



# Delegate Meeting Minutes

**Date** January 17, 2014 (1<sup>st</sup> Spring Delegate Meeting)  
**Location** Ohio Union, Senate Chambers

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Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 | [cgs@studentlife.osu.edu](mailto:cgs@studentlife.osu.edu)

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## 1. STATEMENT OF PURPOSE

1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

## 2. APPROVAL OF MINUTES

2.1. Minutes from December 13<sup>th</sup> meeting – seeing no amendments or changes, approved.

## 3. GUESTS

### 4. Tobacco-Free Presentation Nutt.19

4.1. Former President of CGS, Jonathan Nutt now works for Student Life. He spoke about the new tobacco free policy. Walked through tobacco-free website (<http://tobaccofree.osu.edu/>), and would love feedback from students about what is available right now. Nutt.19 asked for show of hands for who knew about the Tobacco Free policy and the vast majority of delegates present raised hands. Nutt.19 noted this initiative started well over a year ago, meeting with lots of different groups – students, relevant off-campus partners, faculty, staff, etc, because this policy touches so many different people. Close to 70-80% of responses from initial canvassing were in favor of movement. Individuals involved wanted to make sure the policy would be communicated clearly and that there was support for people who wanted to quit tobacco. Nutt.19 noted the policy (on the website) includes how tobacco is defined, and this currently includes e-cigarettes. He noted e-cigarettes are currently undefined by the federal government, and more research is needed, but Student Life has chosen to include them in the tobacco policy; this may be reconsidered at a later date. Nutt.19 highlighted the downloadable resources on the website e.g., the leader/trainer resources, quick scenarios and general rules of thumb for ways you can approach someone you see smoking, and being sensitive to people who are using nicotine, recognizing it is highly addictive. The FAQ contains good information about how the policy is being interpreted. Nutt.19 felt the most important thing for students to realize are the resources available that speak to the stress caused by quitting, cessation help, and the comorbidity of tobacco use with mental health distress. He noted that Nicotine replacement therapy is available from student health services. He also noted Student Wellness also offers fitness, exercise, and nutrition counseling – i.e., overall wellness coaching – to help students set goals. This office is now open till 9 pm to allow more opportunities for graduate students to use this resource. Nutt.19 also shared that a massive, 18.7 million dollar grant has been given to the head of the James Cancer Center (who also chairs this tobacco-free policy, Peter Shields) to do research on tobacco use. Nutt.19 noted Student Wellness is trying gather information on social norming for this policy, and trying to get student stories and video clips added to blog. Chaleff.1 asked about plans for

establishing metrics to measure success? What is it we hope is changing? Are we tracking risk/benefits and the cost of such changes? Nutt.19 – noted Student Life has been tracking awareness, public opinion, and also cigarette butt collection volume. That the American College Health Association provides a prevalence of smoking report and we can track faculty/staff data through the personal health assessment, so we have some annual data points to assess progress. Chaleff.1 – will we eventually be phasing out butt collection? Nutt.19 – yes. Wedin.1 – will anything happen if someone is caught smoking on campus? Nutt.19 – the current roll out of this policy is about education and support; if someone is “caught” 1 to 2 times, then probably nothing will happen; we are hoping most people will respect university policy. Nutt.19 noted as of right now no ticket are being issued. However, individuals could potentially face issues if they continually disregard the policy, just as they would if they continually disregarded any university policy. Wedin.1 asked for the logic behind banning e-cigarettes? Nutt.19 noted the tobacco policy really came out of a larger goal regarding supporting health & wellness; he highlighted there is no evidence to suggest that e-cigarettes are healthier, this is still up for debate and could be revisited in the future. In addition, Nutt.19 noted E-cigarettes mimic regular cigarettes so much, it could make it difficult to hold people accountable. Nutt.19 noted he would wake this feedback. Wedin.1 noted there are plenty on unhealthy things that we (people) do, and that the policy banning e-cigarettes creates issues for those with nicotine issues, highlighting the whole ritual involved with smoking. Abukar.3 – to what extent did student input impact the institution of this policy? Nutt.19 commented there was a ton of student input, that the committee visited many student groups, students helped to draft white the paper and the policy itself, in fact students were more of the driving force behind this initiative. Gambrel.15 asked if the grant will that include health comparisons, or comparison between e-cigarette use and regular use, etc.? Nutt.19 noted he was not entirely sure, direct folks to the information on the website regarding the grant ([http://tobaccofree.osu.edu/research/ohio-state-receives-\\$18.7-million-federal-grant-to-establish-tobacco-center-of-regulatory-science.html](http://tobaccofree.osu.edu/research/ohio-state-receives-$18.7-million-federal-grant-to-establish-tobacco-center-of-regulatory-science.html)). Dong.209 asked if the policy would be enforced differently between students and employees, highlighting that each has a different relationship to the university and that each could see different penalties? Nutt.19 – noted that he was not sure, but yes, he imagines that the process and penalties could be different for students as opposed to employees; students would likely go through the student judicial process which is mean to be education; however the employee/employer situation may be more stringent. Not sure moving forward. Gambrel.15 noted he understands both groups are supposed to be treated the same under policy, however most graduate students probably consider themselves “both” – students and teachers (employees), what about people who are not full-time employees of university (lecturers). Nutt.19 noted these are grey areas; human resource policies versus student conduct policies, and that each group may interpret the tobacco policy and violations slightly differently; he imagines they have set parameters in how to deal with policy violations in other situations, and as such, would look to that for how to approach policy violates here.

4.2. Coy.82 asked about the graduate student financial wellness. Nutt.19 noted that the

Student wellness center has student financial coaching appointments that graduate students can use for free; currently it is a peer-to-peer model, though these students are full time employees that go through tons of training. This grant came out of a partnership with the Graduate School, and was a grant from the national organization of graduate schools. Nutt.19 noted that we are in the first part of the grant, trying to get baseline data on the financial literacy of graduate students, and then they hope to offer more resources and assess as we move forward.

## 5. Student Trustee

Reinke.12

5.1.1. Reinke.12 noted he was the former CGS delegate for Chemical Engineering. Reinke.2 stated every 2 years a new graduate or professional student is appointed to the Board of Trustees, in the off-years an undergraduate student is appointed. Reinke.2 explained the Board of Trustees (BOT) is the chief judiciary and fiduciary body that oversees Ohio State. Reinke.2 shared that the OSU BOT is the largest board of any public university in Ohio – 19 total members, 17 “grown up” trustees, 15 are regularly appointed and 2 are charter trustee (members who live outside of Ohio, but have particular knowledge or expertise needed to help make good decisions). Reinke.2 explained that the BOT divides itself into 5 major committees that deal with everything that happens on campus: Academic Affairs and Student Life, Finance Committee, Advancement Committee (communication, marketing/outreach, development, alumni), Audit/Compliance committee (business, research auditing, legal), Medical Affairs (deals with how the medical side of university operates). In noted that faculty and staff members sometimes also serve on the committees alongside BOT members. All public universities in Ohio have 2 student trustees, but they are often not permitted to vote or be in executive session. Here student trustees are allowed to vote in committees and allowed in executive sessions. In terms of time commitment, Reinke.2 noted the BOT meets 5 times a year, and during these meetings they typically meet 1.5-2 days, which often consists of a full body executive session, series of committee meetings, and then a full session. Reinke.2 also stated most of the other trustees are appointed for 7 or 9 year terms. The application will go live today or Monday. Reinke.2 noted his term ends in May, and they will appoint the new graduate or professional student trustee at that time; there is an extensive application and interview process. Anyone who will be here at least 2 more years in graduate or professional school is eligible. Reinke.2 noted it is a great opportunity to learn how boards function and how strategy is developed and that students add a unique perspective that is valued, he said there are many great people to learn from and you get to hear many different perspectives and be involved in campus in different ways. He noted the application process is a 5 page set of essays and some letters of recommendation. The selection committee consists of 3 graduate students, 3 undergraduate students, and 3 student from IPC, 2 student trustees sit on committee as well as a faculty member and staff member. This committee of 13 will select 10-12 students as semifinalist for interviews and have mixer with rest of the BOT, then the committee will select a set of finalist (3-5) and send to governor’s office. Governor’s committee also vets the candidates, the student trustee appointment is ultimately made by the Governor. Vang.18 – What does the committee look for; what type of experiences? Reinke.2

noted he is a nuclear engineer, and the previous grad/prof student trustee was a law student who played professional football, before that someone from environmental sciences, so discipline is not truly important. Reinke.2 emphasized the candidate needs to be able to communicate precisely and effectively in written and oral communication, and be able to see/plan big picture (nationally, in state, and at OSU). Reinke.2 noted that the BOT keeps a “score card” of the board members and the current competencies within the board, and often reports to the Governor’s office what the current BOT thinks they need in a new candidate/what they are looking for. Reinke.2 said, in short they want people who can do the job well, and are invested. Reinke.2 noted the time commitment varies, from about 20-30 hours a week. For board weeks, which occur 5 weeks a year, a trustee gets a binder of 500-700 pages the Friday before the board meeting. It is expected that the member will have read and be ready to talk about everything in that the following Wednesday or Thursday, so Board weeks are about 50-70 hours of work. Reinke.2 highlighted that student trustees also have meetings with places around campus so that you are well versed with campus needs, time commitment here can vary drastically. He also noted the social commitments – invited to lots of events, which can be important to attend to build one-on-one relationships; these events are critical to build trust. Reinke.1 noted the BOT treats students as full members. Curzon.1 - asked about an example of strategic decisions? Reinke.2 says the BOT does some standard things, e.g., faculty appointments, some elements of budget which are approved more in mass, however if something is being proposed that we are going to invest a lot of time with – lots of money or large policy change (e.g., Sophomores moving on campus) the BOT and university committees worked from both sides, discussing potential pitfalls. The BOT’s job is to ask lots of questions and talk to lots of groups – e.g., in the issue to privatize parking, or institute the tobacco-free policy the BOT received lots of information and asked lots of tough question, the BOT in conjunction with the OSU community asks important questions to get a workable solution. Go to <http://trustees.osu.edu/> – application should be up soon! Select Grad/Professional application. Reinke.2 noted there are some upcoming informational sessions and students could feel free to contact him. Please apply! Coy.82 acknowledged all the great work from Reinke.2 and emphasized the great pool of candidates in the room.

## **6. OFFICER REPORTS (PLEASE SEE ATTACHED WRITTEN REPORT)**

### **6.1. President**

Coy.82

**6.1.1.** Noted there was a bit to add to his written report. Coy.82 noted they are beginning to take a hard look at the constitution, which will be discussed more later.

**6.1.2.** Coy.82 also noted he serves on the University’s Arts Memorials Committee, and they are currently looking at how to spend the 1% dedicated to art. He noted on the the Southwest Corner of Lane and Olentangy there will be an installation there at the Arboretum, i.e., a fiber glass installation that will go in summer or fall. He noted there is half a million to spend for the Chemical and Biological Engineering building and the committee is still looking at artists now – interested in something digital, perhaps interactive, maybe light based. Coy.82 encouraged delegates to spread the word and said students are welcome to email him.

**6.1.3.** Looking into fun-raising program, perhaps at the Arena Grand to have

some social activity downtown.

**6.1.4.** Steering update – COLIT (<http://library.osu.edu/about/committees/colit/>) has come forward with a proposal for some graduate resource commons, having an area where graduate students have a collaborative space and technology to do interdisciplinary work.

**6.1.5.** Coy.82 noted with regards to the fee issue we have been talking about all year, he is getting more hopeful that the right steps are being taken. Thanks to Cichon.8 and some undergraduate colleagues on senate fiscal, people seem very concerned about following the guidelines and updating the guidelines to ensure compliance. Coy.82 said he is feeling happy that perhaps we are getting a lot of what we wanted and he shared the application/guidelines for fee change. Coy.82 noted we may not need a rule change to meet our objectives.

**6.1.6.** Lastly, Coy.82 noted he will be putting sometime aside to focus on his thesis, so he may not respond to emails quite as quickly this term.

**6.1.7.** Townsend.681 asked for clarity regarding the updates to the constitution. Coy.82 noted that the updates they are looking at are mostly wording changes (e.g., updating to say semesters, grammatical updates), however they are also working on some more substantive changes, but there are still still in Committee (Governmental Relations). Townsend.681 asked what substantive issues were being considered. Coy.82 when issues are finished being vetted in the Governmental Relations committee, and they are written out and clear to delegates there will be open debated at that point. Chaleff.1 asked again that the Vietnam Era Veterans language be updated to all veterans.

## **6.2. Vice President**

**Crowsley.1**

**6.2.1.** Regarding Hayes, since the written report was constructed, application reports have been processed and notifications sent out. There was a technical glitch in notification emails, i.e., the emails did not have people's names and titles. Crowsley.1 has been following up with personal emails to clarify. She has spoken with IT; something was wrong in coding, but it now fixed and in future years this should be better. A number of students sent emails in about being assigned to an inappropriate subject area; the dropdown did not align if student's updated it during abstract construction. Crowsley.1 noted it is the student's responsibility to select right subject area, but that we will try to mitigate this issue in future (e.g., a warning to select proper subject area within the application, email of application will list the selected subject area). Crowsley.1 gave thanks to previous president Sturm for her guidance in using the Hayes management system. Hayes committee has been meeting to practice a run through of the day, and for prepping for the event. Currently have good committee of 15, but feel free to email if you wish to volunteer. Crowsley.1 has been inviting dignitaries, Mrs. Hayes, etc. to attend. Currently have 2-3 possible candidates for the entrepreneurship panel. Have also received lots of feedback on how to improve Hayes, Crowsley.1 is keeping track of feedback and looking for ways to improve going forward. Yates.155 - can you speak more about the entrepreneurship panel? Crowsley.1 noted there are plenty of other post-grad tracks outside of academia, e.g. non-profit, NGOs, inventions,

etc., we are looking for someone who can give information on life post-grad outside of academia. If anyone has anybody they think would be a good fit, email Crowsley.1. Crowsley.1 emphasized there is no money for travel, etc. for these people though, so they would have to be local or do this pro-bono.

6.2.2. There will be a meeting with IT soon to address all the issues.

6.2.3. Had a Global Gateway meeting today; Sandoval.32 to discuss

6.2.4. Organization & Elections: working on apportionment, i.e., how your seats as delegates are assigned. We have a meeting set to start; we will finalized a recommendation and take it to executive, and then look for approval from the delegates before implementing for spring elections.

6.2.5. CSA – no meeting due to campus closure, one of the issues discussed in a subcommittee meeting was including a reading week/study break in fall semester. This may be implemented in future years.

**6.3. Secretary**

Lang.279

6.3.1. The Women's Place help to put me in touch with some folks in HR to see what they are currently working on with regards to the adoptive parental leave policy. Currently have been playing "phone-tag" with HR person; hope to have more information before the next delegate meeting.

**6.4. Treasurer**

Cichon.8

6.4.1. No updates

**6.5. Chief of Staff**

Wiggins.106

6.5.1. No updates

**7. NEW BUSINESS**

7.1. Act 1314-Sp-10: An Act Concerning the Duties and Responsibilities of the Secretary in the Constitution of the Council of Graduate Students (see attached)

7.2. Coy.82: This is the first amendment the governmental relations committee wishes to bring forward. This act outlines additional duties of secretary – i.e., maintaining record of all legislative changes so that these can be passed on to new administration, and responsible for updating all governing documents by the end of each semester (make sure actually change constitution of record). This act would enumerate these duties under the secretary's role. How amendments to the constitution are handled is that this meeting represents a "first read" and then the following meeting is where an actual vote would take place. We can discuss now and at the next meeting. Way this happens, this is a first read, can discuss now, and then will discuss again. Gambrel.15 – friendly amendment to remove the word "incumbent". Small.122 - Is the record going to be public? Coy.82 - Yes, we always post minutes, acts, etc. to the website; however the issue is the website a little clunky. Something that next year's group can look to fix perhaps, currently the documents are listed by the date uploaded (not so efficient when searching). We also hope that a paper hard copy will be passed.

**8. STANDING COMMITTEE REPORTS (PLEASE SEE ATTACHED WRITTEN REPORT)**

**8.1. Grants Administration**

Sandoval.32

8.1.1. Career Development – now moving online. We are looking to test the

website; if anyone is willing to volunteer to test it out, please email.

**8.1.2.** Global Gateway – this is a grant that only happens once a year, winners get \$1000 to do research abroad, get funding through OIA (\$5 K) and Graduate school (\$5 K). We are looking to have the application up by the first week in February and due the first week in March. Please check website and blogs for updates. New this year for judges is that special consideration will be given for students who are doing research in countries where OSU already had global gateway programs set up – i.e., India, China, Brazil or Turkey. This year we will judge from home and then have a brief in person meeting. If you would like to judge, please let Sandoval.32, Lang.279, or Crowsley.1 know.

**8.2. Diversity & Inclusion**

Bryson.53

**8.2.1.** Had Hollow screening event yesterday – over 100 people present.

**8.2.2.** Bryson.53 spoke about the West Virginia Water Crisis – 300,000 people now have contaminated water –can’t drink, bath, cook, or wash clothes with it. Only good for flushing waste. The area needs fresh water, water containers, need baby wipes, food that doesn’t require cooking, baby formula, paper/plastic utensils. Could we potentially have a drive for these things here with CGS? Is there a storage area we could use and rent a UHAUL truck to transport? Can we do a fundraiser? Coy.82 suggested perhaps we could work with a 501c (non-profit), e.g. Red Cross. There was a discussion about the potential to store items in the CGS cage. Bryson.53 noted she was returning to WV to continue filming. She asked if someone here could help organize, get information out to listservs. Coy.82 wondered if a necessities drive was the best course of action – what if we put on concert for money? Perhaps at concert at Newport or an event at Arena Grand? Coy.82 suggested a potential concert as a fundraising event and/or perhaps we could have another Hollow screening at Arena Grand? Himmel.14 – what about a benefit concert at smaller venue? She also has connections to places. Bryson.53 asked to funnel ideas to her. Coy.82 suggested including the undergrads in these idea. Bryson.53 noted the chemicals are coming down the Ohio river, and will affect others. Crowsley.1, Bryson.53 and Coy.82 all agreed to continue discussing and come up with some ideas/communication.

**8.3. SERC**

Mills.532

**8.4. Governmental Relations**

Rochman.2

**8.4.1.** None

**8.5. Health & Wellness**

Deshpande.39

**8.5.1.** Please respond to the email about the Reach suicide training, even if you do not want to go, just so we may have a good final headcount for those coming or interested. Email Desphande.39 if you have questions.

**8.5.2.** Working on a family-friendly event for Buckeye Village – planting, pot painting, etc. We needs volunteer to help with event. Again, please email Desphande.39.

**8.6. International Relations**

Dong.209

**8.6.1.** Wanted to thank committee members who have helped to initiate the pilot program in their departments.

**8.7. Academic Relations**

krygowski.5

## **8.8. Communications**

vang.18

**8.8.1.** Will update link in written report; sorry it is wrong.

**8.8.2.** Update for personal reimbursement, please let Vang.18 and Cichon.8 know if you need reimbursement. Vang.18 noted she has communicated with some people about getting a recap of the event and nobody has responded. She also noted the original receipt is needed before processing the reimbursement. The office handles all the student government money requests and this can take a bit of time. Delegate input – asked if there could be a checklist of things to do on application, e.g., that the delegate should provide a small recap after the event and retain original receipts, etc.

## **8.9. Ray Travel Award**

Cichon.8

## **8.10. Senate Advisory**

Pucker.1

**8.10.1.** No updates, if interested in being a substitute for senate, please, email

## **9. DISCUSSION**

### **9.1. Any other Delegate Issues and Concerns**

**9.1.1.** Townsend.681 noted he had received an email from a constituent who is also part of the Disability Studies Specialization, a Graduate Interdisciplinary Specialization (GIS) about the lack of professors being hired with this specialty and the lack of university commitment to supporting this GIS. Townsend.681 asked if CGS could help facilitate a letter to university administration or if it was possible to get a letter of support from CGS? He said his constituent listed two different incidents of faculty leaving. There was a brief discussion about perhaps offering help to construct the letter. Curzon.1 asked for clarification, so these students would like a letter of support from CGS to endorse the message to the university to hire faculty who are part of this specialization? Crowsley.1 – wondered if this was reflective of a larger systemic problem with diversity specializations, mentioned DISCO, and perhaps connections there could help to ensure university is keeping up their end of the deal. Wiggins.106 noted the best approach is probably to bring this issue to graduate council, and to the office of academic affairs, that way, if it is a larger systemic problem they can investigate and strategize. Lang.279 echoed that CAA and Grad Council are good bodies to bring this concern. Coy.82 noted that perhaps an ad hoc committee to investigate this would be wise, perhaps have members of this concerned group a part of this ad hoc committee – Curzon.1 noted that hiring across diverse TIUs and college is hard at many levels. Wedin.1 noted Deans need to pay attention to these things. Lang.279 noted that these GISs are often across colleges. Curzon.1 state he was not sure that anything could be done. Townsend.681 said the Graduate School is promoting these specializations and that folks might be right that we can't do anything, but students shouldn't feel short-changed. Rochman.2 noted the point of an ad hoc here would be to get the facts straight. Corad.245 made a motion for ad hoc committee, Small – seconded. Coy.82 - Any objections? Curzon.1 and Wedin.1 discuss a friendly amendment to expand nature of ad hoc committee? A GIS ad hoc committee? Wedin.1 notes would it be better to have a GIS ad hoc with focus on disability studies? Small.122 notes it's a lofty task to look at all GISs? There are a lot of them, at least 20, perhaps better to narrow focus on a few. Bryson.53 said GISs have to meet a number of rules to be

formalized. Hopp.8 notes she is on the Graduate School Curriculum Committee and would be happy to bring this up at the next meeting. The friendly amendment to expand the ad committee to all GISs is withdrawn. Coy.82 noted Townsend.681 will help chair an ad hoc committee on the Disability Studies GIS to raise the concerns he brought forward, any further debate? Small.122 moved to “call a question” (vote) – passed. Coy.82 said could lead and Lang.279 and Hopp.8 may be assets on the committee.

**9.1.2.** Jagger.16 noted she severs on the Career Connections external committee, and wanted to make sure you all knew the office existed. Graduate students or delegates can request that career connections come to your department and have workshops, and they will help with resumes, interviews, also starting to discuss spring workshop to help people find more non-academic jobs. Looking at bringing in Paula Chambers as keynote speaker for workshop. Jagger.16 wondered if there was any potential for CGS partner with this? This event will be open to all graduate students. Wedin.1 ask how is this different from the Office of Career Services in Younkin No one knew/answered. Coy.82 responded to the question about partnering for the large non-academic job workshop and said that sounds promising, we just need to get some specifics, once you have details just bring and we can vet.

**9.1.3.** Coy.82 suggests connecting with E Gordon Gee who is now as VW to help publicize WV fundraiser?

**9.1.4.** Crowsley.1 notes perhaps at future Hayes forums have career connections there to do some workshops?

## **10. ANNOUNCEMENTS**

### **10.1. Spring 2014 Semester Meetings and Special Dates**

- 10.1.1. Friday, Feb 7, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 10.1.2. 2nd Spring Delegate Meeting: Friday, Feb 14, 2014, 3:30 PM, Union Senate Chambers
- 10.1.3. 28th Edward F. Hayes Graduate Research Forum: Friday, Feb 21, 2014, Union
- 10.1.4. Friday, March 7, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 10.1.5. 3rd Spring Delegate Meeting: Friday, March 21, 2014, 3:30 PM, Union Senate Chambers, \*Election\*
- 10.1.6. Friday, April 4, 2014 CGS Executive Committee Meeting, 3:30 pm, CGS Office
- 10.1.7. 4th Spring Delegate Meeting: Friday, April 18, 2014, 3:30 PM, Union Senate Chambers
- 10.1.8. Grad/Prof Spring Reception (immediately following): Friday, April 18, 2014, 5:30 PM, Faculty Club

## Written Reports, Part of CGS Agenda for 1/17/2014 CGS Delegate Meeting

Current as of 1/12/14 at 8:30 pm

### Officer Committee Written Reports

#### President/ Josh Coy.82

- Have met with David and the Gov't Relations Committee and we have begun some housekeeping on the Constitution. We have one Act for a first viewing for you today with more to come later.
- Continue to plan and work on a new Senate rule to cover fee oversight.
- A new search committee is being formed to choose the next Graduate Student Trustee. Our three representatives will be myself, Allie Sturm, and Colin Odden. The committee is made up of 3 members of CGS, IPC, and USG, with the presidents selecting the representation of their respective organizations, a faculty member, and staff member. Stacie and Ben (current student trustees) will sit on the committee as "guides" and non-voting members.
- They (the trustees) are currently working on the application, which should go live around the 15th with a due date of mid-February. The committee will go through a process to whittle it down to finalists which are then reviewed by the Board of Trustees Governance Committee and sent to the governor's office. Finally, the governor's staff will interview the finalists in April and likely finalize the selection in May.
- Looking into possible fundraising activities, with the new restaurant at the Gateway movies and the Newport possible venues
- Would like to continue to work on further programing for Buckeye Village
- Thesis work will begin for me this semester, so if I am at all a little slow on email replies, please understand that I will get back to all asap, but will be blocking some time aside solely to focus on finishing up the thesis.

#### Vice President/ Jamie Crowsley.1

- Hayes Forum
  - **Judges:** As of 01/08/2013 we have received 116 judge applications. I have been working with Assistant Dean Wallace at the graduate school to recruit judges as well as with GSCs in departments. The CGS is grateful to Dean Wallace and Dean Osmer for their active recruitment of faculty to be judges.
  - **Judging:** Judging commenced on 11-27-2013 and finished 12/31/2013. A few judges were late and I have been repeatedly following up to ensure applicants are notified of the results by the planned date of 01/15/2014.
  - **Results notification:** Applicants are being emailed with the results so that they will know that they are presenting well in advance.
  - **Marketing:** Alfred Yates & I have met with Rachel Connors about marketing items several times in November & December. Orders have been placed for items.

- **Catering:** Alfred Yates and I have met with Katie Krajny about catering. The menu has been set with the catering 101 Union menu as opposed to the catering 1870 menu in an effort to minimize costs. Actual numbers will be set in February 2014.
  - **Rooms & Technology:** There was a meeting with Katie Krajny about room reservations and technology. Reservations have been confirmed and technology arrangements have been made. 5 laptops from the resource room have been made in an attempt to minimize costs.
  - **Budget:** The budget has been re-configured to make it more consistent with Union facilities. The total budget has not changed, but categories and amounts that we have the ability to change have been done. This will make planning easier going forward.
  - **Hayes Entrepreneurship Panel:** I have emailed exec to ask for speaker suggestions for our “entrepreneurship panel”. I met with Dean Wallace on 12/16/2013 to ask for her input. So far we have 1 person and need 2 more. Dean Wallace has said that she will be active in recruiting people as the grad school has several community contacts. **If anybody has suggestions as to local people who could participate in the panel please email me contact details for them.**
  - **Hayes Forum Committee:** I am scheduling a meeting with the committee to go through a run-through of the day and to determine roles etc. **We still need more volunteers for help on the day. Anyone interested please email me.**
- Organization & Elections Committee
    - **Apportionment report:** This is now on the website management system. IT support has given me access to it. An O & E meeting will be scheduled to determine an apportionment system for delegate seats for the 2014-2015 academic year.
    - **Mapping:** Graduate student mapping is being updated and hopefully will be done in time for the spring election. This will ensure fewer complications with future elections.
    - **New election system:** The new election system is still being developed by IT support and hopefully will be rolled-out in time for spring 2014 elections.
- External committees
    - All external committee seats have been filled. The most recent appointments are:
      1. Carla Jagger to the Career Connections Committee.
      2. David Rochman to the Outreach & Engagement Awards Committee.
      3. Matt Brems to Committee on Academic Misconduct.
- Member Records
    - Up to date.
- Student Government Liaising
    - No updates.

- Council on Student Affairs
  - 01/06/2014 meeting cancelled due to bad weather. Next meeting scheduled for 01/13/2013.
  - No updates.

**Secretary/ Sarah Lang.279**

- Please keep sending news and events for calendar/blog
- Have emailed schedule for executive committee members to plan the submission of their written reports.
- Some feedback from Women's Place on Adoptive Parental Leave issue, now have contacts with Office of Human Resources, the President's Office and working on Staff Advisory Council. Will be following up.

**Standing Committee Written Reports**

**Grants Administration/ Elizabeth Sandoval.32**

- The Career Development Grant is going online! We will have a new online application which will streamline and make more efficient both the application process and the storage of data.
  - The website was created by the past CDG Chair, Erica Hartwell, and right now we are in the testing phase.
  - You will hear about changes to the rubric/ judging criteria and the application process before the next and last deadline (in April) so you can give your constituents the details.
  - This month, I will test out the different parts (applying, judging, assessing) to make sure it works.
  - I am asking experienced judges' help, but will appreciate the eyes and critiques of any volunteers.
- Global Gateway Grant: scheduling meeting with Global Gateway University associates, will have updates shortly.

**Diversity & Inclusion/ Krista Bryson.53**

- Hollow (<http://hollowdocumentary.com>) Screening is next Thursday, January 16, 3:30-5:30 pm in the Barbie Tootle Room in the Ohio Union.

**Governmental Relations/ David Rochman.2**

- Several drafts of Constitution and By-laws amendments are ready for approval. The Governmental Affairs Committee hopes to have the majority of its work on Constitution and By-laws optimization before the Delegates for a vote in time for the spring CGS elections

- If any delegates are interested in working with the committee on governing document improvement contact rochman.2

#### **Graduate Health and Wellness Committee, Niranjani Deshpande.39**

- REACH suicide prevention training is being organized for the CGS delegate body. Anyone can help prevent suicide by learning the risks, warning signs and how to intervene. The training lasts approximately 60 to 90 minutes, following which participants receive certificates verifying their completion of the program.

Tentatively scheduled for

- January 24<sup>th</sup>

Final date to be announced on 1/17/13 at the delegate meeting.

- A family-friendly spring planting/gardening event is being planned for March (after spring break) in Buckeye Village. I am currently looking for 1-2 volunteers to help me organize this event. (More the merrier, obviously!) Need someone with some experience in tending to plants/garden, and who is willing to show a short demonstration to the children/parents. More ideas welcome.

#### **Communications Committee, Mao Vang.18**

- \$200 is available to delegates through the Delegate Outreach Fund for the purposes of promoting CGS during a department-centric event. You are encouraged to apply for these funds by downloading the application on the CGS website (<http://cgs.osu.edu/committees/internal-committees?id=139>), filling it out, and sending it to both Mao Vang.18@osu.edu and Morgan Cichon.8@buckeyemail.osu.edu. Please also email Mao if you have any additional questions.
- Graduate events are promoted through the CGS Facebook (<https://www.facebook.com/CouncilOfGraduateStudents>) and Twitter (<https://twitter.com/cgsosu>) pages. Please email any events to Mao Vang.18@osu.edu if you would like them broadcast on Facebook and Twitter.

#### **Senate Advisory/ Andrew Pucker.1**

- The next University Senate meeting will be held on February 6th at 3:30 PM in 130 Drinko Hall.