate Students, Delegates  
**FROM:** Jennifer Perkins, Health and Wellness Committee Chair  
**DATE:** February 14, 2018  
**RE:** International Students' concerns progress report

1. Spring Wellness Day
  - A. Host the second annual Spring Wellness Day
    - Date/Time Set: 03/07/18
    - Vendors are in the process of being contacted
  - B. Increase our participants by 50% over last year
    - Communication plan being formulated including use of CGS's new social media platforms
2. Advocate for the COPE curriculum to be implemented across campus
  - Collaborating with Dean Bernadette Melnyk, OSU Chief Wellness Officer
  - Awaiting IRB approval from Dean Melnyk's team
3. Opioid Epidemic
  - A. Assess how the opioid epidemic is affecting graduate students
    - Have reached out (twice) to the Collegiate Recovery Community; no response
    - Will reach out to Dean Melnyk for her input
  - B. Compile and identify what efforts are already in place on campus to tackle this problem.
4. Improve scheduling procedures and policies for health services appointments for graduate students
  - Jennifer and another member of the committee, Kara Braunreiter, attended two meetings with members of the Counseling and Consultation Services Staff including the director of the center.
  - We raised the concerns about graduate students being told that they should meet with their councilor weekly, but then only allowed to schedule 1 meeting at a time, resulting in several weeks wait time

in between appointments. (This was brought as a delegate concern.)

- CCS assured us that the 1 scheduled meeting practice is not a policy that they enforce; however, many councilors do follow that practice because they reevaluate the needs of the student at each meeting and adjust their appointment schedule accordingly. They admit that wait times can be 1-2 weeks for an appointment, but also pointed out that they consider themselves a short term service and if they have a student who they anticipate needing long term, weekly appointments that that individual would be referred out to someone in the community.
- CCS also wanted to bring awareness to some alternative and emergency counseling services that they offer, should a student be unable to get a weekly or immediate appointment with their councilor due to high demand. These services include:
  1. Daily group counseling – Sessions are held daily in focus groups designed around the most common concerns of students. Groups are also available exclusively for graduate students. These are drop-in sessions so no appointment is needed.
  2. Emergency appointments – They reserve a number of appointment slots each day for emergency appointments. If a student is in distress they can call for an emergency appointment, but they may not necessarily get the councilor they are already seeing if that person doesn't have any emergency slots available.
  3. 24/7 emergency hotline – There is a emergency hotline that students can call 24/7 to talk to a trained councilor on the other end.
- We consider this issue to be resolved and will not be following up further as a committee unless an additional concern arises.

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## ACT 1819-SP-02

An Act Establishing the 2018 – 2019 Delegate Apportionment for the  
Council of Graduate Students  
Author: Tracey Walterbusch

**Section 1.** The purpose of this act is to set the 2018-2019 Delegate Apportionment for the Council of Graduate Students, in accordance with the Bylaws.

**Section 2.** Article I Sections 2 through 3 of the Constitution of CGS is as follows:

*Section 2.1: Units of representation - Units of representation of CGS shall be determined by the Organization and Elections Committee. Units will be based on, but not necessarily limited to, graduate program areas: exceptionally large programs may be split and exceptionally small ones grouped.*

*Section 2.2: Apportionment - CGS shall be composed of not more than one hundred fifty voting delegates and no fewer than one hundred thirty. The number of delegates per unit of representation shall not exceed twelve. Each spring, the Organization and Elections Committee shall apportion these positions to the graduate programs on the basis of autumn semester enrollment. Each unit of representation shall have at least one delegate. Each regional campus with graduate representation shall be allotted one delegate seat. The number of regional seats shall not exceed five."*

**Section 3.** Whereas, in addition to the above criteria stipulated in the CGS Bylaws, this act has apportioned delegates seats based upon a ratio of 99 graduate students equating to 1 delegate seat, and a maximum cap of 4 delegate seats per unit of representation, as was determined by the Organization and Elections committee. This is to ensure that the total number of seats falls within the 130 minimum and 150 maximum seat range and also to meet the criteria of being no more than 12 delegate seats per unit of representation stipulated in the CGS Bylaws:

1-99 Graduate Students = 1 Delegate Seat  
100-199 Graduate Students= 2 Delegate Seats  
200-299 Graduate Students= 3 Delegate Seats  
300 and Above Graduate Students= 4 Delegate Seats

**Section 4.** The changes from the 2017 – 2018 to 2018 – 2019 apportionment are outlined below:

Name Changes:

Change "Molecular Biology" to "Molecular, Cellular, and Developmental Biology"

Unit of Representation Changes:

Addition of "Preventative Medicine"

Removal of "Botany"

Removal of "Geodetic Science (Engineering)"

**Section 5.** The 2018-2019 Delegate Apportionment will be as shown in the attached table. |

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54 Section 6. This act will take effect for the spring 2018 elections and delegate term of service from autumn  
 55 2018 through summer 2019 upon approval at a regular meeting of the Council of Graduate Students.

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### 2018-2019 Delegate Proposed Apportionment

Delegate Seat 2017-2018	Fall 2016 Enrollment	2017-2018 Delegate Apportmt	Proposed Delegate Seat 2018-19	Fall 2017 Enrollment	2018-2019 Proposed Delegate Apportmt	Net Change in Delegates
<b>College of the Arts</b>	<b>305</b>	<b>7</b>	<b>College of the Arts</b>	<b>300</b>	<b>7</b>	<b>0</b>
Art	41	1	Art	41	1	0
Art Education; Arts Policy & Administration	42	1	Art Education; Arts Policy & Administration	42	1	0
Dance & Dance Studies	33	1	Dance & Dance Studies	33	1	0
Design	25	1	Design	25	1	0
Music	128	2	Music	128	2	0
Theatre	36	1	Theatre	31	1	0
<b>College of Biological Sciences</b>	<b>377</b>	<b>8</b>	<b>College of Biological Sciences</b>	<b>378</b>	<b>7</b>	<b>-1</b>
Biochemistry	79	1	Biochemistry	75	1	0
Biophysics	35	1	Biophysics	35	1	0
Environmental Biology	41	1	Environmental Biology	39	1	0
Evolution, Ecology & Organismal Biology (EEOB)	54	1	Evolution, Ecology & Organismal Biology (EEOB)	58	1	0
Microbiology	44	1	Microbiology	52	1	0
Genetics	33	1	Genetics	33	1	0
Developmental Biology	89	1	Molecular, Cellular, and Developmental Biology	86	1	0
Botany	2	1	Botany			-1
<b>Fisher College of Business</b>	<b>1018</b>	<b>8</b>	<b>Fisher College of Business</b>	<b>953</b>	<b>7</b>	<b>-1</b>
Master of Accounting; Accounting & Management Information Systems	85	1	Master of Accounting; Accounting & Management Information Systems	91	1	0
Business Administration EMBA; MBA, PTMBA, MA, PhD	751	4	Business Administration EMBA; MBA, PTMBA, MA, PhD	729	4	0
Business Logistics			Business Logistics			
Engineering MBL, MBOE	82	1	Engineering MBL, MBOE	48	1	0
Human Resource Management	100	2	Human Resource Management	85	1	-1
<b>College of Dentistry</b>	<b>60</b>	<b>1</b>	<b>College of Dentistry</b>	<b>67</b>	<b>1</b>	<b>0</b>
Dentistry & Oral Biology	60	1	Dentistry & Oral Biology	67	1	0

College of Education & Human Ecology	1227	10	College of Education & Human Ecology	1223	10	0
Human Sciences	183	2	Human Sciences	183	2	0
Educational Studies	628	4	Educational Studies	628	4	0
Teaching & Learning	416	4	Teaching & Learning	412	4	0
College of Engineering	1782	23	College of Engineering	1859	26	3
Aerospace Engineering	60	1	Aerospace Engineering	51	1	0
Architecture	50	1	Architecture	52	1	0
Biomedical Engineering	65	1	Biomedical Engineering	67	1	0
Chemical Engineering	92	1	Chemical Engineering	111	2	1
City & Regional Planning	85	1	City & Regional Planning	93	1	0
Civil Engineering	90	1	Civil Engineering	108	2	1
Computer Science & Engineering	284	3	Computer Science & Engineering	303	4	1
Electrical & Computer Engineering	466	5	Electrical & Computer Engineering	433	4	-1
Geodetic Science (Engineering)	0	0	Geodetic Science (Engineering)	0	0	0
Industrial & Systems Engineering	96	1	Industrial & Systems Engineering	104	2	1
Landscape Architecture	31	1	Landscape Architecture	41	1	0
Materials Science & Engineering	107	2	Materials Science & Engineering	120	2	0
Mechanical Engineering	237	3	Mechanical Engineering	273	3	0
Nuclear Engineering	43	1	Nuclear Engineering	25	1	0
Welding Engineering	76	1	Welding Engineering	78	1	0
College of Food, Agricultural, & Environmental Sciences	369	9	College of Food, Agricultural, & Environmental Sciences	429	9	0
Agricultural, Environmental & Development Economics	78	1	Agricultural, Environmental & Development Economics	87	1	0
Animal Sciences	28	1	Animal Sciences	35	1	0
Entomology	22	1	Entomology	1	1	0
School of Environment & Natural Resources	84	1	School of Environment & Natural Resources	90	1	0
Food Science & Technology	6	1	Food Science & Technology	5	1	0
Food, Agricultural & Biological Engineering	47	1	Food, Agricultural & Biological Engineering	90	1	0
Horticulture & Crop Science	45	1	Horticulture & Crop Science	36	1	0
Agricultural Communication, Education, & Leadership	37	1	Agricultural Communication, Education, & Leadership	46	1	0
Plant Pathology	22	1	Plant Pathology	39	1	0

Glenn School of Public Administration	192	2	Glenn School of Public Administration	176	2	0
Public Administration	192	2	Public Administration	176	2	0
College of Humanities	633	20	College of Humanities	652	19	-1
African American & African Studies	12	1	African American & African Studies	9	1	0
Comparative Studies	26	1	Comparative Studies	23	1	0
East Asian Languages and Literature	56	1	East Asian Languages and Literature	56	1	0
East Asian Studies	9	1	East Asian Studies	9	1	0
English	155	2	English	168	2	0
French & Italian	22	1	French & Italian	21	1	0
Germanic Languages & Literatures	23	1	Germanic Languages & Literatures	18	1	0
Classics	23	1	Classics	23	1	0
History	105	2	History	92	1	-1
History of Art	33	1	History of Art	34	1	0
Linguistics	39	1	Linguistics	35	1	0
Near Eastern Languages & Culture	13	1	Near Eastern Languages & Culture	9	1	0
Philosophy	37	1	Philosophy	32	1	0
Slavic Languages & Literatures	14	1	Slavic Languages & Literatures	17	1	0
Spanish & Portuguese	51	1	Spanish & Portuguese	60	1	0
Women's Studies	2	1	Women's Studies	33	1	0
Judaic & Near Eastern Language & Literature	2	1	Judaic & Near Eastern Language & Literature	5	1	0
Slavic & East European Studies	11	1	Slavic & East European Studies	8	1	0
College of Law	14	1	College of Law	31	1	0
Law	14	1	Law	31	1	0
College of Mathematics & Physical Sciences	660	12	College of Mathematics & Physical Sciences	753	13	1
Astronomy	26	1	Astronomy	29	1	0
Chemistry; Chemical Physics	218	3	Chemistry; Chemical Physics	244	3	0
Geodetic Science (MPS)	22	1	Geodetic Science (MPS)	21	1	0
Geology	14	1	Geology	5	1	0
Mathematics	96	1	Mathematics	129	2	1
Physics	200	3	Physics	212	3	0
Statistics	71	1	Statistics	91	1	0
Biostatistics	13	1	Biostatistics	22	1	0
College of Medicine	451	9	College of Medicine	576	10	1
Allied Medicine	25	1	Allied Medicine	36	1	0
Anatomy	33	1	Anatomy	35	1	0
Biomedical Sciences Graduate Program	85	1	Biomedical Sciences Graduate Program	131	2	1

Medical Science; Pathology; Pharmacology	27	1	Medical Science; Pathology; Pharmacology	57	1	0
Neuroscience Graduate Program	33	1	Neuroscience Graduate Program	36	1	0
Physical Therapy Health and Rehabilitation Sciences	108	2	Physical Therapy Health and Rehabilitation Sciences	146	2	0
Occupational Therapy	89	1	Occupational Therapy	85	1	0
College of Nursing	51	1	College of Nursing	50	1	0
Nursing; Nursing Practice	637	5	Nursing; Nursing Practice	894	5	0
OSU Nutrition	618	4	OSU Nutrition	873	4	0
College of Optometry	19	1	College of Optometry	21	1	0
Vision Science; Physiological Optics	34	1	Vision Science; Physiological Optics	45	1	0
College of Pharmacy	72	1	College of Pharmacy	89	1	0
Pharmacy	72	1	Pharmacy	89	1	0
College of Public Health	273	4	College of Public Health	279	5	1
Health Services Management & Policy	61	1	Health Services Management & Policy	33	1	0
Public Health	212	3	Preventative Medicine	14	1	1
College of Social & Behavioral Sciences	573	10	Public Health	232	3	0
Anthropology	52	1	College of Social & Behavioral Sciences	683	11	1
Atmospheric Sciences	8	1	Anthropology	53	1	0
Communications	61	1	Atmospheric Sciences	9	1	0
Economics	88	1	Communications	53	1	0
Geography	23	1	Economics	83	1	0
Political Science	73	1	Geography	39	1	0
Psychology	140	2	Political Science	83	1	0
Sociology	60	1	Psychology	147	2	0
Speech & Hearing Science; Audiology; Speech-Language Pathology	68	1	Sociology	64	1	0
College of Social Work	449	4	Speech & Hearing Science; Audiology; Speech-Language Pathology	152	2	1
Social Work	449	4	College of Social Work	531	4	0
College of Veterinary Medicine	105	2	Social Work	531	4	0
Comparative & Veterinary Medicine	105	2	College of Veterinary Medicine	113	2	0
Regional Campuses	872	4	Comparative & Veterinary Medicine	113	2	0
OSU - Lima		1	Regional Campuses	750	4	0
OSU - Mansfield		1	OSU - Lima		1	0
OSU - Marion		1	OSU - Mansfield		1	0
OSU - Newark		1	OSU - Marion		1	0
Total	10103	141	OSU - Newark		1	0
			Total	10781	145	4

1 **RESOLUTION 1718- SP-001**

2 **A Resolution to Support "Race, Ethnicity, and Gender" as a Foundations Course for the**  
3 **General Education Curriculum at the Ohio State University**

4  
5 **Whereas** preparing a diverse student body to be "leaders and engaged citizens" is part of The  
6 Ohio State University's mission statement<sup>1</sup>; and

7  
8 **Whereas** The Ohio State University's General Education program intends "the development of  
9 knowledge, perception, attitudes, and skills necessary to understand society's traditions and past,  
10 its accomplishments and aspirations, its relation and responsibility to the natural world, its  
11 diversity and plurality, and its problems and needs"<sup>2</sup>; and

12  
13 **Whereas** The Ohio State University defines the goal of its General Education requirements as  
14 encouraging and helping "students to attain a sense of self within society"; and

15  
16 **Whereas** the university's General Education requirements are presently under review and intend  
17 "to develop and refine certain qualities, abilities and characteristics that prepare its students to be  
18 engaged, resilient, and adaptable citizens and leaders for life; to develop an engagement with and  
19 ability to apply a range of important modes of human thought and inquiry; and to examine  
20 significant aspects of the human condition in local, state, national and global settings today, and  
21 in the foreseeable future"<sup>3</sup>; and

22  
23 **Whereas** the proposed revisions to the university's General Education requirements advise that  
24 undergraduate students "describe and analyze U.S. institutions, the cultural traditions that have  
25 formed and informed the nation, and the pluralistic nature of U.S. society" as expected learning  
26 outcomes; and

27  
28 **Whereas** the proposed revisions to the university's General Education requirements also outline  
29 the ability to "explicitly examine and value various expressions and implications of diversity,  
30 both within and beyond U.S. society" an expected learning outcome; and

31  
32 **Whereas** adopting "Race, Ethnicity, and Gender" as a Foundational requirement for  
33 undergraduate students will support the mission statement of The Ohio State University; and  
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<sup>1</sup> <http://oaa.osu.edu/mission-vision-values-and-core-goals>

<sup>2</sup> <https://hrs.osu.edu/academics/academic-resources/general-education-curriculum>

<sup>3</sup> <http://senate.osu.edu/materials/fc/2017-10-26/Combined%20document%20Revision%20to%20General%20Education%20Requirements.pdf>

35 **Whereas** a number of universities, including Big Ten institutions such as University of  
36 Michigan<sup>4</sup>, University of Illinois<sup>5</sup>, University of Minnesota<sup>6</sup>, and University of Wisconsin<sup>7</sup> have  
37 already established General Education curricula that prescribe Race, Ethnicity, and/or Gender as  
38 requirements for their undergraduate students; and

39

40 **Whereas** adopting "Race, Ethnicity, and Gender" as a Foundational requirement for  
41 undergraduate students will thereby bring us in line with key peers among the Big Ten  
42 universities; and

43

44 **Whereas** adopting "Race, Ethnicity, and Gender" as a Foundational requirement for  
45 undergraduate students will better equip students to engage courses in the category of  
46 "Citizenship for a Just and Diverse World" in more profound ways; and

47

48 **Whereas** the Graduate Student Council's purpose is "To effectively advocate and program to  
49 ensure that The Ohio State University graduate student experience is the best it can be"; and

50

51 **Whereas** graduate students at The Ohio State University provide instruction for undergraduate  
52 courses, including courses offered to satisfy the General Education curricular requirements of the  
53 university; and

54

55 **Whereas** the composition and content of courses administered by and taught by graduate  
56 students is a central concern of those students;

57

58 **Therefore, let it be resolved** that the Graduate Student Council supports the inclusion of at least  
59 one 3-credit hour course in "Race, Ethnicity, and Gender" as a Foundations Course requirement  
60 for the revised General Education curriculum for undergraduate students at The Ohio State  
61 University; and

62

63 **Let it further be resolved** that the Graduate Student Council affirms that incorporating this  
64 Foundation into the General Education curriculum will enhance The Ohio State University's  
65 ability to attract and retain more students from underrepresented groups precisely because it  
66 shifts the charge for understanding their underrepresentation from members of those groups to  
67 the whole of the university's shared academic society, making all members of the university  
68 participants in addressing such concerns; and

69

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<sup>4</sup> <https://admissions.umich.edu/summary-lsa-degree-requirements>

<sup>5</sup> <http://www.las.illinois.edu/students/requirements/gened/>

<sup>6</sup> <https://onestop.umn.edu/academics/education-requirements>

<sup>7</sup> <http://guide.wisc.edu/undergraduate/#requirementsforundergraduestudytext>

70 **Let it further be resolved** that the Graduate Student Council affirms its support for The Ohio  
71 State University's responsibility to be a leader in diverse and inclusive academics and practices,  
72 and that adopting this General Education requirement is an important step to such an end.

