



Council of Graduate Students
The Ohio State University

Delegate Meeting Agenda
Nov. 20 2015
4th Fall 2015 Delegate
Meeting

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 |
cgs@studentlife.osu.edu

1. (3 min) CALL TO ORDER

1.1. STATEMENT OF PURPOSE

To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

1.2. From the CGS CODE OF ETHICS

2. (5 min) APPROVAL OF MINUTES OF THE OCTOBER MEETING

3. (30 min) GUEST SPEAKER:

Aparna Dial, Director of Energy Services and Sustainability

4. (10 min.) OFFICER Updates

4.1. President

4.2. Vice President

4.3. Secretary

4.4. Treasurer

4.5. Chief of Staff

5. (5 min) Committee Chair Announcements

6. NEW BUSINESS

6.1. (20 min) Acts Amending Standing Rules Governing The Ray Travel Award

6.1.1. (10 min) ACT 1516-FA-1 Concerning the dollar value of awards

6.1.1.1. (10 min) ACT 1516-FA-2 Concerning composition of committee

6.2. (10 min) An Act Amending Bylaw Article II, Section 1, Advisory Roles

6.3. (10 min) Delegate Concerns

7. (30 min) GUEST SPEAKER:

Dr. Michael V. Drake, the 15th president of The Ohio State University

8. ANNOUNCEMENTS: NEXT MEETING JAN 29, 2016

Officer Reports

President's Report

David Bowers.461

I open my report this month with a reminder to check your email inboxes for two very important announcements:

1. **Triennial Survey of Graduate and Professional Students** by the grad school. You ought to have received an email with the subject line:

“Reminder: Ohio State Graduate and Professional Student Survey”

If you have not already done so, please go back through your mail, find the email and take the survey. Also, please encourage your constituents to do likewise. Because this is the survey that will be used when conducting searches for both a new University Provost and Grad School Dean, it is especially important for graduate student voices to be heard. If matters which we believe to be of concern to students are not demonstrated as concerns via the survey results, it becomes much more difficult to promote our causes and concerns.

2. Biennial appointment by the governor of a Graduate/Professional student to the OSU Board of Trustees. Tuesday Nov.10 you ought to have received an email from me with the subject line:

“Applications for Graduate Trustee now being accepted. “

Information is also available on the CGS homepage. The role of student member of the Board of Trustees is an incredibly important position. As you will read regarding the selection process, the university chooses 5 nominees whose names are sent to the governor's office. The Governor then interviews those candidates and appoints one of them to the two year position. We need a good pool of graduate students from which to select. Please consider whether this is a position of potential interest to you. Also please encourage your constituents to give it consideration.

- Thanks everyone who attended last month's meeting and took part in discussion with out-going Provost, Dr. Steinmetz. As you'll recall, this month Dr. Drake will be addressing the Delegate meeting.

- Insurance: Following last month's meeting, we are able to have a 3rd graduate student appointed to the Student Health Insurance Advisory Committee. Thank you Daniel Puthawala for taking on this important role. I have a meeting scheduled in the coming weeks with Doug Koyle, the Assist. Vice President in Student Life responsible for the student health plan.
- CGS was recently represented at the 2 national student advocacy groups to which we belong, SAGE and NAGPS. Ohio State now has leaders in both organizations with University Senator Brandon Creagan chairing NAGPS Midwest Regional Board, and Chloe Tull serving as national Vice-Chair of SAGE.
- An area of concern to most graduate students on campus is the continuing discussion regarding new rules for intellectual property rights. At this stage CGS has a presence at various tables where this is under consideration, including URC, Rules, Steering and OCIO advisory committees. Look for further updates in early 2016.

As we approach Thanksgiving, I want to thank all of you, not only for the opportunity to serve as your president, but for the many different ways you give time to advancing our mission of ensuring the best possible experience for graduate students at the Ohio State University.

David

Vice President's Report

Megan Fitze.1

Petition Process Success:

- Through the petition process, we welcome 2 new delegates from the department of ECE!

Hayes Updates:

- The Hayes Info Session was very successful. We had over a 90 students express interest through our RSVP system, but room for only 40 in the session. About 36 students showed up for the actual session with a myriad of questions.
- We have extended the Hayes abstract applicant process through November 20 to maximize our number of potential participants.
- After the 20th, abstract applications will be reviewed and approved for judging.
- We are still seeking judges for both abstract and day of (Hayes). If you know of a faculty member who may be interested, please encourage them to sign up via this link:
<https://cgs.osu.edu/hayes-forum/judges-information/>

Secretary

Guyomar Pillai.30

- In addition to the usual news e-mail on **Tuesday/Wednesday** of next week, please expect another reminder about the Hayes forum (deadline extended to Nov. 20th) to send out to your departments.
- I plan to send out two “news e-mails” a month to better promote CGS committee events and other important opportunities for graduate students. The timing of the second e-mail will depend on when we have the most events. Committees, please let me know as far in advance as possible if you have an event you would like to promote so I can include it in these e-mails.

Fellowship Opportunity

- The Center for Slavic and East European Studies is seeking application for the Foreign Language & Area Studies fellowship for the academic year 2016-17 and summer 2016. The deadline to apply is **Feb 1st**. Please see attached documents, which include promotional flyers with dates of information sessions & eligibility/requirements, and an application form.

Other Events

- **OUAB Grad/Prof Calendar:** <http://ouab.osu.edu/events.aspx>
November 24th: Battling Imposter Syndrome
- **UCAT Events on Teaching:** <http://ucat.osu.edu/ucatevents/events-on-teaching/>
November 17th: InterACT: Cultivating Empathy in the Classroom

Treasurer's Report

Roger Anderson.2299

1. **CGS Financial Report:** See the end of meeting packet, before 3 ACTS.
2. CGS: Delegate Outreach **Grants** available to delegates to meet/ socialize with your departments, learn of advocacy issues... up to \$200 per delegate available (<https://cgs.osu.edu/blog/delegate-outreach-page/>)
3. **Ray Travel Award:** After consulting with the accounting service of Student Life, we were informed that CGS would not be able to raise the Ray Travel prize amount for the 2nd funding cycle, but could do so for the 3rd cycle (February deadline)..
4. Ray Travel Award: Two proposed changes (amendments)- 1) change wording to allow for (rather than require) a faculty member serving on the Ray judges committee 2) a raise in prize amounts. To be discussed with the full delegate body.
5. **Council on Student Affairs (CSA):** CSA heard a presentation from Micky Sharma of Counseling and Consultation Services regarding the counseling and mental health services available to the OSU community. These services are limited to OSU students (not family members/ dependents of OSU students). A wide variety of services are available, including a mobile app.

Nonetheless, OSU has roughly 30 full time employees, falling 10 employees short of the amount approximated by the speaker with regard to the re-accreditation process regulations. An estimated \$2 million would be needed to hire an additional 10 employees and thus not receive a reduction in this category during the accreditation process, per the speaker.

November is Men's Health Month... lots of programs!

<http://www.ccs.ohio-state.edu/movember/>

6. **CSA Reconciliation Update:** CSA is considering how to spend a roughly \$700,000 sum that resulted from the reconciliation of budget projections (low) with actual income from student fees (high). This amount has been accumulating over 3-4 years.

CSA members were informed of this issue in October. On Nov. 2, the CSA Chair Noel Fisher (USG), proposed the following expenditures after soliciting committee member input via email.

Beginning Balance	772,405.40
Keep as a Reserve	150,000.00
Buck I Serv	100,000.00
Student Activities Staff	170,000.00
Misc	100,405.40
D-Tix	75,000
Student Org Funding	53,000
Pay It Forward	7,000
OSU Spring Career Fair	35,000
USG	20,000
CGS	12,000
IPC	6,000
Social Change/ BCEC	20,000
Resource Room Equip Reserve	8,000
Video Equipment Rental	16,000

CGS members of CSA suggested the funds be distributed to the recipient organizations/departments using the percentage scheme for the distribution of the student general fee that was devised last year (and will remain in effect for 3 years). CSA voted to table the discussion and resume discussion at the next meeting, scheduled 11-16.

7. **Board of Trustee Position:** As the deadline approaches for applying for becoming the Grad Student Board of Trustee on January 14 (who will ultimately be appointed by the governor the first Sunday in February) (see link below), I encourage CGS delegates to consider applying to serve in this important role.
<http://trustees.osu.edu/assets/files/2016studentTrusteeApp.pdf>
8. NAGPS: Reflection on Attendance at the National Conference of the National Association of Graduate and Professional Students (NAGPS) (Los Angeles, CA at USC, Oct. 28-Nov. 1, 2015). See below, following point 8.
9. NAGPS: Several of the national board members of NAGPS are members of the grad/prof student government at the University of Missouri in Columbia. The recent events there and at Yale University should remind us that we, Ohio State University, are a diverse, welcoming university and aspire to continuously improve the grad student experience for all.

Overview

In the course of three days, thirty-five concurrent panel discussions were held on topics ranging from graduate student issues to leadership development. Also, numerous business meetings had the delegations from approximately 20 universities nation-wide discuss issues of organizational advocacy, leadership, and resolutions consideration/ voting. Colin and Roger agree that greater OSU involvement in NAGPS should be encouraged as our presence and contributions were received and incorporated into the processes to a significant degree. The presence of universities of comparable sizes (MSU just recently joined, AZ schools, Central Florida (which is a comparably large school, etc.) furthers my inclination towards greater OSU involvement.

NAGPS Take-aways

1. NAGPS holds a lot of potential in its advocacy through:
 - a. Data collection of member institutions and grad schools nation-wide (through the new initiative NAGPS Institute)

- i. Comparison across membership/ sharing of best practices, etc.
 - ii. Great potential in benchmarking across member institutions to use in advocacy
 - 1. Conditional on members' own active internal data collections and data sharing.
- b. Legislative action
 - i. Inevitably a slow process with fits and starts and resets-to-zero as Congressional sessions turn over.
 - ii. NAGPS Couldn't really point to any successes, from my view
 - 1. NAGPS' own actions, rather than outcomes of those actions, were identified as successes.
 - iii. These two aforementioned points together, with annual turnover in GSO's leads to a membership base constantly in flux
 - 1. When queried, longer-tenure NAGPS members acknowledged lack of continuity.
 - 2. NAGPS' use of *Salesforce CRM* (customer relations management) software provides some continuity across administrations.
 - iv. Potential for regional, state-level advocacy
 - v. Internal tension: is NAGPS primarily an advocacy group or an event-planner?
 - 1. While all members express a clear interest in advocacy, NAGPS appears to have subpopulations with different levels of interest in putting efforts toward social events for its members, including but not limited to fundraising galas and leadership summits.
 - vi. Legislative platform has remained unchanged for several cycles, which is not understood to be a negative aspect. Four core areas of advocacy:
 - 1. loans/ financing,
 - 2. international student issues (visas),
 - 3. research funding, and
 - 4. campus climate issues
- c. NAGPS Strengths

- i. Strong, recognizable organizational identity: has clear issues of concern/ advocacy/ ability to take positions
 - ii. Appears uniquely qualified to speak on behalf of constituents: grad/ prof students nationally
 - iii. Strong potential for increasing partnerships to grow the org income
 - d. NAGPS Concerns
 - i. Budget: the organization lost money on its investments during a healthy market, may point to the need to hire a financial planner/ investment manager
 - 1. Administration turnover may lead to focus on short-term fluctuations, ignoring value of lower-risk strategies
 - 2. No discussion of ethics in investment strategy
 - ii. Membership retention/ activity... as mentioned, a habitual problem
 - iii. Lack of demonstrated successes?
 - iv. In its legislative actions, it may be a weaker agent by appearing to be a lobbying group rather than a constituent group for a particular legislator(s).
 - 1. But, this is not necessarily either/or: can advocate both as national organization and as local constituents from member institutions.

2. NAGPS Updates

- a. President re-elected, Kristofferson Culmer, University of Missouri, new board members elected
- b. Legal Advisor Board position eliminated
 - i. Grad students cannot give legal advice, and so the position was risky
- c. Thanks to a resolution we passed, the board now has the power to issue statements on a variety of enumerated issues and other issues related to grad students without resolution/ consultation of the membership
 - i. This will allow for more rapid response to emerging crises, says the argument

- ii. The resolution does not specify what positions can/shall be taken on issues, nor does it limit the list of topic domains on which statements can be issued, nor does it specify a mechanism for evaluating the applicability of a topic of the membership-representativeness of a position on an issue.
 - d. Stony Brook University will host next year's national conference
 - i. Arizona State was encouraged to submit a bid for a 2017 national conference.
- 3. Midwest Region
 - a. Outgoing chair (Western Michigan) appointed Brandon Creagan, OSU, as new Regional Chair; no quorum maintained to hold vote.
 - b. Midwest Region board open for membership: no position descriptions available; OSU has opportunity to take leadership in this subcommittee, if desired
 - c. Website previously hacked, fell into disuse
- 4. Roger's Observations/ Reflections from the conference
 - a. Member grad student organizations (GSO's) range drastically in budget sizes (from 80K- \$1.5 million) and scope of activities, paid exec board positions (0-5, while one GSO compensated 18 board members with \$1-2K service awards), control of funds
 - b. Some GSO's seem to have robust positions taken by their GSO's to which they can point to at their university level, allowing for individual departments to understand the collective views of graduate students
 - c. Some GSO's have fairly extensive strategic plans for future action
 - i. Some GSO's have the ability to hire student workers to create strategic plans, etc.
 - d. One member GSO from a public university awards 200 travel grants in the amount of 1,000 annually

- e. Some GSO's seek more service from their membership through tying service to the GSO to receiving a travel grant (A Ray Travel Award in reverse), lack accountability mechanism however
- f. Some GSO's raise their supplemental funds via holding their own career fair
- g. Some GSO's developed and are piloting an award application for grad student child care subsidies which are not limited to licensed child care providers; accomplished with buy-in from housing / family services department
- h. Some GSO's ask their delegate body for one commitment/ issue/ action per delegate annually... seek more personal commitment from delegates
- i. Some GSO's have much more interactional meetings, (think, pair, share-type formats for greater discussion facilitation)
- j. Some GSO's have end of the year reports, strong institutional memory to prevent loss/ backslide during annual turnover/ increase continuity
- k. Some GSO's tie availability of programming money (Delegate Outreach Grants) to their service to the GSO
- l. Anecdote collection from our constituents (and mechanisms for) seems to present a powerful tool that CGS/ NAGPS could use in our advocacy efforts at the local and national levels
- m. Some GSOs have positions such as *Director of IT* that are essentially operational, providing services to the organization.
- n. There are areas in which OSU's current situation, compared with other NAGPS member institutions, is significantly more favorable to graduate students. This positions OSU slightly differently among its peers in these areas, and allows us to present successes (that could be used as a model, or cited as an example by institutions trying to achieve similar aims) as well as challenges.

Conclusions

NAGPS holds a lot of potential as an organization, in spite of challenges noted above. Ultimately, I think OSU CGS can both rely on NAGPS' national advocacy platform for inspiration/ inclusion into our own advocacy efforts at the university/ state level while at the same time make meaningful contributions to

NAGPS at the regional and national levels. Lastly, I suspect that greater involvement of CGS into NAGPS can help to invigorate CGS; to compare/contrast our organization across with others across the country; to learn about successes and failures at other institutions in areas relevant to us and to maintain a presence and leadership position on grad/prof issues. Recognizing that we are not alone in addressing these issues (and having CGS be cognizant of this) is of great value, I suspect.

Standing Committee Written Reports

Grant Administration

Olga Kondratjeva.1

Updates

- The Fall round of applications has passed – we have received 28 applications and awarded 13 grants.
- The next round of applications is due on February 26, 2016 for activities roughly in the spring semester (May 4, 2016 - August 3, 2016).
- Please,
 - o **Continue to spread a word about the grants** – remind your delegates about these deadlines, and any graduate students who may be interested, and that they are welcome to apply even if they have not yet received confirmation that they have been accepted into their workshop, conference, etc. Later in January, we will also distribute more handbills that you can distribute in your departments.
 - o **If you are interested in being included to the list of potential judges, please contact me at Kondratjeva.1@osu.edu**
 - We need judges from across the university to objectively review applications.
 - Since it is an online process, you can judge from home.
 - Judges find it an enjoyable experience and learn so much from other applications.
 - o We are looking for your ideas and comments about the Career Development Grant – **if you have any comments about how the Career Development Grant could better suit your needs, what works and what does not work, any suggestions or comments**, please send any comments or questions to Kondratjeva.1@osu.edu
 - o Since some delegates may be new, here is some brief information about the purpose of this grant is one of 4 funding opportunities the CGS offers.
 - The CDG awards up to \$350 for any activity that forwards your graduate career and prepares you to be competitive in the job market. Activities

can include, but are not limited to, workshops, internship travel, licensure fees, and study materials.

- Essentially, the only thing the CDG does not fund is research because there are many other grants available for that AND academics-related expenses.
- Even just writing the application helps you to contextualize your goals and how you will reach them.
- More information is available at: http://cgs.osu.edu/funding-opportunities/development_funding/

International Concerns

Guyomar Pillai.30

- We will be sending out a survey in November, to get a better idea of international student concerns and program our Spring events accordingly. Currently the committee has a draft of potential questions, and we have reached out to various offices/centers at the university to help disseminate the survey.
- We plan to have our first event on **December 9th** at ZenCha tea salon. We plan to have informal conversation about studying abroad and adapting to a new country over an international tea tasting. This will be an opportunity for international grad. students to connect with each other and domestic students, sharing experiences about studying in another country and voicing possible concerns. Our aim is to establish our committee as a point of contact for concerns, and to facilitate the building of community/support systems for this population. Please look out for an invitation in the next week. We will limit the event to 25-30 students.
- Yanty Wirza.1 has been in touch with Natalie Spiert of Sexual Civility and Empowerment to discuss a possible training for the international student population. The chair and other committee members will meet with Natalie to discuss the logistics of a possible Spring event.
- Guyomar Pillai.30 will be meeting with Tony Buss, director of USG's Diversity & Inclusion committee to discuss and potentially collaborate on international student initiatives, before Thanksgiving break.

Upcoming Events

Special performance: School of Music 23rd Annual Music Celebration Concert, 12/4 8 pm
<http://wexarts.org/special-events/ohio-state-school-music-23rd-annual-music-celebration-concert>

OIA's Thanksgiving Dinner, 11/26:
<http://oia.osu.edu/thanksgiving-dinner/3997-thanksgiving-dinner-2015.html>

*More events sponsored by OIA can be found here:

OIA December calendar:
<https://oia.osu.edu/events/monthcalendar/2015/12/214%7C253%7C254.html>



David Bowers.461 called the meeting to order at 3:32 PM

Megan Fitze.1 read the statement of purpose and a portion of the code of ethics

1.1. STATEMENT OF PURPOSE

1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

1.2. From the CGS CODE OF ETHICS

Fairness, established procedures and transparency

2. APPROVAL OF MINUTES

2.1. Minutes from September Meeting

No corrections, minutes approved

3. Dr. Joseph Steinmetz, Executive Vice President and Provost

3.1 Named next Chancellor of U of Arkansas

3.2 Grad school – studied neuroscience – interested in the brain and adaptation; cognitive neuroscience

3.3 Higher education roles – teaching, research, but also administrative – many ways to stay in higher education

3.4 Postdoc at Stanford U; then career at Indiana U (Psychology, Neuroscience, Cognitive science programs)

3.5 Transition into upper administration: facilitating the work of faculty, graduate students, and undergraduates

3.6 Provost role – chief academic officer of the university; manages the academic mission(s) of uni., including regional campuses; library services

3.7 Chief operating officer – chief advisor of President; office of Student Life; office of the CIO report to him

3.8 Shift in graduate school in recent years:

3.8.1 More realization/awareness that there are commitments outside of graduate school / the grad experience; more support for families and acknowledgement that providing a safety net for family and health is important; PhD studies are not just designed to replace academics; market is not the same – limited job openings – better preparation (career advising) for opportunities outside of academia.

3.8.2 Expectations of output has increased drastically – experience teaching and publication record/research and creative activity; hard to balance with family/health and productivity

3.9 Pat Osmer (Dean of Grad School) stepped down to go back to faculty; review of graduate school – review committee that will include student perspectives

3.10 Questions

3.10.1 Alex.25 Appreciates honesty about family/work balance. Changes in administration at U of Iowa>?

Dr. Steinmetz President search – 4 candidates inc. himself, and U of Tulane. Selected IBM exec with no higher ed. experience, from corporate world. Polling results showed low acceptability; regents selected corporate candidate. Concern in higher ed; admin. Positions taken by corporate leaders and politicians. What is a university and what matters – framework not in place + issue of shared governance?

3.10.2 Odden.2 Realization that there are jobs outside of academia; at grad school level there is acknowledgement and initiative; how to get the programs in departments / department culture to support these initiative?

Dr. Steinmetz Need to ensure that grad student outcomes are published on department website

3.10.3 Odden.2 Often hard to track these cases

Dr. Steinmetz There are ways to track these graduates, not so difficult; mandating publication will change the culture

3.10.4 DasGupta.18 Glad you talked about the changes in graduate school. Work expectations (hours) exceed contract, especially for lab-based sciences? Labor requirements?

Dr. Steinmetz Teaching side easier to do: 20-hour rule that is easier to force; research and creative work is what makes candidates competitive; putting a cap on hours may not be useful

3.10.5 Wirza.1 International Student Experience – Last Committee update was July 29th; what are the recommendations?

Dr. Steinmetz Recommendations have been posted online. The first: transitional issues for new international students, both undergraduate and graduate. Services need to be improved. Appoint one person to oversee and coordinate the multiple services and offices that try to address different areas. Initiative to create online content (videos) that students can watch at their leisure instead of receiving the information all at once.

3.10. 6 Odden.2 OSU is (quite) centralized. More direct access to staff instead of "tier-one" layer through which all request have to go through. Graduate students tend to be most affected and lose most. How to lobby effectively for services that are responsive to the needs of graduate students?

Dr. Steinmetz How to elevate the status of a graduate student so that it is distinct from that of an undergraduate student; voice that concern. For example, different offices need sections that specifically address needs of graduate students. Office of Academic Affairs – in process of hiring an assistant for Kay W. Assistant will serve as a liaison between Kay and HR, and graduate students will also be represented by this person.

4. OFFICER Updates

4.1. President

Draw attention to four items:

- 4.1.1 How can students get a bus pass when not enrolled for a semester (usually summer). Possible – not as cheap as the regular semester – but not as expensive as general public fee
- 4.1.2 New Speaker Series – CGS co-sponsoring with colleges that have graduate students in them. OSU faculty & graduate students will be involved. Provost agreed to fund this series. Partnering with College of Arts & Sciences. Need delegates from Arts & Sciences to meet with me to brainstorm ideas for speakers. E-mail over the next week to setup meetings.
- 4.1.3 The Grad/Prof student survey – expect next week with a letter from Interim Dean Herness; every three years; pay attention to the survey and encourage constituents to complete survey One concern for funded students is how many hours of work are expected (in "use of time" sections). Adjust response options to increase the maximum to 35+ hours. Under "list of concerns," asks about work/financial concerns. A separate question for graduate students with a GA position on contract and clear communication of responsibilities. Also included are questions about the housing market, resources for graduate students, and career services within the school and individual departments.
- 4.1.4 President Drake will be at November 20th meeting. Will be there to answer questions; as much input as possible from delegate body about issues. **On November 6th at 6:00 PM, there will be an informal brainstorm session in the CGS offices.**

4.2. Vice President

- 4.2.1 Thanks for questions and input during pizza social dinners. November 17th at 3:30 – one more dinner for those who weren't able to attend.
- 4.2.2 Hayes Committee meeting – changed language to focus on cash prizes; flyer that secretary will send out to print and distribute to departments, possibly in mailboxes
- 4.2.3 Grants program – information sessions – hold something similar for the Hayes. An e-mail with the information will be sent out to all graduate students, food will be provided.
- 4.2.4 Printed posters – 2 – one to hang inside and outside building.
- 4.2.5 University Athletic Council representative – felt like an obligatory seat; trying to speak up and would be helpful to include anecdotes and narratives; issue to be voted on – piloting alcohol sales in the Ohio Stadium – sales only available on Suite or Club levels, drinks would have to stay there; cost \$7-9; cannot take to any other level; university does report a portion of sales. Would like to know how policy affects you and what you think of it?
- 4.2.6 Is alcohol sales the main topic?
- 4.2.7 Not the main topic

4.3. Secretary

- 4.3.1 Look out for Tue/Wed news e-mail with event announcement and flyers to circulate
- 4.3.2 Meeting packet/e-mail issues: if not receiving, see me after meeting or e-mail me

4.4. Treasurer

- 4.4.1 Sources of funding: Coca Cola; Student Life (slightly less of \$85000); Global Gateway – Student Life & Academic Affairs; Hayes Forum – Graduate School & Office of Research; Ray – Academic Affairs
- 4.4.2 Ray Travel Award judging complete – thanks to applicant and judges for reviewing the applications; 44 applicants – 40% award acceptance rate over the course of the year
- 4.4.3 Proposal to increase Ray funds (by \$250) brought to last executive meeting; potentially attract more applicants; deliberation at upcoming (November) exec meeting
 - Wirza.1 Can we increase the acceptance rate to 50%?
 - Anderson.2299 Would need a resolution from delegate body to change acceptance rate; would also need to bring it to funding source
 - Bowers.461 Agreement for it to be a prestigious award to receive funds
 - Question: \$12,000 – is this what we spend for meeting food?
 - Anderson.2299 – not only on meetings; also other events that draw from it
 - Tan.229 Question about Student Affairs – approve or deny, any other options?
 - Anderson.2299 Sometimes "pending" if more information is required
 - Tan.229 Do you approve full or partial amounts?
 - Anderson.2299 Can delete items we cannot fund – can approve all funds except certain purchases

Question: Interpreting budget

Anderson.2299: Carry Forward – Money that we have had our discretion

Bowers.461 Fairly unusual that we don't have to return money that wasn't spent; CGS historically doesn't spend all of funds allocated; for example with committee events that aren't executed and Ray Travel Award winners who find other sources of funding.

Burkhart.20 Questions about Maymester and redesigning summer semester – what does that mean for students?

Wirza.1 Committee of student enrollment and progress – no more Maymester but not yet published

Bowers.461 Maymester was initially a way to facilitate transition from quarters to semesters; main questions are what is impact for graduate students, teaching responsibilities, and status?

Tan.229 3 different plans with different “terms” with varying lengths in each one proposed. How to handle teaching / taking courses under different “plans” or parts of the summer?

4.4.4 Career Development Grant winners – if original receipts have been given to office, anticipate 30-60 days for reimbursement; quicker if winner is employed as GTA/GRA; also depends on international student status

4.4.5 David, Megan, and I serve on CAA (Council on Academic Affairs); meet every Monday; go through applications from organizations for student funding; Dr. J (VP Student Life) talked about initiatives regarding sexual violence and prevent at meeting – asked opinions from faculty, graduates and undergraduates.

4.5. Chief of Staff

Bowers.461 Zac Foste not able to make it; personal situation

5. Committee Chair Announcements

5.1 Diversity & Inclusion

DasGupta.18 can go into Buckeyelink personal information and self-identify as LGBTQ

5.2 SERC

Patterson.694 Helping to circulate a survey on “zero waste” – very informative about recycling – responses due by November 6th

Upcoming event – part of interdisciplinary program on climate change – evaluating own impact on climate change. Look out for RSVP.

5.3 Arts & Culture

Schroeder. “See and Socialize”

Get graduate students to engage with arts & culture events on campus and in the community; but also to highlight events produced by, attended by, and for graduate students. Socialize around the events.

Opportunity to meet people who know about the arts and help connect with.

Saturday, October 31st – MFA Department of Dance Concert – 8:00 PM

November 12th – Theatre performance

5.4 University Research Council

Ashley Weber – how to improve interdisciplinary collaboration; e-mail any ideas

Topic: What are the ethics of charging to publish? Open Access issues. Advise university about allocating funds during this transitional phase.

6. NEW BUSINESS

6.1. Any Delegate Issues and Concerns

6.1.1 Stacey.25 Drafting resolution to stand in solidarity with Iowa (another R1 institution). Get in contact.

Odden.2 During Presidential search – consider “3 categories” – President, Provost, Industry. SAGE / NAGPS – find out other organizations around the country feel?

Bowers.461 Get in touch with Alex.25 and then possibly bring to SAGE/NAGPS

Odden.2 Speaking to international student about health plan changes? Some have been affected and have no other option for health insurance, aren't sure what to talk.

Alex.25 Poor communicate about changes; lots of missing information

?? GTAs working more than 20 hours a week

Bowers.461 Spoke with graduate school; want to hear more; “volunteer teaching” demands appear to be unacceptable; speak to Dean Salimbene as option

Puthawala.1 Transition to UHS – recognition that graduate students have families and can register dependents; primary policy owner can go to Wilce but depends cannot use those services; why aren't dependents given equal access to car? Contact him with similar experiences and thoughts.

Alex.25 Dependent and not able to go to certain places

Odden.2 Wife had to go off-campus ; confusion about who to bill and when payment is due

Odden.2 Faculty won't participate in some plans because cost controls deemed unreasonable

Puthawala.1 Many glitches and errors common with “off-campus” services as opposed to streamlined university-housed services

Kahn.130 Can we refer this to a committee?

Bowers.461 Yes, Health & Wellness Committee. 2 grad student representatives.

Odden.2 Eugene Holowacz.1 led committee to generate items on Graduate Associate conditions – high-response rate to survey and those items; housing items – answer as fully as possible; representative and coherent data – only possible if we get enough responses

Odden.2 Chief Security Office – Meeting; security practices; restriction if on a visa; stories to share? E-mail him.

Bowers.461 At January meeting, guest coming in to address delegate body regarding security issues.

7. ANNOUNCEMENTS

7.1. November Meeting: Nov. 20 Ohio Union, Senate Chambers

The meeting was adjourned at 5:20 PM

11:57 AM

11/11/15

Accrual Basis

Council of Graduate Students
Profit & Loss Budget vs. Actual
July 1 through November 11, 2015

	Jul 1 - Nov 11, 15	Budget
Income		
Coca Cola Carry Forward	14,695.33	15,000.00
Coca Cola Endowment	14,683.00	15,024.00
CSA Carry Forward	5,204.99	10,000.00
CSA Student Activity Fee	73,892.48	85,000.00
Global Gtwy	10,000.00	10,000.00
Global Gtwy Carry Forward	0.00	3,276.31
Grad Sch.--Hayes	9,000.00	9,000.00
OAA Ray Travel	35,000.00	35,000.00
OAA Ray Travel Carry Forward	11,791.63	10,000.00
OR Hayes Endwmnt	10,000.00	10,000.00
Total Income	184,267.43	202,300.31
Expense		
1000 President's Projects		
1100 Discretionary	0.00	1,000.00
1300 Inauguration	0.00	1,000.00
1000 President's Projects - Other	0.00	0.00
Total 1000 President's Projects	0.00	2,000.00
2000 Vice President		
2100 Hayes	124.53	28,000.00
2000 Vice President - Other	0.00	0.00
Total 2000 Vice President	124.53	28,000.00
3000 Committees		
3100 Exec		
3110 Retreat	0.00	3,000.00
3120 Awards & Rec	7,575.40	500.00
3130 Exec Disc	0.00	500.00
3140 Comm. Disc.	0.00	4,000.00
3150 MarCom	14,273.95	10,000.00
3160 Speaker Series	0.00	5,000.00
3100 Exec - Other	0.00	0.00
Total 3100 Exec	21,849.35	23,000.00
3200 Acad. Rel	0.00	0.00
3301 Grants Admin	0.00	500.00
3340 Arts & Culture	0.00	4,000.00
3400 Del OutReach Grnt	200.00	3,250.00
3410 Communications	0.00	1,000.00
3500 Div & Inclusion	0.00	4,000.00
3510 International Concerns	0.00	3,000.00
3600 Government Relations	0.00	0.00
3610 Ray Trv Grant Adm	0.00	500.00
3611 Ray Award Receptions	0.00	6,000.00
3700 Grad H & W	0.00	3,000.00
3710 SERC	0.00	2,000.00
3800 Org & Elect	0.00	200.00
3900 Senate Advisory	0.00	500.00
5200 Grad. Housing	0.00	0.00
3000 Committees - Other	0.00	0.00
Total 3000 Committees	22,049.35	50,950.00
3300 Grants Admin Funds		
3310 Career Dev	3,957.00	12,000.00
3320 Global Gtwy	3,000.00	15,000.00
3330 Ray Travel Award	6,236.01	40,000.00
3300 Grants Admin Funds - Other	766.55	0.00
Total 3300 Grants Admin Funds	13,959.56	67,000.00

11:57 AM

11/11/15

Accrual Basis

Council of Graduate Students Profit & Loss Budget vs. Actual July 1 through November 11, 2015

	Jul 1 - Nov 11, 15	Budget
4000 Office Equip		
4100 Copier	0.00	500.00
4200 Equip.	0.00	400.00
4300 Furn.	0.00	0.00
4400 Supplies	285.90	1,000.00
4500 Telephone	274.97	1,650.00
4600 Technology	3,338.48	8,000.00
4000 Office Equip - Other	184.65	0.00
Total 4000 Office Equip	4,084.00	11,550.00
5000 Administrative		
5100 Student Life Init.		
5120 Fall Event	0.00	6,075.00
5130 Spr. Event	1,029.00	6,075.00
5100 Student Life Init. - Other	0.00	0.00
Total 5100 Student Life Init.	1,029.00	12,150.00
5300 Mtng. Refreshments	4,330.12	12,000.00
5400 Org. Dev.	0.00	1,000.00
5410 Travel	3,496.71	12,000.00
5500 Administrative - Other	0.00	0.00
6000 Prkng Passes	0.00	3,500.00
Mbrshp Fees	0.00	0.00
5000 Administrative - Other	22.82	0.00
Total 5000 Administrative	8,878.65	40,650.00
8000 PY Encum		
8100 Career Dev.	0.00	350.00
8200 Global Gtwy	0.00	0.00
8300 Ray Travel Award	0.00	1,500.00
8000 PY Encum - Other	0.00	0.00
Total 8000 PY Encum	0.00	1,850.00
Total Expense	49,096.09	202,000.00
Net Income	135,171.34	300.31

11:57 AM

11/11/15

Accrual Basis

Council of Graduate Students
Profit & Loss Budget vs. Actual
 July 1 through November 11, 2015

	\$ Over Budget	% of Budget
Income		
Coca Cola Carry Forward	-304.67	98.0%
Coca Cola Endowment	-341.00	97.7%
CSA Carry Forward	-4,795.01	52.0%
CSA Student Activity Fee	-11,107.52	86.9%
Global Gtwy	0.00	100.0%
Global Gtwy Carry Forward	-3,276.31	0.0%
Grad Sch.--Hayes	0.00	100.0%
OAA Ray Travel	0.00	100.0%
OAA Ray Travel Carry Forward	1,791.63	117.9%
OR Hayes Endwmnt	0.00	100.0%
Total Income	-18,032.88	91.1%
Expense		
1000 President's Projects		
1100 Discretionary	-1,000.00	0.0%
1300 Inauguration	-1,000.00	0.0%
1000 President's Projects - Other	0.00	0.0%
Total 1000 President's Projects	-2,000.00	0.0%
2000 Vice President		
2100 Hayes	-27,875.47	0.4%
2000 Vice President - Other	0.00	0.0%
Total 2000 Vice President	-27,875.47	0.4%
3000 Committees		
3100 Exec		
3110 Retreat	-3,000.00	0.0%
3120 Awards & Rec	7,075.40	1,515.1%
3130 Exec Disc	-500.00	0.0%
3140 Comm. Disc.	-4,000.00	0.0%
3150 MarCom	4,273.95	142.7%
3160 Speaker Series	-5,000.00	0.0%
3100 Exec - Other	0.00	0.0%
Total 3100 Exec	-1,150.65	95.0%
3200 Acad. Rel	0.00	0.0%
3301 Grants Admin	-500.00	0.0%
3340 Arts & Culture	-4,000.00	0.0%
3400 Del OutReach Grnt	-3,050.00	6.2%
3410 Communications	-1,000.00	0.0%
3500 Div & Inclusion	-4,000.00	0.0%
3510 International Concerns	-3,000.00	0.0%
3600 Government Relations	0.00	0.0%
3610 Ray Trv Grant Adm	-500.00	0.0%
3611 Ray Award Receptions	-6,000.00	0.0%
3700 Grad H & W	-3,000.00	0.0%
3710 SERC	-2,000.00	0.0%
3800 Org & Elect	-200.00	0.0%
3900 Senate Advisory	-500.00	0.0%
5200 Grad. Housing	0.00	0.0%
3000 Committees - Other	0.00	0.0%
Total 3000 Committees	-28,900.65	43.3%
3300 Grants Admin Funds		
3310 Career Dev	-8,043.00	33.0%
3320 Global Gtwy	-12,000.00	20.0%
3330 Ray Travel Award	-33,763.99	15.6%
3300 Grants Admin Funds - Other	766.55	100.0%
Total 3300 Grants Admin Funds	-53,040.44	20.8%

11:57 AM

11/11/15

Accrual Basis

**Council of Graduate Students
Profit & Loss Budget vs. Actual
July 1 through November 11, 2015**

	<u>\$ Over Budget</u>	<u>% of Budget</u>
4000 Office Equip		
4100 Copier	-500.00	0.0%
4200 Equip.	-400.00	0.0%
4300 Furn.	0.00	0.0%
4400 Supplies	-714.10	28.6%
4500 Telephone	-1,375.03	16.7%
4600 Technology	-4,661.52	41.7%
4000 Office Equip - Other	184.65	100.0%
Total 4000 Office Equip	-7,466.00	35.4%
5000 Administrative		
5100 Student Life Init.		
5120 Fall Event	-6,075.00	0.0%
5130 Spr. Event	-5,046.00	16.9%
5100 Student Life Init. - Other	0.00	0.0%
Total 5100 Student Life Init.	-11,121.00	8.5%
5300 Mtng. Refreshments	-7,669.88	36.1%
5400 Org. Dev.	-1,000.00	0.0%
5410 Travel	-8,503.29	29.1%
5500 Administrative - Other	0.00	0.0%
6000 Prkng Passes	-3,500.00	0.0%
Mbrshp Fees	0.00	0.0%
5000 Administrative - Other	22.82	100.0%
Total 5000 Administrative	-31,771.35	21.8%
8000 PY Encum		
8100 Career Dev.	-350.00	0.0%
8200 Global Gtwy	0.00	0.0%
8300 Ray Travel Award	-1,500.00	0.0%
8000 PY Encum - Other	0.00	0.0%
Total 8000 PY Encum	-1,850.00	0.0%
Total Expense	-152,903.91	24.3%
Net Income	134,871.03	45,010.6%

ACT 1516-FA-1

An Act Amending the Standing Rules Governing the Edward J Ray Travel Award for Scholarship and Service of

The Council of Graduate Students

Author: Roger Anderson

Sponsor: The Executive Committee

Section 1. The purpose of this act shall be to revise the Standing Rules of The Council of Graduate Students (CGS) as it pertains to the Edward J Ray Travel Award for Scholarship and Service (also known as the Professional Development Fund (PDF));

Section 2. WHEREAS current Standing Rules lack specific guidance as to the financial value of the award, and whereas the treasurer and committee would like the option of increasing the financial value of the award beyond what is listed in documentation appearing on the CGS website;

Section 3: WHEREAS, the CGS Standing Rule pertaining to the award currently reads as follows:

“The PDF committee has final authority over both the selection of recipients as well as the amount awarded to each recipient. The committee's decisions cannot be appealed.”

Section 4. THEREFORE LET IT BE RESOLVED that, in order to clarify the financial limits of the Ray Travel Award, the Standing rule pertaining to the Edward J Ray Travel Award shall be amended to read as follows:

“The Ray Travel Award Committee may set the award amount to any amount not to exceed \$1000. When the Committee changes the Award amount, the Treasurer must ensure that promotional materials regarding the Award, including but not limited to, information on the CGS website, is update to reflect the new amount at least four weeks prior to the Application Deadline for the Award period in which the Committee desires the changed amount to take effect.

The committee's decisions regarding Awardees cannot be appealed.”

ACT 1516-FA-2

**An Act Amending the Standing Rules Governing the Committee composition of Edward J Ray
Travel Award for Scholarship and Service of**

The Council of Graduate Students

Author: Roger Anderson

Sponsor: The Executive Committee

Section 1. The purpose of this act shall be to revise the Standing Rules of The Council of Graduate Students (CGS) as it pertains to the composition of the Edward J Ray Travel Award for Scholarship and Service (also known as the Professional Development Fund (PDF));

Section 2. WHEREAS current Standing Rules fail to account for the Constitution's requirement that the Treasurer oversee the Ray Award Committee;

Section 3. WHEREAS the current Standing Rules mandate faculty membership on the Award committee;

Section 4. WHEREAS this appears to date from an earlier time when the funding source required faculty participation, and it has been a matter of three years or more since faculty members have served on the committee;

Section 5: WHEREAS the Standing rule regarding Committee Composition currently reads as follows:
"Committee Composition. The PDF committee shall consist of:

- *A chair, appointed by the CGS President*
- *At least four students*
- *At least two faculty members, nominated by the CGS Advisor"*

Section 6. THEREFORE LET IT BE RESOLVED that, the Standing Rules will be amended to read as follows:

"Committee Composition. The Ray Travel Award committee shall consist of:

- *CGS Treasurer serving as chair,*
 - *At least four students*
 - *In addition, up to three faculty members may be appointed by the CGS Vice President"*
-

ACT 1415-FA-003

An Act Amending Bylaw Article II, Section 1, Advisory Roles

Author: David Bowers, President

Sponsor: The Executive Committee

WHEREAS the purpose of this act shall be to revise Section II.1 of the Bylaws of The Council of Graduate Students (CGS); and

WHEREAS the Council historically had a single advisor chosen from the faculty of the University; and

WHEREAS CGS, in seeking to broaden its base of advisor support, moved to a three advisor structure in 2013; and

WHEREAS CGS has not found it possible to implement a 3 advisor system, but has gained through access to at least two advisors; and

WHEREAS Article II, Section 1 of the CGS Bylaws currently reads as follows:

"Section II.I : Advisor- The Executive Committee shall select three advisors; a member of the University Faculty, an administrator from the Graduate School, and an administrative professional from within the Office of Student Life.

II.I.A. The faculty advisor shall assist the treasurer in finding faculty representation for the Edward J. Ray Travel Award Committee. The faculty advisor and Graduate School advisor shall also assist the Vice President in finding faculty representation for the Edward F Hayes Research Forum.

II.I.B. The advisors shall attend one executive or delegate meeting a semester.

II.I.C. The faculty and Graduate School advisors shall each serve a renewable, one-year term.

¶1.1.D. The Student Life advisor shall serve a renewable, two-year term."

THEREFORE LET IT BE RESOLVED that Bylaw Article II, Section 1 shall read as

follows:

"Section II.I: Advisors- The Executive Committee shall select at least two, but not more than three advisors, including: a member of the University Faculty, an administrator from the Graduate School, and/or an administrative professional from within the Office of Student Life.

II.1.A. Advisors shall be asked to assist the treasurer in finding faculty representation for the Edward J. Ray Travel Award Committee. The advisors shall also assist the Vice President in finding faculty representation for the Edward F Hayes Research Forum.

II.1.B. The advisors shall be encouraged to attend one executive or delegate meeting a semester.

II.1.C. The advisors shall each serve a renewable, one-year term.”
