



Council of Graduate Students  
The Ohio State University

## GLOBAL GATEWAY GRADUATE STUDENT RESEARCH ABROAD GRANT PROGRAM

### OVERVIEW

The Global Gateway Graduate Student Research Abroad Grant encourages and promotes the professional and academic development of graduate researchers at The Ohio State University by providing financial support for students to undertake research abroad. In return, students will assist the University in pursuing its strategic international goals by creating and bolstering relations with universities and other institutions across the world. In its third year, this grant is being provided through a partnership between the Global Gateways and The Ohio State University Council of Graduate Students.

Students who are interested in conducting research abroad can apply for this grant during the application window in February/March 2014. Successful applicants must be able to show that their proposed research abroad is based upon their professional goals and will promote Ohio State's international presence through the potential networking or collaborations that he/she will develop. Successful applicants will be awarded a grant of up to **\$1,500** per year.

### RATIONALE

The financial aspect of research abroad can often be a prohibitive factor. The availability of funds to support research abroad varies widely across the university. Students in certain departments may have several funding opportunities while others may have no source of funding whatsoever. Thus, while many departments have highlighted the need for an international education, financial support is difficult to find.

On August 5, 2011, the Council of Graduate Students (CGS) unanimously passed Resolution 1112-SU-006, "A Resolution on Graduate Student Participation in Study Abroad Programs and The Ohio State University Global Gateways." The resolution called for the CGS to develop a mechanism for increasing participation of graduate students in study abroad programs. Further, the resolution commends and supports the Global Gateways and urges collaboration with graduate students in furthering the Global Gateways. Helping students conduct research abroad was highlighted as a holistic approach to the actions called for in the resolution. The Global Gateways also supports research abroad activities and the Global Gateways' Graduate Student Research Abroad Grant aims to increase graduate student participation in research abroad. Generously matching the Global Gateways' financial contribution, the Graduate School helps to provide support to graduate students wishing to research abroad.

Although the grant is primarily intended to assist with travel expenses, we recognize that there are often other costs involved with travelling abroad for research. We have defined the fund's uses so that other legitimate costs can be included when necessary. The awards committee will be composed of graduate student representatives appointed by the Council of Graduate Students and administrators from the Global Gateways.

Three criteria will be used to judge an application: (i) will the student benefit professionally by the research abroad, (ii) will the student's participation in the program help promote The Ohio State University's mission internationally, and (iii) will the student be able to build a network or connections that can be used by The Ohio State University in the future.



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## ELIGIBILITY CRITERIA

- ❑ The research will be conducted during the following time: May 5, 2014 – August 26, 2014.
- ❑ Applicants must be enrolled in the Graduate School at The Ohio State University during the quarter in which the applicant submits the grant application and during the quarter of intended travel. Expenses incurred during an academic quarter in which the applicant is not enrolled in classes require the students be enrolled in the preceding quarter.
- ❑ The applicant must be in good standing with the Graduate School, which requires current or previous enrollment in Graduate School at The Ohio State University.
- ❑ Applications must be submitted to CGS during the application window. Late or incomplete applications will not be considered.
- ❑ Grant recipients will be reimbursed after expenses are incurred through a check issued by The Ohio State University or through direct deposit.
- ❑ Grant recipients must enroll in the international supplemental insurance, providing not only health insurance, but coverage for emergency assistance, evacuation and repatriation. (Information can be found online at <http://oia.osu.edu/preparing-to-depart/health-insurance.html>).
- ❑ In order to obtain reimbursement, ORIGINAL RECEIPTS (showing payment confirmation) must be provided to CGS.
- ❑ No applicant will be awarded more than **\$1,500** in grant funds per year (Summer-Spring Terms).
- ❑ Previous award winners must disclose all previous grant Global Gateway Graduate Student Research Abroad awards. Failure to do so will automatically disqualify applicants.
- ❑ With consent of the applicant, the “Submission Materials” of any grant recipient may be made available by CGS for prospective applicants to review as a model of excellent application preparation.
- ❑ In order to obtain reimbursement, a detailed report of the connections that you created/developed abroad must be submitted to and a de-brief meeting must be scheduled with the Global Gateways (a report template will be sent to grant recipients).

## REQUIREMENTS

Each of the 3 following requirements must be sent to the CGS Office at [usg.ipc.cgs@gmail.com](mailto:usg.ipc.cgs@gmail.com) by Friday, March 14, 2014 for your application to be considered:

- Current resume/curriculum vitae
- A copy of this pdf with your answers to the Application Questions on the following pages
- One recommendation letter, either from your advisor or another faculty member with whom you work

## ELIGIBILITY EXPENSES

The following breakdown serves to assist potential applicants in determining what possible career development activities can be reimbursed:

- Travel/Accommodation
- Food/Meals associated with travel (limited to per diem rate & excludes alcohol)
- Visa/Passport Expenses
- Workshops
- Mileage - at or below alternative transportation costs
- Supplemental health insurance



## CLAIMING AN AWARD

You will receive an email from the committee confirming receipt of the award. The email will outline the process of how to claim the award and the process that you need to follow to claim reimbursement for your expenses.

## RECOMMENDATION

One recommendation needs to be submitted, either from your advisor or another faculty member with whom you work.

## JUDGING CRITERIA

- Resume (10 Points)
- Recommendation Letter (10 Points)
- Overall Criteria (10 points):
  - The overall quality of the application and making a compelling case for funding.
  - This grant will fund a **research** trip (as opposed to study abroad, a workshop, or other non-research related opportunity).
  - The initiative shown by the applicant in developing links with their research destination prior to the research trip.
  - The importance of this research trip in relation to the applicant's degree program and overall professional development.
  - Limited additional funding for this research trip.
  - Attention to organization, proofreading, and a clear explanation of research goals.

Additional points per question.

Please Note: We are looking to fund applicants from a variety of Ohio State's departments who are going to a variety of countries, including those in which Ohio State has a Global Gateway office.

**Each response limited to 1200 characters.**

## APPLICATION QUESTIONS

### 1. Where is your hometown? (5 points)

- Please answer the question clearly.

### 2. Please disclose how much additional funding you have received, where it is from, and how it will be used. (10 points)

- We understand travel is expensive and receiving additional funding does not exclude you from being awarded the Global Gateway Grant, but it is an obligation to disclose this information. Failure to do so will result in jeopardizing your standing with The Graduate School.
- Provide an organized and clear description(s).
- Answer each part of the question.
- Requested funds align with the expenses outlined in question 3.

**3. Summarize the research you will be conducting abroad. (10 points)**

- This section may be read by someone in any discipline -- artist, engineer, humanist, scientist and must therefore be understandable by all. Keep technical terminology to a minimum and do not assume any familiarity with the research methods common to your field.
- Ensure your research is clearly stated and understandable.
- In particular, summaries must include: the central question being asked, the answer to that question, and the means that will be used to answer the question. It is also helpful to discuss the implications of the result in relation to the field as a whole.

**4. How will this research abroad experience help you achieve your academic goals at Ohio State? (10 points)**

- Explain how this research abroad opportunity will help you reach your degree/research goals.
- Provide a clear and specific explanation of how this relevant to furthering your academic career.

**5. How will this research abroad experience help you develop professionally? (10 points)**

- Explain how this research abroad opportunity will help you reach your professional (long term) goals or how it will help you develop as a person.
- Identify specific long-term career goals including desired occupation and its qualifications.
- Demonstrate a high level of anticipated benefit an applicant will receive from the award.
- Express thoughtful consideration to potential opportunities.

**6. How will you be able to help Ohio State create an increased international presence?**

**With whom will you be working? (15 points)**

- Describe your expected interactions with the host institution and how you intend to keep the connections active after returning. Describe the host institution and individuals you expect to work with.
- Demonstrate initiative in developing links with the research destination prior to the research trip.
- Express thoughtful consideration to potential opportunities.

**7. Have you conducted research there before? If so, can you please specify how this will add to what has already been done? (10 points)**

- If you **have** conducted research there: Explain how this new research abroad opportunity will help add to what research you have already completed or how it will help further strengthen the relationship between the host institution and yourself/Ohio State.
- If you **have not** conducted research there: Provide a clear explanation of how past experiences will contribute to the effectiveness of this opportunity.

**Please use the following format when saving your document and before e-mailing it to [usg.ipc.cgs@gmail.com](mailto:usg.ipc.cgs@gmail.com): [Last Name, First Name] GGG 2014**