



Council of Graduate Students
The Ohio State University

Delegate Meeting Agenda

Date: Oct 23 2015
2nd Fall 2015 Delegate
Meeting
Location Ohio Union

Ohio Union Rm 2088A | 1739 N. High Street | Columbus, OH 43210 | (614) 292-4380 |
cgs@studentlife.osu.edu

- 1. CALL TO ORDER**
 - 1.1. STATEMENT OF PURPOSE**
 - 1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.**
 - 1.2. From the CGS CODE OF ETHICS**
- 2. APPROVAL OF MINUTES**
 - 2.1. Minutes from September Meeting**
- 3. Dr. Joseph Steinmetz, Executive Vice President and Provost**
- 4. OFFICER Updates**
 - 4.1. President**
 - 4.2. Vice President**
 - 4.3. Secretary**
 - 4.4. Treasurer**
 - 4.5. Chief of Staff**
- 5. Committee Chair Announcements**
- 6. NEW BUSINESS**
 - 6.1. Any Delegate Issues and Concerns**
- 7. ANNOUNCEMENTS**
 - 7.1. November Meeting: Nov. 20 Ohio Union, Senate Chamber.**

OFFICER REPORTS

President, David Bowers.461

It's exciting to see our committees beginning to move forward with work and programming for the year. You'll read about much of their work in the Chair's reports, but I wanted to call attention to the work of Arts and Culture, with their taking on the task of highlighting a few of the artistic efforts of grad students during the month. Diversity and Inclusion is partnering with another campus group and pushing forward on our CGS Certificate in Implicit Bias Awareness/Diversity training. SERC has scheduled its first program of the year, next month. And of great importance to many fellow students, judges for Career Development Grant and Ray Travel Award are hard at work as I type. THANKS to all committee chairs and members for your hard work!

- November 13 at 6PM in the Cartoon Room of the Union CGS will hold our first Reception Honoring Ray Travel Award winners and their advisors. This will be a terrific opportunity to enjoy food, fellowship and hear some of the amazing research, as well as service work, of our fellow graduate students.
- At last month's meeting a delegate asked about students who don't register for classes in the summer being able to still use COTA for a reduced cost. Good news! It's already possible. http://go.osu.edu/cota_OptIn will take you to the details.
- This month we've held our first pizza dinners for new delegates to meet each other and some officers and members of the Executive Committee. These events provided not only a great opportunity to meet each other, but also let us hear some of the issues facing graduate students, especially some very troubling issues in terms of work demands placed on them by their programs. This sort of candid discussion is vital if we're to be able to advocate for our fellow students and I'm grateful to the delegates who are willing to share their experiences.
- The Inaugural CGS/College partner Speaker event will take place in Spring term in partnership with the College of Arts and Sciences, the college with the largest number of graduate students on campus.
- Graduate Min. Stipends: With help from HR GCBC ought to be on track to issue a report prior to the beginning of Spring term so that it can be of maximum usefulness in advocating with university officials for the first across the board increase in more than two years.

Vice President, Megan Fitze.1

New Delegate Update

- All new delegates should have attended a new delegate orientation by the October CGS meeting. If you did not attend one of these orientations, please contact me at fitze.1@buckeyemail.osu.edu to schedule a one-on-one orientation.
- If you have a peer interested in petitioning to serve as delegate for the 2015-2016 year, the petition information can be found [here](#).

Committee Updates

- Delegates that are newly elected should have been assigned and notified of their committees. Please contact me or Zak if you have had any issues with your committee assignments or still do not know which committees you are serving on.
- Internal and external committee assignments should all be up on the CGS website. If you see an error on the website, please let me know.

Hayes Update

- The Edward F. Hayes Research Forum committee is now accepting abstracts through November 13th. Please encourage your peers to participate. More information can be found on the CGS website via the Hayes tab.
- The committee is also seeking judges to judge abstracts and presentations. If you know of a faculty member who may be interested in doing so, please encourage them to sign up.

- A call for abstracts and for judging has been distributed via email.
- We are having a special Hayes logo created in celebration of it's 30th year.
- We are placing an ad in OSU Weekly to reach more graduate students. If you have insight into other appropriate venues or places of advertisement for Hayes, we welcome your thoughts.

Secretary, Guyomar Pillai.30

In addition to weekly OUAB and UCAT events (see links to calendars and lists below) on professional development, teaching, wellness, and other topics geared towards graduate students, I would also like to highlight a few workshops, grants, and socials that may be of interest to you.

- **Coca Cola Critical Difference Grants**

The competition for the Coca Cola Critical Difference for Women grants is now open. Up to 8 graduate students will be awarded \$1200 for research during the 2016-2017 academic year.

More information here: <http://wgss.osu.edu/awards/coca-cola-cdw-grants>

- **Research Commons Event: "Open Access Publishing: Potentials and Pitfalls"**

From the Research Commons:

"Are you curious about open access publishing? Have you published in an open access journal, or are you considering this as a possibility? Have you received questionable solicitations to publish your research or had a run-in with a predatory publisher? If you answered yes to any of these questions and want to know more about who can help, join Sandra Enimil (Head, Copyright Resources Center) and Melanie Schlosser (Digital Publishing Librarian) to learn some tips for steering clear of unethical publishing practices and some ways that researchers can benefit from scholarly open access publishing.

When: Wednesday, October 21, 12:00 – 1:00pm

Where: Thompson Library, Room 165

Register: <https://library.osu.edu/researchcommons/event/open-access-discussion>"

- **Arts & Culture Committee**

From Janet Schroeder:

See & Socialize: October

Once a month, the Arts and Culture Committee of CGS will choose an on-campus event to attend as a group with other interested graduate students. We will see a show, attend a lecture, view and exhibit, attend a concert, and after the event we will facilitate conversation among the attendees.

Department of Dance, OSU

MFA Concert: of existence and ways of being

Saturday, October 31, 8pm

Barnett Theater, 3rd floor Sullivant Hall

After the show, join other graduate students for conversation in the lobby.

For information and tickets (student price: \$10): <http://dance.osu.edu/events/mfa-concert-existence-and-ways-being>

- **OUAB Grad/Prof Monthly Calendar:** <http://ouab.osu.edu/events.aspx>
- **UCAT Events on Teaching:** <http://ucat.osu.edu/ucatevents/events-on-teaching/>

Standing Committee Written Reports

Andrea Patterson.694, SERC

SERC met last week and discussed our plans for the year. I have a very enthusiastic and on tasks group so I am very excited. It is obvious there are many long standing programs on campus focused on our interests and thus we have decided we will be collaborating and promoting those established programs and organizations including the Environmental Professionals Network (EPN) and the Fisher College of Business Net Impact sustainability group. I urge you all to take a survey being put out by the Energy Services and Management Office on campus – driven by an Environmental Engineering Master's student working with them focused on recycling efficiency and education on campus. He is asking for all responses by Nov 6th. Please disseminate it to your constituents. I will have Guyomar circulate the link and additional information. Thank you in advance.

“Help improve recycling at Ohio State! Take the survey below. The survey will take approximately 5-10 minutes to complete and will help bring OSU one step closer to its goal of Zero Waste.

By clicking the link below you are consenting to taking the survey:

https://osu.az1.qualtrics.com/SE/?SID=SV_7NFZmcGkMHUWek5

For more information about the survey follow the link

below: <https://osu.box.com/s/a15gwg7g23sisgmncoxrkpbgor4exbh8>”

I would like to promote Net Impacts upcoming event: “Net Impact student organization cordially invites you to the Sustainability Panel at Fisher College of Business on the 21st of October from 12 till 1PM at Gerlach Hall room 355. The panel will consist of eminent speakers like **Tom Reeves** – *Director, Student Life: Energy Management & Sustainability, OSU*; **Paul Laurent**- *Director, Student Services & Programs, Office of Energy and Environment, OSU*; **Tony Gillund** – *Sustainability Coordinator, Energy Services & Sustainability, OSU* and **David Celebrezze** – *GreenSpot Coordinator*. Please RSVP by the 19th of October by emailing Keith Jones at jones.5304@buckeyemail.osu.edu. Lunch will be served.” Please consider attending and circulating to your constituents.

Future plans include an upcoming SERC event on the topic of climate change. We are in process of finding an expert from this field on campus to compliment the TED talk we have chosen. Further we are working on more intimate round table discussions with upcoming EPN invited speakers and a bike workshop for graduate students looking to become ad stay bike-enabled – in talks with Trek. I have some great delegates and grad volunteers have some great connections regarding these interests. Yay!

International Concerns, Guyomar Pillai.30

Our committee has met once to discuss carrying out a survey to get a better sense of international student concerns so that we can program Spring events to suit these needs. Unfortunately, I had to cancel our October meeting due to sickness. My committee will be in reaching out to various offices to help disseminate the survey and we will discuss the format of the survey, our ideas over e-mail this next week. We plan to host one social event in early December to familiarize the international population with our work. Yanty Wirza.1, one of our committee members sent an e-mail to the CSA president Noel Fisher requesting a meeting to provide assistance for applying for funding for driving practice (recurring issues for international students) or pay for liability costs, but she has not heard back from him. Yanty has also met with Natalie Spiert of Sexual Civility and Empowerment to talk about sexual harassment cases experienced by international students. They discussed arranging a training for the international population and reaching out to department chairs about hosting a training.



1. Bowers.461 called the meeting to order at 3:30 PM

New delegate welcome – orientations later in the month

1.1. STATEMENT OF PURPOSE

1.1.1. To effectively advocate and program to ensure that The Ohio State University graduate student experience is the best it can be.

Fitze.1 read the statement of purpose

1.2. From the CGS CODE OF ETHICS

Fitze.1 read one of the statements from the code of ethics

2. APPROVAL OF MINUTES

2.1. Minutes from June And August Meetings

Corrections to June meeting minutes? No corrections, minutes approved.

Corrections to August meeting minutes. No corrections, approved.

3. Krista Predagovich from Office of Student Life—RUOKBUCKEYE Suicide Prevention

Bowers.461 introduced guest – also graduate student - Predagovich – 4th year working with suicide prevention

How we view suicide / people at risk; what about people who are not on brink? Getting away from the word "commit" – associations with crime/sin; 1 who dies from suicide – 45 attempts – 250 seriously consider.

How to care for/reach the 250?

- 1) Being an advocate for the RUOKBUCKEYE initiative within your academic unit – survey within academic units – 30 have participated. Let grad studies chair know about this, ask staff member to send out survey – anonymous confidential survey. People who fill out survey will get a personalized response and directed towards available resources on campus. May result in changes in curriculum and program.
- 2) Pass out flyers – give to faculty or staff member who cares about student experience
- 3) Suicide Prevention Gatekeeper Training program – pay attention; be aware of warning signs in friends, colleagues, TAs; how to reach out and show concern; which resources can I connect them to? Developed by faculty. Any university that receives state funding must provide basic suicide prevention training – senate bill.
- 4) Over 200 trained. Goal is to train 5000. As a result – certificate + scarlet & grey awareness pin
- 5) Questions:

Wirza.1 How far ahead should an application for training be sent?

At least 2 weeks in advance.

Are there any training programs that are already scheduled?

Open training to anyone on campus or community groups – advertised on website

Eisenman.1 How is it different from UCAT suicide training?

It is the same.

Do you report back on general wellness of students from survey?

8% response rate – generally OK, average; but with higher response rates, sometimes more concern

Puthawala.1 Anonymous AND there is feedback sent to department? Sometimes distrust between grad. students and department administration. Will my status be endangered if I admit I'm depressed? How do we reassure people?

Invitation letter will address some of these questions; the platform is American Foundation for Suicide Prevention; username & password, e-mail encrypted, available for both anonymous and one-on-one conversations without revealing any personal details

Grad Program Coordinator – 30 – filter what you're sharing – only general comments

Academic programs – what if there are several high-risk students and don't know who they are?
Linked to resources; only disclosure if extremely high risk (brink) – ethical and professional obligation

4. Senator Election

Megan Fitze.1 4 senators – 2 dropped out Eva Wollerman, Caitlin M

Kevin E, William Dupont, Marcos Rivera, Valentina S. – only Narcos and Valentina present

Last-minute nominations? None.

Candidates address delegate body, 5 min, 5 min for Q&A – questions address all candidates.

- 1) Marcos Rivera: 1st year in Higher Education and student affairs program. Worked as administrator at NYU and other places. Advising student groups and councils. Serve student needs, make sure voices are heard.
- 2) Valentina S. :Master's student in Educational studies. Organizations that help women & children. Get involved in various organizations and foreign students; agricultural university in Indonesia – large farming population.

Open up floor for questions

Holowacz.1 Senate meeting calendar – did you take a look, able to make both those meetings and these?

Marcos: Yes, available for both meetings, fellowship so flexible time.

Valentina: Yes, available on Fridays, doesn't have class.

Fitze.1 asked candidates to step outside the room for discussion.

Vice President's report on Delegate Elections – 41 seats; glitches in election software; petition packet for open seats – petition to be part of delegate packet; Oct 15th and 21st – new delegate orientation meetings; other times available on request. Hayes Forum date set for February 26th – more information about deadlines will be posted to website.

5. OFFICER Updates

5.1. President

Bowers.461 Sign up for pizza dinners – chance to get to know each other and socialize; some combined with orientation

Met HR representative for committee (??)

E-mails from Provost : Sexual Assault Awareness training available – go through it – Certificate

Transparency – make available online attendance records for delegate, exec meetings and senator attendance at senate meetings.

Student Health Coverage Issue – 3 graduate students have talked about specific challenges; if you've been impacted, talk about it; unexpected co-pays; administration concerned about communicating changes better and for future years. More information.

5.2. Secretary

Pillai.30 Look out for e-mail with events and news to send out to department

Let me know if you have events to publicize on Facebook page or e-mails

5.3. Treasurer

Anderson.2299 No budget because not possible with transfer of funds – budget will be available soon

Career Development Grant & Ray Travel Award – deadline coming up Oct 2nd; successful workshop on 16th

Flyers outside to distribute

Training session for Ray Travel Award on Tuesday for judges

5.4. Chief of Staff

Foste.1 Delegate Outreach Grant – highlight this - \$200 to host events within department, Department of Dance has applied; submit about 2 weeks before to Zak and Roger; 45 seats not filled – if in your college – consider collaborating with a department to recruit more delegates.

Schroder.650: Grad Student Committee + OUAB + CGS -> Chipotle lunch. Talk about grad school and looking for opportunities. Examples also available on website.

Bowers.461 Election results – thanks to all candidates for volunteering time – still opportunity to get involved in other ways – internal & external

Fitze.1 Marcos Rivera is the new senator

Bowers.461 Questions regarding committee chair reports? Any other?

Brad Kahn.130 Cyber attacks; Penn State – monitoring but not able to talk about it; engineering servers shut down; probably reason for server problems and protocol errors; compiling results in November; phishing exercise with security board – ramifications of clicking on link; report-phishing@osu.edu: forward it; not always as obvious as some e-mails can be.

DasGupta.18: Committee Chair Report – Diversity & Inclusion; see me after meeting – Future Faculty

workshop around issues in diversity; President Drake has shown interest; develop curriculum.

6. NEW BUSINESS

6.1. Any Delegate Issues and Concerns

None

7. ANNOUNCEMENTS

7.1. October Meeting: Oct. 23 Ohio Union, Senate Chambers.

Bowers.461 Provost will be guest at meeting. E-mail over next couple of weeks so that questions are addressed. Think of some questions; be as courteous as possible in formulating questions, hospitable. Working on inviting President Drake – probably a special session.

Jonathan Holmes. What kind of questions would be appropriate / within purview?

Bowers.461 Office of Provost website – chief academic officer of university – quite a bit under this heading – grad associates – deans report to him – sustainability efforts go through this office.

Creagan.1 Question from constituents – if registered for Fall semester of following year, why can't they use COTA over the summer, and can CGS do anything over.

Bowers.461 Get back after exec committee meeting

Creagan.1 Fall/Spring main semesters – so could university offer a plan for students not taking summer classes? Maybe pay fee and get access to service.

Eisenman.1: Student fee much lower than the actual fee paid by regular individual to COTA

Wirza.1: Learning management system – transition from Carmen to new system. Faculty are being given opportunity to test the system. Bring any questions.

The meeting was adjourned at 4:48 PM

12:55 PM

10/19/15

Accrual Basis

Council of Graduate Students
Profit & Loss Budget vs. Actual
 July through September 2015

	Jul - Sep 15	Budget
Income		
Coca Cola Carry Forward	14,695.33	15,000.00
Coca Cola Endowment	14,683.00	15,024.00
CSA Carry Forward	5,204.99	10,000.00
CSA Student Activity Fee	73,892.48	85,000.00
Global Gtwy	10,000.00	10,000.00
Global Gtwy Carry Forward	0.00	3,276.31
Grad Sch.--Hayes	9,000.00	9,000.00
OAA Ray Travel	35,000.00	35,000.00
OAA Ray Travel Carry Forward	11,791.63	10,000.00
OR Hayes Endwmnt	10,000.00	10,000.00
Total Income	184,267.43	202,300.31
Expense		
1000 President's Projects		
1100 Discretionary	0.00	1,000.00
1300 Inauguration	0.00	1,000.00
Total 1000 President's Projects	0.00	2,000.00
2000 Vice President		
2100 Hayes	0.00	28,000.00
2000 Vice President - Other	0.00	0.00
Total 2000 Vice President	0.00	28,000.00
3000 Committees		
3100 Exec		
3110 Retreat	0.00	3,000.00
3120 Awards & Rec	7,575.40	500.00
3130 Exec Disc	0.00	500.00
3140 Comm. Disc.	0.00	4,000.00
3150 MarCom	10,200.40	10,000.00
3160 Speaker Series	0.00	5,000.00
3100 Exec - Other	0.00	0.00
Total 3100 Exec	17,775.80	23,000.00
3301 Grants Admin	0.00	500.00
3340 Arts & Culture	0.00	4,000.00
3400 Del OutReach Grnt	0.00	3,250.00
3410 Communications	0.00	1,000.00
3500 Div & Inclusion	0.00	4,000.00
3510 International Concerns	0.00	3,000.00
3600 Government Relations	0.00	0.00
3610 Ray Trv Grant Adm	0.00	500.00
3611 Ray Award Receptions	0.00	6,000.00
3700 Grad H & W	0.00	3,000.00
3710 SERC	0.00	2,000.00
3800 Org & Elect	0.00	200.00
3900 Senate Advisory	0.00	500.00
Total 3000 Committees	17,775.80	50,950.00
3300 Grants Admin Funds		
3310 Career Dev	2,795.00	12,000.00
3320 Global Gtwy	3,000.00	15,000.00
3330 Ray Travel Award	5,486.01	40,000.00
Total 3300 Grants Admin Funds	11,281.01	67,000.00
4000 Office Equip		
4100 Copier	0.00	500.00
4200 Equip.	0.00	400.00
4400 Supplies	0.00	1,000.00
4500 Telephone	274.97	1,650.00
4600 Technology	1,953.00	8,000.00
Total 4000 Office Equip	2,227.97	11,550.00

12:55 PM

10/19/15

Accrual Basis

Council of Graduate Students
Profit & Loss Budget vs. Actual
July through September 2015

	<u>Jul - Sep 15</u>	<u>Budget</u>
5000 Administrative		
5100 Student Life Init.		
5120 Fall Event	0.00	6,075.00
5130 Spr. Event	1,029.00	6,075.00
Total 5100 Student Life Init.	1,029.00	12,150.00
5300 Mtng. Refreshments	773.68	12,000.00
5400 Org. Dev.	0.00	1,000.00
5410 Travel	386.49	12,000.00
6000 Prkng Passes	0.00	3,500.00
Total 5000 Administrative	2,189.17	40,650.00
8000 PY Encum		
8100 Career Dev.	0.00	350.00
8300 Ray Travel Award	0.00	1,500.00
Total 8000 PY Encum	0.00	1,850.00
Total Expense	33,473.95	202,000.00
Net Income	150,793.48	300.31

12:55 PM

10/19/15

Accrual Basis

Council of Graduate Students
Profit & Loss Budget vs. Actual
 July through September 2015

	\$ Over Budget	% of Budget
Income		
Coca Cola Carry Forward	-304.67	98.0%
Coca Cola Endowment	-341.00	97.7%
CSA Carry Forward	-4,795.01	52.0%
CSA Student Activity Fee	-11,107.52	86.9%
Global Gtwy	0.00	100.0%
Global Gtwy Carry Forward	-3,276.31	0.0%
Grad Sch.--Hayes	0.00	100.0%
OAA Ray Travel	0.00	100.0%
OAA Ray Travel Carry Forward	1,791.63	117.9%
OR Hayes Endwmnt	0.00	100.0%
Total Income	-18,032.88	91.1%
Expense		
1000 President's Projects		
1100 Discretionary	-1,000.00	0.0%
1300 Inauguration	-1,000.00	0.0%
Total 1000 President's Projects	-2,000.00	0.0%
2000 Vice President		
2100 Hayes	-28,000.00	0.0%
2000 Vice President - Other	0.00	0.0%
Total 2000 Vice President	-28,000.00	0.0%
3000 Committees		
3100 Exec		
3110 Retreat	-3,000.00	0.0%
3120 Awards & Rec	7,075.40	1,515.1%
3130 Exec Disc	-500.00	0.0%
3140 Comm. Disc.	-4,000.00	0.0%
3150 MarCom	200.40	102.0%
3160 Speaker Series	-5,000.00	0.0%
3100 Exec - Other	0.00	0.0%
Total 3100 Exec	-5,224.20	77.3%
3301 Grants Admin	-500.00	0.0%
3340 Arts & Culture	-4,000.00	0.0%
3400 Del OutReach Grnt	-3,250.00	0.0%
3410 Communications	-1,000.00	0.0%
3500 Div & Inclusion	-4,000.00	0.0%
3510 International Concerns	-3,000.00	0.0%
3600 Government Relations	0.00	0.0%
3610 Ray Trv Grant Adm	-500.00	0.0%
3611 Ray Award Receptions	-6,000.00	0.0%
3700 Grad H & W	-3,000.00	0.0%
3710 SERC	-2,000.00	0.0%
3800 Org & Elect	-200.00	0.0%
3900 Senate Advisory	-500.00	0.0%
Total 3000 Committees	-33,174.20	34.9%
3300 Grants Admin Funds		
3310 Career Dev	-9,205.00	23.3%
3320 Global Gtwy	-12,000.00	20.0%
3330 Ray Travel Award	-34,513.99	13.7%
Total 3300 Grants Admin Funds	-55,718.99	16.8%
4000 Office Equip		
4100 Copier	-500.00	0.0%
4200 Equip.	-400.00	0.0%
4400 Supplies	-1,000.00	0.0%
4500 Telephone	-1,375.03	16.7%
4600 Technology	-6,047.00	24.4%
Total 4000 Office Equip	-9,322.03	19.3%

12:55 PM

10/19/15

Accrual Basis

Council of Graduate Students
Profit & Loss Budget vs. Actual
July through September 2015

	<u>\$ Over Budget</u>	<u>% of Budget</u>
5000 Administrative		
5100 Student Life Init.		
5120 Fall Event	-6,075.00	0.0%
5130 Spr. Event	-5,046.00	16.9%
Total 5100 Student Life Init.	-11,121.00	8.5%
5300 Mtng. Refreshments	-11,226.32	6.4%
5400 Org. Dev.	-1,000.00	0.0%
5410 Travel	-11,613.51	3.2%
6000 Prkng Passes	-3,500.00	0.0%
Total 5000 Administrative	-38,460.83	5.4%
8000 PY Encum		
8100 Career Dev.	-350.00	0.0%
8300 Ray Travel Award	-1,500.00	0.0%
Total 8000 PY Encum	-1,850.00	0.0%
Total Expense	-168,526.05	16.6%
Net Income	<u><u>150,493.17</u></u>	<u><u>50,212.6%</u></u>